

MINUTES

South Broward High School School Advisory Council (SAC)

Date: January 28th, 2019

Regular Meeting #4 2018-2019

The Bi-annual SAF/SAC meeting was called to order by Ms. Smith at 3:12 p.m. at South Broward High School in the Media Center.

I. Approval of Minutes

Ms. Smith welcomed all attendees to the SAF/SAC meeting and asked for all attendees to pick up a copy of the November 26th, 2018 minutes, Exam Exemption & PSD sample waivers. Ms. Smith asked everyone to review the November 26th, 2018 minutes. Ms. Greene noticed an error on page 5 of 5 in regard to the next SAC meeting that states January 26th, 2018 but it must be changed to January 26th, 2019. Ms. Feldman made a suggestion to the minutes that on page 2 of 5 “Ms. Feldman asked for the specifics for the voting of additional days because historically South Broward has voted for 6 additional days. She wanted to know if South Broward had the option for 4, 6, or 8 additional days?” That the answer will be yes whatever is voted upon today will be placed on the ballot.

Ms. Greene motioned to accept the minutes with corrections. Ms. Stanchak seconded the motion. The motion was accepted with the corrections and amendments as stated with a unanimous vote.

II. Principal’s Report

Principal Intern Mrs. Brown acknowledged that parent links were sent out in regard to the new furniture in the media center. Then she proceeded with the following updates:

- **Safety and security**
 - Feb 14th, 2019 is the commemoration of the Stoneman Douglas. All Broward County schools will have a moment of silence at 10:17 am on that day.
 - Flyers were made and distributed to promote the theme of the commemoration of Stoneman Douglas. The theme is “Together in love service.: Also, the purpose is to acknowledge and support first responders from the City of Hollywood. An event will also be held in Parkland, Fl for first responders. The first responder appreciation event will be catered by our culinary arts classes.
 - Activities will be facilitated by department. Activities will be centered around acknowledging & recognizing the day through socioemotional support. The administrative teams chose to implement activities through departments to commemorate the day.
 - For example, the English department will be “Writing from the heart” in which they are still writing and focusing on their content area.
- Principal Intern Brown also addressed the concerns of parents that may not be comfortable sending their child to school on that day.
- The Active Killer Training instructional notes was distributed and explained in depth. All faculty and staff were trained on January 7, 2019. The Active Killer training was conducted by Hollywood Police department.
- A Code Red drill was conducted today, and teachers had an opportunity to speak with their students about the survivor mindset and accountability of every situation, but the main focus was based upon the Active Killer training. Parent links were sent to notifying them of the Cod Red Drill.
- Intern Principal Mrs. Brown also emphasized the notion “See something say something”.
- Single Point of Entry construction has begun. The front office will remain at its current location through the month of February. In March the new single point of entry will be relocated to where the main office is located now. Length of construction is unknown.
- Intern Principal Mrs. Brown gave her email address for anyone that may have any questions concerning safety and

security: Patricia.Ann.Brown@browardschools.com

- Goals for communication through Parent Link ideally would be every Sunday night welcoming parents to the upcoming week with updates and activities. Also, parents can follow on twitter @SBHSPincipal, through signing up to the Paw print & if parents have not signed up they can email Mrs. Davis: Monique.Davis@browardschools.com
- This week South Broward is hosting 8 Chinese students for the International Summit. The 8 students from China will be a part of activities held on campus and will be touring our school tomorrow January 29th, 2019.
 - Mr. Rodriguez spoke about the after code red drill survey, which will provide feedback.
 - Ms. Greene asked if substitute teachers receive the same code red training as faculty and staff? Intern Principal Brown clarified that substitutes go through training before they are placed at schools and will address this to the district for the Active Killer training for Substitutes. It is suggested that teachers pull together to ensure if neighboring classes have a substitute that safety protocol are still followed. Also, training students can make a difference.

III. SAC Membership Voting

Ms. Smith spoke on vacant SAC membership positions and voting.

- SAC Member: Mr. Esquilin's position in SAC became vacant due to his recent resignation from South Broward. Ms. Smith motioned all those in favor of removing Mr. Esquilin from the SAC membership due to his resignation. The motion was accepted and voted upon unanimously for the removal of SAC membership affected immediately on January 28th, 2019.
- Position of Secretary: The Secretary position will be vacated today by Mrs. Ann Gadson. She will not be able to fulfil her commitment as SAC secretary due to projects that require her focus. Ms. Smith motioned All those in favor of resigning Mrs. Gadson from the position of secretary. The motion was accepted and voted upon unanimously.
 - Due to secretarial vacancy, a nomination was made by Mr. Consbruck for Mr. Ryan March to fill the position of SAC secretary. Mrs. Gadson seconded the motion. Ms. Smith motioned All those in favor for Mr. Ryan March being the new SAC secretary for the remainder of the 2018-2019 school year. The motion was accepted and voted upon unanimously.
- Business Partner & Community School Representatives: Ms. Smith conducted a blanket resignation for the two positions currently held by SAC members. Ms. Smith motioned All those in favor of resigning last year's members from the Business Partner & Community School Representatives positions. Motion was accepted and voted upon unanimously.
 - Due to Community School Representative vacancy, a nomination was made by Ms. Smith for Mrs. Russel to fill the position of Community School Representative. Dr. Gutzmore seconded the motion. Ms. Smith motioned All those in favor for Mrs. Russel being the new SAC Community School Representative for the remainder of the 2018-2019 school year. The motion was accepted and voted upon unanimously.
 - Due to the Business Partner vacancy, a nomination was made by Ms. Smith for Ms. Cooper to fill the position of SAC Business Partner. Dr. Gutzmore seconded the motion. Ms. Smith motions All those in favor for Mrs. Cooper being the new SAC Business Partner for the remainder of the 2019-2018 school year. The motion was voted and accepted unanimously.
 - Ms. Cooper owns a commercial cleaning company that is a part of a franchise, an event planning company & is a BCPS school board employee that oversee the district life insurance program.

IV. Athletics Fundraiser

Coach Bray introduced the first annual golf tournament as a fundraiser for athletics on February 23rd, 2019 at the Hollywood Country Club. He distributed hard copies of the golf tournament flyer to staff and parents. The Athletic department needs raffle prizes and certificates. He encouraged all SAC members to solicit businesses that would like to donate food, services,

discounts on services as raffle prizes it is much welcomed. After the golf tournament the luncheon an auction will take place at Shenanigans. Coach Bray provided his phone number (305-496-7171) If anyone has any questions concerning the event. For all interested golfers they could call, email or text him.

- Ms. Grandpa offered to donate a basket to be raffled.
 - AD GRAPHICs are sponsoring T signs. T signs are explained from the form in depth that cost \$100 dollars a sign for those that would like to participate.
- Intern Principal Brown spoke about the Chris Hixon Run on February 16th, 2019. Information is on the website and a registration code for South Broward. If South Broward team wins, a donation will be made directly to the athletics department.
 - Kerri Hill (parent) asked Coach Bray if he needed any volunteers or have a volunteer crew? Coach Bray stated that all those interested in volunteering are welcome.

V. PSD Waiver & Exam Exemption Waiver Voting

Ms. Smith presented the Professional Study Day (PSD) Waiver 2019-2020 sample, read the waiver verbatim and explained the purpose of PSD days. Ms. Smith motioned for All those in favor of having Professional Study Day at South Broward for the 2019-2020 school year. Motioned accepted and voted upon unanimously.

Ms. Smith speaks on the language presented on the sample ballot and asked for any suggestions and/or questions regarding the language of the ballot. Ms. Smith proposes Six (6) days, Eight (8) days, or None of the above to be presented to staff.

- Dr. Gutzmore clarified the minimum days being Two (2) days and the maximum being Eight (8) days , the ballot has to have 3 choices and one of the choices must be none of the above
- Ms. Stanchak asked for the percentage needed for the passing of the waiver. Dr. Gutzmore stated “66 2/3 is needed for the top part in regard to having the PSD waiver to pass but majority vote is needed for the number of days of the PSD waiver to pass”.

Ms. Smith clarifies that 80% of the staff is needed to vote and those that don't vote it is counted as a no vote.

Ms. Greene motioned to accept the wording of the PSD Ballet as written and Mr. Rodriguez seconded the motion. The motion was accepted and voted upon unanimously.

Ms. Smith speaks about the purpose of the Exam Exemption Waiver and the qualifications that students must meet. The Exam Exemption Waiver involves students being allowed to exempt a course due to a student having a B average both semesters but certain courses such as AP, IB, AICE, Dual Enrollment and courses that has an EOC are not exempt and for all other courses they can opt out of. Students can exempt 3 classes.

Dr. Gutzmore clarifies the renewal and re-application process for the Exam Exemption Waiver. Also, Dr. Gutzmore made a suggestion to the wording of the Exam Exemption Waiver instead of “one-half it should be three” midterms to exempt.

Ms. Greene motioned to pass the Exam Exemption Ballet with correction and Ms. Feldman & Mr. Rodriguez seconded. Motioned accepted and voted upon unanimously.

IV. Funds Request

P.A.R: Ms. Smith speaks on the role of P.A.R program and the Positive Behavior Invention Strategies Committee (PBIS) and the role of awarding students that has positive behavior. The PBIS committee is requesting from SAC **\$1000 dollars** to purchase tangible items to encourage and reward students to continue exemplifying positive behavior.

Ms. Feldman motion to give the **\$1000 dollars** to the Positive Behavior Invention Strategies Committee (PBIS) P.A.R students and Mrs. Gadson seconded the motion. Motioned accepted and voted upon unanimously.

V. School Improvement Plan

a. Positive Behavior Plan

Ms. Smith gave an overview of the summary that was given to the district in regard to where South Broward is right now concerning discipline. PBIS Data Collection was displayed to SAC and explained in detail. South Broward is doing very good. 80% desired from district concerning discipline and at South Broward we are at 95%.

- o Amalia Sala (Parent) asked if faculty has to wear ID as well. Interim Principal Brown provided the answer of yes and Ms. Smith also explains about the ID machine that generates ID's for those that may need an ID from Faculty, staff and students.

VI. Accreditation Monitoring

a. SMART Bond Update

Mr. Otoole states the progress of single point was covered in the Principal Report.

VII. SAF Updates

Ms. Grandpa spoke on Attendance and timing for future minutes

New Business

No new Business

Announcements

No Announcements

Upcoming Events

- 1/28-2/1 Literacy Week
- 1/30 Report Cards Issue
- 1/31 Positive Behavior Assemblies
- 2/1 Take Your Child to Work Day
- 2/7 Professional Study Day
- 2/15 College Fair
- 2/16 Hixon 5K Run (Promo Code: HIXONSBROWARD)
- 2/18 NO SCHOOL (President's Day)
- 2/21 Early Release Day
- 2/23 Bulldog Athletics Golf Tournament
- 2/26 FSA/ELA Writing Re-Take
- 2/25 Next SAC Meeting @3:00 PM

Next SAC Meeting: Monday, February 25th, 2019

Ms. Smith motioned to end the meeting. Motion accepted and approved unanimously. Ms. Smith adjourned the meeting at 4:23pm.

Secretary

Ann Gadson

Co-Chair

Veranice Smith

Co-Chair

Duane Consbruck

Date Approved
