**Oakland Park Elementary**

**School Advisory Council Meeting Minutes**

Wednesday, November 14, 2018 @ 7:45 am

VISION STATEMENT

*All students and staff will achieve to their greatest potential in an environment of caring and trust.*

MISSION STATEMENT

***O****pportunity* ***P****romotes* ***E****xcellence*

1. Welcome ~ Mrs. S. Stephen-Buitrago
	1. Meeting was called to order at 7:55 AM
2. Review September & October Meeting Minutes ~ Mrs. S. Stephen-Buitrago.
3. OPE Bylaws – Buitrago presented the OPE Bylaws for approval. The members reviewed the bylaws. A motion was made by Ms. Collier to accept the bylaws as printed and Ms. Bass second the motion.
4. School Advisory Forum- Buitrago stated that we are in need of a SAF chair. They will represent our school at meetings discussing important issues such.
5. School Improvement Plan (SIP) ~ Mrs. N. Williams
6. Updates- Midyear review will be coming up soon. It is used to monitor the effectiveness of our school’s instructional strategies.
7. Principal’s Report ~ Mrs. M. Garcia
8. A+ Funds – The A+ guidelines were discussed. The SAC committee will get to discuss ballot options and vote on which options will be placed on a ballot for the staff to vote on. A special meeting will be held on December 5, 2018 at 7:45 to discuss the voting options and to create a ballot. The school will receive $58,722.
9. OPE Updates/Events:
	1. Interims go home Nov 20th
	2. Thanksgiving break is Nov 21-23
	3. Shop with a Cop will be held on Dec. 11th
	4. Holiday gift shop will be for 2 weeks starting on Dec 10th
	5. Polar Express will be on Dec 20th
	6. Field Days will be held for primary on Dec 11th and intermediate on Dec 12th
	7. We are looking for a SAC secretary. Mrs. McMahon volunteered, all agreed.
10. Title I Report ~ Mrs. D. McMahon
	1. Celebration of Learning is scheduled for January 16th
	2. The Title One Surveys will be going home earlier this year. More information to follow.
	3. The Title One Annual Parent Meeting will be held at the end of January. As soon as the date is set, we will be looking for 3 parents to attend.
11. Adjournment ~ Mrs. S. Stephen-Buitrago
	1. Meeting was adjourned at 8:33 AM