

Self Assessment

Apollo Middle School Broward County Public Schools

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Introduction

AdvancED's Self Assessment (SA) diagnostic is based on the AdvancED Standards of Quality, which serves as the foundation of the accreditation and continuous improvement process. The SA is a valuable tool for collaboratively engaging staff members and stakeholders in purposeful, honest dialogue and reflection to assess the institution's adherence to the Standards, and guide its continuous improvement efforts. The SA includes the institution's self-ratings of and the evidence cited for each of the indicators, comments that explain the indicator's ratings and an overall narrative for each Standard. The results of the SA are reviewed by the External Review Team as one essential component of the preparation process for the institution's External Review.

Standard 1: Purpose and Direction

The school maintains and communicates a purpose and direction that commit to high expectations for learning as well as shared values and beliefs about teaching and learning.

Indicator	Statement or Question	Response	Evidence	Rating
1.1	The school engages in a systematic, inclusive, and comprehensive process to review, revise, and communicate a school purpose for student success.	The school has a process for review, revision, and communication of its purpose. The process has been implemented. The process includes participation by representatives from stakeholder groups. The purpose statement focuses primarily on student success.	Survey results Examples of communications to stakeholders about the school's purpose (i.e. website, newsletters, annual report, student handbook) Minutes from meetings related to development of the school's purpose Purpose statements - past and present	Level 2

Indicator	Statement or Question	Response	Evidence	Rating
1.2	The school's leadership and staff commit to a culture that is based on shared values and beliefs about teaching and learning and supports challenging, equitable educational programs and learning experiences for all students that include achievement of learning, thinking, and life skills.	Commitment to shared values and beliefs about teaching and learning is sometimes evident in documentation. This commitment is sometimes reflected in communication among leaders and most staff. Some challenging educational programs and equitable learning experiences are implemented so that all students achieve some degree of learning, thinking, and life skills. Evidence indicates some commitment to instructional practices that include active student engagement, a focus on depth of understanding, and the application of knowledge and skills. School leadership maintains high expectations for professional practice.	Agendas and/or minutes that reference a commitment to the components of the school's statement of purpose Survey results The school's statement of purpose	Level 2

Indicator	Statement or Question	Response	Evidence	Rating
1.3	The school's leadership	School leaders implement a	•Survey results	Level 3
	implements a continuous	documented, systematic continuous		
	improvement process that	improvement process for improving	Agenda, minutes from	
provides clear direction for		student learning and the conditions that	continuous improvement	
	improving conditions that support	support learning. All stakeholder groups	planning meetings	
	student learning.	are engaged in the process. School		
		personnel maintain a profile with current		
		and comprehensive data on student and		
		school performance. The profile contains		
		analyses of data used to identify goals		
	for the improvement of achievement and			
		instruction that are aligned with the		
		school's purpose. Improvement goals		
		have measurable performance targets.		
		The process includes action planning		
		that identifies measurable objectives,		
		strategies, activities, resources, and		
		timelines for achieving improvement		
		goals. School leaders hold all school		
		personnel accountable for and evaluate		
		the overall quality of the implementation		
		of all interventions and strategies. The		
		process is reviewed and evaluated.		
		Documentation that the process yields		
		improved student achievement and		
		instruction is available and		
		communicated to stakeholders.		

Reflect upon your responses to each of the indicators and performance levels by considering and responding to the following questions when drafting your narrative response. Use language from the performance level descriptions to guide your writing. Cite sources of evidence External Review team members may be interested in reviewing.

Our strength lies in the newly implemented CARE Cycle and the Curriculum Leadership Team that allows our Department Heads, Coaches, Teachers and Administration to use data in order to drive instruction. There is a solid focus on student achievement and improving district mandated and research based teaching strategies and the New Marzano Protocols. We are developing ways to ensure conditions of our school that are conducive to learning (i.e. behavior plan and parental support.

Standard 2: Governance and Leadership

The school operates under governance and leadership that promote and support student performance and school effectiveness.

Indicator	Statement or Question	Response	Evidence	Rating
2.1	The governing body establishes policies and supports practices that ensure effective administration of the school.	Policies and practices support the school's purpose and direction and the effective operation of the school. Policies and practices promote effective instruction and assessment that produce equitable and challenging learning experiences for all students. There are policies and practices regarding professional growth of all staff. Policies and practices provide requirements, direction for, and oversight of fiscal management.	Student handbooks Governing body policies, procedures, and practices Staff handbooks Communications to stakeholder about policy revisions School handbooks	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
2.2	The governing body operates responsibly and functions effectively.	The governing body ensures that its decisions and actions are in accordance with defined roles and responsibilities, are ethical, and free of conflict of interest. Governing body members participate in professional development regarding the roles and responsibilities of the governing body and its individual members. The governing body complies with all policies, procedures, laws, and regulations.	Governing body minutes relating to training List of assigned staff for compliance Proof of legal counsel Assurances, certifications Historical compliance data Governing code of ethics	Level 2

Indicator	Statement or Question	Response	Evidence	Rating
2.3		The governing body protects, supports, and respects the autonomy of school leadership to accomplish goals for improvement in student learning and instruction and to manage day-to-day operations of the school. The governing body maintains a distinction between its roles and responsibilities and those of school leadership.	Stakeholder input and feedback Communications regarding board actions Survey results regarding functions of the governing body Agendas and minutes of meetings	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
Leadership and staff foster a culture consistent with the school's purpose and direction.	culture consistent with the	Leaders and staff align their decisions and actions toward continuous improvement to achieve the school's	•Examples of collaboration and shared leadership	Level 3
		purpose. They expect all students to be held to high standards in all courses of	•Survey results	
	study. All leaders and staff are collectively accountable for student learning. School leaders support innovation, collaboration, shared	•Examples of decisions aligned with the school's statement of purpose		
		leadership, and professional growth. The culture is characterized by collaboration and a sense of community.		

Indicator	Statement or Question	Response	Evidence	Rating
2.5	effectively in support of the	school improvement efforts, and provide and support meaningful leadership roles for stakeholders. School leaders' efforts		Level 3

Indicator	Statement or Question	Response	Evidence	Rating
2.6	in improved professional practice and student success.	of supervision and evaluation is improving professional practice and improving student success. Supervision and evaluation processes are regularly implemented. The results of the supervision and evaluation processes	Supervision and evaluation documents with criteria for improving professional practice and student success noted Representative supervision and evaluation reports	

Reflect upon your responses to each of the indicators and performance levels by considering and responding to the following questions when drafting your narrative response. Use language from the performance level descriptions to guide your writing. Cite sources of evidence External Review team members may be interested in reviewing.

We are continuously meeting with our Leadership Team to ensure that New Data, New Standards and New Protocols drive the high quality education of Apollo. Our CLT Agendas and Minutes support the continuous development our leadership and teachers undergo in order to align all school programs to our mission and school goals.

Standard 3: Teaching and Assessing for Learning

The school's curriculum, instructional design, and assessment practices guide and ensure teacher effectiveness and student learning.

Overall Rating: 2.83

Indicator	Statement or Question	Response	Evidence	Rating
3.1	equitable and challenging learning experiences that ensure all students have sufficient opportunities to develop learning,	Curriculum and learning experiences in each course/class provide all students with challenging and equitable opportunities to develop learning skills, thinking skills, and life skills. There is some evidence to indicate curriculum and learning experiences prepare students for success at the next level. Like courses/classes have equivalent learning expectations. Some learning activities are individualized for each student in a way that supports achievement of expectations.	Lesson plans Learning expectations for different courses Posted learning objectives Representative samples of student work across courses Course schedules Enrollment patterns for various courses Course descriptions Descriptions of instructional techniques	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
3.2 Curriculum, instruction, and assessment are monitored and adjusted systematically in response to data from multiple		Using data from student assessments and an examination of professional	Curriculum guides	Level 3
	practice, school personnel monitor and adjust curriculum, instruction, and	•Common assessments		
	assessments of student learning and an examination of	assessment to ensure vertical and horizontal alignment and alignment with	•Standards-based report cards	
professional practice.	the school's goals for achievement and			
		instruction and statement of purpose. There is a process in place to ensure	•Lesson plans aligned to the curriculum	
		alignment each time curriculum, instruction, and/or assessments are		
		reviewed or revised. The continuous		
	improvement process ensures that vertical and horizontal alignment as well			
	as alignment with the school's purpose			
	are maintained and enhanced in curriculum, instruction, and assessment.			

Indicator	Statement or Question	Response	Evidence	Rating
3.3	Teachers engage students in their learning through instructional strategies that ensure achievement of learning expectations.	Teachers plan and use instructional strategies that require student collaboration, self-reflection, and development of critical thinking skills. Teachers personalize instructional strategies and interventions to address individual learning needs of students when necessary. Teachers use instructional strategies that require students to apply knowledge and skills, integrate content and skills with other disciplines, and use technologies as instructional resources and learning tools.	Professional development focused on these strategies Authentic assessments Examples of teacher use of technology as an instructional resource Examples of student use of technology as a learning tool Student work demonstrating the application of knowledge Findings from supervisor walk-thrus and observations Interdisciplinary projects	

Indicator	Statement or Question	Response	Evidence	Rating
3.4	School leaders monitor and support the improvement of instructional practices of teachers to ensure student success.	School leaders formally and consistently monitor instructional practices through supervision and evaluation procedures to ensure that they 1) are aligned with the school's values and beliefs about teaching and learning, 2) are teaching the approved curriculum, 3) are directly engaged with all students in the oversight of their learning, and 4) use content-specific standards of professional practice.	Curriculum maps Documentation of collection of lesson plans and grade books Supervision and evaluation procedures Peer or mentoring opportunities and interactions Recognition of teachers with regard to these practices Surveys results Examples of improvements to instructional practices resulting from the evaluation process Administrative classroom observation protocols and logs	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
3.5	Teachers participate in collaborative learning communities to improve instruction and student learning.	All members of the school staff participate in collaborative learning communities that meet both informally and formally. Collaboration often occurs across grade levels and content areas. Staff members have been trained to implement a formal process that promotes discussion about student learning. Learning from, using, and discussing the results of inquiry practices such as action research, the examination of student work, reflection, study teams, and peer coaching occur regularly among most school personnel. School personnel indicate that collaboration causes improvement results in instructional practice and student performance.	Examples of cross curricular projects, interdisciplinary instruction, and classroom action research project Common language, protocols and reporting tools Agendas and minutes of collaborative learning committees Calendar/schedule of learning community meetings	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
3.6	instructional process in support of student learning.	expectations and standards of performance. Exemplars are often provided to guide and inform students. The process includes multiple measures, including formative assessments, to inform the ongoing modification of instruction and provide data for possible	expectations and standards of performance •Examples of	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
3.7	Mentoring, coaching, and induction programs support instructional improvement consistent with the school's values and beliefs about teaching and learning.	Some school personnel are engaged in mentoring, coaching, and induction programs that are consistent with the school's values and beliefs about teaching, learning, and the conditions that support learning. These programs set expectations for school personnel.	Records of meetings and walk thrus/feedback sessions Survey results Professional learning calendar with activities for instructional support of new staff Descriptions and schedules of mentoring, coaching, and induction programs with references to school beliefs and values about teaching and learning Personnel manuals with information related to new hires including mentoring, coaching, and induction practices	Level 2

Indicator	Statement or Question	Response	Evidence	Rating
3.8	The school engages families in meaningful ways in their children's education and keeps them informed of their children's learning progress.	implemented. School personnel regularly inform families of their children's learning progress.		Level 3

Indicator	Statement or Question	Response	Evidence	Rating
3.9	known by at least one adult advocate in the school who supports that student's educational experience.	School personnel participate in a structure that gives them interaction with individual students, allowing them to build relationships over time with the student. Most students participate in the structure. The structure allows the school employee to gain insight into the student's needs regarding learning skills, thinking skills, and life skills.	List of students matched to adult advocate	Level 2

Indicator	Statement or Question	Response	Evidence	Rating
3.10	Grading and reporting are based on clearly defined criteria that represent the attainment of content knowledge and skills and are consistent across grade levels and courses.	skills. These policies, processes, and procedures are implemented consistently across grade levels and courses. Stakeholders are aware of the	Evaluation process for grading and reporting practices Sample report cards for each grade level and for all courses Policies, processes, and procedures on grading and reporting	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
3.11		All staff members participate in a continuous program of professional learning that is aligned with the school's purpose and direction. Professional development is based on an assessment of needs of the school. The program builds capacity among all professional and support staff. The program is systematically evaluated for effectiveness in improving instruction, student learning, and the conditions that support learning.	Brief explanation of alignment between professional learning and identified needs	Level 3

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Indicator	Statement or Question	Response	Evidence	Rating
3.12	The school provides and coordinates learning support services to meet the unique learning needs of students.	School personnel use data to identify unique learning needs of all students at all levels of proficiency as well as other learning needs (such as second languages). School personnel stay current on research related to unique characteristics of learning (such as learning styles, multiple intelligences, personality type indicators) and provide or coordinate related learning support services to all students.	Data used to identify unique learning needs of students	Level 3

Reflect upon your responses to each of the indicators and performance levels by considering and responding to the following questions when drafting your narrative response. Use language from the performance level descriptions to guide your writing. Cite sources of evidence External Review team members may be interested in reviewing.

Our monthly PLCs ensure alignment with curriculum and instruction to standards-based curriculum that meet the needs of our students at various levels.

Standard 4: Resources and Support Systems

The school has resources and provides services that support its purpose and direction to ensure success for all students.

Indicator	Statement or Question	Response	Evidence	Rating
4.1	Qualified professional and support staff are sufficient in number to fulfill their roles and responsibilities necessary to support the school's purpose, direction, and the educational program.	leaders systematically determine the	 Documentation of highly 	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
	Instructional time, material resources, and fiscal resources	Instructional time, material resources, and fiscal resources are focused on	•Survey results	Level 3
	are sufficient to support the purpose and direction of the	supporting the purpose and direction of the school. Instructional time is protected	•School schedule	
	school.	in policy and practice. School leaders work to secure material and fiscal resources to meet the needs of all students. School leaders demonstrate that instructional time, material resources, and fiscal resources are allocated so that all students have	•School calendar	
		equitable opportunities to attain challenging learning expectations. Efforts toward the continuous improvement of instruction and operations include achieving the school's		
		purpose and direction.		

Indicator	Statement or Question	Response	Evidence	Rating
4.3	services, and equipment to provide a safe, clean, and healthy	for maintaining safety, cleanliness, and a healthy environment and have shared these definitions and expectations with most stakeholders. Selected school	Survey results Documentation of emergency procedures such as fire drills, evacuation and other emergency procedures. System for maintenance requests	Level 2

Indicator	Statement or Question	Response	Evidence	Rating
4.4	Students and school personnel use a range of media and information resources to support the school's educational programs.	access to media and information resources necessary to achieve the	Survey results Data on media and information resources available to students and staff	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
4.5	learning, and operational needs.	teaching, learning, and operational	Policies relative to	Level 3

Indicator	Statement or Question	Response	Evidence	Rating
4.6	The school provides support services to meet the physical, social, and emotional needs of the student population being served.	School personnel implement a process to determine the physical, social, and emotional needs of each student in the school. School personnel provide or coordinate programs to meet the needs of students as necessary. Measures of program effectiveness are in place, and school personnel use the data from these measures to evaluate all programs. Improvement plans related to these programs are designed and implemented when needed to more effectively meet the needs of students.	Schedule of family services, e.g., parent classes, survival skills Social classes and services, e.g., bullying, character education List of support services available to students	Level 3

tion Response	•	Evidence	Rating
ng, , educational, needs of all school per programs i of students Measures in place, ai data from i programs. these prog implement	ne the counseling, nt, referral, educational, and nning needs of all students. sonnel provide or coordinate necessary to meet the needs whenever possible. of program effectiveness are nd school personnel use the these measures to evaluate all Improvement plans related to trams are designed and ed when needed to more	Description of IEP process Description of referral process	Level 3
i	s services that ing, l, educational, needs of all seems of students Measures in place, aid data from the programs. These programs these programs implement	School personnel implement a process to determine the counseling, l, educational, assessment, referral, educational, and career planning needs of all students. School personnel provide or coordinate programs necessary to meet the needs of students whenever possible. Measures of program effectiveness are in place, and school personnel use the	s services that ing, I, educational, and career planning needs of all students. School personnel provide or coordinate programs necessary to meet the needs of students whenever possible. Measures of program effectiveness are in place, and school personnel use the data from these measures to evaluate all programs. Improvement plans related to these programs are designed and implemented when needed to more

Reflect upon your responses to each of the indicators and performance levels by considering and responding to the following questions when drafting your narrative response. Use language from the performance level descriptions to guide your writing. Cite sources of evidence External Review team members may be interested in reviewing.

Our school is particularly strong in the area of Prevention Programs and a myriad of counseling services provide additional support for students and their families. We are also strengthening our Safety Team. Budgetary constraints continue to limit our ability to provide sufficient technology, although we have a progression plan in place now with the promise of new technology coming to our school and students

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Standard 5: Using Results for Continuous Improvement

The school implements a comprehensive assessment system that generates a range of data about student learning and school effectiveness and uses the results to guide continuous improvement.

Indicator	Statement or Question	Response	Evidence	Rating
5.1	The school establishes and maintains a clearly defined and comprehensive student assessment system.	School personnel use an assessment system that produces data from multiple assessment measures about student learning and school performance. The system generally provides consistent measurement across classrooms and courses. Some assessments, especially those related to student learning, are proven reliable and bias free. The system is evaluated for effectiveness in improving instruction, student learning, and the conditions that support learning.	Documentation or description of evaluation tools/protocols Survey results Brief description of student assessment system including range of data produced from standardized and local assessments on student learning and school performance	Level 2

Indicator	Statement or Question	Response	Evidence	Rating
5.2	apply learning from a range of data sources, including comparison and trend data about	Some processes and procedures for collecting, analyzing, and applying learning from data sources are used by professional and support staff. Data sources include limited comparison and trend data about student learning, instruction, the effectiveness of programs, and organizational conditions. School personnel use data to design, implement, and evaluate continuous improvement plans.	•List of data sources related to student learning, instruction, program effectiveness, and conditions that support learning	Level 2

Indicator	Statement or Question	Response	Evidence	Rating
5.3	trained in the evaluation,		Professional learning schedule specific to the use of data Documentation of attendance and training related to data use	Level 2

Indicator	Statement or Question	Response	Evidence	Rating
5.4	continuous process to determine verifiable improvement in student learning, including readiness for and success at the next level.	A process exists for analyzing data that determine improvement in student learning, including readiness for and success at the next level. Results indicate mixed levels of improvement, and school personnel sometimes use these results to design, implement, and evaluate the results of continuous improvement action plans related to student learning, including readiness for and success at the next level.	Agendas, minutes of meetings related to analysis of data Evidence of student readiness for the next level evidence of student growth	Level 2

Indicator	Statement or Question	Response	Evidence	Rating
5.5	information about student learning, conditions that support	Leaders monitor comprehensive information about student learning, conditions that support student learning, and the achievement of school improvement goals. Leaders regularly communicate results using multiple delivery methods to all stakeholder groups.	Minutes of board meetings regarding achievement of student learning goals Sample communications to stakeholders regarding student learning, conditions that support learning, and achievement of school improvement goals	Level 3

Reflect upon your responses to each of the indicators and performance levels by considering and responding to the following questions when drafting your narrative response. Use language from the performance level descriptions to guide your writing. Cite sources of evidence External Review team members may be interested in reviewing.

Our department heads have attended the necessary data and analysis trainings and work regularly with departments to build capacity in its use and application. The continuous CARE Cycle of Improvements are constantly being updated and upgraded with new procedures to ensure that student achievement is measured in equitable, unbiased ways on a regular basis.

Report Summary

Scores By Section

