You have privileges to add anything pertinent.

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| ***Item/ Issue to be discussed:*** | ***Person responsible*** | ***Status?*** | ***Next steps?*** |
| MTSS review from yesterday for those not present | SS | * + - * A. J – Ms. B has been implementing interventions but are not showing. Graphs are required for showing of       * K. D – All A’s and 1 – B       * C. M - Assessed and has issues in Math       * A. H– assessed and has a language impaired       * J. R – ESE / Failed last year / skips class       * Charlie K – parents concerned about Dyslexia | * Thursday, November 5th meeting with J. K to learn how to graph data * Meet with Ms. B to determine how she is implementing data on BASIS * Parents will be invited to MTSS * J. K and L meet with student to discuss results of assessment * Ms. Y / F will focus on academic vocabulary and will be briefed by J. K * J. R – will be discussed in next CPST * C. K’s parents will be invited to MTSS to explain process November 24th / teacher conference scheduled on this day as well |
| Monday’s visit by Leslie Brown et al | FWD | What was the discussion and outcome?   * Reviewed Room reports / Checked portables * Report indicated that there are 120 seats available (includes the 3 portables) * 1770 capacity adjustment | * Rush order to get the 3 portables repaired * No boundary change * SVE numbers for next year (Mrs. R) |
| Student wants to drop Algebra at the semester | SD | * Parents are calling with concerns that the Algebra teachers are not taking enough time to explain the lessons and the content; a lot of time is being spent on the explanation of the HW | * Admin. will get into the 8th grade teachers classrooms to observe the instructional practices * Focus on the note-taking procedures * Meet with 8th grade Math teachers (AL and SS) * Revisit scheduling issue in December for those students wanting to drop Algebra |
| Current Hiring / staff issues and needs | JMV /SS | Still waiting for P fingerprints  Julie’s position – are we better off going with a reading teacher for now  Mr. H’s situation  Mrs. Cclassroom management  Mrs. F’s situation  Secretary position | * (P) This week she is supposed to get the fingerprints done this week * (J) Hope that she will be here throughout the 17th-23rd of November * (J) Celebration on Nov. 19th in the morning (8:15am-8:20am) * (H) iObservation - low rating / incident in class / Cycle of Assistance may be needed * (C) – All Admin need to observe to get an idea of what’s taking place * (F) Jr. Thespians in Nov. * (Secretary) didn’t work out / need to hire |
| SVE status – | SS | - Explain 5th period elective situation Mr. J’s class | * All SVE students except S. Epstein will go to PE |
| Spanish Probationary letter | AL | * G has emailed the letter to be approved | * The Probationary letter has been approved as of Oct. 28th for distribution |
| Peer Counseling initiative for the year through Electives – Rachel’s Challenge | JMV | FLASH Mob through Drama | * <http://www.rachelschallenge.org/> * Need to see a list of names of students participating as well as a preview of what the students will be actually doing |
| Status of Aspiring Leaders work | AL | - Aspiring Leaders must have an academic experience component | * Admin will determine which academic experience would best fit the Aspiring Leaders’ profile * Aspiring leaders will focus on the FSA in their discipline areas or most associated with their area |
| High School Mid-term Exemptions | ALL | Email M W to get clarification | - Mrs. W-D sent an email to M W |
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| STUDENT CONCERNS:  J R  A P  G V  J V  M B  J F |  | OHI  Has Dysgraphia/ADHD/ASD and an Alpha Smart. Students has a 504 and will be staffed ESE.  ELL  Gifted – he is ….. He smashed his phone out of anger. | Potential students for secondary support model – he is doing pretty well  Add to Child-Study – doing well in everything except math - Cheng  Truancy concern from California in the spring of 2014/ held back for attendance and non-performing / very adversarial conversation / got a release from Dad to talk with the psychiatrist –  being recommended for hospital homebound  He has been pulled out of GEM. He needs to be brought for RtI, FBA, PBIP |
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| STORK NEWS / FMLA, ETC. | Mrs. H | K A-S: She had her baby.  A A: Due date is April 1, 2016. Last day will be 3.28.16 | (K) T will finish out K’s position. What is her return date? 12/2/15  T???? |
| SAFETY PLAN 2015.16 | AL | * Our current plan needs to be updated by Nov. 6th | * Completed and will be discussed with Safety Team / Mtg. TBA |
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**What are our emergency codes? We need to learn and memorize them.**

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