

TEQUESTA TRACE MIDDLE SCHOOL
Pre-Planning Calendar
 August 17 – 21, 2015
 8:00a.m. – 3:30p.m.

MONDAY, AUGUST 17, 2015

8:00 Welcome Back Breakfast Provided by Faculty Council Media Center
 8:30 – 9:00 Review of Documents both in FOLDERS and on CAB
 SPEND THE DAY GETTING YOUR KEYS AND YOUR LAPTOPS
 SETTING UP YOUR CLASSROOM
 GETTING READY FOR OPEN HOUSE

Please be sure you check you TV connections...The Bullying Video will be shown during Open House.

1:30 Department Head Meeting Mr. Micensky's Office
 3:30 End of the day – Have a nice evening!

TUESDAY, AUGUST 18, 2015

8:00 Report to School – PLEASE REPORT DIRECTLY TO THE MEDIA CENTER
 8:15 – 12:00 Professional Development
 12:00 – 1:00 Lunch
 1:00 AP MEETING Media Center
 3:30 End of the Day – Have a nice evening!

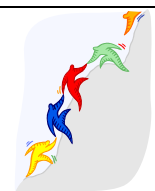
WEDNESDAY, AUGUST 19, 2015

8:00 Report to School
 8:15 – 11:30 8th Grade Open House
 11:30 – 12:30 LUNCH
 12:30 Classroom Prep
 3:30 End of the Day – Have a nice evening!



THURSDAY, AUGUST 20, 2015

8:00 Report to School
 8:15 – 11:30 7th Grade Open House
 11:30 – 12:30 LUNCH
 12:45 – 2:15 Department Meetings TBA
 2:30 AP Meetings Media Center
 3:30 End of the Day – Have a nice evening!



FRIDAY, AUGUST 21, 2015

8:00 Report to School
 8:15 – 11:30 6th Grade Open House
 12:00 LUNCH – BBQ Café Courtyard
 2:00 1st Day Procedures Media Center
 3:30 End of the Day – Have a nice weekend!



BRING YOUR (MILLIE-VANILLIE) MANILLA FOLDER TO EVERY MEETING....

All teachers are responsible for accessing AND reading the information on CAB Conference Icon with the



RED and Information Folder AND signing the 2014 – 2015 STAFF SIGNOFF INFORMATION.

Sign off is due to Ana Sayre by Friday, August 15, 2014.

THE SCHOOL WILL NOT BE OPEN OVER THE WEEKEND.