**Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Referral Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ RTI Case Mgr.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Academic RTI**  **Behavior RTI Area of Concern: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

* **Guidance**: **Prior to creating a Response to Intervention (RTI) referral to the Collaborative Problem-Solving Team (CPST), analyze the curriculum, instruction, environment, and learner to ensure the follow**:
  + Tier 1 instruction is high quality and was implemented with fidelity resulting in approximately 80%-100% of the student meeting criteria.
  + The students academic, behavior, and social-emotional needs have been addressed by all level to include school-wide, grade level, etc.
  + Universal (Tier 1) supplemental supports and strategies were deliberately implemented and monitored in area of concern and documented in BASIS 3.0.
  + Parent(s)/Guardian(s) have been informed at all stages of intervention along with sharing any graphs relating to the student data.

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| * **Off** | **Considerations** | **Data** | **Guidance** |
|  | **Supplemental Supports & Strategies Entered**   * Academic/Behavioral * 3 entered prior to creating referral | # of Strategies implemented: \_\_\_\_\_\_   * Referral created on BASIS: \_\_\_\_\_ | * BASIS Teacher Strategies * Observations/Anecdotal Notes |
|  | **Parent/Guardian Communication**   * Minimum 2 contacts prior to request * Conferences/Interims/Report Cards-Documenting RTI concern | # of conferences: \_\_\_\_\_\_\_\_  # of interims: \_\_\_\_\_\_\_\_\_\_\_ | * Conference/Interim Form * Phone Calls/Text Messages/Apps * Emails/Agenda Notes * Report Cards |
|  | **Below grade level/grade level proficiency**   * Indicated on interim, conference, report card | * Marked on interim: \_\_\_ * Marked on conference: \_\_\_\_\_ | * Progress Reports * Report Cards * Interims/Conferences |
|  | **Health Screening Completed**   * Current Vision/Hearing * Any other health related conditions | * Hearing: Passed/Failed * Vision: Passed/Failed * Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | * BASIS Health Conditions Indicator /Student Risk Factors |
|  | **Attendance**   * Tardies/Absences * # of Schools | # of tardies: \_\_\_\_\_\_\_\_\_\_\_  # of absences: \_\_\_\_\_\_\_\_\_  # of schools: \_\_\_\_\_\_\_\_\_\_ | * BASIS Attendance Tab |
|  | **Academic History**   * Previous Retention * PMP (Progress Monitoring Plan) * Current Class Grades | * Previous Retention- Grade: \_\_\_\_\_ * Prior PMP: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * Class Grades: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | * BAS Nbr Retention Indicator * Pinnacle |
|  | **Behavior/Discipline**   * Referrals * Suspension-Internal/External | * # of Referrals: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * # of Suspensions: \_\_\_\_\_\_\_\_\_\_\_\_\_ * Functional Behavioral Plan (FBA): \_\_\_\_\_\_ * Positive Behavior Intervention Plan (PBIP): \_\_\_\_\_\_\_ | * BASIS Behavior Dashboard * BASIS Attendance Tab * Administration |
|  | **Social & Emotional**   * Student and Family Information | * Interest Inventory: \_\_\_\_\_\_\_\_ * Interview/Stu. Conference: \_\_\_\_\_\_\_\_\_\_\_\_\_ | * Parent/Student Conference * School Counselor/Social Worker * Mentor |
|  | **Other programs**   * 504 Plan * ELL * Exceptional Student Learning Supports (ESLS) | * 504 Plan: \_\_\_\_\_\_\_\_\_ * ELL: \_\_\_\_\_\_\_\_\_\_\_\_ * ESLS: \_\_\_\_\_\_\_\_\_\_\_\_ | * BASIS Program Participation Tab * BASIS 504 Indicator * BASIS SWD Indicator |
|  | **Graphs**   * Student data compared to class or group * Data shared with parent and documented | * Tier 2 Data w/comparison: \_\_\_\_\_\_\_\_\_\_ * Tier 3 Data w/comparison: \_\_\_\_\_\_\_\_\_\_ * Shared with parent/guardian & documented: | * Data graphed based on intervention, must be compared with group/class * See Grade Case Manager for assistance. |
|  | **Observations-Tier 3**   * + Classroom teacher   + Support Staff, etc. | * + 1 Observation from teacher: \_\_\_\_\_\_\_\_\_\_   + 1 Observation from support: \_\_\_\_\_\_\_\_\_\_\_ | * + Observation in area of need documenting noticeable concerns |

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| Date of meeting: \_\_\_\_\_\_\_\_\_\_\_ Program/Skill: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tier #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Date of meeting: \_\_\_\_\_\_\_\_\_\_\_ Program/Skill: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tier #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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