

Indian Ridge Middle School
Pre-Planning Week Agenda
2017-2018

Welcome back to an exciting new school year. We hope you have enjoyed your summer vacation. Take a moment to review the pre-planning week agenda. To best utilize the time provided, please refrain from bringing your laptop to any of the meetings or trainings unless laptops are requested. If you are unable to attend a scheduled meeting or training, please contact your grade level administrator. Also, If you are able to assist with the 7th and 8th grade schedule pick-up, please email Mr. Lyons. Thank you, in advance, for being prompt to all trainings/meetings.

Monday, August 14, 2017

8:35-9:00	PTO Sponsored Breakfast	Media Center
9:00-10:00	Key Distribution Laptop Distribution First Day Packets Pick-up	7 th Grade Office Room 139K Room 149
9:15-10:30	Leadership Team meeting	Media Center (Leadership Team)
9:15-11:30	Planning & Organizing	Classrooms
11:00 - 11:30	Gifted Teachers Meeting	Media Center
11:30 -12:30	Lunch on Your Own	
12:30-2:30	Outlook/Single Sign On RTI/BASIS/PBIS Social Emotional Learning Universal Design Learning School Data ESE	Media Center (All Teachers) (Bring laptops)
2:30-4:05	Planning & Organizing	Classroom

Key, Laptop and First Day Packet Distribution Schedule

9:00 AM -10:00AM

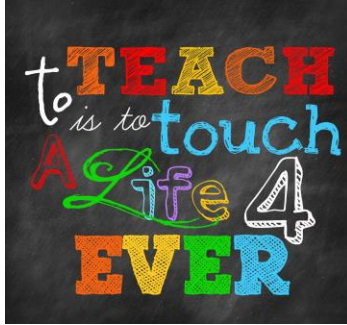
Key Distribution
Laptop Distribution
First Day Packets Pick-up

7th Grade Office
Room 139K
Room 149

Please following the schedule below to ensure a smooth distribution process. Thanks!

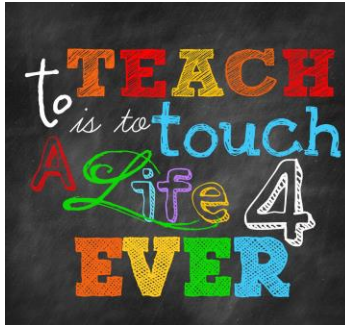
	6th Grade Teachers	7th Grade Teachers	8th Grade Teachers
9:00 AM	Key Distribution	Laptop Distribution	First Day Packet Pick-up
9:20 AM	First Day Packet Pick-up	Key Distribution	Laptop Distribution
9:40 AM	Laptop Distribution	First Day Packet Pick-up	Key Distribution

NOTE: Only 1st period teachers will pick-up first day packets. If you do not have a 1st period class, please do not pick-up first day packets. Thanks!!



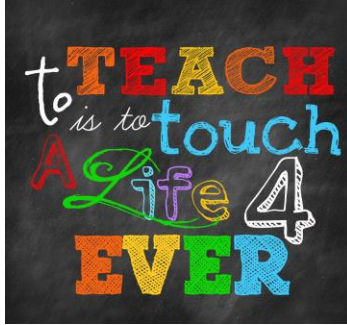
Tuesday, August 15, 2017

8:35-11:30	Planning & Organizing	Classrooms
11:30 -12:30	Lunch on Your Own	
1:00-4:05	Planning & Organizing	Classrooms



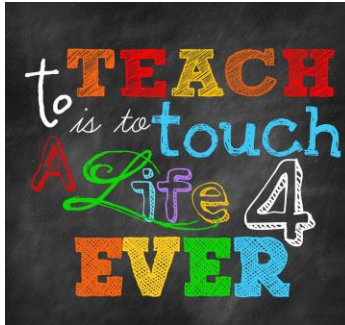
Wednesday, August 16, 2017

8:35	Breakfast (Breakfast Provided by: Emergency Center Davie) (Door Prizes Provided by Javier Pabon, Retirement Specialist, LSW)	Media Center
9:00-11:00	PLC Course Recovery Child Abuse 6 th Grade Pow-Wow Safety & Security Tardy Detentions/Saturday Schools/IBM Literacy Program Overview	Media Center (All Teachers) (Bring laptops)
11:05-12:00	Grade Level Meetings	6 th -Room 135 7 th -Media Center 8 th - Room 177
11:00-11:30	SVE Parent Meet & Greet (ESE Department Teachers)	
12:00 -1:00	Lunch on Your Own	
1:00-3:30	Planning & Organizing	Classrooms
2:30-4:05	Recordex Review (Recordex Classrooms Only)	Media Center



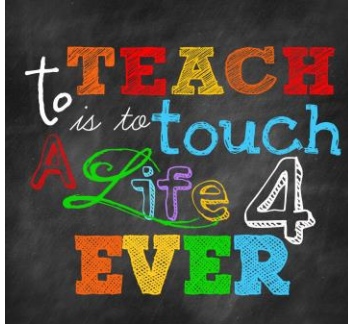
Thursday, August 17, 2017

8:35-11:30	Planning & Organizing	Classrooms
11:30 -12:30	Lunch on Your Own	
1:00-4:05	Planning & Organizing	Classrooms



Friday, August 18, 2017

8:35-9:00	Planning & Organizing	Classrooms
9:00-11:00	6 th Grade POW - WOW	
11:30-12:30	PTO Sponsored Lunch	Media Center
12:30-2:00	Faculty Meeting	Media Center
	Mr. Muniz	Supervision
	Ms. Knowles	Student Agendas First Day Packets Uniforms Transportation
	Mr. Lyons	1 st day Attendance 1 st day Code of Conduct 1 st Day Counts Master Schedule & CSR
	Mr. Zagari	Closing Remarks
3:00-5:00	7 th & 8 th grade schedule pick up	Gym/Cafeteria



Saturday, August 19, 2017

*The building will be open from
9:00 AM-3:00 PM.*