**Cadre 9 Schools**

*Sandra R. Shipman, Cadre Director*

*Sabine Seide-Instructional Facilitator*

**School: Forest Hills Elementary Principal: Barbara Rothman**

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| **Meetings**  **1st Semester** | **September** | | **October** | | **November** | | **December** | |
| **Grade Level Meetings** | Dates | See Attached | Dates | See Attached | Dates | See Attached | Dates | See Attached |
| Times | See Attached | Times | See Attached | Times | See Attached | Times | See Attached |
| **Data Chats** | Dates | See Attached | Dates | See Attached | Dates | See Attached | Dates | See Attached |
| Times | See Attached | Times | See Attached | Times | See Attached | Times | See Attached |
| **Leadership Team Meetings** | Dates | See Attached | Dates | See Attached | Dates | See Attached | Dates | See Attached |
| Times | See Attached | Times | See Attached | Times | See Attached | Times | See Attached |
| **Professional Learning Communities** | Dates | See Attached | Dates | See Attached | Dates | See Attached | Dates | See Attached |
| Times | See Attached | Times | See Attached | Times | See Attached | Times | See Attached |
| **RtI/MTSS**  **Meetings** | Dates | See Attached | Dates | See Attached | Dates | See Attached | Dates | See Attached |
| Times | See Attached | Times | See Attached | Times | See Attached | Times | See Attached |
| **Support Team Meetings** | **Date(s) 8/18, 8/25, 9/1, 9/8, 9/15, 9/29, 10/6, 10/20, 11/3, 12/1, 12/ 8, 12/ 22 (see attached for list of whole year mtgs.)** | | | | | | | |
| **Times(s): 8/18 (7:30 am) Support Staff Orientation; all other meetings will occur at 1 pm.** | | | | | | | |

**Important Dates to Remember**

Team Work Makes the Dream Work! Our goal is to maintain the learning gains and proficiency level that earned us the 108 point gain. PLUS, we WILL increase by at least 23 percentage points and GET THAT “A”! Benjamin Franklin said “If you fail to plan, you plan to fail.” With that said, please make a careful note of all dates below so that we can have a flawless year. In addition, please note that our FHE calendar is even more detailed with other items including special events and activities.

☺ Let’s have an “A”-mazing Year! – B.Rothman

**Think Tanks (PLC’s)**

All think tanks are from 2:15-3:00pm. Staff is expected to come prepared with needed materials in order to have a productive think tank.

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| **Date** | **Grade Level** | **Topic** |
| August 29th | First/second | iReady |
| August 30th | Third | iReady |
| August 31st | Fourth/Fifth | iReady |
| September 5th | Prek/kindergarten | Balanced Literacy-CLI  (Bring your J.Richardson book to all Balanced Literacy Think Tanks.) |
| September 6th | First/Second | Balanced Literacy-CLI  (Bring your J. Richardson book to all Balanced Literacy Think Tanks.) |
| September 7th | Third,fourth,fifth | Balanced Literacy-CLI  (Bring your J. Richardson book to all Balanced Literacy Think Tanks.) |
| September 18th | Prek/kindergarten | Balanced Literacy-CLI |
| September 19th | First/second | Balanced Literacy-CLI |
| September 20th | Third, fourth, fifth | Writing Baseline Review and 2017-18 Plan (bring grade level rubric and your student baseline papers for discussion) |
| October 3rd | Kindergarten, first, second (iReady) | iReady-bring laptop and your diagnostic information |
| October 4th | Third (iReady) | iReady-bring your laptop and your diagnostic information |
| October 5th | Fourth and fifth (iReady) | iReady-bring your laptop and your diagnostic information |
| October 23rd | Prek/kindergarten | Balanced Literacy-CLI |
| October 24th | First/second | Balanced Literacy-CLI |
| October 25th | Third/fourth/fifth | Balanced Literacy-CLI |
| November 13th | Prek/kindergarten | Balanced Literacy-CLI |
| November 14th | First/second | Balanced Literacy-CLI |
| November 15th | Third/fourth/fifth | Balanced Literacy-CLI |
| November 27th | Prek/kindergarten | Balanced Literacy-CLI |
| November 28th | First/second | Balanced Literacy-CLI |
| November 29th | Third/fourth/fifth | Balanced Literacy-CLI |
| December 4th | Prek/kindergarten | PreK – Shared Writing & Teacher Modeling. (Bring your samples for review. Bring your month of December lesson plan progression/materials for sharing.  Kindergarten – TENTATIVE-BAS Calibration w/ District Personnel (Bring your BAS.) |
| December 5th | First/second | First-TENTATIVE-BAS Calibration w/District Personnel (Bring your BAS)  Second – Writing-bring last writing samples to share. Bring your month of December lesson plan progression/materials for sharing as well as your rubric. How do you model writing? What does guided writing look like in your classroom? |
| December 6th | Third/fourth/fifth | Writing – bring last writing samples to share. Bring your month of December lesson plan progression/materials for sharing as well as your rubric. |
| December 18th | Prek/kindergarten | Writing-bring student samples for sharing. Bring samples of how you model writing. Bring samples of how you teach students through guided practice. Bring your rubric. |
| December 19th | First/second | Second-TENTATIVE-BAS Calibration w/District Personnel (Bring your BAS\_  First – Writing – bring last writing samples to share. Bring your month of December lesson plan progression/materials for sharing as well as your rubric. |
| December 20th | Third/fourth/fifth | TBD |
| January 22nd | Prek/kindergarten | TBD |
| January 23rd | First/second | TBD |
| January 24th | Third/fourth/fifth | TBD |
| February 12th | Prek/kindergarten | TBD |
| February 13th | First/second | TBD |
| February 14th | Third/fourth/fifth | TBD |
| February 26th | Prek/kindergarten | TBD |
| February 27th | First/second | TBD |
| February 28th | Third/fourth/fifth | TBD |
| March 12th | Prek/kindergarten | TBD |
| March 13th | First/second | TBD |
| March 14th | Third/fourth/fifth | TBD |
| March 19th | Prek/kindergarten | TBD |
| March 20th | First/second | TBD |
| March 21st | Third/fourth/fifth | TBD |
| April 9th | Prek/kindergarten | TBD |
| April 10th | First/second | TBD |
| April 11th | Third/fourth/fifth | TBD |
| April 23rd | Prek/kindergarten | TBD |
| April 24th | First/second | TBD |
| April 25th | Third/fourth/fifth | TBD |
| May 7th | Prek/kindergarten | TBD |
| May 8th | First/second | TBD |
| May 10th | Third/fourth/fifth | TBD |
| May 29th | Prek/kindergarten | TBD |
| May 30th | First/second | TBD |
| May 31st | Third/fourth/fifth | TBD |

**Team Leader Dates**

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| September 26th |
| October 31st |
| November 27th |
| December 6th |
| January 30th |
| February 28th |
| March 20th |
| April 27th |
| May 14th |

**Assessment Days and Data Due Dates**

|  |  |
| --- | --- |
| **Date** | **Action Needed** |
| August 21- 31st | Beginning of Year Assessments |
| September 1st | Data Due to Admin |
| September 27-29 | Assessment Days |
| October 6th | Data Due to Admin |
| October 25-27 | Assessment Days |
| November 3rd | Data Due to Admin |
| November 29-December 1st | Assessment Days |
| December 8th | Data Due to Admin |
| January 24-26 | Assessment Days |
| February 2nd | Data Due to Admin |
| February 21-23 | Assessment Days |
| March 2nd | Data Due to Admin |
| March 14-16 | Assessment Days |
| March 23rd | Data Due to Admin |
| April 25-27th | Assessment Days |
| May 4th | Data Due to Admin |

**Response to Intervention Days**

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| Date | Times |
| RtI MARATHON  September 5th | Full day |
| September 6th | Full day |
| September 7th (carry overs from last year) | Full day |
| September 8th | 815-11:00 |
| September 12th | Full day |
| September 3rd | Full day |
| September 10th | 11:15-3pm only |
| September 17th | Full day |
| September 24th | Full day |
| MARATHON WEEK (deadline to have an RtI for student that is at risk of being retained)  November 6th | Full day |
| November 7th | Full day |
| November 8th | Full day |
| November 9th | Full day |
| November 14th | Full day |
| November 21st | 11:15-3 pm only – Career Day |
| December 5th | Full day |
| December 12th | Full day |
| January 9th | Full day |
| January 16th | Full day |
| January 23rd | Full day |
| February 6th | 11:15-3pm – CLI Lesson Study in a.m. |
| February 13th | Full day |
| February 20th | Full day |
| March 13th | Full day |
| April 3rd | Full day |
| April 23rd | Full day |
| April 24th | Full day |
| PROMOTION/RETENTION WEEK  May 21st | Full day |
| May 22nd | Full day |
| May 23rd | Full day |
| May 24th | Full day |

**Behavior Intervention Team Meetings**

If you have a student that requires a Positive Behavior Intervention Plan, please submit his/her name to Mrs. Aiello. Please bring all of your data collection (scatter plots, anecdotals, referrals, etc) to the meeting. RtI Coordinator, Asst. Principal, Principal, Instructional Coach, ESE Specialist, Classroom Teacher, one representative from specials, and any other resource teacher that works with the student is requested to attend the meeting.

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| Date | Time |
| September 22nd | 2:15-3pm |
| October 13th | 2:15-3pm |
| November 17th | 2:15-3pm |
| December 15th | 2:15-3pm |
| January 19th | 2:15-3pm |
| February 16th | 2:15-3pm |
| March 16th | 2:15-3pm |
| April 20th | 2:15-3pm |
| May 18th |  |

**Faculty Meetings**

Will promptly begin at 2:15-2:45. Once our 30 minute faculty meeting is complete, a 15 minute BTU meeting follow (2:45-3:00).

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| Date | Topic |
| August 28th | Beginning of year items. Questions & Answers  Class DoJo workshop (Please remember that this is a school wide initiative.) |
| October 11th | Building Positive Relationships with Parents |
| November 8th | Math –  Academic Notebooks for math  Mrs. Adamowich |
| December 13th | Math – Math Fluency and automaticity  Math minutes and student tracking |
| January 10th | Math - TBD |
| February 7th | Math - TBD |
| March 7th | Math - TBD |
| April 4th | Math – TBD  End of year promotion/retention action steps |
| May 2nd | Math - TBD |

**Club Dates –** Meeting times will be from 1:50pm-2:45 p.m. Minutes are to be recorded. No student is allowed to participate without a signed permission slip and an adult pick up. Crossing guards will no longer be on duty when you dismiss. Therefore, students must be picked up unless they are in our aftercare.

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| October 6th |
| November 3rd |
| December 1st |
| February 2nd |
| March 2nd |
| April 6th |
| May 4th |

**Tutoring Dates – Mondays and Tuesdays from 2-3 p.m.**

Tutors will need to make up their hours.

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| October 2, 3, 9, 10, 16, 17, 23, 24, 30, 31 |
| November 6, 7, 13, 14, 20, 21, 27, 28 |
| December 4, 5, 11, 12, 18, 19 |
| January 8, 9, 16, 22, 23, 29, 30 |
| February 5, 6, 12, 13, 20, 26, 27 |
| March 5, 6, 12, 13, 19, 20 |

**Aftercare Tutoring Dates – Wednesdays and Thursdays from 3:15-4:15 p.m.**

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| October 4, 5, 6, 11, 12, 13, 18, 19, 20, 25, 26 |
| November 1, 2, 8, 9, 15, 16, 29, 30 |
| December 6, 7, 13, 14, 20, 21 |
| January 10, 11, 17, 18, 24, 25, 31 |
| February 1, 7, 8, 14, 15, 21, 22, 28 |
| March 1, 7, 8, 14, 15, 21 |
| April 4, 5, 11, 12, 18, 19, 25, 26 |
| May 2, 3, 9, 11, 16, 17, 23, 24, 30, 31 |

**Parent Workshop Nights**

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| Date | Topic |
| September Open Houses  September 6th – Intermediate  September 13th - Primary | Review Student Planner, Dojo, Tuesday communication days & folders, student tech passwords, HW, code of conduct, class schedule, uniforms (The following topics will be covered at the beginning of your open house via the Principal’s Message on WFHE. Please make sure that you play the message. \*\*Code of conduct, Title 1, uniforms, PTO, aftercare, BTIP, technology usage and responsibilities)  FIFTH GRADE WILL HAVE AN ADDITIONAL PRESENTATION TO DISCUSS PROPERTY PASSES FOR DIGITAL EQUIPMENT. YOU WILL PASS OUT THE PROPERTY PASSES DURING YOUR OPEN HOUSE. |
| October 18th @ 6:30 p.m. | PreK Session; Kindergarten Session; 1-2 session; third, fourth, and fifth grade session  Focus on ELA: Promotion Criteria; iReady, RAZ Kids, Grade Level Appropriate strategies& standards.  \*\*ELL and ESE resources\*\* |
| November 15th @ 6:30 p.m. | PreK Session; Kindergarten Session, 1-2 Session; third, fourth, and fifth grade session  Focus on Math: Promotion Criteria; iReady, math grade level math fluency targets, standards, grade level appropriate strategies  \*\*ELL and ESE resources\*\* |
| January 24th @ 6:30 p.m. | PreK Session; Kindergarten Session; 1-2 Session; third, fourth, and fifth grade session  Focus on writing grade level targets, standards, and strategies  \*\*ELL and ESE resources\*\* |
| February 21st @ 6:30 p.m. | Prek-2: Preparing for the intermediate school years. Building the foundation now for successful years to come. A sneak peak into grades 3-5.  Grades 3-5: getting ready for middle school. What are your options?  \*\*ELL and ESE resources\*\* |

**Support Staff Meetings**

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| Day | Time |
| August 18th (support staff orientation) | 7:30 a.m. |
| August 25th | 1 p.m. |
| September 1st | 1 p.m. |
| September 8th | 1 p.m. |
| September 15th | 1 p.m. |
| September 29th | 1 p.m. |
| October 6th | 1 p.m. |
| October 20th | 1 p.m. |
| November 3rd | 1 p.m. |
| December 1st | 1 p.m. |
| December 8th | 1 p.m. |
| December 22nd | 1 p.m. |
| January 12th | 1 p.m. |
| January 26th | 1 p.m. |
| February 2nd | 1 p.m. |
| February 9th | 1 p.m. |
| February 23rd | 1 p.m. |
| March 2nd | 1 p.m. |
| March 9th | 1 p.m. |
| March 23rd | 1 p.m. |
| March 30th | 1 p.m. |
| April 6th | 1 p.m. |
| April 13th | 1 p.m. |
| April 27th | 2:15 p.m. |
| May 4th | 1 p.m. |
| May 11th | 1 p.m. |
| May 25th | 1 p.m. |
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**Sunshine Team Meeting Dates**

All meetings will take place at 2:15 p.m. unless otherwise indicated below.

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| September 15th |
| October 13th |
| November 17th |
| December 1st |
| January 12th |
| February 2nd |
| March 2nd |
| April 6th |
| May 4th |

**New Ranger Bear PLC**

All New Ranger Bear times will be 2:15-3 p.m. unless otherwise indicated below. Please note that you must attend all dates in order to receive points.

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| --- | --- |
| Date | Topic |
| August 11th | 9 a.m.-3pm (stipend)  Orientation and Overview |
| September 27th | Classroom Management |
| October 18th | Learning Goals and Scales  What is the difference between a learning goal and an activity? Why are goals and scales so important? |
| November 1st | Design Question 2 |
| December 7th | Design Question 3 |
| January 17th | Design Question 4 |
| February 21st | Design Question 2-4: tying it all together |
| March 8th | Data – How to use it for effective progress monitoring? |
| April 18th | TBD |
| May 16th | TBD |

**Focus Studies**

These are mini workshops and ARE NOT MANDATORY. These mini workshops are created to provide assistance for common needs. For your convenience, these have been scheduled. Unless otherwise indicated, all Focus Studies will be held at 2:15 p.m. in the media center. You will need to preregister. You will be able to preregister when you receive an invite.

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| --- | --- |
| Date | Topic |
| August 23rd | Pinnacle – how to use it for attendance and grades |
| September 12th | FHE’s Filemaker Database Usage (Cacace-Perez) |
| September 13th | Interim Reports  Who needs one and how to create one |
| September 25th | PMPs (Sforza)  Review of criteria  How do I initiate one? |
| October 12th | Report Cards  How do I create one?  What is the process? |
| September 26th | Data Management- How should I keep track of data? |
| November 9th | Data Management – How do I progress monitor my Tier 2 and 3 kids? How do I use this info to guide my instruction? (Aiello and Sforza) |
| November 2nd | Data Management – School City Help |

Data Chat Days

This year, the data chats have been restructured. Admin will meet with two teachers on the dates mentioned below to review your students’ progress. Please bring your progress monitoring data for all students in the areas of reading, writing, math, and science. You will be relieved by Mrs. Aiello who will use that time to provide your children with needed guidance lessons. If there is anything pressing in your class, please feel free to email Mrs. Aiello with your suggestions.

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| Date | Time | Teacher |
| September 11 | 11-11:45 | Gr 5 TBA |
| September 11 | 12-12:45 | Magid |
| September 13 | 11-11:45 | Matos |
| September 13 | 12-12:45 | Hickman |
| September 18 | 11-11:45 | Adamowich |
| September 20 | 12-12:45 | Tomback |
| September 22 | 11-11:45 | Sanclemente |
| September 25 | 11-11:45 | Fersten |
| September 25 | 12-12:45 | Genov |
| September 27 | 11-11:45 | Palacios |
| September 27 | 12-12:45 | Kesterson |
| September 29 | 11-11:45 | Mattox |
| September 29 | 12-12:45 | Taylor |
| October 2nd | 11-11:45 | Bierals |
| October 2nd | 12-12:45 | Plaza |
| October 4th | 11-11:45 | Eilbeck |
| October 4th | 12-12:45 | Millikin |
| October 6th | 11-11:45 | Elias |
| October 6th | 12-12:45 | Almeida |
| October 9th | 11-11:45 | Nunez |
| October 9th | 12-12:45 | Muniz |
| October 13th | 11-11:45 | ASD |
| October 13th | 12-12:45 | Gomes |
| October 18th | 11-11:45 | Greenwood |
| October 19th | 12-12:45 | Mathis |
| October 25th | 11-11:45 | Marini |
| October 25th | 12-12:45 | Waldmann |
| October 30th | 11-11:45 | Paredes |
| October 30th | 12-12:45 | Elbaum |
| November 1st | 11-11:45 | Finucane |
| November 1st | 12-12:45 | Eloy |
| November 1st | 1-1:45 | Lastra |
| ROUND TWO |  |  |
| November 13th | 11-11:45 | Gr 5 TBA |
| November 13th | 12-12:45 | Magid |
| November 15th | 11-11:45 | Matos |
| November 15th | 12-12:45 | Hickman |
| December 1st | 11-11:45 | Adamowich |
| December 1st | 12-12:45 | Tomback |
| December 4th | 11-11:45 | Sanclemente |
| December 4th | 12-11:45 | Fersten |
| December 7th | 12-12:45 | Genov |
| December 7th | 11-11:45 | Palacios |
| December 8th | 12-12:45 | Kesterson |
| December 8th | 11-11:45 | Mattox |
| December 14th | 11-11:45 | Taylor |
| December 14th | 12-12:45 | Bierals |
| December 15th | 11-11:45 | Plaza |
| December 15th | 12-12:45 | Eilbeck |
| December 18th | 11-11:45 | Millikin |
| December 18th | 12-12:45 | Elias |
| January 10th | 11-11:45 | Almeida |
| January 10th | 12-12:45 | Nunez |
| January 12th | 11-11:45 | Muniz |
| January 12th | 12-12:45 | ASD |
| January 17th | 11-11:45 | Gomes |
| January 17th | 12-12:45 | Greenwood |
| January 18th | 11-11:45 | Mathis |
| January 18th | 12-12:45 | Marini |
| January 19th | 11-11:45 | Waldmann |
| January 19th | 12-12:45 | Paredes |
| January 22nd | 11-11:45 | Elbaum |
| January 22nd | 12-12:45 | Finucane |
| January 24th | 11-11:45 | Eloy |
| January 24th | 12-12:45 | Lastra |

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| ROUND THREE | Time | Teacher |
| February 5th | 11-11:45 | Gr 5 TBA |
| February 5th | 12-12:45 | Magid |
| February 5th | 1-1:45 | Matos |
| February 14th | 11-11:45 | Hickman |
| February 14th | 12-12:45 | Adamowich |
| February 14th | 1-1:45 | Tomback |
| February 21st | 11-11:45 | Sanclemente |
| February 21st | 12-12:45 | Fersten |
| February 23rd | 11-11:45 | Genov |
| February 23rd | 12-12:45 | Palacios |
| March 12th | 11-11:45 | Kesterson |
| March 12th | 11-12:45 | Mattox |
| March 12th | 1-1:45 | Taylor |
| March 14th | 11-11:45 | Bierals |
| March 14th | 12-12:45 | Plaza |
| March 14th | 1-1:45 | Eilbeck |
| March 19th | 11-11:45 | Millikin |
| March 19th | 12-12:45 | Elias |
| March 19th | 1-1:45 | Almeida |
| March 21st | 11-11:45 | Nunez |
| March 21st | 12-12:45 | Muniz |
| March 21st | 1-1:45 | ASD |
| April 2nd | 11-11:45 | Gomes |
| April 2nd | 12-12:45 | Greenwood |
| April 4th | 11-11:45 | Mathis |
| April 4th | 12-12:45 | Marini |
| April 5th | 11-11:45 | Waldmann |
| April 5th | 12-12:45 | Paredes |
| April 5th | 1-1:45 | Elbaum |
| April 6th | 11-11:45 | Finucane |
| April 6th | 12-12:45 | Eloy |
| April 6th | 1-1:45 | Lastra |