School-wide Positive Behavior Plan (SPBP)

Broward County Public Schools To be implemented in SY 2018/19



Elements have changed in the SPBP.

Before completing, go to http://www.browardprevention.org/mtssrti/rtib/ → School-wide Positive Behavior Plan for:

- ✓ A NEW Brainshark for Principals. ACTION: Log in with your p # and watch the Brainshark before Jan 30th.
- ✓ A NEW Overview Brainshark for Teams. ACTION: Log in with school name and watch the Brainshark.
- ✓ A NEW mini Brainshark Series for teams. These Brainsharks are divided into the 10 Critical Elements of PBIS. They will show you "how to" write a comprehensive SPBP (and receive a high score!)
- A Rating Rubric to ensure teams will correctly complete the SPBP and develop a meaningful plan.

To provide consistency across the District, only plans entered on the current district template will be accepted. ACTION: Download, complete and upload the SPBP into your School Improvement Plan before May 1, 2018:

School Name:	Nova Blanche Forman	*
School Number:	1282	
SPBP Contact Name:	Lisa S. Dalachinsky	
Direct Phone Number:	754-323-6600	

CRITICAL ELEMENT # 1: Active Team with Administrative Participation

1A. List your current (SY 2017/18) team members (6 - 10 team members). Must include an instructional representative from EACH grade/content area. Each name on this list verifies attendance in ongoing team meetings and participation in developing this SPBP. Each member is responsible for representing major stakeholders and sharing the SPBP content and

updates with their respective group.

Full Name	Position	Who or what grade level does this member represent?
Russell Schwartz	Team Member	Administration
Lisa Dalachinsky	SPBP Point of Contact	Support Staff/ESE Specialist
Cindy McCord	Parent/Community Representation	SAC
Nicola Clarke	BTU Representative	Special Teacher
Kelly Addeo	Team Member	Intermediate Teacher
Teresa Chang	Team Member	Primary Teacher

Meeting Date	Meeting Time	Name & title of person responsible to facilitate meeting	Content of meetings:
8/9/2018	8:45	Teresa Chang-Primary Teacher	Create and disseminate updated Expectations and Rules lesson
11/16/2018	8:45	Teresa Chang-Primary Teacher	plans (#3 and #4) 2. Review progress of Implementation Action Plan (#9)
2/1/2019	8:45	Teresa Chang-Primary Teacher	Collect & analyze implementation data (#10A)
5/17/2019	8:45	Teresa Chang-Primary Teacher	Collect & analyze student outcome data (#10B)

CRITICAL ELEMENT # 2: Faculty & Stakeholder Commitment:

2A. Action Steps completed this year (SY 2017/18) that increased faculty and stakeholder understanding and knowledge of

your new (2018/19) SPBP:

Action Steps:	Date (Between Jan 15 – April 30, 2018)	Details (retain attendance sheets at school)	Person responsible to collect and retain attendance sheets:
Presented the new SPBP (for SY 2018/19) to staff	5/15/2018	# of participants =	Russell Schwartz/ Principal
Held a faculty vote on the new SPBP (for SY 2018/19)	5/16/2018	% approved =	Russell Schwartz/ Principal
Presented the new SPBP (for SY 2018/19) to stakeholders (parents and community)	5/17/2018	# of participants =	Russell Schwartz/ Principal

2B. Action Steps to be completed next year (SY 2018/19) to increase faculty and stakeholder understanding and knowledge

of your SPBP:

Action Steps:	Date(s) (NEXT YEAR)	Content (retain attendance sheets at school)	Person responsible to collect and retain attendance sheets:	
Provide a professional development on the 2018/19 SPBP for all staff	Prior to students' 1 st day: 8/9/2018	The team will present the updates in the SPBP for the 18/19 school year. All stakeholders will be provided with	Russell Schwartz/	
Present the 2018/19 SPBP to stakeholders (parents and community)	Prior to Oct 1st, 2018 8/29/2018	access to the SPBP. Feedback will be collected for future team meetings.	Principal	
Present behavior data to staff Quarterly: minimum of 4 each year	1. 10/19/2018	The team will present the implementation data in 10A. Include: • the "marketing" (teaching and posting) of expectations and rules		
	2. 1/7/2019	lesson plan implementation discipline procedures reward system implementation	Russell Schwartz/	
	3. 3/22/2019	The team will present the student outcome data in 10B. Include: • top 3 event locations		
	4. 5/17/2019	type of behavior incidents core effectiveness data classroom referral data, as well as analysis of this data.		

CRITICAL ELEMENT # 3: School-wide Expectations

3A. List the top 10 behavior incidents data YTD from BASIS 3.0 Behavior Dashboard:

Top 10 Behavior Incidents (put N/A in any blank spaces)				
1.Unruly Disruptive Behavior 6. Disruption on Campus/Minor				
2. Disobedience/Insubordination	7. Disruptive or unruly play			
3. Out of Assigned Area	8. Battery			
4. Fight/Minor Altercation	9. Fighting			
5. Insulting or Obscene Language 10. Falsification or misrepresentation				

3B. Based on the behavior incidents in 3A, develop 3 – 5 **positive characteristics** (not behaviors) that would counteract the demonstration of these misbehaviors. These positive characteristics become your school-wide expectations.

	School-wide Expectations			
1.	Follow School Rules			
2.	Follow Instructions the first time given			
3.	Active Learner at all times			
4.	Adhering to personal space			
5.				

3C. Research indicates that discipline referrals increase after long holidays and during testing times. Plan to teach your expectations at least 3 times throughout the year (and anytime the expected behaviors are not being demonstrated). **ACTION:** Create at least one lesson plan for **each** school-wide expectation above and distribute to teachers during preplanning 2018-19. Develop additional lesson plans you will use throughout the year to re-teach and reinforce your school-wide expectations. You do not need to submit your lesson plans with the SPBP. Retain all behavior lesson plans at the school; make sure these lesson plans are available for guests and stakeholders.

	When will school-wide expec	tations lesson pla	ns be taught?	
	Date(s)		Time:	
August	8/31/18	9:45AM	9:45AM	
January	1/8/19	9:45AM		
4th Quarter	4/5/18	9:45AM	9:45AM	
	Who will be responsible for teaching	the lesson plans?	Teachers	
	Where will the lesson plan	instruction occur?	Classroom	
Who is respon	nsible for retaining, organizing and distributin	g all lesson plans?	Janet Calamaro/Assistant Principal	

CRITICAL ELEMENT #4: Location-based Rules

4A. List the top 3 locations for behavior Events YTD from BASIS 3.0 Behavior Dashboard. Do not use "classroom"

Top 3 Location	IS .
School Location	# Incidents
1.General Education Campus	51
2.Playground	8
3.Hallway	8

4B. Create an Expectations/Rules Matrix from your 3-5 school-wide expectations and your top 3 event locations. Develop a positively stated, observable, and measurable <u>rule</u> that correlates with every expectation to create a <u>maximum</u> of 5 rules under each location.

		Expectations and	d Rules Matrix		
	Convendent	General Education Campus	Playground	Hallway	
SNS	Copy and paste expectations from 3C.	Rules	Rules	Rules	
School-wide EXPECTATIONS	1.Follow School Rules	Keep hands and Feet to themselves Treat all with respect Stay in your assigned area Follow the direction the first time	Keep hands and Feet to themselves Treat all with respect Stay in your assigned area Follow the direction the first time	Keep hands and Feet to themselves Treat all with respect Stay in your assigned area Follow the direction the first time	
	2.Follow Instructions the first time given	Follow Instructions the first time given	Follow Instructions the first time given	Follow Instructions the first time given	
	Active Learner at all times	Be present and stay focused	NA	NA	
	4.Adhering to personal space	Keep hands and feet to yourself	Keep hands and feet to your self	Keep one tile away from the person in front of you in line	

4C. Research indicates that discipline referrals increase after long holidays and during testing times. Plan to teach your location-specific rules at least 3 times throughout the year (and anytime the expected behaviors are not being demonstrated). **ACTION:** Create at least one lesson plan for **each** location above and distribute to teachers during pre-planning 2018-19. Develop additional lesson plans you will use throughout the year to re-teach and reinforce your location-specific rules. You do not need to submit your lesson plans with the SPBP. Retain all behavior lesson plans at the school; make sure these lesson plans are available for guests and stakeholders.

	When will location-specific rules	esson plan	s be taught?
	Date(s) Time:		Time:
August	8/31/18	9:45	
January	1/8/19	9:45	
4 th Quarter	4/5/19	9:45	
	Who will be responsible for teaching the les	son plans?	Classroom Teacher
	Where will the lesson plan instruc	tion occur?	Classroom
ho is respor	nsible for retaining, organizing and distributing all les	son plans?	Grade Chairs

Although you will post, teach, review, practice and reinforce all school-wide expectations and location-specific rules, **choose 1 expectation OR 1 event location** you will target for a specific reward program for students. <u>Based on the data</u> that led to this expectation or location, create a reward plan using the 4 Step Problem Solving Process:

Expectation or Location: General Education Campus

4 Step Problem Solving Process	Plan
Problem Identification: Use your behavior data to identify a school-wide problem. What problem did you identify? (use numerical data)	Data used: DMS Problem Identification: Unruly disruptive behavior
2. Problem Analysis: Why do you think this problem is occurring? What is your goal? (use a SMART goal statement with numerical data)	Hypothesis: Need school wide common language/expectations Goal Statement: By May 2019 Through the implementation of a school wide behavior plan, general education campus referrals of "unruly and disruptive behavior" will decrease by 10%.
3. Intervention Design: Describe how you will implement a positive reward program to decrease this problem.	Type of System: Token system Description of System: Students will earn rewards for "caught being good."
Evaluation: A. Implementation fidelity	The fidelity (consistency and effectiveness) of the <u>staff's</u> implementation of the reward program will be monitored through monthly through grade chairs meetings. (2-3 sentences)
B. Student outcome monitoring	We will know if this reward program is positively impacting <u>students</u> by analyzing the DMS. We are hopeful that there will be a decrease in referrals.(2-3 sentences)

CRITICAL ELEMENT #6 Effective Discipline Procedures

6A. Staff Managed Misbehaviors: List the top 6 *most common* school-wide misbehaviors staff are expected to manage. Write a short, objective, and measurable definition for each.

Staff Managed Misbehaviors		
Misbehavior	"Looks Like" - provide a description with example(s)	
1.Unruly Behavior	Student being disrespectful/not following adult instructions/talking back	
2.Disruptive Behavior	Students create an environment where other students can not learn	
3.Insubordination	Refusing to follow teacher instructions	
4.Out of Assigned Area	Student not where they are supposed to be/leaving area without permission	
5.Fighting	Students hurting each other/physical contact	
6.Profane Language	Swearing/inappropriate language	

6B. Staff Managed Consequences: Create a consequence <u>menu</u> **OR** a consequence <u>hierarchy</u> for staff to use when <u>students exhibit the above misbehaviors</u>. Provide a minimum of **5** consequences.

Is this a menu or hierarchy system?	. ⊠ Menu	□Hierarchy	
Student conference	NZP		
Parent called			
Rtl Referral			
Guidance Referral			
Individualized behavior plan			

6C. Administration Managed Misbehaviors:

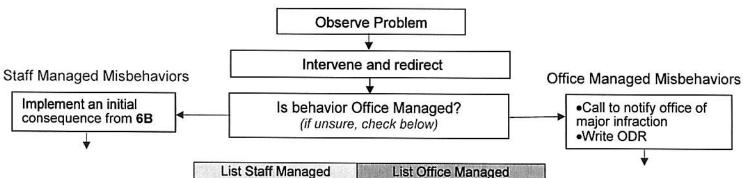
- (a) Define the first 3 behaviors by providing examples that clearly identify the point at which the misbehavior warrants an Office Discipline Referral (ODR).
- (b) List two additional common school-wide misbehaviors that will result in an ODR. Provide concrete examples.
- (c) Determine staff tolerance level for repetitive misbehaviors (the point at which the number of staff-managed misbehaviors becomes an ODR).

	Office Discipline Referrals (ODRs)			
Behavior	"Looks Like" - provide a description with example(s)			
1. Disobedience/Insubordination	Student being disrespectful/not following adult instructions/talking back			
2. Disruptive/Unruly Play	Unwanted student contact			
3. Defiance of authority	Student being disrespectful/not following adult instructions/talking back			
4.	j and a second s			
5.				
Repetitive staff managed misbehaviors	More than 2 misbehaviors in One Hour warrants an office referral.			
	e.g., 3 half hour one period			

6D. School-wide Discipline Flow Chart:

- (a) Review the sample discipline flow charts in "Additional Items" located on browardprevention.org
- (b) Copy or customize a flow chart to graphically represent the discipline process at your school.
- (c) Paste the flow chart here OR complete the flow chart below.

Student Behavior Discipline Flow Chart



List Staff Managed Misbehaviors from 6A	List Office Managed Misbehaviors from 6C
1.Unruly Behavior	1. Disobedience/Insubordination
2.Disruptive Behavior	2. Disruptive/Unruly Play
3.Insubordination	3. Defiance of authority
4.Out of Assigned Area	
5.Fighting	
6.Profane Language	

CRITICAL ELEMENT #7: Classroom Management Systems

7A. ALL teachers implement an effective Tier 1 classroom management system:

Which evidence-based classroom management system is supported by your school's administration and is expected to be implemented schoolwide? (Class Dojo, LEAPs, HERO, Cloud 9, etc. are tools, not classroom systems)	☐ CHAMPs* ☐ PBIS Classroom Management ☐ Administration does not expect an evidence-based classroom management system to be implemented by teachers this year (your school will need to adopt one next year) ☑ Other (complete below)
If other, name the evidence-based classroom management system:	Class Dojo, Tickets, Token Economy, Clip up/Down
*CHAMPs is the district-supported, evidence-based universal classroom management system for all teachers. Would your Principal like to be contacted to learn about CHAMPs professional development?	☐ Yes ⊠ No

7B. Fidelity of staff implementation of school-wide classroom management systems

What data collection tool does your school leadership team use to monitor and evaluate your teacher's classroom management skills? (Measure staff skills, not student outcomes)
☐ CHAMPs 7 Up Checklist
☐ CHAMPs Classroom Check Up (CCU)
☐ PBIS Classroom Assistance Tool (CAT)
□ PBIS Walkthrough
Marzano's Domain 1, Design Questions 5, 6, 7, 8, 9
☐ Fidelity of staff classroom management implementation is not monitored to determine training needs this year (you will need to adopt a tool and plan next year)
□ Other (specify):
Explain how this data is collected and analyzed by your school leadership team as a universal screening <u>across teachers</u> to determine the need for classroom management training:
Fidelity of Implementation Plan: (3-4 sentences)

7C. Percentage of Classroom Referrals:

- (a) Review your classroom data YTD ("Events by Location") in BASIS 3.0 Behavior Dashboard.
- (b) Complete the yellow highlighted cells first.
- (c) Auto-calculate the % of referrals in the classroom by clicking on "!Zero Divide" in the next cell and pressing "Fn + F9" together.

Total number of discipline referrals from classrooms:	51
Total number of school-wide discipline referrals:	120
% of referrals in the classroom:	42.5%
Do more than 40% of your referrals come from the classroom?	

If >40% of discipline referrals come from the classroom, it suggests Tier 1 classroom management implementation may need to be strengthened school-wide.

CRITICAL ELEMENT #8: Data Collection and Analysis

- **8A. Determine your School-wide Core Effectiveness YTD** from the BASIS Behavior Dashboard in the "Referrals per Student" chart.
- (a) Complete the yellow highlighted cells first.
- (b) Auto-calculate the "% of Total Population" by clicking on each "!Zero Divide" in the cells and pressing "Fn + F9".
- (c) Determine if the core is effective in all three areas

TOTAL Population:	755				
# Referrals		% of Total Population	Core Effectivenes	S	
0 - 1 referral	734	97%	Are your 0 – 1 referrals > 80%?	⊠Yes	□No
2 - 5 referrals (at risk students)	15	2%	Are your 2 - 5 referrals <15%?	⊠Yes	□No
> 5 referrals (high risk students)	6	.007%	Are your >5 referrals <5%?	⊠Yes	□No

8B. Core Effectiveness Plan:

If <u>all 3</u> are " Yes ", your core is effective. Is your core behavior curriculum effective?	⊠Yes	□No
Answer either (a) or (b):		
(a) If you answered "Yes", although your core is effective, what plan does your school le	adership t	eam implement for early
identification of at risk and high risk students? Rtl		
(b) If you answered "NO", indicate the supports and interventions your school leadership	team will	implement at the
beginning of the next school year to improve core strength:		
Core Effectiveness Plan: (3-4 sentences)Plan is effective. We would like to decrease an	nount of re	ferral. We would like to
increase positive behavior.		

- **8C. Disproportionality: Determine if there are any issues within subgroups** from BASIS 3.0 Behavior Dashboard in the "Referrals by Demographics" chart.
- (a) Complete the yellow highlighted cells first.

(b) Auto-calculate the difference by clicking on each "0" in the next cell and pressing "Fn + F9".

Subgroups	(PctPop - Green) % of students	(PctRef - Blue) % of referrals	Difference in referral composition	Positive valued is the value (Is the value is the value i	rtionality
Black	78%	75%	Calculator not working	□Yes	⊠No
Hispanic/Latin	9%	13%	Calculator not working	⊠Yes	□No
White	11%	5%	Calculator not working	□Yes	⊠No

8D. Disproportionality Plan: If any values are positive, the percentage of referrals contributed to that subgroup is higher than expected, given that subgroups' percentage in the student population.

The state of the s		
If all 3 are "No", disproportionality is not indicated. Are all 3 "No"?	□Yes	⊠No
Answer either (a) or (b):		
(a) If you answered "Yes", although your data indicates equity, what plan does y	your school leadership te	am implement for
early identification of any disproportionality issues		
(b) If you answered "No", indicate the support plan and interventions your school	ol leadership team will im	plement at the
beginning of next year to improve sub group disproportionality		
Disproportionality Plan: Discuss equity with staff members. Have Equity Liaison	host training.	

Critical Elements # 9: SPBP Implementation Planning

This form provides a timeline to complete best practices and required actions. This timeline should drive team actions and accountability. As you implement your SPBP *NEXT* year, check off **completed items** and indicate the accountable person. (Complete only the yellow highlighted area at this time). Next year, you will upload this completed plan within your SPBP.

Required actions for all schools in Broward County Best Practices for all schools in Broward County Resources



	SPBP Team Implementation Action Plan 2018 - 2019	The same of the sa
Month	Action Step Ø check when Action completed	Completed: Person Responsible Name & Title
Current	☐ This Action Plan has been saved to use <i>next year</i> during quarterly meetings	Russell Schwartz- Principal & Janet Calamaro-Assistant Principal
Current	☑ Create a SPBP binder or portfolio to retain (for 2 years) hard copies of: your SPBPs, Action Plans, staff PBIS professional development attendance, stakeholder training attendance, quarterly meeting agendas, quarterly staff behavior presentations, voting attendance and outcome, Expectation lesson plans and Rules lesson plans	Russell Schwartz- Principal & Janet Calamaro-Assistant Principal
Pre Planning 2018	 □ Print up your SPBP Review and school score from OSPA □ Provide SPBP presentation to all staff during Pre Planning □ Disseminate the current SPBP (hard copy or electronically) to all staff and stakeholders □ Market and post school-wide Expectations and location-specific Rules (posters, PSAs, etc.) □ Identify your RtI Instructional Facilitator provided by the district (Contact tyyne.hogan@browardschools.com for more information, if you are unsure) □ Confirm 1st team meeting date and time 	Click here to enter NAME & title.
August 1 st meeting	 □ Ensure schedule of quarterly meeting dates for entire year as indicated in the SPBP □ Determine any needed team training, such as the 4 Step PSP Brainshark Series, 10 Critical Elements Brainsharks, Data Collection, Effective CPST Teams, PBIS 101, etc. Trainings available at: http://www.browardprevention.org/mtssrti/training-modules/ □ Review previous year's behavior data. (Use 'Agenda' and 'Data Collection Template') Forms available at: http://www.browardprevention.org/mtssrti/rtib in Tier 1, Teaming □ Present implementation data, behavior data, team activities and progress to entire staff □ Utilize the 4 Step Problem Solving Process to develop initial interventions □ Review previous year's SPBP and feedback form □ Verify and implement teaching schedule for SPBP Expectations and Rules behavior lesson plans 	Click here to enter NAME & title
September	 □ Provide stakeholder presentation on SPBP prior to October 1 □ Check for staff and teacher understanding of PBIS - provide "PBIS 101" Brainshark as a resource Brainshark available at: http://www.brainshark.com/browardschools/PBIS101 	Click here to enter NAME & title.
October 2 nd meeting	 Ensure instructional staff know how to (and are, as needed) enter Tier 1 Supplemental Strategies for behavior in BASIS Present implementation data, behavior data, team activities and progress to entire staff 	Click here to enter NAME & title.
November	 ☐ Staff to re-teach Expectations and Rules first day back from break. ☐ Team to develop new and/or improved lesson plans as indicated by behavior data. 	Click here to enter NAME & title
January 2019 3 rd meeting Prepare for 2019/20 SPBP	□ Staff to re-teach Expectations and Rules first day back from break □ Ensure the Principal signs in and watches the new SPBP Brainshark: Due January 30 th □ Present implementation data, behavior data, team activities and progress to entire staff □ Choose team members and dates to work on, complete, and submit the new SPBP □ Teams watch the new SPBP Brainsharks and refers to new "Additional items" Brainsharks and Additional items posted at: http://www.browardprevention.org/mtssrti/rtib	Click here to enter NAME & title.
February	 □ Ensure progress towards completion of SPBP □ Check on recently hired staff for PBIS understanding - provide "PBIS 101" Brainshark resource □ Provide the SPBP Surveymonkey link to all staff (optional). Email Tyyne.hogan@browardschools.com to request analysis. 	Click here to enter NAME & title
March 4 th meeting	 □ Ensure progress towards completion of SPBP □ Provide staff presentation and vote on new SPBP for next year □ Provide stakeholders/parent presentation on new SPBP for next year □ Present implementation data, behavior data, team activities and progress to entire staff 	Click here to enter NAME & title
April	☐ Submit your SPBP in OSPA by April 30 th every year	Click here to enter NAME & title

CRITICAL ELEMENT # 10: Monitoring Plans

10A. How will you determine the success <u>of staff implementation</u> of the School-wide Positive Behavior Plan? "Are staff implementing the SPBP with fidelity? How do you know?"

Fidelity of Implementation Monitoring Plan				
Action Step	Create an observable and measureable SMART goal to determine "successful" staff implementation of action step	When will data be collected, analyzed & presented?	Person responsible to collect and analyze data	
School-wide expectations and location-specific rules are posted across campus		Refer to guarterly presentation dates in 2B. This is the data the team will be sharing during presentations.	Click here to enter name	
Behavior lesson plans are being taught as written and when indicated			Click here to enter name	
Discipline consequences and flow chart are being used by all staff as written			Click here to enter name	
A reward system is being implemented for <i>all</i> students			Click here to enter name	

10B. How will you determine whether the SPBP is successful in positively impacting **students?**"If staff are implementing the SPBP consistently and effectively, did it positively impact the students? How do

Student Outcome Monitoring Plan				
Student Outcome Data	Create an observable and measureable SMART goal to determine "successful" student outcomes	When will data be collected, analyzed & presented?	Person responsible to collect and analyze data	
See critical element 3A • Type of behavior incidents data		Refer to guarterly presentation dates in 2B. This is the data the team will be sharing during presentations.	Click here to enter name	
See critical element 4A • Top 3 event locations data			Click here to enter name	
See critical element 8 • Core effectiveness data			Click here to enter name	
See critical element 7A • Grade Level/Classroom referrals data			Click here to enter name	