

**School-wide Positive Behavior Plan (SPBP)**

Broward County Public Schools

To be implemented in SY 2018/19

**Elements have changed in the SPBP.**

Before completing, go to[**http://www.browardprevention.org/mtssrti/rtib/ →**](http://www.browardprevention.org/mtssrti/rtib/%20→)*School-wide Positive Behavior Plan* for:

* **A NEW Brainshark for Principals. ACTION: Log in with your p # and watch the Brainshark before Jan 30th.**
* **A NEW Overview Brainshark for Teams. ACTION: Log in with school name and watch the Brainshark.**
* A NEW mini Brainshark Series for teams. These Brainsharks are divided into the 10 Critical Elements of PBIS. They will

show you “how to” write a comprehensive SPBP (and receive a high score!)

* A Rating Rubric to ensure teams will correctly complete the SPBP and develop a meaningful plan.

To provide consistency across the District, *only plans entered on the current district template will be accepted*.

**ACTION: Download, complete and upload the SPBP into your School Improvement Plan before May 1, 2018:**

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| **School Name:** | Sunshine Elementary School |
| **School Number:** | 1171 |
| **SPBP Contact Name:** | Denise Dorsett |
| **Direct Phone Number:** | 754-323-7700 |

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| **CRITICAL ELEMENT # 1: Active Team with Administrative Participation** |

**1A.** List your current (SY 2017/18) team members (6 - 10 team members). **Must include an instructional representative from EACH grade/content area.** *Each name on this list verifies attendance in ongoing team meetings and participation in developing this SPBP. Each member is responsible for representing major stakeholders and sharing the SPBP content and updates with their respective group.*

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| **Full Name** | **Position** | **Who or what grade level does this member represent?** |
| Donna Aaron | Principal | Administration |
| Denise Dorsett | SPBP Point of Contact/Assistant Principal | Parent Rep /Volunteer Liaison |
| Tiana Poitier | Teacher | Kindergarten |
| Shawanna Taylor | BTU Representative | BTU Rep/3rd Grade Teacher |
| Margaret Watson | Teacher | 1st GradeTeachers |
| Charlene Jackson | Teacher | 2nd Grade Teachers |
| Cortney Walker | Tech | ESP Represenative |
| Melanie Mayorga | Teacher | Exceptional Students/5th Grade |
| Alberta Motes | Teacher | 4th Grade Teacher |
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**1B**. Schedule and document your quarterly team meeting dates for *next* 2018/19 school year:

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| --- | --- | --- | --- |
| **Meeting Date** | **Meeting Time** | **Name & title of person responsible to facilitate meeting** | **Content of meetings:** |
| 8/9/2018 | 2:00 p.m. | Denise Dorsett | 1. Create and disseminate updated  Expectations and Rules lesson  plans (#3 and #4)  2. Review progress of  Implementation Action Plan (#9)  3. Collect & analyze implementation  data (#10A)  4. Collect & analyze student  outcome data (#10B) |
| 10/19/2018 | 1:00 p.m. | Denise Dorsett |
| 1/7/2019 | 1:00 p.m | Denise Dorsett |
| 3/20/2019 | 1:00 pp.m. | Denise Dorsett |

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| **CRITICAL ELEMENT # 2: Faculty & Stakeholder Commitment:** |

**2A**. Action Steps completed **this year** (SY 2017/18) that increased faculty and stakeholder understanding and knowledge of your *new* (2018/19) SPBP:

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| **Action Steps:** | **Date**  *(Between Jan 15 –*  *April 30, 2018)* | **Details**  *(retain attendance sheets at school)* | **Person responsible to collect and retain attendance sheets:** |
| Presented the *new* SPBP (for SY 2018/19) to staff | Click here to enter a date. |  | Denise B. Dorsett |
| Held a *faculty* vote on the new SPBP  (for SY 2018/19) | Click here to enter a date. |  | Denise B. Dorsett |
| Presented the *new* SPBP (for SY 2018/19) to stakeholders (parents and community) | 4/11/2018 | # of participants = 8 | Denise B. Dorsett |

**2B.** Action Steps to be completed **next year** (SY 2018/19) to increase faculty and stakeholder understanding and knowledge of your SPBP:

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| **Action Steps:** | **Date(s)**  *(NEXT YEAR)* | **Content**  *(retain attendance sheets at school)* | **Person responsible to collect and retain attendance sheets:** |
| Provide a professional development on the 2018/19SPBP for all staff | Prior to students’ 1st day:  8/13/2018 | The team will present the updates in the SPBP for the 18/19 school year. All stakeholders will be provided with access to the SPBP. Feedback will be collected for future team meetings. | Denise Dorsett |
| Present the 2018/19SPBP to stakeholders (parents and community) | Prior to Oct 1st, 2018  9/12/2018 |
| Present behavior data to staff  *Quarterly: minimum of 4 each year* | 1. 11/6/2018 | The team will present the implementation data in 10A. Include:  • the “marketing” (teaching and posting) of expectations and rules  • lesson plan implementation  • discipline procedures  • reward system implementation  The team will present the student outcome data in 10B. Include:  • top 3 event locations  • type of behavior incidents  • core effectiveness data  • classroom referral data, as well as analysis of this data. | Denise B. Dorsett |
| 2. 1/10/2019 |
| 3. 3/22/2019 |
| 4. 5/16/2019 |

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| **CRITICAL ELEMENT # 3: School-wide Expectations** |

**3A.** List the **top 10 behavior incidents** data YTD from BASIS 3.0 Behavior Dashboard:

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| **Top 10 Behavior Incidents**  *(put N/A in any blank spaces)* | |
| 1.Unruly/Disruptive Behavior | 6. Fight Minor |
| 2. Disobedience | 7. Grand Theft |
| 3. Profanity towards a staff member | 8. N/A |
| 4. Assault/Threat | 9. N/A |
| 5. Inappropriate Use of Laser | 10. N/A |

**3B.** Based on the behavior incidents in 3A, develop 3 – 5 **positive characteristics** *(not behaviors)* that would counteract the demonstration of these misbehaviors. These positive characteristics become your school-wide expectations.

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| **School-wide Expectations** |
| 1. I am Respectful – I Respect myself, others and any property that does not belong to you |
| 1. I am Responsible |
| 1. I am Cooperative |
| 1. I am Safe |
| 5. |

**3C.** Research indicates that discipline referrals increase after long holidays and during testing times. Plan to teach your expectations at least 3 times throughout the year (and anytime the expected behaviors are not being demonstrated).

**ACTION:** Create at least one lesson plan for **each** school-wide expectation above and distribute to teachers during pre-planning 2018-19. Develop additional lesson plans you will use throughout the year to re-teach and reinforce your school-wide expectations. *You do not need to submit your lesson plans with the SPBP. Retain all behavior lesson plans at the school; make sure these lesson plans are available for guests and stakeholders.*

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| **When will school-wide expectations lesson plans be taught?** | | | |
|  | Date(s) | Time: | |
| August | August 15 – August 22, 2018 | 8:15 a.m. – 8:35 a.m. | |
| January | January 8 – 11, 2019 | 8:15 a.m. – 8:35 a.m. | |
| 4th Quarter | April 1 – 4, 2019 | 8:15 a.m. – 8:35 a.m. | |
|  | | | |
| Who will be responsible for teaching the lesson plans? | | | Classroom, Guidance and Specials Teachers |
| Where will the lesson plan instruction occur? | | | Classrooms |
| Who is responsible for retaining, organizing and distributing all lesson plans? | | | Guidance Counselor |

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| **CRITICAL ELEMENT #4: Location-based Rules** |

**4A.** List the **top 3 locations** for behavior Events YTD from BASIS 3.0 Behavior Dashboard**.** ***Do not use “classroom”***

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| **Top 3 Locations** | |
| School Location | # Incidents |
| 1.Cafeteria | 10 |
| 2.Media | 6 |
| 3.Hallway | 3 |

**4B.** Create an Expectations/Rules Matrix from your 3-5 school-wide expectations and your top 3 event locations. Develop a positively stated, observable, and measurable rule that correlates with every expectation to create a maximum of 5 rules under each location**.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Expectations and Rules Matrix** | | | | |
| **School-wide EXPECTATIONS** | *Copy and paste expectations from* ***3C****.* | **IDENTIFIED LOCATIONS**  *Copy and paste locations from* ***4A.*** | | |
| Cafeteria | Media | Hallway |
| **Rules** | **Rules** | **Rules** |
| Be Respectful | I eat my own food | Use accountable talk when working in the media center | Listen to Patrols during morning time |
| Be Responsible | I follow the rules given by the staff supervising the cafeteria. | Turn in media resources on time. | Walk to the right in the hallway. |
| Be Cooperative | Talk quietly with my neighbor | Take turns utilizing media resources | Respect people and property |
| Be Safe | I remain seated once I purchase my lunch. | Use internet for educational and academic purposes only. | Do not run in the hallways. |

**4C**. Research indicates that discipline referrals increase after long holidays and during testing times. Plan to teach your location-specific rules at least 3 times throughout the year (and anytime the expected behaviors are not being demonstrated).

**ACTION:** Create at least one lesson plan for **each** location above and distribute to teachers during pre-planning 2018-19. Develop additional lesson plans you will use throughout the year to re-teach and reinforce your location-specific rules.

*You do not need to submit your lesson plans with the SPBP. Retain all behavior lesson plans at the school; make sure these lesson plans are available for guests and stakeholders.*

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| --- | --- | --- | --- |
| **When will location-specific rules lesson plans be taught?** | | | |
|  | Date(s) | Time: | |
| August | August 15 – August 22, 2018 | 8:15 a.m. – 8:35 a.m. | |
| January | January 8 – 11, 2019 | 8:15 a.m. – 8:35 a.m. | |
| 4th Quarter | April 1 – 4, 2019 | 8:15 a.m. – 8:35 a.m. | |
|  | | | |
| Who will be responsible for teaching the lesson plans? | | | Classroom, guidance and specials teachers |
| Where will the lesson plan instruction occur? | | | Classroom, cafeteria, media and hallway |
| Who is responsible for retaining, organizing and distributing all lesson plans? | | | Guidance Counselor |

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| **CRITICAL ELEMENT # 5: Reward and Recognition Programs** |

Although you will post, teach, review, practice and reinforce all school-wide expectations and location-specific rules, **choose 1 expectation OR 1 event location** you will target for a specific reward program for students. Based on the data that led to this expectation or location, create a reward plan using the 4 Step Problem Solving Process:

Expectation or Location: Cafeteria\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **4 Step Problem Solving Process** | **Plan** |
| **1. Problem Identification:** Use your behavior data to identify a school-wide problem.  What problem did you identify? *(use numerical data)* | **Data used: Discipline Referrals**  **Problem Identification: 38% of the discipline referrals that are created outside of the classroom occur in the cafeteria.** |
| **2**. **Problem Analysis:** Why do you think this problem is occurring?  What is your goal? *(use a SMART goal statement with numerical data)* | **Hypothesis: Our current reward system consists of a monthly reward. Our students are in need of more frequent positive rewards. The rewards must ….**  **Goal Statement:** As of April 2018, 38%(10/27) of our non-classroom referrals occur in the cafeteria. By May 2019, our school will data show a decline in cafeteria referrals by 20%. |
| **3. Intervention Design:**  Describehow you will implement a positive reward program to decrease this problem. | **Type of System: Point system**  **Description of System: Our students will receive individual points for adhering to the cafeteria rules. If the class follows the rules they can receive up to two points daily for adhering to cafeteria rules and procedures. The class with the most points by grade level will receive a popcorn party, be acknowledged on the morning announcement and receive a certificate. All students that earn the required monthly points will participate in an event** |
| **4. Evaluation:**  A. Implementation fidelity | 1. How do you monitor the fidelity (consistency and effectiveness) of the **staff’s** implementation of the reward program? *(2-3 sentences)*   My support staff will monitor class and individual daily points. The team will tally grade level and individual points at the end of each week. The team will provide students with the selective incentive for the reward period. |
| B. Student outcome monitoring | 1. How will you know if the reward program is positively impacting **students**? What measurable data will you use to determine “success”? *(2-3 sentences)*   We will know that the reward program is positively impacting students by the decline in student referrals. Another indicator of the effectiveness of this initiative will be the increase in the number of students meeting the requirement to obtain the incentive. |

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| **CRITICAL ELEMENT #6 Effective Discipline Procedures** |

**6A. Staff Managed Misbehaviors:** List the top 6 *most common* school-wide misbehaviors **staff are expected to manage.**

Write a short, objective, and measurable definition for each.

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| **Staff Managed Misbehaviors** | |
| Misbehavior | “Looks Like” - *provide a description with example(s)* |
| **1.Talking without permission** | **Not raising hand for permission to speak and interrupting others conversation** |
| **2. Running/wandering in the hallway** | **Students do not report to destination in a timely manner**  **Walking by themselves** |
| **3. Not completing assigned tasks** | **Students do not complete classwork or homework. Do not attend to task at hand** |
| **4. Not following directions** | **Requiring constant redirecting from teacher** |
| **5. Not using technology appropriately** | **Students using computers to visit non-educational sites.** |
| **6. Disrespecting their peers** | **Teasing and using inappropriate language or gestures.** |

**6B. Staff Managed Consequences**: Create a consequencemenu **OR** a consequence hierarchy for staff to use when students exhibit the above misbehaviors. Provide a minimum of **5** consequences.

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| --- | --- |
| Is this a menu or hierarchy system? | Menu Hierarchy |
| Model appropriate behavior | |
| Identify negative student behavior | |
| Conference with student | |
| Redirect student | |
| Reassign student to a different location | |

**6C. Administration Managed Misbehaviors**:

(a) Define the first 3 behaviors by providing examples that clearly identify the point at which the misbehavior warrants an Office Discipline Referral (ODR).

(b) List two additional common school-wide misbehaviors that will result in an ODR. Provide concrete examples.

(c) Determine staff tolerance level for repetitive misbehaviors (the point at which the number of staff-managed misbehaviors becomes an ODR).

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| **Office Discipline Referrals (ODRs)** | |
| Behavior | “Looks Like” - *provide a description with example(s)* |
| 1. Disobedience/Insubordination | When a student fails to comply with a directive from an adult, the student will first receive a warning from the teacher. If in the course of the week the student continues to exhibit the behavior the second consequence would be a parent call/conference and the third offense would result in a discipline referral. |
| 2. Fighting | When two or more students are involved in a physical altercation the teacher must submit an office discipline referral immediately. |
| 3. Defiance of authority | When a student exhibits disruptive unruly behavior more than 3 moderate offenses within a two hour span the student should receive a referral. |
| 4. Bullying | When a student repeatedly inflicts physical or psychological distress on another student an office discipline(bullying) referral is created immediately. |
| 5. Disruption on campus | Behavior that impacts the learning environment, safety and or security of all students. |
| 6. Repetitive staff managed  misbehaviors | More than misbehaviors inwarrants an office referral.  2  3    *e.g., 3 half hour*  *2 one period* |

**6D. School-wide Discipline Flow Chart:**

(a) Review the sample discipline flow charts in “Additional Items” located on browardprevention.org

(b) Copy or customize a flow chart to graphically represent the discipline process at **your** school.

(c) Paste the flow chart here**OR** complete the flow chart below.

**Student Behavior Discipline Flow Chart**

Observe Problem Behavior

Intervene and redirect

Office Managed Misbehaviors

Staff Managed Misbehaviors

•Call to notify office of major infraction

•Write ODR

Implement an initial consequence from **6B**

Is behavior Office Managed?

*(if unsure, check below)*

|  |  |
| --- | --- |
| List Staff Managed  Misbehaviors from **6A** | List Office Managed  Misbehaviors from **6C** |
| * Talking without permission * Out of Assigned Area * Disruptive behavior * Disruptive play * Inappropriate use of technology * Use of inappropriate language | Major Fights  Minor Fights  Bullying  Repetitive misbehaviors  Habitual Defiance  Disruption on Campus |

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| **CRITICAL ELEMENT # 7 : Classroom Management Systems** |

**7A.** ALL teachers implement an effective Tier 1 classroom management system:

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| Which **evidence-based** classroom management system is supported by your school’s administration and is expected to be implemented school-wide?  *(Class Dojo, LEAPs, HERO, Cloud 9, etc. are tools,* ***not*** *classroom systems)* | CHAMPs\*  PBIS Classroom Management  Administration does not expect an evidence-based classroom management system to be implemented by teachers this year  (*your school will need to adopt one next year)*  Other *(complete below)* |
| If other, name the **evidence-based classroom management system:** | Click here to enter name of system. |
| \*CHAMPs is the district-supported, evidence-based universal classroom management system for all teachers. Would your Principal like to be contacted to learn about CHAMPs professional development? | Yes  No |

**7B.** Fidelity of **staff** implementation of school-wide classroom management systems

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| What data collection tool does your school leadership team use to monitor and evaluate your teacher’s classroom management skills? *(Measure* ***staff skills****, not student outcomes)* |
| CHAMPs 7 Up Checklist |
| CHAMPs Classroom Check Up (CCU) |
| PBIS Classroom Assistance Tool (CAT) |
| PBIS Walkthrough |
| Marzano’s Domain 1, Design Questions 5, 6, 7, 8, 9 |
| Fidelity of staff classroom management implementation is not monitored to determine training needs this year *(you will need to adopt a tool and plan next year)* |
| Other *(specify):* |
| Explain how this data is collected and analyzed by your school leadership team as a **universal screening** *across teachers* to determine the need for classroom management training: |
| Fidelity of Implementation Plan: *(3-4 sentences) In order to determine if a need exist for classroom management training several factors are considered. The first indicator is the number of classroom referrals issued. We also monitor how the teacher implements and reinforces classroom rules and consequences. Another indicator would be the data marks obtain via i-Observation walkthroughs. Teachers are also monitored via observation of their class in various areas on campus such as walking in the hallway.* |

**7C. Percentage of Classroom Referrals:**

(a) Review your classroom data YTD (“Events by Location”) in BASIS 3.0 Behavior Dashboard.

(b) Complete the yellow highlighted cells first.

(c) Auto-calculate the % of referrals in the classroom by clicking on “!Zero Divide” in the next cell and pressing “Fn + F9” together.

|  |  |
| --- | --- |
| Total number of discipline referrals **from classrooms**: | 23 |
| Total number of **school-wide** discipline referrals: | 50 |
| % of referrals in the classroom: | 46% |
| Do more than 40% of your referrals come from the classroom? | Yes  No |

***If >40% of discipline referrals come from the classroom, it suggests Tier 1 classroom management implementation may need to be strengthened school-wide.***

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| **CRITICAL ELEMENT # 8: Data Collection and Analysis** |

**8A. Determine your School-wide Core Effectiveness YTD** from the BASIS Behavior Dashboard in the “Referrals per Student” chart.

(a) Complete the yellow highlighted cells first.

(b) Auto-calculate the “% of Total Population” by clicking on each “!Zero Divide” in the cells and pressing “Fn + F9”.

(c) Determine if the core is effective in all three areas

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| TOTAL Population: | 623 |  |  | |
| # Referrals |  | **% of Total Population** | Core Effectiveness | |
| 0 - 1 referral |  | 96% | Are your 0 – 1 referrals > 80%? | Yes No |
| 2 - 5 referrals  (at risk students) | 22 | 4% | Are your 2 - 5 referrals <15%? | Yes No |
| > 5 referrals  (high risk students) | 6 | 1% | Are your >5 referrals <5%? | Yes No |

**8B. Core Effectiveness Plan:**

|  |  |
| --- | --- |
| If all 3 are “**Yes**”, your core is effective. Is your core behavior curriculum effective? | Yes No |
| Answer **either** (a) or (b):  (a) If you answered “**Yes**”, although your core is effective, what plan does your school leadership team implement for early identification of at risk and high risk students?  (b) If you answered “**NO”**, indicate the supports and interventions your school leadership team will implement at the beginning of the next school year to improve core strength: | |
| Core Effectiveness Plan: *(3-4 sentences)In order to monitor our high risk students from the previous year, someone from the leadership team will check in on those students periodically to ensure that they are have a smooth transition to their new learning environment. We will also monitor the behavior dashboard in BASIS to ensure that students that are in RtI for behavior are receiving interventions. We will also meet periodically with teachers to discuss behavioral data, and/or modifications to interventions.* | |

**8C. Disproportionality: Determine if there are any issues within subgroups** from BASIS 3.0 Behavior Dashboard in the “Referrals by Demographics” chart.

(a) Complete the yellow highlighted cells first.

(b) Auto-calculate the difference by clicking on each “0” in the next cell and pressing “Fn + F9”.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Subgroups | (PctPop - Green)  % **of students** | (PctRef - Blue)  **% of referrals** | Difference in referral composition | Positive value suggests disproportionality  (Is the value positive?) |
| Black | 77 | 78 | 1 | Yes No |
| Hispanic/Latin | 22 | 21 | -1 | Yes No |
| White | 0 | 0 | 0 | Yes No |

**8D. Disproportionality Plan:** If any values are positive, the percentage of referrals contributed to that subgroup is higher than expected, given that subgroups’ percentage in the student population.

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| --- | --- |
| If all 3 are “**No**”, disproportionality is not indicated. Are all 3 “No”? | Yes No |
| Answer **either** (a) or (b):  (a) If you answered “**Yes**”, although your data indicates equity, what plan does your school leadership team implement for early identification of any disproportionality issues  (b) If you answered “**No**”, indicate the support plan and interventions your school leadership team will implement at the beginning of next year to improve sub group disproportionality | |
| Disproportionality Plan: *(3-4 sentences)In the beginning of the first quarter of the 2018 – 2019 school year, we will implement a mentoring program. This program will focus on targeting our students that are in need of social and emotional support. A selected group of students will also be provided with additional support via a support group that will meet weekly with our school guidance counselor.* | |

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| **Critical Elements # 9: SPBP Implementation Planning** |

This form provides a timeline to complete best practices and required actions. This timeline should drive team actions and accountability. As you implement your SPBP *NEXT* year, check off **completed items** and indicate the accountable person. (Complete only the yellow highlighted area at this time). Next year, you will upload this completed plan within your SPBP.

Required actions for all schools in Broward County

Best Practices for all schools in Broward County

**Resources**

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| --- | --- | --- |
| **SPBP Team Implementation Action Plan 2018 - 2019** | | |
| **Month** | **Action Step**  *check when Action completed* | **Completed:**  Person Responsible  Name & Title |
| **Current** | **This Action Plan has been saved to use *next year* during quarterly meetings** | Denise B. Dorsett |
| **Current** | **Create a SPBP binder or portfolio to retain (for 2 years) hard copies of: your SPBPs, Action Plans, staff PBIS professional development attendance, stakeholder training attendance, quarterly meeting agendas, quarterly staff behavior presentations, voting attendance and outcome, Expectation lesson plans and Rules lesson plans** | Denise B. Dorsett |
| **Pre Planning**  **2018** | Print up your SPBP Review and school score from OSPA  Provide SPBP presentation to all staff during Pre Planning  Disseminate the current SPBP (hard copy or electronically) to all staff and stakeholders  Market and post school-wide Expectations and location-specific Rules (posters, PSAs, etc.)  Identify your RtI Instructional Facilitator provided by the district  (Contact [tyyne.hogan@browardschools.com](mailto:tyyne.hogan@browardschools.com) for more information, if you are unsure)  Confirm 1st team meeting date and time | Administration |
| **August**  **1st meeting** | Ensure schedule of quarterly meeting dates for entire year as indicated in the SPBP  Determine any needed team training, such as the 4 Step PSP Brainshark Series, 10 Critical  Elements Brainsharks, Data Collection, Effective CPST Teams, PBIS 101, etc.  Trainings available at: <http://www.browardprevention.org/mtssrti/training-modules/>  Review previous year’s behavior data. (Use ‘Agenda’ and ‘Data Collection Template’)  Forms available at: <http://www.browardprevention.org/mtssrti/rtib> in Tier 1, Teaming  Present implementation data, behavior data, team activities and progress to entire staff  Utilize the 4 Step Problem Solving Process to develop initial interventions  Review previous year’s SPBP and feedback form  Verify and implement teaching schedule for SPBP Expectations and Rules behavior lesson plans | CPS Team |
| **September** | Provide stakeholder presentation on SPBP prior to October 1  Check for staff and teacher understanding of PBIS - provide “PBIS 101” Brainshark as a resource  Brainshark available at: http://www.brainshark.com/browardschools/PBIS101 | **Administration** |
| **October**  **2nd meeting** | Ensure instructional staff know how to (and are, as needed) enter Tier 1 Supplemental Strategies  for behavior in BASIS  Present implementation data, behavior data, team activities and progress to entire staff | CPS Team |
| **November** | Staff to re-teach Expectations and Rules first day back from break.  Team to develop new and/or improved lesson plans as indicated by behavior data. | All staff members |
| **January**  **2019**  **3rd meeting**  Prepare for *2019/20* SPBP | Staff to re-teach Expectations and Rules first day back from break  Ensure the Principal signs in and watches the *new* SPBP Brainshark: Due January 30th  Present implementation data, behavior data, team activities and progress to entire staff  Choose team members and dates to work on, complete, and submit the *new* SPBP  Teams watch the *new* SPBP Brainsharks and refers to *new* “Additional items”  Brainsharks and Additional items posted at: <http://www.browardprevention.org/mtssrti/rtib> | Assistant Principal Denise Dorsett |
| **February** | Ensure progress towards completion of SPBP  Check on recently hired staff for PBIS understanding - provide “PBIS 101” Brainshark resource  Provide the SPBP Surveymonkey link to all staff (optional). Email [Tyyne.hogan@browardschools.com](mailto:Tyyne.hogan@browardschools.com) to request analysis. | Administration |
| **March**  **4th meeting** | Ensure progress towards completion of SPBP  Provide staff presentation and vote on new SPBP for next year  Provide stakeholders/parent presentation on new SPBP for next year  Present implementation data, behavior data, team activities and progress to entire staff | School Staff |
| **April** | Submit your SPBP in OSPA by April 30th every year | **Denise Dorsett Administrator** |

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| **CRITICAL ELEMENT # 10: Monitoring Plans** |

**10A.** How will you determine the success **of *staff* implementation** of the School-wide Positive Behavior Plan?

*“Are* ***staff*** *implementing the SPBP with fidelity? How do you know?”*

|  |  |  |  |
| --- | --- | --- | --- |
| **Fidelity of Implementation Monitoring Plan** | | | |
| Action Step | Create an **observable** and **measureable** SMART goal to determine “successful”  **staff implementation** of action step | When will data be collected, analyzed & presented? | Person responsible to collect and analyze data |
| School-wide **expectations** and location-specific **rules** are posted across campus | By August 2018, 100% all school-wide expectations and rules will be disseminated and posted around the campus. | Refer to **quarterly** presentation dates in 2B.  This is the data the team will be sharing during presentations. | Administration |
| **Behavior lesson plans** are being taught as written and when indicated | By August 2018 100% of all instructional and non-instructional staff will have reviewed the SPBP with students to reinforce positive behavior | CPS Team and Guidance |
| **Discipline consequences**  and **flow chart** are being used by all staff as written | By September 2018, 100% all grade levels will have an understanding of the discipline flow chart and they will implement with fidelity | Administration |
| A **reward system** is being implemented for *all* students | By September 2018, 100% of all students will understand the cafeteria incentive program and how to obtain individual and class points. | Administration and support staff |

**10B.** How will you determine whether the SPBP is successful in positively impacting **students?**

*“If staff are implementing the SPBP consistently and effectively, did it positively impact* ***the students****? How do you know?”*

|  |  |  |  |
| --- | --- | --- | --- |
| **Student Outcome Monitoring Plan** | | | |
| Student Outcome Data | Create an **observable** and **measureable** SMART goal to determine “successful”  **student outcomes** | When will data be collected, analyzed & presented? | Person responsible to collect and analyze data |
| See critical element 3A  • Type of **behavior incidents** data | By May 2019, behavior incidents will decrease by 5% from the 2017-2018 school year. | Refer to **quarterly** presentation dates in 2B.  This is the data the team will be sharing during presentations. | Administration |
| See critical element 4A  • **Top 3 event locations** data | By May 2019, the top 3 event location behavior incidents will decrease by 5% from the 2017-2018 school year. | Administration |
| See critical element 8  • **Core effectiveness** data | By May 2019, behavior incidents for African American students will decrease by 5% from the 2017-2018 school year. | Administration and CPS Team |
| See critical element 7A  • **Grade Level/Classroom referrals** data | By May 2019, students exhibiting unruly/ disruptive behavior will decrease by 5% from the 2017-2018 school year. | Administration and guidance |