School-wide Positive Behavior Plan (SPBP)

Broward County Public Schools
To be implemented in SY 2018/19



Elements have changed in the SPBP.

Before completing, go to http://www.browardprevention.org/mtssrti/rtib/ → School-wide Positive Behavior Plan for:

- ✓ A NEW Brainshark for Principals. ACTION: Log in with your p # and watch the Brainshark before Jan 30th.
- ✓ A NEW Overview Brainshark for Teams. ACTION: Log in with school name and watch the Brainshark.
- ✓ A NEW mini Brainshark Series for teams. These Brainsharks are divided into the 10 Critical Elements of PBIS. They will show you "how to" write a comprehensive SPBP (and receive a high score!)
- ✓ A Rating Rubric to ensure teams will correctly complete the SPBP and develop a meaningful plan.

To provide consistency across the District, only plans entered on the current district template will be accepted.

ACTION: Download, complete and upload the SPBP into your School Improvement Plan before May 1, 2018:

School Name:	Driftwood Elementary
School Number:	0721
SPBP Contact Name:	Lourdes Cruz
Direct Phone Number:	754-323-5459

CRITICAL ELEMENT # 1: Active Team with Administrative Participation

1A. List your current (SY 2017/18) team members (6 - 10 team members). **Must include an instructional representative from EACH grade/content area.** Each name on this list verifies attendance in <u>ongoing team meetings</u> and <u>participation in developing this SPBP</u>. Each member is responsible for representing major stakeholders and sharing the SPBP content and updates with their respective group.

Full Name	Position	Who or what grade level does this member represent?	
Marina Rashid	Principal	Administration	
Lourdes Cruz	SPBP Point of Contact	Administration	
Teresa Garcia	Parent/Community Representation	SAC	
Michele London	BTU Representative	Rtl:B	
Sigried Palau	Guidance Counselor	Rtl: B	
Ronnie Leff	ESE Specialist	Rtl:B	
Moises Bejar	School Social Worker	Rtl: B	
Avery Warren-Coleman	Teacher	Rtl:B	

1B. Schedule and document your quarterly team meeting dates for next 2018/19 school year:

Meeting Date	Meeting Time	Name & title of person responsible to facilitate meeting	Content of meetings:
8/29/2018	2:15 pm	Lourdes Cruz, Assistant Principal	Create and disseminate updated Expectations and Rules lesson
9/19/2018	2:15 pm	Lourdes Cruz, Assistant Principal	plans (#3 and #4) 2. Review progress of Implementation Action Plan (#9)
10/17/2018	2:15 pm	Lourdes Cruz, Assistant Principal	Collect & analyze implementation data (#10A)
11/28/2018	2:15 pm	Lourdes Cruz, Assistant Principal	Collect & analyze student outcome data (#10B)

CRITICAL ELEMENT # 2: Faculty & Stakeholder Commitment:

2A. Action Steps completed this year (SY 2017/18) that increased faculty and stakeholder understanding and knowledge of your new (2018/19) SPBP:

Action Steps:	Date (Between Jan 15 – April 30, 2018)	Details (retain attendance sheets at school)	Person responsible to collect and retain attendance sheets:	
Presented the <i>new</i> SPBP (for SY 2018/19) to staff	3/12/2018	# of participants = 14	Lourdes Cruz	
Held a faculty vote on the new SPBP (for SY 2018/19)	4/24/2018	% approved =100%	Lourdes Cruz	
Presented the <i>new</i> SPBP (for SY 2018/19) to stakeholders (parents and community)	4/3/2018	# of participants = 15	Deanna Pomales	

2B. Action Steps to be completed **next year** (SY 2018/19) to increase faculty and stakeholder understanding and knowledge of your SPBP:

Person responsible Date(s) Content **Action Steps:** to collect and retain (NEXT YEAR) (retain attendance sheets at school) attendance sheets: Provide a professional The team will present the updates in Prior to students' 1st day: development on the the SPBP for the 18/19 school year. 8/8/2018 2018/19 SPBP for all staff All stakeholders will be provided with Lourdes Cruz Present the 2018/19 SPBP access to the SPBP. Feedback will Prior to Oct 1st, 2018 to stakeholders (parents and be collected for future team 9/11/2018 community) meetings. The team will present the 1. 9/18/2018 implementation data in 10A. Include: • the "marketing" (teaching and posting) of expectations and rules lesson plan implementation 2. 10/16/2018 discipline procedures Present behavior data to reward system implementation staff Lourdes Cruz Quarterly: minimum of 4 The team will present the student each year outcome data in 10B. Include: 3. 11/20/2018 • top 3 event locations type of behavior incidents · core effectiveness data 4. 12/18/2018 · classroom referral data, as well as analysis of this data.

CRITICAL ELEMENT #3: School-wide Expectations

3A. List the top 10 behavior incidents data YTD from BASIS 3.0 Behavior Dashboard:

Top 10 Behavior Incidents (put N/A in any blank spaces)			
Unruly/Disruptive Behavior	6. Assault/Threat		
Disobedience/Insubordination	7. Fight-Minor/Altercation		
3. Battery	8. Disruptive/Unruly Play		
4. Out of Assigned Area	9. Disruption of Campus (Minor)		
5. Profanity to Staff Member 10. N/A			

3B. Based on the behavior incidents in 3A, develop 3 – 5 **positive characteristics** (not behaviors) that would counteract the demonstration of these misbehaviors. These positive characteristics become your school-wide expectations.

	Sc	hool-wide Expectations
1.	Be a SAFE learner	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
2.	Be a KIND learner	
3.	Be an ENGAGED learner	
	2.	1. Be a SAFE learner 2. Be a KIND learner 3. Be an ENGAGED learner

3C. Research indicates that discipline referrals increase after long holidays and during testing times. Plan to teach your expectations at least 3 times throughout the year (and anytime the expected behaviors are not being demonstrated).

ACTION: Create at least one lesson plan for each school-wide expectation above and distribute to teachers during preplanning 2018-19. Develop additional lesson plans you will use throughout the year to re-teach and reinforce your school-wide expectations. You do not need to submit your lesson plans with the SPBP. Retain all behavior lesson plans at the school; make sure these lesson plans are available for guests and stakeholders.

	When will school-wide e	expectations lesson pla	ins be taught?
	Date(s)		Time:
August	August 8, 2018	8:30 am	
January	January 9, 2019	8:30 am	
4 th Quarter	April 3, 2019	8:30 am	
	Who will be responsible for tead	ching the lesson plans?	Classroom teachers and School Counselor
	Where will the lesson	plan instruction occur?	Classroom and during school-wide assemblies
Vho is respon	nsible for retaining, organizing and distril	buting all lesson plans?	School counselor, Sigerid Pallau

CRITICAL ELEMENT #4: Location-based Rules

4A. List the top 3 locations for behavior Events YTD from BASIS 3.0 Behavior Dashboard. Do not use "classroom"

Top 3 Locations		
School Location	# Incidents	
1.Hallways	15	
School Grounds	4	
3. Cafeteria	3	

4B. Create an Expectations/Rules Matrix from your 3-5 school-wide expectations and your top 3 event locations. Develop a positively stated, observable, and measurable <u>rule</u> that correlates with every expectation to create a <u>maximum</u> of 5 rules under each location.

		Expectations an	d Rules Matrix		
		IDENTIFIED LOCATIONS Copy and paste locations from 4A,			
	Copy and paste	Hallways School Grounds		Cafeteria	
S	expectations from 3C.	Rules	Rules	Rules	
EXPECTATIONS	Be a SAFE learner	Walk in a single line	Keep hands and feet to self	Refrain from running in the cafeteria	
	Be a KIND learner	Respect people, property, and hallways displays	Be courteous to others and use kind words with peers and adults	Care about your school by picking up garbage and keeping area clean	
School-wide	Be an ENGAGED learner	Follow all staff directives the first time given	Follow the outdoor expectations for playing outdoors	Raise your hand to leave your assigned area	
Sch	Click here to enter Expectation #4	Click here to enter a Rule	Click here to enter a Rule	Click here to enter a Rule	
	Click here to enter Expectation #5	Click here to enter a Rule	Click here to enter a Rule	Click here to enter a Rule	

4C. Research indicates that discipline referrals increase after long holidays and during testing times. Plan to teach your location-specific rules at least 3 times throughout the year (and anytime the expected behaviors are not being demonstrated). ACTION: Create at least one lesson plan for each location above and distribute to teachers during pre-planning 2018-19. Develop additional lesson plans you will use throughout the year to re-teach and reinforce your location-specific rules. You do not need to submit your lesson plans with the SPBP. Retain all behavior lesson plans at the school; make sure these lesson plans are available for guests and stakeholders.

Parker	When will location-specific rules les Date(s)	ME IFAE	Time:
August	August 8, 2018	8:30 an	n
January	January 9, 2019	8:30 an	n
4th Quarter	April 3, 2019	8:30 am	
	Who will be responsible for teaching the lesson	on plans?	Classroom teachers and School Counselor
	Where will the lesson plan instruction		Classroom and during school-wide assemblies
Vho is respor	sible for retaining, organizing and distributing all lesso	n plans?	School counselor, Sigerid Pallau

CRITICAL ELEMENT # 5: Reward and Recognition Programs

Although you will post, teach, review, practice and reinforce all school-wide expectations and location-specific rules, **choose 1 expectation OR 1 event location** you will target for a specific reward program for students. <u>Based on the data</u> that led to this expectation or location, create a reward plan using the 4 Step Problem Solving Process:

Expectation or Location: Be an engaged learner.

4 Step Problem Solving Process	Plan	
1. Problem Identification: Use your behavior data to identify a school-wide problem. What problem did you identify? (use numerical data)	Data used: 30% of our behavior incidents occur outside of the classroom. Problem Identification: Students are off task in the hallways, school ground and Cafeteria.	
2. Problem Analysis: Why do you think this problem is occurring? What is your goal? (use a SMART goal statement with numerical data)	Hypothesis: Students are not in a structured setting and have minimal supervision Goal Statement: By June 2019, the number of students off task outside the classroom will decrease by 10%.	
3. Intervention Design: Describe how you will implement a positive reward program to decrease this problem.	Type of System: Lottery Description of System: Any staff member who catches students being on task outside the classroom will enter that class' name into a bucket. At the end of each month, a name will be drawn and that class will be recognize don morning announcements and with a certificate that will be displayed on their door.	
Evaluation: A. Implementation fidelity	A. How do you monitor the fidelity (consistency and effectiveness) of the staff's implementation of the reward program? Based on the number of entries that are submitted on a weekly basis. Leadership Team will develop a template to record student names and class positive behavior winners.	
B. Student outcome monitoring	B. How will you know if the reward program is positively impacting <u>students</u> ? What measurable data will you use to determine "success"? If the number of discipline referrals are reduced in number. In addition, if the number of detentions being given is reduced we will know that the program is being effective and motivating students to behave better.	

CRITICAL ELEMENT #6 Effective Discipline Procedures

6A. Staff Managed Misbehaviors: List the top 6 *most common* school-wide misbehaviors staff are expected to manage. Write a short, objective, and measurable definition for each.

Staff Managed Misbehaviors		
Misbehavior	"Looks Like" - provide a description with example(s)	
1.Disrupting the learning environment	Talking, passing notes and not completing classwork in the allotted time	
Disobeying the classroom rules	Not following the teachers' directives and posted classroom rules	
3.Challenge the authority of the teacher	Refusing to do what is asked by the teacher	
4.Getting out of their seats	Walking around the classroom without permission	
5.Inappropriate use of technology	Going on inappropriate sites and communicating in unacceptable ways	
6. Putting their hands on classmates	Pushing, shoving, horse playing	

6B. Staff Managed Consequences: Create a consequence <u>menu</u> **OR** a consequence <u>hierarchy</u> for staff to use when students exhibit the above misbehaviors. Provide a minimum of **5** consequences.

	an or o consequences.		
Is this a menu or hierarchy system?	⊠ Menu	□Hierarchy	
One on one conference with student	apon.		
Reteach & review classroom expectations			
Phone call home			
Loss of priviliges			
Time Out			

6C. Administration Managed Misbehaviors:

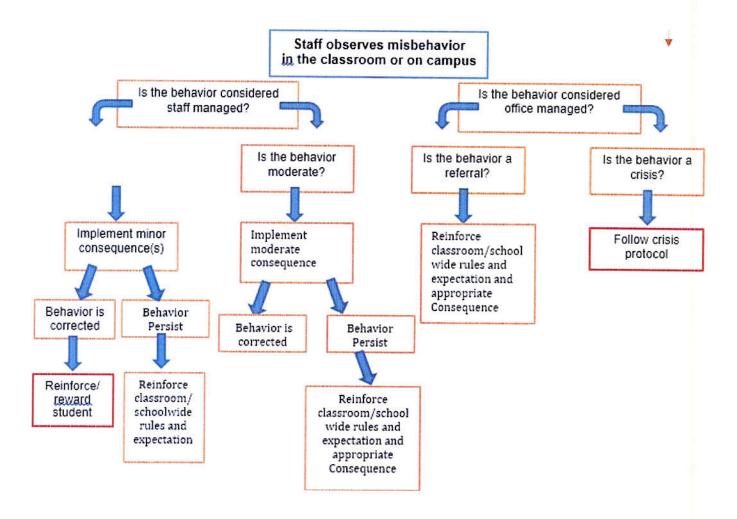
- (a) Define the first 3 behaviors by providing examples that clearly identify the point at which the misbehavior warrants an Office Discipline Referral (ODR).
- (b) List two additional common school-wide misbehaviors that will result in an ODR. Provide concrete examples.
- (c) Determine staff tolerance level for repetitive misbehaviors (the point at which the number of staff-managed misbehaviors becomes an ODR).

	Offi	ce D	iscipline Referra	Is (ODRs	5)	
Behavior	"Looks Like" - provide a description with example(s)					
1. Disobedience/Insubordination	Not following	ng th	e school or classr			ACCUSED TO THE STATE OF THE RESIDENCE OF THE PARTY OF THE
2. Disruptive/Unruly Play						as talking, laughing, writing
3. Defiance of authority	Not following	Not following directives given by school staff				
Profanity towards a staff member	Using profanity towards school staff and classmates					
Continuous opposition to authority	Continuous	resi	stance regarding	school sta	aff's directive	es
Repetitive staff managed misbehaviors	More than	3	misbehaviors in	one	dav	warrants an office referral.
	e.g.,	3		half	hour	
		2		one	period	

6D. School-wide Discipline Flow Chart:

- (a) Review the sample discipline flow charts in "Additional Items" located on browardprevention.org
- (b) Copy or customize a flow chart to graphically represent the discipline process at **your** school.
- (c) Paste the flow chart here OR complete the flow chart below.

Student Behavior Discipline Flow Chart



CRITICAL ELEMENT #7: Classroom Management Systems

7A. ALL teachers implement an effective Tier 1 classroom management system:

Which evidence-based classroom management system is supported by your school's administration and is expected to be implemented schoolwide? (Class Dojo, LEAPs, HERO, Cloud 9, etc. are tools, not classroom systems)	□ CHAMPs* □ PBIS Classroom Management □ Administration does not expect an evidence- based classroom management system to be implemented by teachers this year (your school will need to adopt one next year) □ Other (complete below)	
If other, name the evidence-based classroom management system:	Click here to enter name of system.	
*CHAMPs is the district-supported, evidence-based universal classroom management system for all teachers. Would your Principal like to be contacted to learn about CHAMPs professional development?	⊠ Yes □ No	

7B. Fidelity of staff implementation of school-wide classroom management systems

What data collection tool does your school leadership team use to monitor and evaluate your teacher's classroom management skills? (Measure staff skills, not student outcomes)	
☐ CHAMPs 7 Up Checklist	15 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
☐ CHAMPs Classroom Check Up (CCU)	
☐ PBIS Classroom Assistance Tool (CAT)	
□ PBIS Walkthrough	
☐ Marzano's Domain 1, Design Questions 5, 6, 7, 8, 9	
☑ Fidelity of staff classroom management implementation is not monitored to determine training needs this year (need to adopt a tool and plan next year)	you will
□ Other (specify):	
Explain how this data is collected and analyzed by your school leadership team as a universal screening <u>across</u> to determine the need for classroom management training:	teachers
Fidelity of Implementation Plan: (3-4 sentences)	Z HELBITOP PRINCIPAL ES

7C. Percentage of Classroom Referrals:

- (a) Review your classroom data YTD ("Events by Location") in BASIS 3.0 Behavior Dashboard.
- (b) Complete the yellow highlighted cells first.

(c) Auto-calculate the % of referrals in the classroom by clicking on "!Zero Divide" in the next cell and pressing "Fn + F9" together.

Total number of discipline referrals from classrooms:	24
Total number of school-wide discipline referrals: 49	
% of referrals in the classroom:	33%
Do more than 40% of your referrals come from the classroom?	☐ Yes ⋈ No

If >40% of discipline referrals come from the classroom, it suggests Tier 1 classroom management implementation may need to be strengthened school-wide.

CRITICAL ELEMENT # 8: Data Collection and Analysis

- 8A. Determine your School-wide Core Effectiveness YTD from the BASIS Behavior Dashboard in the "Referrals per Student" chart.
- (a) Complete the yellow highlighted cells first.
- (b) Auto-calculate the "% of Total Population" by clicking on each "!Zero Divide" in the cells and pressing "Fn + F9".

(c) Determine if the core is effective in all three areas

TOTAL Population:	645				A STATE OF THE STA
# Referrals		% of Total Population	Core Effectivenes	ss	
0 - 1 referral		T.	Are your 0 – 1 referrals > 80%?	□Yes	□No
2 - 5 referrals (at risk students)	7	1%	Are your 2 - 5 referrals <15%?	⊠Yes	□No
> 5 referrals (high risk students)	2	0%	Are your >5 referrals <5%?	⊠Yes	□No

8B. Core Effectiveness Plan:

If <u>all 3</u> are " Yes ", your core is effective. Is your core behavior curriculum effective? ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
Answer either (a) or (b): (a) If you answered "Yes", although your core is effective, what plan does your school leadership team implement for early identification of at risk and high risk students?
(b) If you answered "NO", indicate the supports and interventions your school leadership team will implement at the beginning of the next school year to improve core strength:
Core Effectiveness Plan: (3-4 sentences)

- 8C. Disproportionality: Determine if there are any issues within subgroups from BASIS 3.0 Behavior Dashboard in the "Referrals by Demographics" chart.
- (a) Complete the yellow highlighted cells first.

(b) Auto-calculate the difference by clicking on each "0" in the next cell and pressing "Fn + F9".

Subgroups	(PctPop - Green) % of students	(PctRef - Blue) % of referrals	Difference in referral composition	Positive valu dispropo (Is the value	rtionality
Black	38	58	20	⊠Yes	□No
Hispanic/Latin	23	15	-8	□Yes	⊠No
White	19	13	-6	□Yes	⊠No

8D. Disproportionality Plan: If any values are positive, the percentage of referrals contributed to that subgroup is higher than expected, given that subgroups' percentage in the student population

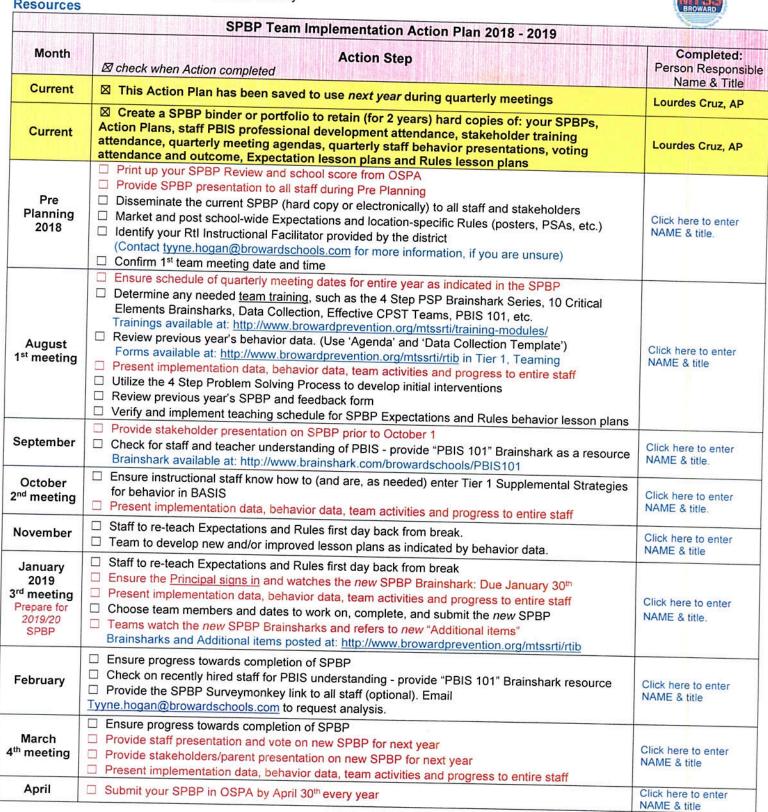
If all 3 are "No", disproportionality is not indicated. Are all 3 "No"?	□Yes	⊠No
Answer either (a) or (b):	Betten Barnen	NA STREET AND A STREET BOOK
 (a) If you answered "Yes", although your data indicates equity, what plan does your early identification of any disproportionality issues (b) If you answered "No", indicate the support plan and interventions your school lead beginning of next year to improve sub group disproportionality 	dership team will im	plement at the
Disproportionality Plan: (3-4 sentences) Leadership will ensure additional positive be personnel are identified and provided for all students. A focus on social-emotional leprofessional development and professional learning communities. Teachers will embed within their instructional practices and lesson plans.	arning will be empha	asized during

Critical Elements # 9: SPBP Implementation Planning

This form provides a timeline to complete best practices and required actions. This timeline should drive team actions and accountability. As you implement your SPBP NEXT year, check off completed items and indicate the accountable person. (Complete only the yellow highlighted area at this time). Next year, you will upload this completed plan within your SPBP.

Required actions for all schools in Broward County Best Practices for all schools in Broward County

Resources



CRITICAL ELEMENT # 10: Monitoring Plans

10A. How will you determine the success of staff implementation of the School-wide Positive Behavior Plan? "Are staff implementing the SPBP with fidelity? How do you know?"

	Fidelity of Implementation Mor	nitoring Plan	
Action Step	Create an observable and measureable SMART goal to determine "successful" staff implementation of action step	When will data be collected, analyzed & presented?	Person responsible to collect and analyze data
School-wide expectations and location-specific rules are posted across campus	100% teachers and staff will ensure school-wide expectations and location-specific rules are posted across campus by June 2019		Lourdes Cruz, Assistant Principal
Behavior lesson plans are being taught as written and when indicated	100% teachers and staff will ensure behavior lesson plans are planned and taught by June 2019	Refer to <u>quarterly</u> presentation dates in 2B.	Lourdes Cruz, Assistant Principal
Discipline consequences and flow chart are being used by all staff as written	100% teachers and staff will ensure discipline consequences and flow chart are implemented and used by June 2019	9/18/18 10/16/18 12/18/18.	Lourdes Cruz, Assistant Principal
A reward system is being mplemented for <i>all</i> students	100% teachers and staff will ensure reward system is implemented for all students by June 2019.		Lourdes Cruz, Assistant Principal

10B. How will you determine whether the SPBP is successful in positively impacting students?

"If staff are implementing the SPBP consistently and effectively, did it positively impact the students? How do you know?"

	Student Outcome Monitori	ing Plan	RAL ARREST DESCRIPTION FOR
Student Outcome Data	Create an observable and measureable SMART goal to determine "successful" student outcomes	When will data be collected, analyzed & presented?	Person responsible to collect and analyze data
See critical element 3A • Type of behavior incidents data	By June 2019, we will see a 10% reduction of unruly/disruptive behavior.	& presented?	Lourdes Cruz
See critical element 4A • Top 3 event locations data	By June 2019, we will see a 10% reduction of behavior incidents in the hallway, cafeteria and school grounds	9/18/18, 10/16/18, 11/20/18, 12/18/18	Lourdes Cruz
See critical element 8 • Core effectiveness data	N/A Core was effective	This is the data the team will be sharing during	Lourdes Cruz
See critical element 7A • Grade Level/Classroom referrals data	N/A	presentations.	