

**School-wide Positive Behavior Plan (SPBP)**

Broward County Public Schools

To be implemented in SY 2018/19

**Elements have changed in the SPBP.**

Before completing, go to[**http://www.browardprevention.org/mtssrti/rtib/ →**](http://www.browardprevention.org/mtssrti/rtib/%20%E2%86%92)*School-wide Positive Behavior Plan* for:

* **A NEW Brainshark for Principals. ACTION: Log in with your p # and watch the Brainshark before Jan 30th.**
* **A NEW Overview Brainshark for Teams. ACTION: Log in with school name and watch the Brainshark.**
* A NEW mini Brainshark Series for teams. These Brainsharks are divided into the 10 Critical Elements of PBIS. They will

 show you “how to” write a comprehensive SPBP (and receive a high score!)

* A Rating Rubric to ensure teams will correctly complete the SPBP and develop a meaningful plan.

To provide consistency across the District, *only plans entered on the current district template will be accepted*.

**ACTION: Download, complete and upload the SPBP into your School Improvement Plan before May 1, 2018:**

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| **School Name:** | Collins Elementary School |
| **School Number:** | 0331 |
| **SPBP Contact Name:**  | Maureen Keenan |
| **Direct Phone Number:**  | 754-323-5167 |

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| **CRITICAL ELEMENT # 1: Active Team with Administrative Participation** |

**1A.** List your current (SY 2017/18) team members (6 - 10 team members). **Must include an instructional representative from EACH grade/content area.** *Each name on this list verifies attendance in ongoing team meetings and participation in developing this SPBP. Each member is responsible for representing major stakeholders and sharing the SPBP content and updates with their respective group.*

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| **Full Name** | **Position** | **Who or what grade level does this member represent?** |
| Tracy Jackson | Principal | Administration |
| Maureen Keenan | SPBP Point of Contact | Administration |
| Amalia Sala | Parent/Community Representation | SAC |
| Jahneka Cole | BTU Representative | Teachers Grade 3 |
| Eleanna Hurst | Literacy Coach | Teachers Grade 2 |
| Nuria Casamitjana | School Counselor | Teachers Grades K-5  |
| Joyce Hunter | Teacher Assistant | Non-Instructional Staff |
| Fred Ripper | 4/5 Math Teacher | Teachers Grade 4 |
| Paul Gracey | 4/5 Reading Teacher | Teachers Grade 5 |
| Elizabeth Patterson | Grade 1 Teacher | Teachers Grade 1 |
| Shari Chaiet | Kindergarten Teacher | Teachers Grade K |

**1B**. Schedule and document your quarterly team meeting dates for *next* 2018/19 school year:

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| **Meeting Date** | **Meeting Time** | **Name & title of person responsible to facilitate meeting** | **Content of meetings:** |
| 8/13/2018 | 9:00 a.m. | Maureen Keenan Assistant Principal | 1. Create and disseminate updated  Expectations and Rules lesson  plans (#3 and #4)2. Review progress of  Implementation Action Plan (#9)3. Collect & analyze implementation  data (#10A)4. Collect & analyze student  outcome data (#10B) |
| 10/22/2018 | 9:00 a.m. | Maureen Keenan Assistant Principal |
| 1/8/2019 | 9:00 a.m. | Maureen Keenan Assistant Principal |
| 4/1/2019 | 9:00 a.m. | Maureen Keenan Assistant Principal |

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| **CRITICAL ELEMENT # 2: Faculty & Stakeholder Commitment:** |

**2A**. Action Steps completed **this year** (SY 2017/18) that increased faculty and stakeholder understanding and knowledge of your *new* (2018/19) SPBP:

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| **Action Steps:** | **Date***(Between Jan 15 –* *April 30, 2018)* | **Details***(retain attendance sheets at school)* | **Person responsible to collect and retain attendance sheets:** |
| Presented the *new* SPBP (for SY 2018/19) to staff | 4/11/2018 | # of participants = 44 | Maureen Keenan |
| Held a *faculty* vote on the new SPBP (for SY 2018/19) | 4/23/2018 | % approved = 93% | Maureen Keenan |
| Presented the *new* SPBP (for SY 2018/19) to stakeholders (parents and community) | 4/30/2018 | # of participants = Available to 100%  of stakeholders  (Posted on school website) | Maureen Keenan |

**2B.** Action Steps to be completed **next year** (SY 2018/19) to increase faculty and stakeholder understanding and knowledge of your SPBP:

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| **Action Steps:** | **Date(s)***(NEXT YEAR)* | **Content***(retain attendance sheets at school)* | **Person responsible to collect and retain attendance sheets:** |
| Provide a professional development on the 2018/19SPBP for all staff | Prior to students’ 1st day:8/8/2018 | The team will present the updates in the SPBP for the 18/19 school year. All stakeholders will be provided with access to the SPBP via the website with hard copies available in the front office. SPBP presentation will be conducted during our Meet & Greet. Feedback will be collected for future team meetings. | Maureen Keenan |
| Present the 2018/19SPBP to stakeholders (parents and community) | Prior to Oct 1st, 20188/14/2018 |
| Present behavior data to staff *Quarterly: minimum of 4 each year* | 1. 10/19/2018 | The team will present the implementation data in 10A. Include:• the “marketing” (teaching and posting) of expectations and rules • lesson plan implementation• discipline procedures • reward system implementationThe team will present the student outcome data in 10B. Include: • top 3 event locations • type of behavior incidents• core effectiveness data • classroom referral data, as well as analysis of this data. | Maureen Keenan |
| 2. 1/7/2019 |
| 3. 3/1/2019 |
| 4. 4/22/2019 |

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| **CRITICAL ELEMENT # 3: School-wide Expectations**  |

**3A.** List the **top 10 behavior incidents** data YTD from BASIS 3.0 Behavior Dashboard:

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| **Top 10 Behavior Incidents***(put N/A in any blank spaces)* |
| 1. Unruly/Disruptive behavior | 6. Weapons Class B (possession) |
| 2. Fight/Minor altercation | 7. Out of assigned area |
| 3. Unsubstantiated bullying | 8. Bullying |
| 4. Disruptive/unruly play | 9. Bomb threat (false reporting) |
| 5. Disruption on campus (minor) | 10. Battery |

**3B.** Based on the behavior incidents in 3A, develop 3 – 5 **positive characteristics** *(not behaviors)* that would counteract the demonstration of these misbehaviors. These positive characteristics become your school-wide expectations.

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| **School-wide Expectations** |
| 1. Be kind |
| 2. Show respect for one another |
| 3. Exercise self-control |
| 4. Resolve conflicts |
| 5. N/A |

**3C.** Research indicates that discipline referrals increase after long holidays and during testing times. Plan to teach your expectations at least 3 times throughout the year (and anytime the expected behaviors are not being demonstrated).

**ACTION:** Create at least one lesson plan for **each** school-wide expectation above and distribute to teachers during pre-planning 2018-19. Develop additional lesson plans you will use throughout the year to re-teach and reinforce your school-wide expectations. *You do not need to submit your lesson plans with the SPBP. Retain all behavior lesson plans at the school; make sure these lesson plans are available for guests and stakeholders.*

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| **When will school-wide expectations lesson plans be taught?** |
|  | Date(s) | Time: |
| August | 8/20/2018 | 9:00 a.m. |
| January  | 1/8/2019 | 9:00 a.m. |
| 4th Quarter | 4/1/2019 | 9:00 a.m. |
|  |
| Who will be responsible for teaching the lesson plans? | Nuria Casamitjana (School Counselor) |
| Where will the lesson plan instruction occur? | Cafeteria |
| Who is responsible for retaining, organizing and distributing all lesson plans? | Maureen Keenan (AP) |

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| **CRITICAL ELEMENT #4: Location-based Rules**  |

**4A.** List the **top 3 locations** for behavior Events YTD from BASIS 3.0 Behavior Dashboard**.** ***Do not use “classroom”***

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| **Top 3 Locations** |
| School Location | # Incidents |
| 1. Cafeteria | 6 |
| 2. Hallway | 4 |
| 3. Restroom | 2 |

**4B.** Create an Expectations/Rules Matrix from your 3-5 school-wide expectations and your top 3 event locations. Develop a positively stated, observable, and measurable rule that correlates with every expectation to create a maximum of 5 rules under each location**.**

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| **Expectations and Rules Matrix** |
|  **School-wide EXPECTATIONS** | *Copy and paste expectations from* ***3C****.* | **IDENTIFIED LOCATIONS***Copy and paste locations from* ***4A.*** |
| Cafeteria | Hallway | Restroom |
| **Rules**  | **Rules**  | **Rules**  |
| Be kind | Use good manners | Walk silently | Quiet voices  |
| Show respect | Keep your area clean  | Stay in line order | Keep the restroom clean |
| Exercise self-control | Stay in assigned area Raise your hand for assistance | Keep hands, feet, and objects to yourself | Leave when you are finished Keep your hands to yourself |
| Resolve conflict | Tell an adult when there is an unresolved problem | Tell an adult when there is an unresolved problem | Tell an adult when there is an unresolved problem |
| N/A | N/A | N/A | N/A |

**4C**. Research indicates that discipline referrals increase after long holidays and during testing times. Plan to teach your location-specific rules at least 3 times throughout the year (and anytime the expected behaviors are not being demonstrated).

**ACTION:** Create at least one lesson plan for **each** location above and distribute to teachers during pre-planning 2018-19. Develop additional lesson plans you will use throughout the year to re-teach and reinforce your location-specific rules.

*You do not need to submit your lesson plans with the SPBP. Retain all behavior lesson plans at the school; make sure these lesson plans are available for guests and stakeholders.*

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| **When will location-specific rules lesson plans be taught?** |
|  | Date(s) | Time: |
| August |  8/22/2018 |  8:30 a.m. |
| January  |  1/9/2019 |  8:30 a.m. |
| 4th Quarter |  4/2/2019 |  8:30 a.m. |
|  |
| Who will be responsible for teaching the lesson plans? | Classroom Teacher  |
| Where will the lesson plan instruction occur? | Classroom |
| Who is responsible for retaining, organizing and distributing all lesson plans? | Maureen Keenan (AP) |

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| **CRITICAL ELEMENT # 5: Reward and Recognition Programs** |

Although you will post, teach, review, practice and reinforce all school-wide expectations and location-specific rules, **choose 1 expectation OR 1 event location** you will target for a specific reward program for students. Based on the data that led to this expectation or location, create a reward plan using the 4 Step Problem Solving Process:

Expectation or Location: \_\_\_\_\_\_\_Cafeteria\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **4 Step Problem Solving Process** | **Plan** |
| **1. Problem Identification:** Use your behavior data to identify a school-wide problem. What problem did you identify? *(use numerical data)* | **Data used: # of office discipline referrals from the cafeteria** **Problem Identification: This location has the highest number (6) of ODR outside of the classrooms.** |
| **2**. **Problem Analysis:** Why do you think this problem is occurring?What is your goal? *(use a SMART goal statement with numerical data)* | **Hypothesis: A lack of structure and positive reinforcement in the cafeteria causes students to engage in negative behaviors****Goal Statement:** The number of ODRs from this location will decrease by 50% (from 6 to 3).  |
| **3. Intervention Design:**  Describehow you will implement a positive reward program to decrease this problem. | **Type of System: Point system** **Description of System:** *Classes will earn a paw each time they follow the cafeteria rules/expectations. They can earn up to 4 paws every day. Café will be broken into quadrants. The class in each quadrant with the highest points at the end of each week will earn a popsicle on the following Monday.*  |
| **4. Evaluation:**A. Implementation fidelity | 1. How do you monitor the fidelity (consistency and effectiveness) of the **staff’s** implementation of the reward program?

1. All cafeteria monitors and workers will be taught the reward system2. “Paw” points will be visibly displayed in the café by class3. Winning classes will be recognized on morning announcements4. Reward will be distributed on Monday by the school counselor |
| B. Student outcome monitoring | 1. How will you know if the reward program is positively impacting **students**? What measurable data will you use to determine “success”?

1. The number of ODRs will be reviewed monthly to ensure that we are  decreasing problem behaviors2. Staff will be surveyed at monthly staff meetings for feedback  |

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| **CRITICAL ELEMENT #6 Effective Discipline Procedures** |

**6A. Staff Managed Misbehaviors:** List the top 6 *most common* school-wide misbehaviors **staff are expected to manage.**

Write a short, objective, and measurable definition for each.

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| **Staff Managed Misbehaviors** |
| Misbehavior |  “Looks Like” - *provide a description with example(s)*  |
| 1. Failure to do assignments | Student does not complete homework or classwork |
| 2. Out of assigned area | Student is not staying seated |
| 3. Inappropriate language | Student curses – non-threatening – directed at self or general blurt |
| 4. Calling out | Student blurts out of turn, fails to wait his turn |
| 5. Minor altercation | Student pushes another student – shows remorse |
| 6. Rough play – no injury | Student is overly playful  |

**6B. Staff Managed Consequences**: Create a consequencemenu **OR** a consequence hierarchy for staff to use when students exhibit the above misbehaviors. Provide a minimum of **5** consequences.

|  |  |
| --- | --- |
| Is this a menu or hierarchy system?  |  [ ]  Menu [x] Hierarchy |
| Verbal warning – rule reminder |
| In-class time out |
| Loss of privilege  |
| Time-out in another classroom (30 minutes) |
| Call home |

**6C. Administration Managed Misbehaviors**:

(a) Define the first 3 behaviors by providing examples that clearly identify the point at which the misbehavior warrants an Office Discipline Referral (ODR).

(b) List two additional common school-wide misbehaviors that will result in an ODR. Provide concrete examples.

(c) Determine staff tolerance level for repetitive misbehaviors (the point at which the number of staff-managed misbehaviors becomes an ODR).

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| **Office Discipline Referrals (ODRs)** |
| Behavior |  “Looks Like” - *provide a description with example(s)* |
| 1. Disobedience/Insubordination | Student willfully refuses to comply with a reasonable request by an adult after multiple requests |
| 2. Disruptive/Unruly Play | Student behavior significantly disrupts the learning environment even after multiple requests to cease. |
| 3. Defiance of authority | Student walks out of class and away from visible area when an adult is addressing them. |
| 4. Fighting - altercation | Student(s) engage in a physical altercation or pose a genuine threat of physical violence |
| 5. Weapons or dangerous item | Student has gun, knife, bullets, lighter, matches |
| 6. Repetitive staff managed  misbehaviors | More than misbehaviors inwarrants an office referral. hourone3 *e.g., 3 half hour* *2 one period* |

**6D. School-wide Discipline Flow Chart:**

(a) Review the sample discipline flow charts in “Additional Items” located on browardprevention.org

(b) Copy or customize a flow chart to graphically represent the discipline process at **your** school.

(c) Paste the flow chart here**OR** complete the flow chart below.

**Student Behavior Discipline Flow Chart**

Observe Problem Behavior

 Intervene and redirect

Office Managed Misbehaviors

Staff Managed Misbehaviors

Yes

NoO

•Call to notify office of major infraction

•Write ODR

Implement an initial consequence from **6B**

Is behavior Office Managed?

*(if unsure, check below)*

|  |  |
| --- | --- |
| List Staff Managed Misbehaviors from **6A** | List Office Managed Misbehaviors from **6C** |
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| --- |
| 1. Failure to complete  assignments |
| 2. Out of assigned area |
| 3. Inappropriate language |
| 4. Calling out |
| 5. Minor altercation |
| 6. Rough play – no injury |

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| 1. Disobedience/Insubordination |
| 2. Disruptive/Unruly Play |
| 3. Defiance of authority |
| 4. Fighting - altercation |
| 5. Weapons or dangerous item |
| 6. Repetitive staff managed  misbehaviors |

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Follow the hierarchy of consequences below.

Administration will follow discipline matrix (i.e. parent contact, CPST involvement, social worker, etc..)

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| Verbal warning – rule reminder |
| In-class time out |
| Loss of privilege  |
| Time-out in another classroom (30 minutes) |
| Call home |

Continued infractions will result in FBA/PBIP development and implementation

Administration will assist positive discipline team in developing Tier 2 plans for students not responding to Tier 1.

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| **CRITICAL ELEMENT # 7 : Classroom Management Systems**  |

**7A.** ALL teachers implement an effective Tier 1 classroom management system:

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| Which **evidence-based** classroom management system is supported by your school’s administration and is expected to be implemented school-wide?*(Class Dojo, LEAPs, HERO, Cloud 9, etc. are tools,* ***not*** *classroom systems)* | [x]  CHAMPs\*[ ]  PBIS Classroom Management[ ]  Administration does not expect an evidence-based classroom management system to be implemented by teachers this year (*your school will need to adopt one next year)*[ ]  Other *(complete below)* |
| If other, name the **evidence-based classroom management system:** | N/A |
| \*CHAMPs is the district-supported, evidence-based universal classroom management system for all teachers. Would your Principal like to be contacted to learn about CHAMPs professional development?  | [x]  Yes [ ]  No |

**7B.** Fidelity of **staff** implementation of school-wide classroom management systems

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| What data collection tool does your school leadership team use to monitor and evaluate your teacher’s classroom management skills? *(Measure* ***staff skills****, not student outcomes)* |
| [ ]  CHAMPs 7 Up Checklist  |
| [ ]  CHAMPs Classroom Check Up (CCU) |
| [ ]  PBIS Classroom Assistance Tool (CAT) |
| [ ]  PBIS Walkthrough |
| [ ]  Marzano’s Domain 1, Design Questions 5, 6, 7, 8, 9  |
| [x]  Fidelity of staff classroom management implementation is not monitored to determine training needs this year *(you will need to adopt a tool and plan next year)* |
| [ ]  Other *(specify):* |
| Explain how this data is collected and analyzed by your school leadership team as a **universal screening** *across teachers* to determine the need for classroom management training: |
| Fidelity of Implementation Plan: In the 2018-2019 school year, Collins will implement the use of CHAMPs 7 Up Checklist to determine the fidelity of implementation of our classroom management systems. Following CHAMPs training (during planning week), grade chairs and the positive behavior plan team will assist teachers in implementation. Administration will conduct classroom walkthroughs using the 7 Up Checklist during the last two weeks of each quarter. Data will be collected and shared during quarterly updates.  |

**7C. Percentage of Classroom Referrals:**

(a) Review your classroom data YTD (“Events by Location”) in BASIS 3.0 Behavior Dashboard.

(b) Complete the yellow highlighted cells first.

(c) Auto-calculate the % of referrals in the classroom by clicking on “!Zero Divide” in the next cell and pressing “Fn + F9” together.

|  |  |
| --- | --- |
|  Total number of discipline referrals **from classrooms**: | 27 |
|  Total number of **school-wide** discipline referrals:  | 11 |
| % of referrals in the classroom: | 71% |
| Do more than 40% of your referrals come from the classroom? | [x]  Yes [ ]  No |

***If >40% of discipline referrals come from the classroom, it suggests Tier 1 classroom management implementation may need to be strengthened school-wide.***

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| **CRITICAL ELEMENT # 8: Data Collection and Analysis** |

**8A. Determine your School-wide Core Effectiveness YTD** from the BASIS Behavior Dashboard in the “Referrals per Student” chart.

(a) Complete the yellow highlighted cells first.

(b) Auto-calculate the “% of Total Population” by clicking on each “!Zero Divide” in the cells and pressing “Fn + F9”.

(c) Determine if the core is effective in all three areas

|  |  |  |  |
| --- | --- | --- | --- |
| TOTAL Population: | 378 |  |  |
| # Referrals |  | **% of Total Population** | Core Effectiveness |
| 0 - 1 referral |  | 95% | Are your 0 – 1 referrals > 80%? | [x] Yes [ ] No |
| 2 - 5 referrals(at risk students) | 14 | 4% | Are your 2 - 5 referrals <15%? | [x] Yes [ ] No |
| > 5 referrals(high risk students) | 5 | 1% | Are your >5 referrals <5%?  | [x] Yes [ ] No |

**8B. Core Effectiveness Plan:**

|  |  |
| --- | --- |
| If all 3 are “**Yes**”, your core is effective. Is your core behavior curriculum effective? | [x] Yes [ ] No |
| Answer **either** (a) or (b):(a) If you answered “**Yes**”, although your core is effective, what plan does your school leadership team implement for early identification of at risk and high risk students?(b) If you answered “**NO”**, indicate the supports and interventions your school leadership team will implement at the beginning of the next school year to improve core strength: |
| Core Effectiveness Plan: 1. Students already identified as at risk are carefully matched with teachers with a history of mentoring such students.2. The positive discipline committee will meet with the teachers of newly identified at risk students to develop an  appropriate Tier 2 behavior plan. 3. These Tier 2 students will also be evaluated to determine if they would benefit from our MTL  (Mentoring Tomorrow’s Leaders) program.  |

**8C. Disproportionality: Determine if there are any issues within subgroups** from BASIS 3.0 Behavior Dashboard in the “Referrals by Demographics” chart.

(a) Complete the yellow highlighted cells first.

(b) Auto-calculate the difference by clicking on each “0” in the next cell and pressing “Fn + F9”.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Subgroups | (PctPop - Green)% **of students**  | (PctRef - Blue)**% of referrals**  | Difference in referral composition | Positive value suggests disproportionality(Is the value positive?) |
| Black | 92 | 88 | -4 | [ ] Yes [x] No |
| Hispanic/Latin | 3 | 7 | 4 | [x] Yes [ ] No |
| White | 3 | 4 | 1 | [x] Yes [ ] No |

**8D. Disproportionality Plan:** If any values are positive, the percentage of referrals contributed to that subgroup is higher than expected, given that subgroups’ percentage in the student population.

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| If all 3 are “**No**”, disproportionality is not indicated. Are all 3 “No”? | [ ] Yes [x] No |
| Answer **either** (a) or (b):(a) If you answered “**Yes**”, although your data indicates equity, what plan does your school leadership team implement for early identification of any disproportionality issues(b) If you answered “**No**”, indicate the support plan and interventions your school leadership team will implement at the beginning of next year to improve sub group disproportionality |
| Disproportionality Plan: 1. The disproportionality shown with Hispanic and white students is indicative of just one student in each of these  subgroups receiving more than one referral. Although this is not indicative of a systemic problem within the school, the  leadership team will carefully monitor subgroup data in the 2018-2019 school year to ensure equitable discipline  practices across all subgroups 2. Subgroup data will be shared during quarterly meetings. 3. The school’s positive discipline committee will meet with all grade levels to help teams develop appropriate Tier 2  Behavior plans for students who are failing to respond positively to Tier 1 systems after the first few weeks of school. |

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| **Critical Elements # 9: SPBP Implementation Planning** |

This form provides a timeline to complete best practices and required actions. This timeline should drive team actions and accountability. As you implement your SPBP *NEXT* year, check off **completed items** and indicate the accountable person. (Complete only the yellow highlighted area at this time). Next year, you will upload this completed plan within your SPBP.

Required actions for all schools in Broward County

Best Practices for all schools in Broward County

**Resources**

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| **SPBP Team Implementation Action Plan 2018 - 2019** |
| **Month** |  **Action Step**[x] *check when Action completed* | **Completed:**Person ResponsibleName & Title |
| **Current** | [x]  **This Action Plan has been saved to use *next year* during quarterly meetings** | **Maureen Keenan Assistant Principal** |
| **Current** | [x]  **Create a SPBP binder or portfolio to retain (for 2 years) hard copies of: your SPBPs, Action Plans, staff PBIS professional development attendance, stakeholder training attendance, quarterly meeting agendas, quarterly staff behavior presentations, voting attendance and outcome, Expectation lesson plans and Rules lesson plans** | **Maureen Keenan Assistant Principal** |
| **Pre Planning****2018** | [ ]  Print up your SPBP Review and school score from OSPA[ ]  Provide SPBP presentation to all staff during Pre Planning[ ]  Disseminate the current SPBP (hard copy or electronically) to all staff and stakeholders[ ]  Market and post school-wide Expectations and location-specific Rules (posters, PSAs, etc.)[ ]  Identify your RtI Instructional Facilitator provided by the district  (Contact tyyne.hogan@browardschools.com for more information, if you are unsure)[ ]  Confirm 1st team meeting date and time  | Click here to enter NAME & title. |
| **August****1st meeting** | [ ]  Ensure schedule of quarterly meeting dates for entire year as indicated in the SPBP[ ]  Determine any needed team training, such as the 4 Step PSP Brainshark Series, 10 Critical  Elements Brainsharks, Data Collection, Effective CPST Teams, PBIS 101, etc.  Trainings available at: <http://www.browardprevention.org/mtssrti/training-modules/>[ ]  Review previous year’s behavior data. (Use ‘Agenda’ and ‘Data Collection Template’) Forms available at: <http://www.browardprevention.org/mtssrti/rtib> in Tier 1, Teaming[ ]  Present implementation data, behavior data, team activities and progress to entire staff [ ]  Utilize the 4 Step Problem Solving Process to develop initial interventions[ ]  Review previous year’s SPBP and feedback form[ ]  Verify and implement teaching schedule for SPBP Expectations and Rules behavior lesson plans | Click here to enter NAME & title |
| **September** | [ ]  Provide stakeholder presentation on SPBP prior to October 1[ ]  Check for staff and teacher understanding of PBIS - provide “PBIS 101” Brainshark as a resource  Brainshark available at: http://www.brainshark.com/browardschools/PBIS101 | Click here to enter NAME & title. |
| **October****2nd meeting** | [ ]  Ensure instructional staff know how to (and are, as needed) enter Tier 1 Supplemental Strategies  for behavior in BASIS[ ]  Present implementation data, behavior data, team activities and progress to entire staff  | Click here to enter NAME & title. |
| **November** | [ ]  Staff to re-teach Expectations and Rules first day back from break. [ ]  Team to develop new and/or improved lesson plans as indicated by behavior data. | Click here to enter NAME & title |
| **January****2019****3rd meeting**Prepare for *2019/20* SPBP | [ ]  Staff to re-teach Expectations and Rules first day back from break[ ]  Ensure the Principal signs in and watches the *new* SPBP Brainshark: Due January 30th [ ]  Present implementation data, behavior data, team activities and progress to entire staff [ ]  Choose team members and dates to work on, complete, and submit the *new* SPBP[ ]  Teams watch the *new* SPBP Brainsharks and refers to *new* “Additional items” Brainsharks and Additional items posted at: <http://www.browardprevention.org/mtssrti/rtib> | Click here to enter NAME & title. |
| **February** | [ ]  Ensure progress towards completion of SPBP[ ]  Check on recently hired staff for PBIS understanding - provide “PBIS 101” Brainshark resource[ ]  Provide the SPBP Surveymonkey link to all staff (optional). Email Tyyne.hogan@browardschools.com to request analysis. | Click here to enter NAME & title |
| **March****4th meeting** | [ ]  Ensure progress towards completion of SPBP[x]  Provide staff presentation and vote on new SPBP for next year[ ]  Provide stakeholders/parent presentation on new SPBP for next year[ ]  Present implementation data, behavior data, team activities and progress to entire staff  | Click here to enter NAME & title |
| **April** | [ ]  Submit your SPBP in OSPA by April 30th every year | Click here to enter NAME & title |

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| **CRITICAL ELEMENT # 10: Monitoring Plans** |

**10A.** How will you determine the success **of *staff* implementation** of the School-wide Positive Behavior Plan?

*“Are* ***staff*** *implementing the SPBP with fidelity? How do you know?”*

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| **Fidelity of Implementation Monitoring Plan** |
| Action Step | Create an **observable** and **measureable** SMART goal to determine “successful”**staff implementation** of action step | When will data be collected, analyzed & presented? | Person responsible to collect and analyze data |
| School-wide **expectations** and location-specific **rules** are posted across campus | By 8/20/2018, school-wide expectations will be posted in 100% of classrooms. Location-specific rules will be posted in/near the cafeteria, 100% of hallways, and group restrooms. | Refer to **quarterly** presentation dates in 2B.This is the data the team will be sharing during presentations. | Maureen Keenan will collect and share this data quarterly. |
| **Behavior lesson plans** are being taught as written and when indicated | Within one week of each designated teaching date (8/22/2018, 1/9/2019, 4/2/2019), 100% of teachers will have taught the provided behavior lessons as measured by submitted lesson plans. | Maureen Keenan will collect, verify, and share this data. |
| **Discipline consequences**  and **flow chart** are being used by all staff as written | By 8/24/2018, 100% of K-5 classes will have the hierarchy of discipline consequences and a tracking system (i.e. color chart) posted in the classroom. This will be measured by administrative classroom walkthroughs. | Maureen Keenan will conduct classroom walkthroughs on 8/24/2018 and the first day of each subsequent quarter to collect data. Data will be shared at quarterly meetings |
| A **reward system** is being implemented for *all* students | By 8/27/2018, 100% of classes and the cafeteria will have a visible tracking poster for “paw”sitive awards for weekly (café) and monthly (classroom) collection and reward. This will be measured by collection data. | Maureen Keenan will conduct classroom walkthroughs on 8/27/2018 to observe tracking poster. Data will be shared at quarterly meetings. |

**10B.** How will you determine whether the SPBP is successful in positively impacting **students?**

*“If staff are implementing the SPBP consistently and effectively, did it positively impact* ***the students****? How do you know?”*

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| **Student Outcome Monitoring Plan** |
| Student Outcome Data | Create an **observable** and **measureable** SMART goal to determine “successful”**student outcomes** | When will data be collected, analyzed & presented? | Person responsible to collect and analyze data |
| See critical element 3A• Type of **behavior incidents** data | By the end of each quarter (10/19/2018, 12/21/2018, 3/22/2019, 6/4/2019), ODRs will be reduced by 30% from an average of 12 per quarter to 8 per quarter. | Refer to **quarterly** presentation dates in 2B.This is the data the team will be sharing during presentations. | Maureen Keenan will collect, analyze, and present data at quarterly faculty meetings. |
| See critical element 4A • **Top 3 event locations** data | By the end of each quarter (10/19/2018, 12/21/2018, 3/22/2019, 6/4/2019), ODRs from the cafeteria will decrease from an average of 2 per quarter to 1 or fewer.  | Maureen Keenan will collect, analyze, and present data at quarterly faculty meetings. |
| See critical element 8 • **Core effectiveness** data | By the end of each quarter (10/19/2018, 12/21/2018, 3/22/2019, 06/4/2019), >95% of students will receive 0-1 ODRs.  | Maureen Keenan will collect, analyze, and present data at quarterly faculty meetings. |
| See critical element 7A• **Grade Level/Classroom referrals** data | By the end of each quarter (10/19/2018, 12/21/2018, 3/22/2019, 6/4/2019), ODRs from the classroom will decrease from 71% to less than 40% of overall school referrals | Maureen Keenan will collect, analyze, and present data at quarterly faculty meetings. |