

Elements have changed in the SPBP.

Before completing, go to http://www.browardprevention.org/mtssrti/rtib/ → School-wide Positive Behavior Plan for:

- ✓ A NEW Brainshark for Principals. <u>ACTION</u>: Log in with your p # and watch the Brainshark before Jan 30th.
- ✓ A NEW Overview Brainshark for Teams. <u>ACTION</u>: Log in with school name and watch the Brainshark.
- ✓ A NEW mini Brainshark Series for teams. These Brainsharks are divided into the 10 Critical Elements of PBIS. They will show you "how to" write a comprehensive SPBP (and receive a high score!)
- ✓ A Rating Rubric to ensure teams will correctly complete the SPBP and develop a meaningful plan.

To provide consistency across the District, *only plans entered on the current district template will be accepted.* <u>ACTION</u>: Download, complete and upload the SPBP into your School Improvement Plan <u>before May 1, 2018</u>:

School Name:	McArthur HS
School Number:	0241
SPBP Contact Name:	Claire Norris
Direct Phone Number:	754 323 1252

CRITICAL ELEMENT # 1: Active Team with Administrative Participation

1A. List your current (SY 2017/18) team members (6 - 10 team members). **Must include an instructional representative from EACH grade/content area.** Each name on this list verifies attendance in <u>ongoing team meetings</u> and <u>participation in</u> <u>developing this SPBP</u>. Each member is responsible for representing major stakeholders and sharing the SPBP content and updates with their respective group.

Full Name	Position	Who or what grade level does this member represent?
James Elder		Administration
Claire Norris	SPBP Point of Contact	
Janet Bravo	Parent/Community Representation	SAC
Mary Woods	BTU Representative	
Jessica Santos	Science Department Chair	Science/9 th grade
Brittney Meinsen	Elective teacher	Electives/12 th grade
Horation Major	Math teacher	Math/10 th grade

1B. Schedule and document your quarterly team meeting dates for *next* 2018/19 school year:

Meeting Date	Meeting Time	Name & title of person responsible to facilitate meeting	Content of meetings:
9/5/2018	2:45	Brittney Meinsen Behavior Specialist	 Create and disseminate updated Expectations and Rules lesson plans (#3 and #4) Review progress of Implementation Action Plan (#9) Collect & analyze implementation data (#10A) Collect & analyze student outcome data (#10B)
11/7/2018	2:45	Brittney Meinsen Behavior Specialist	
2/6/2019	2:45	Brittney Meinsen Behavior Specialist	
4/3/2019	2:45	Brittney Meinsen Behavior Specialist	

CRITICAL ELEMENT # 2: Faculty & Stakeholder Commitment:

2A. Action Steps <u>completed **this year**</u> (SY 2017/18) that increased faculty and stakeholder understanding and knowledge of your *new* (2018/19) SPBP:

Action Steps:	Date (Between Jan 15 – April 30, 2018)	Details (retain attendance sheets at school)	Person responsible to collect and retain attendance sheets:
Presented the <i>new</i> SPBP (for SY 2018/19) to staff	3/1/2018	# of participants = 118	James Elder
Held a <i>faculty</i> vote on the new SPBP (for SY 2018/19)	3/1/2018	% approved = 90%	Mary Woods
Presented the <i>new</i> SPBP (for SY 2018/19) to stakeholders (parents and community)	4/2/2018	# of participants = 18	Brittany Meinsen SAC Chair

2B. Action Steps to be completed **next year** (SY 2018/19) to increase faculty and stakeholder understanding and knowledge of your SPBP:

Action Steps:	Date(s) (NEXT YEAR)	Content (retain attendance sheets at school)	Person responsible to collect and retain attendance sheets:	
Provide a professional development on the 2018/19 SPBP for all staff	Prior to students' 1 st day: 8/13/2018	The team will present the updates in the SPBP for the 18/19 school year. All stakeholders will be provided with		
Present the 2018/19 SPBP to stakeholders (parents and community)	Prior to Oct 1 st , 2018 9/3/2018	access to the SPBP. Feedback will be collected for future team meetings.	James Elder	
	1. 9/19/2018	The team will present the <u>implementation data</u> in 10A. Include: • the "marketing" (teaching and posting) of expectations and rules		
Present behavior data to staff	2. 11/14/2018	 lesson plan implementation discipline procedures reward system implementation 	James Elder	
<u>Quarterly</u> : minimum of 4 each year	3. 2/13/2019	The team will present the <u>student</u> <u>outcome data</u> in 10B. Include: • top 3 event locations • type of behavior incidents		
	4. 4/24/2019	 core effectiveness data classroom referral data, as well as analysis of this data. 		

CRITICAL ELEMENT # 3: School-wide Expectations

3A. List the top 10 behavior incidents data YTD from BASIS 3.0 Behavior Dashboard:

Top 10 Behavior Incidents (put N/A in any blank spaces)		
1. Disobedience/insubordination 6. Drug use/possession/influence		
2. Skipping	7. Defiance of Authority	
3. Truancy	8. Fighting (minor)	
4. Unruly disruptive behavior	9. Drug paraphernalia	
5. Fighting (medium) 10. Habitual tardiness		

3B. Based on the behavior incidents in 3A, develop 3 – 5 **positive characteristics** (*not behaviors*) that would counteract the demonstration of these misbehaviors. These positive characteristics become your school-wide expectations.

	School-wide Expectations			
	1.	Self-control - Students will show self-control in all interactions with peers and adults		
	2.	Accountability - Students will be accountable for their choices and behavior.		
	3.	Attendance and Punctuality to class - Students will report to assigned classes and locations at all times and be on time.		
4.				
5.				

3C. Research indicates that discipline referrals increase after long holidays and during testing times. Plan to teach your expectations at least 3 times throughout the year (and anytime the expected behaviors are not being demonstrated). <u>ACTION</u>: Create at least <u>one lesson plan for **each** school-wide expectation above</u> and distribute to teachers during preplanning 2018-19. Develop additional lesson plans you will use throughout the year to re-teach and reinforce your school-wide expectations. You do not need to submit your lesson plans with the SPBP. Retain all behavior lesson plans at the school; make sure these lesson plans are available for guests and stakeholders.

When will school-wide expectations lesson plans be taught?				
	Date(s)	Time:		
August	August 22	1 st Block		
January	January 9	5 th Block		
4 th Quarter	April 3 rd	1 st block		
	Who will be responsible for teaching the lesson plans? Personalization teachers			
Where will the lesson plan instruction occur? Bi-Weekly Faculty Meetings				
Who is responsible for retaining, organizing and distributing all lesson plans? Susan Robinson				

CRITICAL ELEMENT #4: Location-based Rules

4A. List the top 3 locations for behavior Events YTD from BASIS 3.0 Behavior Dashboard. Do not use "classroom"

Top 3 Locations		
	School Location	# Incidents
1.	900 Building classrooms	150
2.	Courtyard	24
3.	900 Building hallways	11

4B. Create an Expectations/Rules Matrix from your 3-5 school-wide expectations and your top 3 event locations. Develop a positively stated, observable, and measurable <u>rule</u> that correlates with every expectation to create a <u>maximum</u> of 5 rules under each location.

	Expectations and Rules Matrix					
		IDENTIFIED LOCATIONS Copy and paste locations from 4A .				
		900 Building Classrooms	Courtyard	900 Building Hallways		
	Copy and paste expectations from 3C .	Rules	Rules	Rules		
CTATIONS	Students will show self- control in all interactions with peers and adultsStudents will listen and comply with instructions given by adults. 		Students will respect the boundaries of others. Students will interact in appropriate ways with their peers.	Students will use appropriate language and behaviors at all times. Students will stay in appropriate/monitored areas during classes and lunches		
EXPEC	Students will be accountable for their choices and behavior.	Students will take conscious actions to not repeat inappropriate behaviors.	Students will apologize for inappropriate behaviors.	Students will accept responsibility for poor choices.		
School-wide	Students will report to assigned classes and locations at all times and be on time.	Students will attend class when on campus and be on time. Students will leave class/enter class during a class period with a pass.	Students will stay out of the hallways and be in designated areas at all times.	Students will attend all required events and be on time.		
Scho	Click here to enter Expectation #4	Click here to enter a Rule	Click here to enter a Rule	Click here to enter a Rule		
	Click here to enter Expectation #5	Click here to enter a Rule	Click here to enter a Rule	Click here to enter a Rule		

4C. Research indicates that discipline referrals increase after long holidays and during testing times. Plan to teach your location-specific rules at least 3 times throughout the year (and anytime the expected behaviors are not being demonstrated). **ACTION:** Create at least <u>one lesson plan for **each** location above</u> and distribute to teachers during pre-planning 2018-19. Develop additional lesson plans you will use throughout the year to re-teach and reinforce your location-specific rules. *You do not need to submit your lesson plans with the SPBP. Retain all behavior lesson plans at the school; make sure these lesson plans are available for guests and stakeholders.*

When will location-specific rules lesson plans be taught?					
	Date(s)	Time:			
August	August 22	1 st Block			
January	January 9	5 [™] Block			
4 th Quarter	April 3rd	1 st Block			
	Who will be responsible for teaching the lesson plans? Personalization				
	Where will the lesson plan instruction occur? Bi Weekly Faculty Meetings				
Who is responsible for retaining, organizing and distributing all lesson plans? Susan Robinson					

CRITICAL ELEMENT # 5: Reward and Recognition Programs

Although you will post, teach, review, practice and reinforce all school-wide expectations and location-specific rules, **choose 1 expectation OR 1 event location** you will target for a specific reward program for students. <u>Based on the data</u> that led to this expectation or location, create a reward plan using the 4 Step Problem Solving Process:

Expectation or Location: _____ Students will report to assigned classes and locations at all times and be on time.

4 Step Problem Solving Process	Plan
1. Problem Identification: Use your behavior data to identify a school-wide problem. What problem did you identify? <i>(use</i>	Data used: Attendance in pinnacle reports Problem Identification: About a quarter of the students skip at least one period a week, with many students skipping their personalization periods.
 <i>numerical data</i>) 2. Problem Analysis: Why do you think this problem is occurring? What is your goal? (use a SMART 	Hypothesis: Students do not see the value in personalization periods and so are skipping class on a regular basis.
goal statement with numerical data)	Goal Statement: We will decrease our number of students with more than 30 class periods absent by 12% by the end of the 2019 school year.
3. Intervention Design: Describe how you will implement a positive reward program to decrease this problem.	Type of System: Token system Description of System: Students will be invited to celebrations based on the number of tokens they have (tokens are awarded for good/perfect attendance).
4. Evaluation: A. Implementation fidelity	A. How do you monitor the fidelity (consistency and effectiveness) of the <u>staff's</u> implementation of the reward program? Attendance clerk will monitor students' attendance in pinnacle.
B. Student outcome monitoring	B. How will you know if the reward program is positively impacting <u>students</u> ? What measurable data will you use to determine "success"? We will monitor students' attendance over the year.

CRITICAL ELEMENT #6 Effective Discipline Procedures

6A. Staff Managed Misbehaviors: List the top 6 *most common* school-wide misbehaviors **staff are expected to manage.** Write a short, objective, and measurable definition for each.

Staff Managed Misbehaviors			
Misbehavior "Looks Like" - provide a description with example(s)			
1.Disrespect	Showing a lack of respect or courtesy to the teacher and/or students		
2.Talking during instruction	Talking while instruction is taking place		
3.Not engaged	Not working, trying to sleep, distracted		
4.			
5.			
6.			

6B. Staff Managed Consequences: Create a consequence <u>menu</u> **OR** a consequence <u>hierarchy</u> for staff to use when students exhibit the above misbehaviors. Provide a minimum of **5** consequences.

Is this a menu or hierarchy system?	□ Menu ⊠Hierarchy			
Student conference				
Non verbal cues				
Moving student seat				
Parent contact				
Guidance contact				

6C. Administration Managed Misbehaviors:

(a) Define the first 3 behaviors by providing examples that clearly identify the point at which the misbehavior warrants an Office Discipline Referral (ODR).

(b) List two additional common school-wide misbehaviors that will result in an ODR. Provide concrete examples.

(c) Determine staff tolerance level for repetitive misbehaviors (the point at which the number of staff-managed misbehaviors becomes an ODR).

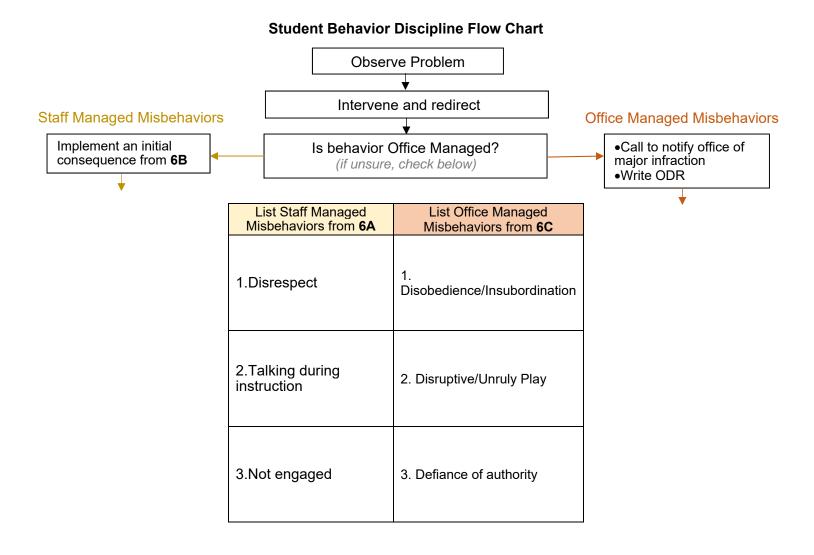
Office Discipline Referrals (ODRs)				
Behavior	"Looks Like" - provide a description with example(s)			
1. Disobedience/Insubordination	Refusal to follow a reasonable request from an adult			
2. Disruptive/Unruly Play	Rough Housing that requires teacher intervention			
3. Defiance of authority	intentionally contemptuous behavior or attitude; a hostile challenge			
4.				
5.				
6. Repetitive staff managed misbehaviors	More than 3 misbehaviors in one period warrants an office referral.			
	e.g., 3 half hour 2 one period			

6D. School-wide Discipline Flow Chart:

(a) Review the sample discipline flow charts in "Additional Items" located on browardprevention.org

(b) Copy or customize a flow chart to graphically represent the discipline process at **your** school.

(c) Paste the flow chart here **OR** complete the flow chart below.



CRITICAL ELEMENT #7: Classroom Management Systems

7A. ALL teachers implement an effective Tier 1 classroom management system:

Which evidence-based classroom management system is supported by your school's administration and is expected to be implemented school-wide? (Class Dojo, LEAPs, HERO, Cloud 9, etc. are tools, <u>not</u> classroom systems)	 □ CHAMPs* ⊠ PBIS Classroom Management □ Administration does not expect an evidence- based classroom management system to be implemented by teachers this year (your school will need to adopt one next year) □ Other (complete below)
If other, name the evidence-based classroom management system:	Click here to enter name of system.
*CHAMPs is the district-supported, evidence-based universal classroom management system for all teachers. Would your Principal like to be contacted to learn about CHAMPs professional development?	□ Yes ⊠ No

7B. Fidelity of staff implementation of school-wide classroom management systems

What data collection tool does your school leadership team use to monitor and evaluate your teacher's classroom management skills? (Measure staff skills, not student outcomes)

□ CHAMPs 7 Up Checklist

□ CHAMPs Classroom Check Up (CCU)

□ PBIS Classroom Assistance Tool (CAT)

□ PBIS Walkthrough

Marzano's Domain 1, Design Questions 5, 6, 7, 8, 9

□ Fidelity of staff classroom management implementation is not monitored to determine training needs this year (you will need to adopt a tool and plan next year)

□ Other (specify):

Explain how this data is collected and analyzed by your school leadership team as a **universal screening** <u>across teachers</u> to determine the need for classroom management training:

Fidelity of Implementation Plan: (3-4 sentences)

7C. Percentage of Classroom Referrals:

(a) Review your classroom data YTD ("Events by Location") in BASIS 3.0 Behavior Dashboard.

(b) Complete the yellow highlighted cells first.

(c) Auto-calculate the % of referrals in the classroom by clicking on "!Zero Divide" in the next cell and pressing "Fn + F9" together.

Total number of discipline referrals from classrooms:	197
Total number of school-wide discipline referrals:	279
% of referrals in the classroom:	41%
Do more than 40% of your referrals come from the classroom?	🛛 Yes 🛛 No

If >40% of discipline referrals come from the classroom, it suggests Tier 1 classroom management implementation may need to be strengthened school-wide.

8A. Determine your School-wide Core Effectiveness YTD from the BASIS Behavior Dashboard in the "Referrals per Student" chart.

(a) Complete the yellow highlighted cells first.

(b) Auto-calculate the "% of Total Population" by clicking on each "!Zero Divide" in the cells and pressing "Fn + F9". (c) Determine if the core is effective in all three areas

TOTAL Population:	2126				
# Referrals		% of Total Population	Core Effectiveness		
0 - 1 referral	186	95%	Are your 0 – 1 referrals > 80%?	⊠Yes ⊡No	
2 - 5 referrals (at risk students)	107	5%	Are your 2 - 5 referrals <15%?	⊠Yes ⊡No	
> 5 referrals (high risk students)	7	0%	Are your >5 referrals <5%?	⊠Yes ⊡No	

8B. Core Effectiveness Plan:

If all 3 are "Yes", your core is effective. Is your core behavior curriculum effective?	⊠Yes	□No		
Answer either (a) or (b):				
(a) If you answered "Yes", although your core is effective, what plan does your school leadership team implement for early				
identification of at risk and high risk students?				
(b) If you answered "NO", indicate the supports and interventions your school leadership	team wil	l implement at the		

beginning of the next school year to improve core strength:

Core Effectiveness Plan: (3-4 sentences)

We utilize the Pasal-Soar identification system.

8C. Disproportionality: Determine if there are any issues within subgroups from BASIS 3.0 Behavior Dashboard in the "Referrals by Demographics" chart.

(a) Complete the yellow highlighted cells first.

(b) Auto-calculate the difference by clicking on each "0" in the next cell and pressing "Fn + F9".

Subgroups	(PctPop - Green) % of students	(PctRef - Blue) % of referrals	Difference in referral composition	Positive valu dispropor (Is the value	tionality
Black	36	37	1	⊠Yes	□No
Hispanic/Latin	47	49	2	⊠Yes	□No
White	12	10	-2	□Yes	⊠No

8D. Disproportionality Plan: If any values are positive, the percentage of referrals contributed to that subgroup is higher than expected, given that subgroups' percentage in the student population.

If all 3 are "No", disproportionality is not indicated. Are all 3 "No"?	□Yes	⊠No
Answer either (a) or (b):		

(a) If you answered "**Yes**", although your data indicates equity, what plan does your school leadership team implement for early identification of any disproportionality issues

(b) If you answered "**No**", indicate the support plan and interventions your school leadership team will implement at the beginning of next year to improve sub group disproportionality

Disproportionality Plan: Discipline statistics are analyzed every 9 weeks. This is done to identify not only disproportionality, but to proactively analyze any unusual or "odd" discipline patterns. An end of year study is done to look at 3 years data trends in regard to this item.

Critical Elements # 9: SPBP Implementation Planning

This form provides a timeline to complete best practices and required actions. This timeline should drive team actions and accountability. As you implement your SPBP *NEXT* year, check off **completed items** and indicate the accountable person. (Complete only the yellow highlighted area at this time). Next year, you will upload this completed plan within your SPBP.

Required actions for all schools in Broward County Best Practices for all schools in Broward County Resources



Resources	SPBP Team Implementation Action Plan 2018 - 2019	"Or Internation
Month	Action Step	Completed: Person Responsible Name & Title
Current	☑ This Action Plan has been saved to use <i>next year</i> during quarterly meetings	James Elder Assistant Principal
Current	Create a SPBP binder or portfolio to retain (for 2 years) hard copies of: your SPBPs, Action Plans, staff PBIS professional development attendance, stakeholder training attendance, quarterly meeting agendas, quarterly staff behavior presentations, voting attendance and outcome, Expectation lesson plans and Rules lesson plans	James Elder Assistant Principal
Pre Planning 2018	 Print up your SPBP Review and school score from OSPA Provide SPBP presentation to all staff during Pre Planning Disseminate the current SPBP (hard copy or electronically) to all staff and stakeholders Market and post school-wide Expectations and location-specific Rules (posters, PSAs, etc.) Identify your Rtl Instructional Facilitator provided by the district (Contact type.hogan@browardschools.com for more information, if you are unsure) Confirm 1st team meeting date and time 	James Elder AP
August 1 st meeting	 Control total modeling take and the second se	Susan Robinson AP
September	 Provide stakeholder presentation on SPBP prior to October 1 Check for staff and teacher understanding of PBIS - provide "PBIS 101" Brainshark as a resource Brainshark available at: http://www.brainshark.com/browardschools/PBIS101 	Susan Robinson AP
October 2 nd meeting	 Ensure instructional staff know how to (and are, as needed) enter Tier 1 Supplemental Strategies for behavior in BASIS Present implementation data, behavior data, team activities and progress to entire staff 	Susan Robinson AP
November	 Staff to re-teach Expectations and Rules first day back from break. Team to develop new and/or improved lesson plans as indicated by behavior data. 	Susan Robinson AP
January 2019 3 rd meeting Prepare for 2019/20 SPBP	 Staff to re-teach Expectations and Rules first day back from break Ensure the <u>Principal signs in</u> and watches the <i>new</i> SPBP Brainshark: Due January 30th Present implementation data, behavior data, team activities and progress to entire staff Choose team members and dates to work on, complete, and submit the <i>new</i> SPBP Teams watch the <i>new</i> SPBP Brainsharks and refers to <i>new</i> "Additional items" Brainsharks and Additional items posted at: <u>http://www.browardprevention.org/mtssrti/rtib</u> 	Susan Robinson AP
February	 Ensure progress towards completion of SPBP Check on recently hired staff for PBIS understanding - provide "PBIS 101" Brainshark resource Provide the SPBP Surveymonkey link to all staff (optional). Email Tyyne.hogan@browardschools.com to request analysis. 	Susan Robinson AP
March 4 th meeting	 Ensure progress towards completion of SPBP Provide staff presentation and vote on new SPBP for next year Provide stakeholders/parent presentation on new SPBP for next year Present implementation data, behavior data, team activities and progress to entire staff 	James Elder AP
April	□ Submit your SPBP in OSPA by April 30 th every year	Susan Robinson AP

CRITICAL ELEMENT # 10: Monitoring Plans

10A. How will you determine the success <u>of *staff* implementation</u> of the School-wide Positive Behavior Plan? "Are *staff* implementing the SPBP with fidelity? How do you know?"

Fidelity of Implementation Monitoring Plan				
Action Step	Create an observable and measureable SMART goal to determine "successful" staff implementation of action step	When will data be collected, analyzed & presented?	Person responsible to collect and analyze data	
School-wide expectations and location-specific rules are posted across campus	Security specialist will post the rules throughout the display areas on campus during pre planning		Susan Robinson	
Behavior lesson plans are being taught as written and when indicated	Classroom observation tool will be utilized quarterly during the lesson to identify proper behavior expectations.	Refer to <u>guarterly</u> presentation dates in 2B.	Susan Robinson	
Discipline consequences and flow chart are being used by all staff as written	Biweekly faculty meetings will be utilized quarterly to identify proper usage of flow chart and modification of such.	This is the data the team will be sharing during presentations.	Susan Robinson	
A reward system is being implemented for <i>all</i> students	PLC's will be utilized quarterly to identify and provide accountability to ensure reward system is functioning as expected.		Susan Robinson	

10B. How will you determine whether the SPBP is successful in positively impacting students?

"If staff are implementing the SPBP consistently and effectively, did it positively impact the students? How do you know?"

Student Outcome Monitoring Plan				
Student Outcome Data	Create an observable and measureable SMART goal to determine "successful" student outcomes	When will data be collected, analyzed & presented?	Person responsible to collect and analyze data	
See critical element 3A Type of behavior incidents data 	Incidents will decline by a minimum of 3%		Horatio Major	
See critical element 4A • Top 3 event locations data	Locations will statistically level out by 5%	Refer to <u>guarterly</u> presentation dates in 2B.	Horatio Major	
See critical element 8 • Core effectiveness data	Overall referrals will decline by 3%	This is the data the team will be sharing during	Horatio Major	
See critical element 7A Grade Level/Classroom referrals data 	Overall referrals will decline by 3%	presentations.	Horatio Major	