- **School Advisory Council (SAC)**
- **Accreditation (AdvancED)**
- **School Improvement Plan (SIP)**

Office of Service Quality

Veda Hudge, Director

Donna Boruch, Coordinator, School Improvement

Broward County Public Schools

SAC IS ESTABLISHED BY LAW

Broward County Public Schools

2015 FLORIDA STATUTES

1001.452   District and school advisory councils.—(1)   ESTABLISHMENT.—(a)   The district school board shall establish an advisory council for each school in the district and shall develop procedures for the election and appointment of advisory council members. Each school advisory council shall include in its name the words "school advisory council."

Council members representing teachers, education support employees, students, and parents shall be elected by their respective peer groups at the school in a fair and equitable manner as follows:

1. **Teachers shall be elected by teachers.**
2. **Education support employees shall be elected by education support employees.**
3. **Students shall be elected by students.**
4. **Parents shall be elected by parents.**

WHAT IS SAC?

Broward County Public Schools

The School Advisory Council (SAC) is a team of people representing various segments of the community–parents, teachers, students, administrators, support staff, business/ industry people and other interested community members.

PURPOSE OF SAC

Broward County Public Schools

The purpose of a SAC is to assist in the preparation and evaluation of the results of the

school improvement plan and

to assist the principal with the

annual school budget.

HOW DOES SAC RELATE TO SAF?

Broward County Public Schools

SAC – School Advisory Council

- Mandated by State Statute

- Main purpose is increasing student achievement through school improvement

- Chair(s) can be SBBC employee and/or parent

SAF- School Advisory Forum

- Mandated by School Board Policy

- Main purpose is communication between stakeholders, the school, and the Area Advisory Council

- Chair MUST be a parent

- SAF Chair is a member of SAC

School Advisory Forum

Broward County Public Schools

SBBC POLICY 1.3 – SCHOOL ADVISORY FORUM: Every school shall have a School Advisory Forum (SAF) that shall foster and promote communication between its stakeholders, the school, and the Area Advisory Council. The SAF shall bring forth recommendations, concerns and interests to and from their Area Advisory Council.

MEMBERSHIP The membership of the School Advisory Forum (SAF) shall be representative of the school community to include parents or guardians of students enrolled In the school, students of the school, business partners of the school, community members and business people. A Broward County School Board employee shall not be the chair at the school where employed. The Chair and Vice-chair shall be a parent or custodial guardian of a student who will be enrolled and attending the school during their term of service. Officers should be elected per their school bylaws.

DUTIES. Actively participate with the School Advisory Council in identifying the educational needs and priorities of the school. Actively participate with the principal in the preparation of the budget, and reviewing the budget-related concerns after each FTE count.. Address parent/community concerns; work with the administration to solve problems and to initiate desirable change. Assist in increasing/sustaining high levels of community support for the school. Assist in planning, developing and implementing parent/community programs and training activities. Participate in joint training opportunities with the School Advisory Council. In addition to individual School Advisory Forum meetings, hold semi-annual meetings jointly with the School Advisory Council.

OSPA WEBSITE INFORMATION

Broward County Public Schools

- **SAC STANDARD OPERATING PROCEDURES MANUAL**

- **SAC COMPOSITION DATABASE**

- **SAC UPLOAD CENTER**

ACCREDITATION

Broward County Public Schools

- AdvancED Accreditation Review Fall 2016 (www.advanc-ed.org)

- 2011 Required Actions: Promote Standards, Improve Public Perception, Increase Site-Based Leadership

- Fall 2014 and Fall 2015 Accreditation Artifacts uploaded

- Self Assessment Completed: Fall 2014 and Fall 2015

- ASSIST Stakeholder Survey will be 2015-2016 Customer Survey

- Marketing Plan Developed through PIO

- Fall 2015 Stakeholder Group Presentations

- Self Assessment & Executive Summary for Schools

IMPORTANCE
OF ACCREDITATION

**Broward County
Public Schools**

- Accreditation lays the groundwork for success for schools and students.

- Parents have long held education as a key to their child's preparation and success in life.

- A quality education is of the utmost importance for a child's future.

- Quality and success are not mutually exclusive in the education process.

- Quality and student success go hand-in-hand and are why our schools seek accreditation.

BENEFITS
OF ACCREDITATION

**Broward County
Public Schools**

Accreditation benefits all stakeholders:

When a school or school system achieves accreditation, parents and the community can be assured that the top priorities are:

- Increasing student achievement

- Providing a safe and enriching learning environment

- Running an efficient operation

BENEFITS
OF ACCREDITATION

Broward County Public Schools

Students benefit when they are assured:

- Qualified teachers are working to improve their methods with more focus on student learning.

- Better transition from grade to grade.

- A rigorous, diverse, and sound curriculum based on quality standards a range of student activities and support services.

- Smoother transfer of credits from school to school.

- Eligibility for special programs, grants, and scholarships.

PARENTS ROLE IN ACCREDITATION

Broward County Public Schools

Parents play a very important role in accreditation.

Schools Need Parents to:

- Stay informed about what's going on at their child's school

- Talk to other parents about the importance of education

- Join the School Advisory Council (SAC) and/or Parent Teacher Association (PTA)

- Give feedback to the school through surveys, focus groups, and parent meetings

ACCREDITATION STANDARDS

Broward County Public Schools

Standard 1: Purpose and Direction

The system maintains and communicates at all levels of the organization a purpose and direction for continuous improvement.

Standard 2: Governance and Leadership

The system operates under governance and leadership that promote and support student performance and school effectiveness.

Standard 3: Teaching and Assessing for Learning

The system's curriculum, instructional design and assessment practices guide and ensure teacher effectiveness and student learning.

Standard 4: Resources and Support Systems

The system has resources and provides services in all schools that support its purpose and direction to ensure success for all students.

Standard 5: Using Results for Continuous Improvement

The system implements a comprehensive assessment system that generates a range of data about student learning and system effectiveness and uses the results to guide continuous improvement.

ACCREDITATION ARTIFACTS NEED TO REFLECT SELF ASSESSMENT RATINGS

Self-Assessment Ratings	
Accreditation Standard	**Overall Rating**
Purpose and Direction	
Governance and Leadership	
Teaching and Assessing for Learning	
Resources and Support Systems	
Using Results for Continuous Improvement	

EXECUTIVE SUMMARY OUTLINE FOR SCHOOLS

• Description of the School

Describe the school's size, community/communities, location, and changes it has experienced in the last three years. Include demographic information about the students, staff, and community at large. What unique features and challenges are associated with the community/communities the school serves?

• School's Purpose

Provide the school's purpose statement and ancillary content such as mission, vision, values, and/or beliefs. Describe how the school embodies its purpose through its program offerings and expectations for students.

• Notable Achievements and Areas of Improvement

Describe the school's notable achievements and areas of improvement in the last three years. Additionally, describe areas for improvement that the school is striving to achieve in the next three years.

• Additional Information

Provide any additional information you would like to share with the public and community that were not prompted in the previous sections.

The completed Executive Summary will be 7-12 pages.

OSPA WEBSITE INFORMATION

Broward County Public Schools

- **ACCREDITATION STANDARD OPERATING PROCEDURES MANUAL**

- **ASSIST SELF ASSESSMENT**

- **ACCREDITATION ARTIFACTS**

SBBC SIP

Broward County Public Schools

F.S.C. 1001.42 & SBBC POLICY 1403 REQUIRE SIP TO INCLUDE:

- School mission
- Baseline data to identify needs
- Expected student learning outcomes
- Strategies & timeframes for improvement
- Action steps for:
  - instructional strategies
  - budget
  - training
  - instructional materials & technology
  - student support services and other resources
- Necessary training & technical assistance

PROCESS OF COLLABORATION FOR SBBC SIP REVISION

Broward County Public Schools

- DISTRICT SIP COMMITTEE

- SUPERINTENDENT'S CABINET

- SCHOOL BOARD MEMBERS

- PRINCIPALS' EXECUTIVE BOARDS

- PRINCIPALS

USER FRIENDLY ONE-PAGE LAYOUT

2015 - 2016 SCHOOL IMPROVEMENT PLAN (DRAFT)

SCHOOL INFORMATION		
School Name & Location #	School Web Site	Inservice Facilitator
Address	Grades Served	SAC Chair(s)
Principal	School Hours	
Principal Email Address	Innovation Zone	
Phone & Fax Numbers	Enrollment Information	
	Facilities & Construction Projects	

SCHOOL LOGO

BEST PRACTICE #1: A Focused and Authentic PLC
PROFESSIONAL LEARNING COMMUNITIES
A Professional Learning Community (PLC) is a process in which teachers work in teams and use student information to develop strategies to improve their classroom practices.

• PLC Meeting Schedule   • PLC Resources

BEST PRACTICE #2: An Embedded High Quality RtI Process
RESPONSE TO INTERVENTION (RTI)
RtI is an evidence-based model of schooling that uses data-based problem-solving to integrate academic and behavioral instruction and intervention. RtI is delivered to students in varying intensities (multiple tiers) based on student need in order to accelerate the performance of all students to achieve and/or exceed proficiency.

• Graduation, College and Career Ready Early Warning Indicators

• RtI Team Meeting Schedule   • Schoolwide Behavior Plan   • Attendance Plan   • RtI Documentation (BASIS)

BEST PRACTICE #3: Optimal Internal/External Relationships
ACCREDITATION PROCESS - http://www.broward.k12.fl.us/ospa/initiatives.asp?initiative_id=4
The Accreditation Process leads schools to critically evaluate teaching and learning with a focus on academic excellence. All stakeholders (parents, students, staff, and community) are part of the accreditation process.

• ASSIST Self Assessment Results   • Training Plan   • Evidence/Artifacts   • Executive Summary

SCHOOL ADVISORY COUNCIL (SAC) - http://www.broward.k12.fl.us/ospa/initiatives.asp?initiative_id=13
Each school has a School (SAC) to facilitate the development and monitor progress of the annual School Improvement Plan. Agendas and minutes reflect annual needs assessment, SIP monitoring and allocation of Accountability Funds.

• SAC Composition Report   • SAC Bylaws   • SAC Meeting Dates
• Agendas, Minutes, Sign In Sheets   • A+ Funds (Qualifying Schools Only)   • Waivers (Self-selected Schools Only)

BEST PRACTICE #4: Scaling Up Best Practices
CONTINUOUS IMPROVEMENT
School improvement is based on a continuous improvement model, using research-based accepted best practices, which align with student achievement needs, insure student progress, and may be revised when appropriate.
• SES Band Data & BEST (Beyond Expected Student Targets)
• SBBC SIP GOALS, ACTIVITIES, & STRATEGIES - http://www.broward.k12.fl.us/schoolimprove/sip-plan/home.asp
• PRE-KINDERGARTEN PLAN (Qualifying Schools Only)
• TITLE 1 PLAN (Qualifying Schools Only) - http://www.broward.k12.fl.us/schoolimprove/sip-plan/title1.asp
• FLDOE SIP (State Template for DA Schools Only) - https://www.floridacims.org/users/sign_in

RESOURCES
FLDOE Annual SPAR Report - http://doeweb-prd.doe.state.fl.us/eds/nclbspar/index.cfm
Florida Continuous Management System (CIMS) Report - https://www.floridacims.org/districts/broward
School Board of Broward County Policy 1403 & 1403A – School Accountability and Improvement
Florida State Statute 1001.42 – Powers and Duties of District School Board
Florida State Statute 1001.452 – District and School Advisory Councils
Office of School Performance and Accountability Website - Initiatives
Accreditation Information – AdvancEd Website

KEY
Black - Prepopulated Data & Viewed By All Stakeholders
Green - School Inputs Info & Viewed by All Stakeholders
Red - Viewed by District Staff Only

Revised: June 10, 2015

DISTRICT SIP FOCUS GROUP

Broward County Public Schools

2015 - 2016   SCHOOL   IMPROVEMENT   PLAN   (DRAFT)

SCHOOL INFORMATION
School Name & Location #
Address
Principal
Principal Email Address
Phone & Fax Numbers

School Web Site
Grades Served
School Hours
Innovation Zone
Enrollment Information
Facilities & Construction Projects

Inservice Facilitator
SAC Chair(s)

SCHOOL LOGO

ALIGNED TO BEST BLUEPRINT

Broward County Public Schools

BEST PRACTICE #1: A Focused and Authentic PLC

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- Graduation, College and Career Ready Early Warning Indicators
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- Attendance Plan
- RtI Documentation (BASIS)

INCORPORATES EXISTING DISTRICT INITIATIVES

Broward County Public Schools

BEST PRACTICE #3: Optimal Internal/External Relationships

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CONTINUOUS IMPROVEMENT MODEL

INFORMATION UPDATED PERIODICALLY

Broward County Public Schools

BEST PRACTICE #4: Scaling Up Best Practices

CONTINUOUS IMPROVEMENT

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SIP TRAINING PROVIDED QUARTERLY BY OSQ

Broward County Public Schools

RESOURCES

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Accreditation Information – AdvancEd Website

OSPA WEBSITE INFORMATION

Broward County Public Schools

- **SIP PROCESS**

- **SIP BYLAWS**

- **NEW SIP DRAFT**

THANK YOU!

Veda Hudge, Director
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754-321-3850

Broward County **Public Schools**