

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
OFFICE OF THE SUPERINTENDENT

August 5, 2008
Tuesday, 10:15 a.m.

MINUTES OF REGULAR MEETING

The School Board of Broward County, Florida, met in regular session at 10:28 a.m., Tuesday, August 5, 2008, in the Board Room of the Kathleen C. Wright Administrative Center, 600 Southeast Third Avenue, Fort Lauderdale, Florida. Present were Chair Robin Bartleman; Vice Chair Maureen S. Dinnen; Members, Beverly A. Gallagher, Jennifer Leonard Gottlieb, Phyllis C. Hope, Stephanie Arma Kraft, Esq., Dr. Robert D. Parks, Eleanor Sobel, Benjamin J. Williams, Superintendent James F. Notter, and Edward J. Marko, Esq.

Call to Order Mrs. Bartleman, Board Chair, called the meeting to order and led the Pledge of Allegiance to the Flag of the United States of America.

Minutes for Approval Motion was made by Ms. Gallagher, seconded by Mrs. Gottlieb and carried, to approve the official minutes for the following Board Meetings: Mrs. Sobel had not yet assumed her seat on the dais. (8-0 vote)

July 22, 2008 Special – Student Expulsions

Close Agenda Upon motion by Ms. Dinnen, seconded by Mrs. Kraft and carried, the Agenda was approved and declared closed. Mrs. Sobel had not yet assumed her seat on the dais. (8-0 vote)

SPECIAL PRESENTATION

Audit Committee's Report - Dr. Henry "Hank" Mack

Dr. Mack stated that the 2008-2009 school year represents the beginning of his 12th year on the Audit Committee. He said it has been a distinct honor and privilege to have served on the Audit Committee with distinguished colleagues.

Gratitude was extended to the following Audit Committee members who were introduced to the Board: Mr. Duane Wolter, Vice-Chair, appointed by Mrs. Bartleman; Mr. Ted Perrella, CPA, appointed by Dr. Parks; Ms. Frances Housman, CPA, appointed by Mrs. Sobel; Mr. Joseph Epstein, CPA, appointed by Mrs. Gottlieb; Ms. Charlotte Greenberg, appointed by Ms. Dinnen; Mr. Neal Shapiro, appointed by Mrs. Hope; Mrs. Mary Fertig, appointed by Mrs. Kraft; Mr. Henry Rose, appointed by Mr. Notter; Ms. Ellen Colonnese, appointed by Ms. Gallagher; Mr. Steve Hurst, Chief Financial Planner, appointed by the District Advisory Council; Mr. Roy Karlsen, appointed by the PTA; and Dr. Henry Mack is appointed by Mr. Williams.

Gratitude and recognition was given to Mr. Patrick Reilly, Chief Auditor, Office of the Chief Auditor, and audit staff for their devoted service to the Audit Committee and to The School Board of Broward County, Florida. Dr. Mack recognized and introduced the district's external auditing firm Moore, Stephens, and Lovelace, represented by Mr. Daniel O'Keefe, Engagement Leader, and Minority Engagement Firms – Watson, Rice, represented by Mr. Ron Thompkins, and BKR, Garcia and Company, represented by Mr. Manuel Garcia. The district serves as a model of diversity for other districts in the composition of its external audit engagement team.

Dr. Mack stated that the Audit Committee is responsible for assisting the School Board and the Superintendent in matters pertaining to fiscal management of the school system. The Audit Committee is advisory in nature and its recommendations are provided in writing to the School Board and to the Superintendent.

The committee voiced concern over public, disparaging remarks made by the Board related to the recommendations and actions of the Audit Committee. Also, the committee was concerned that it was not informed of the postponement of Wave 2 or the use of "work-arounds" in a timely manner until after the fact. If the committee is to continue oversight of this project, a request is made to provide notification of the intent to make major changes of this nature so that recommendations can be made to the Board as appropriate.

Dr. Mack stated that the committee met seven times during the fiscal year. In the past year the committee dealt with the implementation of SAP/ Financial and Financial modules, the postponement of Wave 2 (SAP modules), along with serious budget constraints that affect many operational areas, including food service operations, construction management, ETS, district schools' and departmental operations.

The following specific issues addressed by the committee were highlighted by Dr. Mack: reviewed the audit findings identified by the internal and external auditors, and reviewed the administration's responses of over fifty audit reports. The responses included proposed actions the administration would take to resolve the audit findings identified, as well as an associated timetable and identification of resources needed to bring resolution to the problems identified. Several carry-over items will be monitored during the 2008-2009 fiscal year in the area of legal fees, construction management, building inspections and other expenditures that remain as open items.

Continuing, Dr. Mack stated the committee reviewed the Comprehensive Annual Financial Report (CAFR) which included the audited financial statements and the 2007 Management Letter. The external auditors found the report to fairly state the financial condition of the School Board. The 2007 Management Letter included ten recommendations which emphasized the need to improve the preparation of technology documentation for the Programming and Coding Standards manual and Change Management Process, information security guidelines and procedures, facilities/environment safety guidelines and architect/sizing assessment information on the Broward's Innovative Tool for Education (BRITE) project, logical security monitoring controls, internal network security, logical security of Windows NT, and physical security.

The committee also reviewed six property and inventory reports for 158 locations which identified \$163 million of the district's controlled inventory level cost of \$1,000 per item. Approximately 53 percent of the locations had audit exceptions, such as unlocated items, improper disposal of surplus inventory and missing serial numbers for new equipment purchases reported on inventory reports.

Continuing, Dr. Mack reported that the committee reviewed 23 audit reports of the internal fund audits of schools and centers performed by the staff of the Office of the Chief Auditor. Dr. Mack stated the majority of the schools were found to have no audit exceptions and there continues to be a reduction in audit exceptions overall. Some schools had minor exceptions in disbursements, cash receipts and payroll that are being corrected under the close scrutiny of the Area Superintendents. A small number of schools had exceptions that required forensic audit work by the internal auditors. Where criminal activity was found or alleged, the results of the auditors' investigations were given to the Special Investigative Unit (SIU).

In addition, the committee reviewed the current status of the Auditor General's Financial Operational and Federal single audit for the year ended June 30, 2006, which contained eleven findings related to internal controls and compliance issues. District staff has implemented four of the eleven recommendations. The remaining seven recommendations cover tangible personal property, facilities, inspections, fingerprinting, sick leave, salary overpayments and overtime, and are being vigorously addressed by the district.

Dr. Mack stated that the committee also reviewed 13 audit reports on district operations. Recommendations made in the reports, if implemented, will promote operational efficiency, better internal controls and compliance with applicable laws, regulations and School Board policies. Audits brought forward to the committee included: review of Post, Buckley, Schuh & Jernigan Professional Services Agreement; Auditor General's Report No. 2008-004 –Broward County District School Board – Florida Education Finance Program (FEFP), Full-Time Equivalent (FTE) students and student transportation for the fiscal year ended June 30, 2006; audit of Total Program Management (TPM) construction project analysis of three district schools; Florida Department of Education's food service compliance and performance audit.

Continuing, Dr. Mack stated that a review was made of annual audit reports of over 50 charter schools that were performed by their respective external and independent auditors. While the committee saw an improvement in the financial condition of many of the charter schools, some of the schools continue to report deficit fund balances. The schools did provide proposed actions to reverse this trend to the committee.

Dr. Mack stated that the committee also reviewed and approved the summary of activities for fiscal year 2007-2008 and the proposed audit plan of the Office of the Chief Auditor for fiscal year 2008-2009, which is on today's agenda, August 5, 2008.

Dr. Mack further stated that the highest priority item of concern to the Audit Committee is the district's implementation of the BRITE program, specifically the Disaster Recovery Plan for the new SAP system. It is critical that the district's off-site operating procedures are updated; the knowledge transfer of the SAP system; the permanent fixes for "work-arounds" in the SAP system; the plan for the implementation of Wave 2 and hardware requirements. Other areas of concern include the need to strengthen information technology security monitoring controls; the completion of the inspections not performed or failed inspections not re-inspected needs to be finalized, and the reimbursement to the district of approximately \$72,000 in over-billing for clerical work by the vendor. Also, the district continues to allow added scope to projects after bid award, which results in awarding un-bid work to contractors and architects.

Continuing, Dr. Mark stated that delays in project completion need to be addressed; the Southwest Bus Terminal is not completed after 7 and ½ years. The district also needs to improve food service operations and the completion of follow-up items.

In closing, Dr. Mack stated that he and his colleagues will continue to diligently and faithfully serve the School Board to promote efficiency and accountability in the district.

A comprehensive written Audit Committee report was submitted to the Board.

Mr. Dinnen, who thanked Dr. Mack and the members of the Audit Committee for their hard work, stated that the function of the committee has revealed to the district and the community where improvement needs to be made. Remarking that there are many items of great import in the report, Ms. Dinnen requested that in the future a progress report be provided to the Board.

Dr. Mack noted that the Superintendent or the Deputy Superintendent attends all Audit Committee meetings.

Expressing gratitude to Dr. Mack and the Audit Committee for their dedication, Mrs. Hope inquired whether there is a time line as to when corrective action will be taken by the Charter Schools.

Dr. Mack responded that time lines are established for each individual school and the internal auditing department can provide that information for a specific school. He noted that the Audit Committee has no enforcement authority.

Ms. Gallagher thanked Dr. Mack and the Audit Committee for being the district's "watchdog." Remarking that there are many departments in the district that have never been audited, Ms. Gallagher requested that during these budget times these departments should be audited so that cost savings may be discovered.

Mr. Notter stated that the Board gave direction for this year to proceed with a zero-based budget process that has been initiated and conducted by internal staff on their own initiation.

Mrs. Sobel thanked Dr. Mack and the Audit Committee for their hard work and efforts to help taxpayers save money. Discussing the need to strengthen information technology and security monitoring controls, Mrs. Sobel inquired what the district plans to do about correcting this issue.

Mrs. Sobel further inquired whether the committee is suggesting that more children should be on the Free and Reduced Lunch program.

Mr. Donnie Carter, Chief Financial Officer, responded that the district has launched a substantially improved program to recruit new Free and Reduced applications. Last year, the percentage was 46 percent and the goal this year is to reach 52 percent; to date, the district has received 22 percent more advanced applications than it received at this time last year, which is about 7,000 students.

Dr. Mack stated that with the initiative as described by Mr. Carter the program will be fine.

Mrs. Sobel inquired about the legal expenditure reimbursements.

Mr. Marko responded that there was a concern about overpayment, whether a bill was submitted twice and paid twice through the different departments. He stated that legal staff has concluded their investigation as to whether there was an overpayment or an adjustment, and a report will be made to the Audit Committee.

Mrs. Sobel suggested having a separate budget for legal issues to determine how much money is being spent by the legal department.

Dr. Parks stated he appreciated the efforts of the Audit Committee. He discussed the additional 3,000 applications for Free and Reduced Lunch which was as a result of the marketing approach taken by the Wellness Committee. Dr. Parks stated that the Wellness Committee will review provision two of the audit, what the status is and what is the recommendation. Dr. Parks further stated that the Wellness Committee is also reviewing the registration of students, and will be getting their e-mails in order to better communicate with them.

Mr. William thanked Dr. Mack and the committee and stated that the process is very professional.

Mrs. Bartleman thanked Dr. Mack, the committee, and Duane Wolter, her appointee to the Audit Committee. She said that the information provided is valuable to the School Board, making sure that she is kept informed about issues. Mrs. Bartleman stated that the district's Audit Committee is a model program for the nation. She suggested a workshop discussion, as it is important to get further information and discuss the issues.

Dr. Mack encouraged the Board to read the minutes of the Audit Committee and to talk to their appointees. In addition, that the committee be informed and be a part of the process when major decisions are made by the Board.

Concurring, Ms. Gallagher stated that the Board should workshop some of the items when an audit is presented, and make sure that recommendations are being followed.

REPORTS

Broward County Association of Student Councils and Student Advisor to the Board – Scott Schwartz

Submitting his first official report to the School Board, Mr. Schwartz stated that during the week of July 21 to July 26, 2008, South Florida Leadership Training Camp was held at Nova Southeastern University and Student Government was one of the first groups to use their new dorm rooms. The knowledge and experience will help him as a student leader this year and for the rest of his life.

Mr. Schwartz thanked Mr. Notter for informing students about the amendments affecting them in the upcoming election. Mr. Schwartz thanked the School Board for continuing their support of the camp, especially during these times of financial crisis.

The first BCASC meeting will be held on August 28, 2008 at Dillard High School.

BOARD MEMBERS

Ms. Gallagher stated that there is excitement over the opening of West Broward High School. She thanked Mr. Jim Traeger, Principal, West Broward High School, Mr. Steven Friedman, Director, South Area, and Dr. Joel Herbst, South Area Superintendent, for their efforts in this “seamless” transition for the school.

Ms. Gallagher discussed the SEAS program, and thanked Mr. Damian Huttenhoff, Director, Athletics and Student Support, for his efforts on this program. She said that the program is very special to the district and to the children of Broward County.

Ms. Gallagher stated that she attended an event last evening with the Broward Teachers Union, a workshop discussion regarding insurance and many issues.

Dr. Parks discussed the One Broward initiative, and stated that the School Board and BECON has been a leader with partnerships which includes Nova Southeastern University, Florida Atlantic University, Broward Community College, Broward Health, Memorial Hospital, Broward County, and the Sheriff’s Office. Dr. Parks stated that the Request for Interest (RFI) was issued and responses were received by technology companies, asking to participate in One Broward. He stated that ultimately, One Broward will provide digital inclusion, increased safety and securities, and other needed applications to help the consortium function more efficiently and cost effectively.

Mrs. Kraft stated that the district has always had a wonderful experience with the SEAS program, which was approved under the Consent Agenda. Mrs. Kraft stated that a brochure is available listing all the upcoming programs that will provide a wonderful year for children and their experience with the arts.

Mrs. Kraft discussed the agreement between The School Board of Broward County and The College Board to provide training for teachers of Advanced Placement courses. She said this is a good agreement, as the AP training plays a critical role in a high school student's success. Mrs. Kraft stated that when the AP Review is offered in the spring, staff must be careful to not schedule this during the same date as the standardized testing. She said last year, it conflicted with the ACT test and there were a number of children who did not take advantage of this.

Mrs. Kraft stated she was excited that the groundbreaking for School Z will be held on Thursday, August 14, 2008.

Mrs. Kraft said she would like staff to follow up on a potential name of a businessperson for the Value Adjustment Board (VAB) by September.

Mrs. Hope welcomed teachers, administrators and staff to the new school year.

Mrs. Hope attended the First Baptist Church of Sunrise health fair and they provided a book bag giveaway. She thanked the pastor and church members for inviting her to this event.

Mrs. Hope reminded parents that Broward Schools has a clothing bank which is open on Saturdays, 9:00 a.m. to 12:00 Noon until the first day of school.

Mrs. Hope attended the Meet and Greet event at the Hard Rock Cafe last evening, August 4, 2008, with other Board Members. The event was hosted by the Broward Teachers Union which was attended by 400 individuals.

Mrs. Hope thanked Mr. Kevin Tifton, South Florida Vice President, Florida College Democrat at Florida Atlantic University, who hosted the South Florida Democratic Party Summit. Mrs. Hope was one of the panel speakers on education.

Mrs. Hope informed her colleagues that she will be receiving a Community Builders Award on Sunday, August 3, 2008, at the Caribbean-American Democratic Club Luncheon.

Mrs. Hope highlighted missing person T'Zaddi Allen, date of birth September 17, 1990, missing on January 3, 2008, 5'8", brown eyes, black male, 160 pounds, last seen on June 3, 2008 and might still be in the local area.

Mrs. Sobel thanked the Broward Education Foundation for the backpacks that they supplied to the Liberia neighborhood that services children in that school district.

Mrs. Sobel stated that Crime Watch will be held tonight at various cities throughout the county.

Mrs. Sobel also attended the well-attended Meet and Greet event last evening and discussed the proposed amendments which the district opposes.

Ms. Dinnen requested a moment of silence to honor the passing of educators: Deborah Nycz, Chemistry professor at Broward Community College, and Sister Janet Cavilla from St. Jerome Catholic School.

Ms. Dinnen informed her colleagues that she attended the Florida Public School Boards Coalition meeting in Orlando, a sub-committee that was formed to discuss proposed Amendments 5, 7 and 9. Ms. Dinnen stated that the group was interested in how the School Board is handling these amendments and requested information, and she shared information and materials with Orange County CTA and teachers. Ms. Dinnen further stated that this is the first time the four large education associations have ever worked together on an issue and a lot of organizations are interested in opposing these amendments. The school districts discussed the budgetary impacts to their school districts which included school closings and teacher layoffs.

Ms. Dinnen congratulated Mr. Notter, Mrs. Bartleman and Ms. Gallagher on their appearance on the County Line BECON program, discussing legislative and budgetary concerns, and the proposed amendments.

Mr. Williams expressed gratitude to the City of Pompano Beach community for organizing and implementing a special Meet and Greet for Mr. Karlton Johnson, the new principal of Blanche Ely High School on Saturday, August 1, 2008, which was attended by approximately 400 people.

Mr. Williams stated that the school is working together with other municipalities within the county to support the Million Father March event which encourages fathers to accompany their children to school on the first day of classes.

Mr. Williams further stated that he and Mr. Notter met with a community committee who is concerned about the proportion of high school male students who have not been able to graduate once they have completed the 12th grade. This committee is being developed to assist these students in reaching this goal.

Mrs. Bartleman stated that she attended the BTU event last evening which was informative; listening to teachers who are extremely concerned about their salaries, jobs, insurance, and budget cuts. Mrs. Bartleman requested that staff keep the teachers, staff and public informed regarding the budget cuts. In addition, to keep a list of what the budget cuts are in the district and what the impact will be.

Mrs. Bartleman thanked Board Members who are involved in educating the public about the amendments.

Mrs. Bartleman expressed gratitude to everyone for their support and thoughts during the recent death of a family member.

Mrs. Bartleman said she looked forward to the new school year.

Speakers

Michael Rajner

CONSENT AGENDA Following identification of those items Board Members and members of the public indicated they would like considered separately, motion was made by Ms. Gallagher, seconded by Mrs. Hope and carried, to approve the Consent Agenda for the remaining items.

CONSENT ITEMS

A. RESOLUTIONS

- A-1. Resolution in Support of the Broward Education Foundation's 25th Anniversary 2008/09 School Year (Adopted)

Motion was made by Mrs. Hope, seconded by Ms. Dinnen and carried, to adopt Resolution #09-03, in support of the Broward Education Foundation's 25th Anniversary 2008/09 School Year.

Mrs. Bartleman read the resolution into the record.

Ms. Margarita Castellon, Chair, Broward Education Foundation, thanked the Board for the recognition and celebration of the foundation's 25th year of service to the community, and students and teachers of the school district. Ms. Castellon stated that the foundation remains committed to the success of the school district and to raising new dollars for additional staff, resources, teacher grants, and new and innovative initiatives that increase student achievement which aligns with district goals.

Ms. Castellon informed that the South Florida Community Leadership Foundation will be awarding the Broward Education Foundation a \$200,000 grant for leadership development on August 13, 2008. These funds will also be used to leverage additional dollars from other foundations and organizations.

Ms. Castellon introduced and recognized staff and Board of Directors who are present: John D. Gentile, Coco Burns, Mari-Lee Baxter, Kathy Myers, John Vargas, Frank Mandley, Dr. Abe Fischler, Roy Rogers, and Ms. Sanchez.

Mrs. Hope stated that the Broward Education Foundation is one of the premier partners in Broward County, as they give scholarship opportunities to students that have no source to get to college. She thanked the foundation for their hard work that benefits the students and teachers of the district.

Ms. Dinnen stated that the foundation also contributes to the future of students and is active in supporting the district in projects that are currently ongoing, such as partnering in the education of the proposed amendments in the November election.

Mr. Williams stated that the foundation is fantastic for all they have done in the district.

Dr. Parks thanked the foundation for their involvement in the Teacher of the Year event and the Broward Teacher Fellowship. He stated that the foundation helped approximately 70 students go to college.

Mrs. Bartleman thanked the foundation for their efforts in providing teaching grants, teachers who receive money for their ideas which they implement into projects in the classroom.

B. BOARD MEMBERS

D. OFFICE OF THE CHIEF AUDITOR

D-1. Audit Reports for Internal Funds at 14 Schools in the North Central Area
(Received)

Received Audit Reports for Internal Funds at 14 Schools in the North Central Area.

Audited the Internal Funds of the schools listed below for the fiscal years ended June 30, 2006 and 2007 as authorized by the State Board of Education Rule 6A-1.087(2), Florida Administrative Code and School Board Policy 1002.1.

<u>Schools</u>	<u>Fiscal Years</u>
*Bair Middle School	2006 and 2007
*Broadview Elementary School	2007
*College Academy	2007
Community School North	2006 and 2007
Community School South	2006 and 2007
Hallandale Adult Center	2007
*Larkdale Elementary School	2007
*Lloyd Estates Elementary School	2007
*Nob Hill Elementary School	2007
*North Andrews Elementary School	2007
*Oriole Elementary School	2007
Piper High School	2007
*Sandpiper Elementary School	2007
*Sunset School	2007

*Denotes Schools with No Audit Exceptions

The Audit Committee reviewed and approved this report for transmittal to the School Board during the committee's June 19, 2008 meeting.

The source of funds to perform the Internal Audit Reports was the General Fund budget allocation for the Office of the Chief Auditor. There is no additional financial impact to the school district.

D-2. Audit Reports for Internal Funds at 17 Schools in the South Central Area
(Received)

Received Audit Reports for Internal Funds at 17 Schools in the South Central Area.

Audited the Internal Funds of the school listed below for the fiscal year ended June 30, 2007 as authorized by the State Board of Education Rule 6A-1.087(2), Florida Administrative Code and School Board Policy 1002.1.

<u>Schools</u>	<u>Fiscal Years</u>
*Central Park Elementary School	2007
*Croissant Park Elementary School	2007
*Cypress Bay High School	2007
Everglades Elementary School	2007
*Falcon Cove Middle School	2007
*Manatee Bay Elementary School	2007
*Meadowbrook Elementary School	2007
*Mirror Lake Elementary School	2007
*Peters Elementary School	2007
*Plantation Elementary School	2007
Plantation Middle School	2007
*Sawgrass Elementary School	2007
Silver Ridge Elementary School	2007
*South Plantation High School	2007
*Sunland Park Elementary School	2007
*Tequesta Trace Middle School	2007
*Tropical Elementary School	2007

*Denotes Schools with No Audit Exceptions

The Audit Committee reviewed and approved this report for transmittal to the School Board during the committee's June 19, 2008 meeting.

The source of funds to perform the Internal Audit Reports was the General Fund budget allocation for the Office of the Chief Auditor. There is no additional financial impact to the school district.

D-3. Internal Property Audit Report – Property and Inventory Audits of Selected Locations 2007-2008
(Received)

Received Internal Property Audit Report – Property and Inventory Audits of Selected Locations 2007-2008.

Property and Inventory Audits of Selected Locations were performed, as authorized by the Florida Statute 2740.02(2), School Board Policy 1002.1 and School Board Policy 3204.

The Audit report represents 32 locations in which a total of 10 locations had no exceptions and 22 locations had exceptions. The Audit Committee reviewed and approved this report for transmittal to the School Board during the committee's June 19, 2008 meeting. Copies of the full Internal Property Audit Report are available at the public stand in the lobby of the KC Wright Building and at the Board Members' Office on the 14th Floor of the KC Wright Building.

The source of funds to perform the Internal Property Audit Reports was the General Fund budget allocation for the Office of the Chief Auditor. There is no additional financial impact to the school district.

D-4. Audit of the Parent Newsletter Agreement between 1st Hour Communications LLC and The School Board of Broward County, Florida – June 2008 (Received)

Motion was made by Ms. Dinnen, seconded by Ms. Gallagher and carried, to receive Audit of the Parent Newsletter Agreement between 1st Hour Communications LLC and The School Board of Broward County, Florida – June 2008.

In accordance with the 2007-08 Audit Plan and at the request of the Community and Media Relations Department, the Office of the Chief Auditor has performed an audit of the Parent Newsletter Agreement between 1st Hour Communications LLC and The School Board of Broward County, Florida. The objectives of the Audit were to determine whether 1st Hour Communications LLC (Distributor) complied with contract terms and provisions regarding contract deliverables and services; revenue sharing; Parent Newsletter production and procurement processes.

In our opinion, the Community and Media Relations Department, in conjunction with the Distributor, has provided an informative and professional Parent Newsletter, for which the District has earned \$98,500 in revenue sharing through advertisements enclosed with the Newsletters. Of that total, \$59,101 had been received by the District, and a total of \$39,399 in earned revenues was still outstanding, as of the date of this report.

Subsequently in July 2008, the vendor did pay the November 2007 and March 2008 revenue shares totaling \$24,848.

During the Audit, we identified several procurement, contract language, contract administration and internal controls over revenue collection processes that should be strengthened to improve the Parent Newsletter Program activities. The recommendations were discussed with appropriate staff.

The Audit Committee reviewed and approved this report for transmittal to the School Board during the committee's June 19, 2008 meeting.

The source of funds to perform the Internal Audit Report was the General Fund budget allocation for the Office of the Chief Auditor. There is no additional financial impact to the school district.

Mrs. Kraft requested that staff ensure that the audit recommendations are included in the new RFP. In addition, that staff work with the Board Attorney on the contract language to ensure that it complies with the recommendation indicated in the agenda item.

Mrs. Kraft suggested a feedback model to inquire if people are actually reading the newsletter. She further requested that the direction for the Parent Newsletter be discussed at a workshop.

D-5. Summary of Audit Activities for the 2007-2008 Fiscal Year and Proposed Audit Plan for the 2008-2009 Fiscal Year for the Office of the Chief Auditor (Received)

Received Summary of Audit Activities for the 2007-2008 Fiscal Year and Proposed Audit Plan for the 2008-2009 Fiscal Year for the Office of the Chief Auditor.

We reported in the Summary of Audit Activities for the 2007-08 year, the completed planned audits and reviews, including several fraud investigations that included assisting with their investigations of audits presented to them.

We identified approximately \$1,000,000 in overpayments made to vendors by the District and/or reimbursable dollars due from vendors that are attributed to our audits of construction projects, Internal Funds, vendor contracts, and operational audits of various locations. In addition, we noted a significant amount of added scope to construction projects after bid award. This resulted in work issued to architects and contractors that was not competitively bid, which increased the cost of the projects. Our audit reports were aimed at enhancing the economical and efficient use of resources, safeguarding assets and assisting management with the accomplishment of established objectives and goals. As you are aware, we conducted the required financial audits of Internal Funds and conducted payroll reviews at all schools.

The Proposed Audit Plan is ambitious and full of challenges. During the 2008-09 fiscal year, we will continue to focus on Operational Audits, Construction Audits, Internal Fund Audits, Property Audits and reviews of vendor contracts and services awarded by the District. As always, we look forward to your input so that our Audit Plan can be finalized for the new fiscal year.

This report will be presented to the Audit Committee at its June 19, 2008 meeting and to the School Board at its August 5, 2008 meeting.

The source of funds to perform the Internal Audit Report was the General Fund budget allocation for the Office of the Chief Auditor. There is no additional financial impact to the school district.

E. CHIEF OPERATIONS OFFICER

E-1. Bid/RFP and Other Financial Recommendations Less Than \$500,000
(Approved)

Motion was made by Dr. Parks, seconded by Ms. Dinnen and carried, to approve the Bid/RFP recommendations as stated on the award recommendation for each Bid/RFP listed below:

<u>BID/RFP</u>	<u>Title – Location – Amount</u>
<u>29-025N</u>	<u>Eligibility for Offering Before and/or After School Child Care and Summer Programs On-Site for Elementary, Middle High and Exceptional School Children Centers – Before and After School Care – Amount: N/A</u>

Mrs. Kraft, who remarked that the Board had previously discussed this item, stated that when the RFP was going to be re-issued the Board would consider allowing the providers to have some benefits for some of the teachers, which is not included in the item. She inquired whether it can be included as an addendum.

Mr. Marko stated that he would like to review the Board's rationale for the rejection of the award and whether it can be sustainable.

Remarking that there is a risk of a bid protest on the RFP, Mrs. Kraft stated that when the RFP is re-issued the Board should consider the issues that were previously discussed at workshops.

<u>29-042B</u>	<u>Printing Services for Legal Correspondence for Construction Related Projects – Facilities and Construction Management – Amount: \$200,000</u>
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Dr. Parks inquired whether this will allow teachers to go online and order their materials to be copied.

Mr. Robert Waremburg, Director, Supply Management and Logistics, responded that staff is currently working with FedEx Solutions, the highest ranked proposer, and working to finalize the contract that will allow teachers to place their orders direct and receive a discount. Mr. Waremburg stated there will be a roll-out and a communication plan provided to principals and schools so they know what is available to them. He acknowledged that teachers can be at home, order their materials and have them delivered.

Board approval of these Bid / RFP recommendations does not mean that the amounts shown will be spent. These amounts represent the spending authority, which may be spread among the awarded vendors through the term of this contract from available funds already included in various school / department / center budgets.

The financial impact of each Bid / RFP Recommendation is indicated on its respective exhibit.

E-2. Additional Recommendations on Existing Contracts Less Than \$500,000
(Approved)

Motion was made by Dr.Parks, seconded by Ms. Dinnen and carried, to approve additional expenditures on previously approved term contracts as shown below: Bid/RFP 25-026B was pulled for separate consideration.

A. APPROVAL FOR RENEWAL ON THE FOLLOWING CONTRACTS:

1. 25-026B (RFP) – Janitorial Cleaning Services for Administrative Sites (additional expenditure of \$0 requested; \$1,100,000 approved on 11/14/07; \$550,000 approved on 6/5/07; \$350,000 approved on 8/15/06 and \$700,000 originally approved on 8/3/04)

It is recommended that the contract with Sunshine Cleaning Systems be renewed for an additional year from September 1, 2008 through August 31, 2009 in accordance with Special Condition 2.4 which states: "The term of the contract may, by mutual agreement between SBBC and the awardee, upon final School Board approval, be extended for two additional one-year periods and, if needed, 90 days beyond the expiration date of the final renewal period. The Board, through its Supply Management and Logistics Department, will, if considering to renew, request a letter of intent to renew from each awardee, prior to the end of the current contract period. The awardee will be notified when the recommendation has been acted upon by SBBC. All costs shall be firm for the term of the contract. The successful awardee agrees to this condition by signing its proposal." This recommendation is based on a very good supplier evaluation.

Since the date of award, the Consumer Price Index (CPI) reflects an increase of 12.3%. This recommendation is not a request for an additional expenditure. This recommendation will allow Administrative Site Operations to continue purchasing janitorial cleaning services through August 31, 2009.

Dr. Parks stated that the district could be making extra money regarding cleaning services. He requested an update on how the service is working at the K.C. Wright building and the other two district sites.

Mr. Israel Canales, Administrative Site Manager, responded that Sunshine Cleaning Systems has committed to being "green" regarding separating and recycling items.

Dr. Parks inquired who handles the recycling at the three district sites.

Mr. Carter responded that the district partners with the county on recyclable items and one year remains on the contract. Mr. Carter stated that a review was made of this program with the intent for the district going out on its own. He said that a review would need to be made on the current contract regarding a withdrawal provision.

Dr. Parks requested that staff review the possibility of outsourcing this activity, going with a private company. He stated if the district goes out on its own with a private vendor, the district may make additional money on recycling.

Mr. Carter stated that an analysis would need to be made regarding the advantages on what the reduction would be in solid waste costs by separating the recycling items versus what the district could potentially get in rebates.

Dr. Parks requested the Superintendent to work with staff to investigate expansion, what is the economic benefit with the county or the district working on its own.

Mrs. Bartleman thanked staff and Sunshine Cleaning for their efforts on this initiative. Mrs. Bartleman stated that Sunshine is a pilot for the Work Opportunities from Within program, and ESE students are working with Mr. Mark Klein. She thanked everyone for supporting this program.

2. 25-110E – Offset Printing Presses, Pre-Press and Bindery Equipment (additional expenditure of \$0 requested; \$900,000 originally approved on 8/2/05)

It is recommended that the contract with Spinola Printers Supply, Inc., be renewed for an additional year from September 1, 2008 through August 31, 2009, in accordance with Special Condition 5 which states: "The term of the bid shall be for approximately three years, and may, by mutual agreement between SBBC and the awardee, upon final School Board approval, be extended for two additional one-year periods and, if needed, 90 days beyond the expiration date of the final renewal period. The Board, through its Supply Management and Logistics Department, will, if considering to extend, request a letter of intent to extend from each awardee, prior to the end of the current contract period. The awardee will be notified when the recommendation has been acted upon by the School Board. All costs shall be firm for the term of the contract. The successful awardee agrees to this condition by signing its bid." This recommendation is based on a very good supplier evaluation. Since the date of award, the Producers Price Index (PPI) reflects an increase of 5%. This recommendation is not a request for an additional expenditure. This recommendation will allow schools, departments and centers to continue purchasing offset printing presses, pre-press and bindery equipment through August 31, 2009.

3. 26-002X – School and Department Furniture (additional expenditure of \$0 requested; \$6,000,000 previously approved on 6/17/08; \$20,000,000 originally approved on 6/15/04)

It is recommended that the contract with Office Dimensions, Inc., be renewed for an additional year from October 1, 2008 through September 30, 2009, in accordance with Special Condition 4 which states: "The term of this contract may, upon mutual agreement between SBBC and the awardee, upon final School Board approval, be extended for two additional one year periods and, if needed, ninety days beyond the expiration date of the final renewal period. The Board, through its Supply Management and Logistics Department, will, if considering to renew, request a letter of intent to renew from each awardee, prior to the end of the current contract period. Awardee will be notified when the recommendation has been acted upon by the School Board. All prices shall be firm for the term of the contract. The successful awardee(s) agrees to this condition by signing this proposal." This recommendation is not a request for an additional expenditure. This recommendation is based on a very good evaluation. Since the date of award, the Consumer Price Index (CPI) reflects and increase of 6.7%. The amount of the recommended spending authority is available from funds already included in the District budget. This recommendation will allow schools, departments and centers to continue purchasing school and department furniture as required through September 30, 2009.

4. 26-080E – Offset Printing Presses, Pre-Press and Bindery Equipment with Trade-in (additional expenditure of \$0 requested; \$600,000 originally approved on 10/11/05)

It is recommended that the contract with Xpedx., be renewed for an additional year from September 1, 2008 through August 31, 2009, in accordance with Special Condition 5 which states: "The term of the bid shall be for approximately three years, and may, by mutual agreement between SBBC and the awardee, upon final School Board approval, be extended for two additional one-year periods and, if needed, 90 days beyond the expiration date of the final renewal period. The Board, through its Supply Management and Logistics Department, will, if considering to extend, request a letter of intent to extend from each awardee, prior to the end of the current contract period. The awardee will be notified when the recommendation has been acted upon by the School Board. All costs shall be firm for the term of the contract. The successful awardee agrees to this condition by signing its bid." This recommendation is based on a very good supplier evaluation. Since the date of award, the Producers Price Index (PPI) reflects an increase of 4.8%. This recommendation is not a request for an additional expenditure. This recommendation will allow schools, departments and centers to continue purchasing offset printing presses, pre-press and bindery equipment with trade-in through August 31, 2009.

5. 27-050B – Calibrate and Repair Audiologic Equipment (additional expenditure of \$0 requested; \$150,000 originally approved on 12/12/06)

It is recommended that the contracts with Lightspeed Technologies, Inc., Phonak LLC and Tele-Acoustics, Inc., be renewed for an additional year from November 1, 2008 through October 31, 2009, in accordance with Special Condition 5 which states: "The term of the bid shall be for approximately two years, and may, by mutual agreement between SBBC and the awardee, upon final School Board approval, be extended for two additional one-year periods and, if needed, 90 days beyond the expiration date of the final renewal period. The Board, through its Supply Management and Logistics Department, will, if considering to extend, request a letter of intent to extend from each awardee, prior to the end of the current contract period. The awardee will be notified when the recommendation has been acted upon by the School Board. All costs shall be firm for the term of the contract. The successful awardee agrees to this condition by signing its bid." This recommendation is based on a very good supplier evaluation. Since the date of award, the Consumer Price Index (CPI) reflects an increase of 6.5%. This recommendation is not a request for an additional expenditure. This recommendation will allow schools, departments and centers to continue purchasing the calibration and repair of audiologic equipment through October 31, 2009.

Items submitted for renewal approval have been evaluated by user departments and schools, and determined that satisfactory service is provided, and that the contract prices are currently the best value based on current vendor prices, comparable prices from other agencies, and/or the Consumer Price Index (CPI) data. Recommendations are being made for additional expenditures on previously approved term contracts. These recommendations are requests for additional expenditures only, and the amount is available from funds already included in the District budget. These recommendations authorize additional expenditures until the expiration date of each contract, at which time the contract will be re-bid according to Board Policy unless the contract is renewed per the terms and conditions of the bidding documents.

These recommendations for additional spending authority will be funded from available funds already included in various school/department/center budgets or as described in the Summary Explanation and Background.

- E-3. License Agreement with Riverside Publishing Company to Purchase the Assessment Management System and Internet-based Instructional Tools (Approved)

Approved the License Agreement dated 6/1/08 with Riverside Publishing Company for the Assessment Management System and Internet-based instructional tools at Hallandale High School.

Hallandale High School's administrators and teachers have selected Edusoft's Management System, benchmark assessments and Internet-based instructional resources to assist students improve their academic performance. Administrators and teachers will access test results online, analyze student performance data, and quickly access re-teaching materials and resources to improve student achievement.

The School Board Attorney has approved as to form and legal content.

There is a financial impact of \$23,000 to the district. The source of funds is the South Area Office budget for 2008-09. There is no additional financial impact to the district.

F. CURRICULUM AND INSTRUCTION STUDENT SUPPORT

- F-1. New Agreements with Various Health Care Facilities (Approved)

Approved the new agreements between The School Board of Broward County, Florida, Nationwide Laboratory Services, Inc., and Mount Sinai Medical Center of Florida.

Health Science Education programs provide secondary and postsecondary career and technical students with clinical learning experiences through contractual agreements with hospitals, nursing homes, and other facilities.

The new agreements with Nationwide Laboratory Services, Inc., and Mount Sinai Medical Center of Florida, will provide clinical experiences to Broward County Schools' Health Science Education students. On-site clinical experiences are necessary to meet curriculum frameworks, student performance standards, and requirements of regulatory agencies for students to qualify for certification/licensure examinations upon program completion.

The following Health Science Education programs are located at 21 high schools: Allied Health Assisting, Patient Care Assistant and Practical Nursing.

The following Health Science Education programs are located at the technical centers: Central Service Technology, Medical Coder/Biller, Electrocardiograph (Cardiovascular) Technology, Health Unit Coordinator, Hemodialysis Technician, Massage Therapy, Medical Assistant, Medical Records Transcribing, Medical Lab Technology, Optometric Technician, Patient Care Technician, Pharmacy Technician, Practical Nursing, First Responder, Emergency Medical Technician and Surgical Technology. Currently, The School Board of Broward County, Florida has 38 School Board approved agreements with various health care facilities.

These agreements have been reviewed and approved as to form and legal content by the School Board Attorney.

There is no financial impact to the district.

F-2. Continuation Agreements with Various Health Care Facilities
(Approved)

Approved the continuation agreements between The School Board of Broward County, Florida, Holy Cross Hospital, Inc., and The Health Center of Coconut Creek, Inc.

Health Science Education programs provide secondary and postsecondary career and technical students with clinical learning experiences through contractual agreements with hospitals, nursing homes, and other facilities.

The continuation agreements with Holy Cross Hospital, Inc., and The Health Center of Coconut Creek, Inc., will provide clinical experiences to Broward County Schools' Health Science Education students. On-site clinical experiences are necessary to meet curriculum frameworks, student performance standards, and requirements of regulatory agencies for students to qualify for certification/licensure examinations upon program completion.

The following Health Science Education programs are located at 21 high schools: Allied Health Assisting, Patient Care Assistant and Practical Nursing.

The following Health Science Education programs are located at the technical centers: Central Service Technology, Medical Coder/Biller, Electrocardiograph (Cardiovascular) Technology, Health Unit Coordinator, Hemodialysis Technician, Massage Therapy, Medical Assistant, Medical Records Transcribing, Medical Lab Technology, Optometric Technician, Patient Care Technician, Pharmacy Technician, Practical Nursing, First Responder, Emergency Medical Technician and Surgical Technology. Currently, The School Board of Broward County, Florida has 38 School Board approved agreements with various health care facilities.

These agreements have been reviewed and approved as to form and legal content by the School Board Attorney.

There is no financial impact to the district.

- F-3. Data Sharing Continuation Agreement between Children's Services Council of Broward County (CSC) and The School Board of Broward County, Florida (SBBC) (Approved)

Approved a Continuation Agreement between CSC and SBBC to provide CSC access to data that will assist both parties in their cooperative efforts to improve education.

CSC and SBBC are working together to increase: (1) the number of children ready for school, (2) the number of students achieving academically once enrolled in school, and (3) the number of students staying in school through graduation. The various programs funded by CSC and implemented in SBBC schools are designed to facilitate the achievement of these goals. To ensure continuous improvement, assess the attainment of performance measures, and to validate that CSC funded programs are supporting student gain, CSC requires access to data as specified in this agreement.

Florida Statute, Section 1002.22(3)(d)(5), permits district school boards to release personally identifiable records or reports of a student under specified conditions to individuals or organizations conducting studies for, or on behalf of a board of education, for the purpose of improving instruction. SBBC desires to have the CSC conduct a series of studies that will be used to help ensure the greatest possible academic results and improvements in instruction for Broward County students.

This agreement has been reviewed and approved as to form and legal content by the School Board Attorney.

There is no financial impact to the district.

F-4. First Amendment to Clinical Education Agreement (Approved)

Approved the first amendment to the clinical education agreement between The School Board of Broward County, Florida, and Cleveland Clinic Florida.

Health Science Education programs provide secondary and postsecondary career and technical students with clinical learning experiences through contractual agreements with hospitals, nursing homes, and other facilities.

The amended agreement with Cleveland Clinic Florida will provide clinical experiences to Broward County Schools' Health Science Education students. On-site clinical experiences are necessary to meet curriculum frameworks, student performance standards, and requirements of regulatory agencies for students to qualify for certification/licensure examinations upon program completion.

The following Health Science Education programs are located at 21 high schools: Allied Health Assisting, Patient Care Assistant and Practical Nursing.

The following Health Science Education programs are located at the technical centers: Central Service Technology, Medical Coder/Biller, Electrocardiograph (Cardiovascular) Technology, Health Unit Coordinator, Hemodialysis Technician, Massage Therapy, Medical Assistant, Medical Records Transcribing, Medical Lab Technology, Optometric Technician, Patient Care Technician, Pharmacy Technician, Practical Nursing, First Responder, Emergency Medical Technician and Surgical Technology. Currently, The School Board of Broward County, Florida has 38 School Board approved agreements with various health care facilities.

This amendment has been reviewed and approved as to form and legal content by the School Board Attorney.

There is no financial impact to the district.

- F-5. Continuation Contracts with Barry University and Summit Montessori Teacher Training Institute, L.L.C. (Approved)

Approved the continuation contracts with Barry University (BU) and Summit Montessori Teacher Training Institute, L.L.C., (SM) for Montessori training at Virginia Shuman Young Elementary School.

Participating teachers from Virginia Shuman Young Elementary School will receive rigorous Montessori training to be certified in Montessori education. Training includes Montessori philosophy, materials and child development theory. The teachers participate in academic instruction and practice laboratories under the supervision of instructors from BU or SM. All coursework at BU is at the graduate level and may be used for re-certification or toward an advanced degree. SM has been certified as a Montessori training institute by the Montessori Accreditation Council for Teacher Education and is an affiliate of the American Montessori Society.

These agreements have been reviewed and approved as to form and legal content by the School Board Attorney.

The financial impact to the district shall not exceed \$60,000. The source of these funds is the school's Magnet budget for 2008-2009. There is no additional financial impact to the district.

- F-6. Continuation of the Cooperative Agreement with the Department of Juvenile Justice and Addendums (Approved)

Approved the continuation of the Department of Juvenile Justice Cooperative Agreement and Addendums.

Educational services are provided to adjudicated, delinquent youth in residential treatment programs, conditional release programs, halfway houses, detention centers, diversion programs, day treatment programs, and intervention/prevention programs. The educational services follow an alternative calendar of 250 days, which includes 10 planning days and 240 student contact days as required by Florida Statute. All programs meet the definition of Educational Services, Dropout Prevention Programs, as defined in Florida Statutes 1003.53 and are eligible for Supplemental Academic Instruction funding.

Individual programs have Direct and Purchased Service Agreements with The School Board of Broward County, Florida (SBBC). Direct Service Agreements provide education through district-hired teachers and staff. Purchased Service Agreements provide the educational component through agency-hired, state certified teachers.

Each program is assigned to a SBBC school-based administrator who manages the educational component. These programs allow students to continue their education while enrolled in court ordered programs.

The programs are provided by the following agencies through Direct Service Agreements: The Department of Juvenile Justice (Broward Intensive Halfway House, Broward Regional Juvenile Detention Center), HHC Cooper City, Inc., (Lighthouse Care of Cooper City), Youth Services International, Inc., (Thompson Academy); and through Purchased Service Agreements: Florida Ocean Sciences Institute, Inc. (FOSI) and PACE Center for Girls, Inc., (PACE Broward). State monitoring and evaluation will be coordinated through the Florida State Department of Juvenile Justice (DJJ) and the Florida Department of Education (The Juvenile Justice Education Enhancement Project). The evaluation will result in an annual Quality Assurance Review that will be used to make educational improvements.

The Department of Juvenile Justice assumes full compliance of its agents, therefore, separate Agreements for Broward Intensive Halfway House and Broward Regional Juvenile Detention Center are no longer necessary. The addendums are now exclusively for the DJJ contracted agencies. Dropout Prevention collaborates with the DJJ Regional Office for Residential Services, the DJJ Regional Office for Detention Services, and Circuit XVII Probation Circuit Manager to ensure compliance.

The Cooperative Agreement and the four Addendums have been reviewed and approved as to form and legal content by the School Board Attorney.

There is a financial impact of \$3,890,500 to the district. The source of these funds is the Florida Education Finance Program (FEFP). There is no additional financial impact to the district.

F-7. Continuation Agreement with Alternatives Unlimited, Inc., to Provide Drop Back In Programs (DBI) (Approved)

Motion was made by Ms. Dinnen, seconded by Mrs. Hope and carried, to approve the continuation with Alternatives Unlimited, Inc., to provide Drop Back In Programs. Mrs. Kraft voted "no." (8-1 vote)

Alternatives Unlimited, Inc., provides credit recovery / retrieval for students who have dropped out of school or who are at risk of dropping out. Currently there are 16 approved community based locations with a capacity of 50-60 students at each site. Certified teachers and technology blend to provide direct instruction and computer assisted learning. To be eligible, students must have previously been enrolled in high school and be at least 16 years of age or older.

The program focus is a full 24-credit high school diploma with the option to participate in the alternative diploma – GED/FCAT Exit Option diploma. The targeted population is youth who meet at least the following criteria: have not passed the FCAT, overage for grade by two years, low grade point average and lack credits to meet the standard diploma requirement. The program model will afford students the opportunity to attend school for a minimum of three hours, be gainfully employed and access the program on a flexible schedule of classes held in the morning, afternoon, or evening.

All standards required of public schools will be met by the agency including but not limited to requirements of No Child Left Behind, Individuals with Disabilities Education Act and English Language Learners.

The program opened with three locations in Fall 2005, expanding to the current sixteen sites. Programs served a total of 1700 students during the 2007-08, a 20% increase from the 2006-07 school year. Program oversight is provided by the Dropout Prevention Department. Oversight activities include verification of instructors credentials, background screening, compliance with the Code of Student Conduct, Board policies and rules, student enrollment in TERMS, daily attendance, developing and maintaining the master schedule, student scheduling, certification of graduation eligibility, diplomas, maintaining cum folders and provision of the official transcript. Alternatives Unlimited receives 90% of the Florida Education Finance Program (FEFP). The remaining 10% is used to fund the oversight activities, two guidance counselors, DPC/registrar, attendant clerk, guidance clerk, and a confidential office manager. The corporation, Alternatives Unlimited, Inc., provided five scholarships for graduating students ranging from \$1,000-2,500.

Additionally, the DBI program is committed to start the 08-09 year with the addition of a Reading Coach and a Guidance support person to provide Career and Post Secondary planning (similar services to the district BRACE).

The agreement is modeled after the purchased service agreements that the district already has in effect with other providers.

The agreement has been reviewed and approved as to form and legal content by the School Board Attorney.

The projected financial impact is \$4,000,000. The source of funding is FEFP. There is no additional financial impact to the district.

Mrs. Kraft informed her colleagues that she had an extensive meeting a year ago regarding this Board item and expressed concern with staff not providing an update to the Board. Mrs. Kraft stated that the direction was to try to move towards providing this service in-house to save the district \$4 million. She requested staff to look into this matter.

Mr. Notter responded that staff will have a model of what the cost-out is and what the return on investment is, at the end of Q-1. The Superintendent stated that staff will work with Ms. Luwando Wright-Hines, Director, Charter School Support, to review what the models of the three charters look like and to provide data.

Mrs. Bartleman requested that the Board be provided information regarding how many students are enrolled in the program and how many students received their GED. In addition, that staff provide her with the data of the success rate.

F-8. Grant Applications (Approved)

Approved the submission of 53 grant applications to 33 grant programs (see Table of Contents) totaling \$174,103,586. By approval of this item, the Board appropriates additional funding in the amount of \$3,532,520 for the required local cash match for the Head Start/Early Head Start Program (Grant 080508-M).

The major grant applications included in this board item, both formula and competitive, have been reviewed by the District Budget Forecasting Committee and/or the District Grant Review Council to ensure that proposed grant projects align with District Strategic Plan objectives and 2008/09 Priority Initiatives. Descriptions and supplementary information about each grant project are provided in the Executive Summary.

Copies of the full grant applications are available at the public stand in the lobby of the KC Wright Building and at the Board Members' Office on the 14th Floor of the KC Wright Building.

The positive financial impact is \$174,103,586 from various sources. Except for the required \$3,532,520 cash/in-kind match for the Head Start/Early Head Start Program to be allocated from the General Fund Unappropriated Fund Balance, there is no additional financial impact to the district for these grant projects. (See Executive Summary.)

F-9. Contract with District 10, Department of Children and Families, Substance Abuse and Mental Health Program Office (SAMHPO)
(Approved)

Approved a contract with District 10, Department of Children and Families, Substance Abuse and Mental Health Program Office (SAMPHO).

The contract with the Department of Children and Families (DCF) will continue to provide funding for the support of:

- An expanded Comprehensive School and Community Suicide Prevention and Intervention Program to include 3 Master Level Suicide Family Therapist and instructional material (\$207,680);
- A behavioral specialist to be located at Wilton Manors Elementary School.

DCF provides this additional support due the large number of shelter and foster care students that reside at Kids in Distress and are served at this school (\$46,036 per year); and,

- The services provided by Family Counselors in the Building Lasting Attitudes and Strategies for Tomorrow (BLAST) program, which is part of the Safe and Drug Free Schools initiative. These Family Counselors work with students who are referred to the Alternative to Suspension sites to reduce out of school suspensions and reduce the recidivism of students' disruptive behavior. Additionally, these family Counselors work in cooperation with the area substance abuse case managers (\$280,945 per year).

This contract award is for three (3) years totaling \$1,603,983; Annually: \$534,661 for FY 2008-09; \$534,661 for FY 2009-10; and, \$534,661 for FY 2010-11.

The School Board Attorney has approved this contract as to form and legal content.

The Department of Children and Families will sign contracts following School Board approval.

The positive financial impact is \$534,661 per year for three years totaling \$1,603,983. The district's contribution to support this item is included in the SSS/ESE Department's general fund budget. There is no additional cost impact to the district.

F-10. Contract Agreement between Florida Endowment Foundation for Florida's Graduates, Inc., and The School Board of Broward County, Florida (Approved)

Approved the agreement between JFG, a Florida not-for-profit corporation d/b/a Jobs for Florida Graduates, and The School Board of Broward County, Florida (SBBC), to implement the Jobs for America's Graduates (JAG) Model School to Career Program and the Middle School Project Reach Program.

The JFG will provide each school with a fully-funded full-time certified or certified-eligible teacher (Career Coach) to work exclusively with 40-45 targeted secondary students to ensure their successful school completion or transition to high school. The JAG model goals include: attainment of high school graduation or GED, post graduation full time employment including military enlistment, post graduation enrollment in a post secondary educational program, and a reduction in discipline referrals and absenteeism.

Monarch High and Apollo Middle Schools will continue hosting the program for school year 2008-09. In collaboration with the Area Superintendents, and at the principals' request, McArthur High, Piper High, and Millennium Middle Schools will be added this year. This configuration aligns with the feeder pattern that the model supports. Of the 40-45 students at each school, 25% will be selected from the top quartile, 25% from the bottom quartile, and 50% from the remainder of the student body. The Career Coach will deliver the JAG curriculum to provide remediation and/or tutoring required for students to improve their basic skills. Students will receive career counseling and referrals to community-based services, as needed, to overcome barriers to graduation, employment, and career entry. Additionally, the Career Coach will develop and maintain a working relationship with local communities, including employers, postsecondary or technical schools, and community-based organizations to promote the JFG students and services.

The SBBC will provide appropriate facility space and support for the daily delivery of the JAG curriculum; provide regularly scheduled accredited classes, and provide academic credit towards graduation to those students who successfully complete the program. Each school will support the Career Coach in their off campus activities including employer marketing, job development, and placement responsibilities essential to program and student success. Schools will provide additional support in efforts to involve parents, family, employers, and community.

This agreement has been approved as to form and legal content by the School Board Attorney.

The source of funding is JFG, which will cover the cost of the program including salary and other expenses. The District's financial contribution is \$25,000; \$5,000 from each participating school's general budget. There is no additional financial impact to the district.

- F-11. Partnership Agreements between Barry University, Florida Atlantic University, Florida International University, and Florida State University (hereafter called The Universities) and The School Board of Broward County, Florida (Approved)

Approved agreements between The Universities and The School Board of Broward County, Florida, to provide graduate level social work interns with a field placement experience in Broward County Public Schools.

These Partnership Agreements will provide operating guidelines for the internship placement of The Universities' School of Social Work graduate students within the District.

The graduate student interns will expand the provision of school social work, family counseling, and therapeutic services to students and their families while performing a minimum of 640 hours of service per intern, under the supervision of social work certified School Board personnel who will serve as field instructors. Through this partnership the district receives the equivalent of six (6) Social Workers.

These agreements have been approved as to form and legal content by the School Board Attorney.

The financial impact is \$1,200. The source of funds is the School Social Work and Attendance Department's budget. There is no additional financial impact to the district.

- F-12. Agreements with Community Mental Health Providers (Approved)

Approved the agreement with (5) community mental health providers.

These agreements are renewed on an annual basis and have been in existence for over 15 years.

The agreements provide for the provision of educational services to youth participating in residential and non-residential treatment programs operated by Alternate Education Systems, Inc.; Citrus Health Network, Inc.; Kids In Distress, Inc.; Memorial Healthcare Systems, Inc.; and, Christina G. Smith Mental Health Foundation, Inc. These Agencies serve students in residential and non-residential treatment programs who are not able to attend a school operated by the school district, due to mental health concerns.

The educational curriculum is provided by the school district and is integrated into the therapeutic services of the program, at the agency. Referrals to the program come from the Department of Children & Families, the courts, parents, medical facilities and physicians. Individual treatment and education plans determine the length of stay.

This Agreement has been reviewed and approved, as to form and legal content, by the School Board Attorney.

The financial impact is approximately \$950,000 per year. The source of funds is the Florida Education Finance Program. There is no additional financial impact to the school district.

F-13. Medicaid Administrative Claiming (MAC) Agreement (Approved)

Approved Continuation of Agreement with Seminole County Public Schools for a Data Management Partnership.

Since July 2003, Broward County has participated in a data sharing consortium with 17 other Florida school districts who are led by Seminole County to facilitate Medicaid Administrative Claiming. This partnership allows Broward County to bill independently without the use of a vendor. Participation in the consortium allows member districts to significantly reduce the number of providers (e.g., Psychologists, Social Workers, ESE Teachers) in each district who need to participate in a random moment sampling of activities. Each quarter, Seminole County will collect the random sampling data from consortium districts and generate a reimbursement percentage rate for the consortium. The Agreement with Seminole County for a Data Management Partnership formalizes this process.

The District's cost for implementing this process is approximately \$6,000 annually and is to be paid to Seminole County for costs related to the data generation. Revenues generated are approximately \$6,000,000 annually. These revenues are used to pay ongoing costs of school psychologists, autism coaches, job coaches and paraprofessionals. Revenues also support funding for the SSS/ESE Electronic Management and Medicaid Billing System.

This agreement has been reviewed and approved as to form and legal content by the School Board Attorney.

The positive financial impact to the district is \$6,000,000. The source of funds is Medicaid Revenue. There is an additional financial impact to the district of \$6,000 annually. The source of these funds is Medicaid Reimbursement funds allocated in the Department Budget. There is no additional financial impact to the district.

F-14. Continuation of Cooperative Agreement and Calendar with Preschool Provider for Exceptional Students (Approved)

Approved the continuation of the Cooperative Agreement and Calendar between The School Board of Broward County, Florida, and preschool provider for exceptional students.

Broward County Public Schools is required under federal legislation to educate all identified preschool children with disabilities. The School Board of Broward County, Florida has entered into agreements with The Baudhuin Preschool of Nova Southeastern University, Inc., for more than twenty years. The continuation contracts reflect a funding structure based on per student allocation.

This agreement is effective as of July 1, 2008.

This agreement has been reviewed and approved as to form and legal content by the School Board Attorney.

There is a financial impact of \$3,511,148 to the district. The source of these funds is student generated Full Time Equivalent (FTE) supplemented with IDEA federal grant funds. There is no additional financial impact to the district.

F-15. First Amendment to Charter School Agreement with Discovery Middle Charter School, Inc., on Behalf of Discovery Middle Charter School (Approved)

Approved the First Amendment to the Charter School Agreement with Discovery Middle Charter School, Inc., on behalf of Discovery Middle Charter School.

Discovery Middle Charter School, Inc., on behalf of Discovery Middle Charter School desires to amend its charter school application to establish an expanded feeder pattern with Broward Community Charter School West and reflect the utilization of an additional facility located at 11411 NW 56th Drive, Coral Springs, 33071.

This agreement has been approved as to form and legal content by the School Board Attorney.

There is no financial impact to the district.

- F-16. Provider Agreements between The Early Learning Coalition of Broward County, Florida (ELC) and The School Board of Broward County, Florida (SBBC) for Implementing a Collaborative Head Start/Voluntary Pre-Kindergarten "Extended Day Option" (Approved)

Approved the Provider Agreements between the Early Learning Coalition of Broward County, Florida (ELC) and The School Board of Broward County, Florida (SBBC), for implementing the Head Start/Voluntary Pre-kindergarten Education (VPK) Program Extended Day Option for the 2008/2009 school year for Head Start eligible students.

During the 2008-2009 school year SBBC agrees to provide an extended day option at 31 elementary schools for Head Start eligible students. They are: Boulevard Heights, Broward Estates, Castle Hills, Coral Springs, Cresthaven, Davie, Deerfield Beach, Deerfield Park, Dillard, Driftwood, Endeavour, Fairway, Flamingo, Thurgood Marshall, Miramar, Mirror Lake, Morrow, North Lauderdale, Oriole, Park Lakes, Park Ridge, Pompano Beach, Quiet Waters, Rock Island, Royal Palm, Sanders Park, Sheridan Hills, Sunshine, Walker, West Hollywood and Wilton Manors.

This agreement has been reviewed and approved as to form and legal content by the School Board Attorney.

There is no financial impact to the district.

- F-17. Third Amendment to Charter School Agreement with The National Ben Gamla Charter School Foundation, Inc, on behalf of Ben Gamla Charter School (Approved)

Motion was made by Ms. Dinnen, seconded by Mr. Williams and carried, to approve the Third Amendment to the Charter Agreement with The National Ben Gamla Foundation, Inc., on behalf of Ben Gamla Charter School.

The National Ben Gamla Charter School Foundation, Inc., desires to amend its Charter School Application to reflect the expansion of the campus to abutting property located at 2627 Van Buren Street, Hollywood, Fl 33020 and 2631 Van Buren Street, Hollywood, Fl 33020, commencing with the 2008-2009 school year and ending on June 30, 2012.

The agreement has been approved as to form and legal content by the School Board Attorney.

There is no financial impact to the district.

Responding to Mrs. Hope's inquiry, Mr. Notter stated that the revision to this agreement was to add 25 students, as the school was originally approved for 600 students.

Mrs. Wright-Hines responded that the Hebrew language curriculum received final approval last year from Dr. Nathan Katz, and the Board was forwarded the final report. She stated that this applies for every grade level.

- F-18. Second Amendment to Charter School Agreement with Broward Community Charter School, Inc., on behalf of Broward Community Charter School (Approved)

Approved the Second Amendment to the Charter School Agreement with Broward Community Charter School, Inc., on behalf of Broward Community Charter School.

Broward Community Charter School, Inc., on behalf of Broward Community Charter School desires to amend its charter school application to establish an expanded feeder pattern with Broward Community Charter Middle.

This agreement has been approved as to form and legal content by the School Board Attorney.

There is no financial impact to the district.

- F-19. First Amendment to Charter School Agreement with Broward Community Charter School West, Inc., on behalf of Broward Community Charter School West (Approved)

Approved the First Amendment to the Charter School Agreement with Broward Community Charter School West, Inc., on behalf of Broward Community Charter School West.

Broward Community Charter School, Inc., on behalf of Broward Community Charter School desires to amend its charter school application to establish an expanded feeder pattern with Discovery Middle Charter School and reflect the utilization of an additional facility located at 11411 NW 56th Drive, Coral Springs, 33071.

This agreement has been approved as to form and legal content by the School Board Attorney.

There is no financial impact to the district.

- F-20. First Amendment to Charter School Agreement with Broward Community Charter Middle School, Inc., on behalf of Broward Community Charter Middle School (Approved)

Approved the First Amendment to the Charter School Agreement with Broward Community Charter Middle School, Inc., on behalf of Broward Community Charter Middle School.

Broward Community Charter Middle School, Inc., on behalf of Broward Community Charter Middle School desires to amend its charter school application to establish an expanded feeder pattern with Broward Community Charter School.

This agreement has been approved as to form and legal content by the School Board Attorney.

There is no financial impact to the district.

- F-21. Student Enrichment in the Arts (SEAS) (Approved)

Approved the 2008-2009 SEAS program at schools and at the Broward Center for the Performing Arts.

On April 23, 2008 the Student Enrichment in the Arts (SEAS) program celebrated the two millionth student to participate in an educational performance. Since 1991, The School Board of Broward County, Florida, in partnership with the Broward Center for the Performing Arts has successfully presented the SEAS program. The SEAS program continues to offer a unique style of learning by integrating theatrical performances in dance, music and drama into the student's education.

Each and every performance includes a study guide that links the performance to FCAT standards. Approximately 281 performances benefiting 139,368 students will take place during the 2008-2009 school year.

Over 120,000 students attend SEAS programs annually. What makes the SEAS program truly unique is its commitment to providing educational and artistic opportunities to all students free of charge. Regardless of socio-economic standing, the SEAS program is open and available to all schools, teachers and students. The SEAS program ensures that students have the opportunity to become appreciators and producers of the arts. This year's programming includes a diversity of subjects, cultures and countries from Brazil to West Africa through the Underground Railroad, reading to science and dance to drama.

SEAS is the cornerstone program for the School Board's partnership with the Broward Center for the Performing Arts (BCPA). The BCPA received a \$7.5 million PECO grant initiated by the School Board to fund the construction of The Broward Center for the Performing Arts complex. Through an inter-local agreement, the School Board has a forty-year, rent-free lease of the 550-seat Amaturio Theater. Under the inter-local agreement, the School Board has exclusive use of the theater during school year daytime hours. The school system's partnership with BCPA allows usage of the world-class 2,500-seat Au-Rene Theater and 1,040 seat Parker Playhouse.

During this years season we will showcase three separate productions at the brand new 1,200-seat Miramar Cultural Center. The Broward Center is the operational manager for this new theater in southwest Broward. Scheduling performances at the new theater reduces travel time and makes the arts more accessible to southwest elementary schools. Further, we have shows at the Coral Springs City Centre to facilitate attendance by schools in the northwest quadrant of Broward County.

Exhibit 1 contains the following information: performance companies, grade level targeted, summary of the production, number of shows, location, estimated attendance of students and artistic costs.

The following are a few of our special shows:

SESAME STREET LIVE – “When Elmo Grows Up”, October 3, 2008, Au-Rene Theater

The 2008-2009 SEAS season kicks off with a timeless production from Sesame Street. Kindergarten students will spend a morning with Bert, Elmo, Ernie and the cast of Sesame Street characters. “When Elmo Grows Up,” teach students that their dreams can come true. The Sesame Street characters inspire students to think about themselves, their future and the power of imagination. Join Bert as he dreams of becoming a forest ranger and Elmo who thinks about becoming a weather monster. “When Elmo Grows Up,” teach children that if they believe in themselves, the possibilities are endless. 10:30 a.m. (1 ½ hour show)

THE NUTCRACKER – Miami City Ballet, December 12, 2008, Au-Rene Theater

Enjoying a performance of The Nutcracker has been a holiday tradition for over 100 years. This is a lavish spectacle of spectacular dancing, magical special effects, colorful costumes and glorious music. The famous ballet, based on E.T.A. Hoffman's fairy tale is about a young girl named Marie who receives a nutcracker doll from her mysterious godfather at a Christmas family gathering. After an exciting evening of gift giving and dancing, Marie falls asleep on the couch and dreams of a magical winter wonderland.

The ballet moves the audience through each exciting dream sequence including the Land of the Sweets where she encounters the Sugar Plum Fairy. The Au-Rene Theater comes alive with over 2,000 cheering students. 10:30 a.m. (2 hour show)

PATRIOTIC PORTRAIT – Symphony of the Americas, November 3, 2008, Au-Rene Theater

Take a musical journey through American History with the multi-faceted show featuring the Symphony of the Americas, Florida Singing Sons, the MJM Dance Company and the Broward Schools JROTC. This performance under the direction of Maestro James Brooks-Bruzzese, will touch upon the history of our flag, national anthem and patriotism.

The total financial impact of this item is \$177,536. The source of funds is the Student Enrichment Trust Fund, Department of Athletics and Student Activities budget and one-time community / corporate donations. There is no additional financial impact to the district.

F-22. Agreement between The School Board of Broward County, Florida (SBBC) and The College Board (Approved)

Approved the proposed agreement between The School Board of Broward County, Florida (SBBC) and The College Board.

Advanced Placement (AP) courses play a critical role in a high school student's overall success and will soon count towards the school grade. In order to support the AP programs at all high schools, advanced placement teachers are offered the opportunity to receive five (5) days of training during the week of August 4-8.

This professional development workshop will be provided by The College Board. Courses which will be offered include: AP US History, AP Calculus, AP Biology, AP Literature, AP Language/Composition, AP Human Geography, AP Government & Politics, AP Psychology, AP Chemistry, and AP World History. AP and Honors teachers are eligible to attend this 5-day training. There is no cost for teachers at critical high schools (Boyd Anderson, Coconut Creek, Dillard, Blanch Ely, and Hallandale). All other schools will be able to send teachers to the training at a substantial discount rate of \$500/teacher. (The normal rate for a College Board Summer Institute is \$650/teacher). The projected number of teachers to attend the AP summer institute is 112.

This agreement has been reviewed and approved as to form and legal content by the School Board Attorney.

The financial impact is \$110,500 to the district. The source of funds is from the General Fund, Superintendent Schools, and at no cost to critical high schools (Boyd Anderson, Coconut Creek, Dillard, Ely, and Hallandale). The date the expenditure was approved by the Restructuring Committee was June 12, 2008. There is no additional financial impact to the district.

- F-23. Provider Agreement between the Early Learning Coalition of Broward County, Florida, and The School Board of Broward County, Florida for Implementing the 2008-2009 School Year Voluntary Pre-Kindergarten Education Program (Approved)

Approved the Provider Agreement between the Early Learning Coalition of Broward County, Florida and The School Board of Broward County, Florida for implementing the 2008-2009 Voluntary Pre-Kindergarten Education (VPK) Program.

During the 2008-2009 school year, The School Board of Broward County, Florida agrees to provide a VPK Program to age eligible four year old children at the following thirteen (13) elementary schools: Broadview, Bennett, Croissant Park, Dillard, Larkdale, Lauderdale Manors, Thurgood Marshall, Norcrest, A.C. Perry, Peters, Plantation Park, Tamarac and Tedder. The schools will enroll a maximum of nine (9) VPK and nine (9) preschool Exceptional Student Education (ESE) students. These schools were selected because they are already using their classroom space to service preschool ESE students. The addition of the VPK students provides a high quality instructional inclusion opportunity for all.

This agreement has been reviewed and approved as to form and legal content by the School Board Attorney.

The positive financial impact to the district is \$75,990. The source of funds is the Early Learning Coalition. There is no additional financial impact to the district.

- F-24. Continuation of the Agreement between The School Board of Broward County, Florida (SBBC) and Nova Southeastern University (NSU) to Implement the Quality Improvement Supports (QIS) Contract with the Early Learning Coalition of Broward, Inc. (Approved)

Approved the continuation of the agreement between The School Board of Broward County, Florida (SBBC) and Nova Southeastern University (NSU) to implement the Quality Improvement Supports (QIS) contract with the Early Learning Coalition of Broward County, Inc.

For the second year, NSU will assist the SBBC in the implementation of the Quality Improvement Supports (QIS) contract by providing technical assistance to 21 community preschool centers neighboring six (6) Superintendent elementary schools.

Three (3) NSU early childhood educators will work with selected childcare teachers to implement appropriate, research-based, early childhood practices in the classrooms. The selected Centers serve children whose families receive financial assistance from School Readiness funds, have the greatest need for training and technical assistance, and are located in zip codes that are deemed at-risk from available statistical data. The goal of the program is to improve childcare teachers' knowledge that will result in teacher effectiveness and improve kindergarten readiness. The NSU staff will meet weekly with the SBBC staff to discuss the needs of the preschool centers and to identify appropriate interventions and training. NSU staff will provide weekly technical assistance to childcare educators in these centers based on this information.

The agreement has been reviewed and approved as to form and legal content by the School Board Attorney.

The positive financial impact to the district is \$200,500. The source of funds is the Early Learning Coalition of Broward County, Inc. There is no additional financial impact to the district.

G. HUMAN RESOURCES

G-1. Personnel Recommendations for Instructional Appointments and Leaves for 2008-2009 School Year (Approved)

Approved the personnel recommendations for the 2008-2009 appointments and leaves as listed on the Executive Summary and respective lists for Instructional staff. All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida.

The Personnel Recommendations for Instructional Employees include the following items:

1. Teacher Approvals
2. Substitute Teacher Approvals
3. Interim Substitute Teachers
4. Temporary Hourly Teacher Approvals
5. Teacher Extension of Calendar
6. Instructional Leaves

There will be no financial impact to the school district. Funding for the positions has been allocated in the school and department budgets.

G-2. Personnel Recommendations for Instructional Separation of Employment and Discipline for the 2008-2009 School Year (Approved)

Approved the personnel recommendations for separation of employment and discipline as listed in the respective lists for instructional staff. All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida.

The Personnel Recommendations for Instructional Employees include the following items:

1. Instructional Resignations/Retirements/Layoffs
2. Instructional Suspensions/Terminations

There will be no financial impact to the school district.

G-3. Personnel Recommendations for Non-Instructional Appointments and Leaves for the 2008-2009 School Year (Approved as amended)

Approved the personnel recommendations for appointments and reassignments as listed on the Executive Summary, respective lists and individual appointments for Non-Instructional Employees. All recommendations are made pending security clearance and with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida. This item was amended to reflect the following: Add pages 12-13, to Section 6; add page 14 to Section 6a; add names to Section 6b; add page 15 to Section 7; add page 16 to Section 8.

The Personnel Recommendations for Non-Instructional Employees include the following sections:

1. Non-Instructional Approval(s)
2. Non-Instructional Reassignment(s) – Promotion(s)
3. Non-Instructional Reassignment(s) – Demotion(s)
4. Non-Instructional Substitutes/Temporaries
5. Non-Instructional Leave(s)-Layoff(s)
6. District Managerial/Professional/Technical
7. Reassignment of Current School-Based/District Managerial/Professional Technical Personnel
8. School-Based Managerial

9. School-Based/District Managerial Acting/Special/Task Assignment(s)
10. School-Based/District Managerial/Professional/Technical Leave(s)
11. Salary Adjustment

Funding has been budgeted in 08-09 fiscal year for all appointments through June 30, 2009.

Board Members announced and congratulated newly-appointed district personnel.

G-4. Personnel Recommendations for Non-Instructional Separation of Employment and Discipline(s) for the 2008-2009 School Year (Approved)

Approved the personnel recommendations for separation of employment and discipline as listed on the respective lists for Non-Instructional staff. All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida.

The Personnel Recommendations include the following items:

Non-Instructional Resignation(s)/Retirement(s)
Non-Instructional Suspension(s)/Termination(s)

Managerial and Professional/Technical Resignation(s)/Retirement(s)
Managerial and Professional/Technical Suspension(s)/Termination(s)

There is no financial impact to the school district.

G-5. Supplemental Pay Positions – List # 2 (Approved)

Approved the recommended supplemental pay positions of employees for the 2008-2009 school/fiscal year.

Employees are recommended for supplemental pay positions by Principals or Department Supervisors and approved by the Area Superintendent or appropriate Division Head. Supplemental positions are listed alphabetically by last name, with location and supplement type.

The Specific Supplemental Pay Positions include the following type of supplements: Secondary department chairpersons high school; secondary department chairpersons and/or team leaders middle school; elementary grade level chairpersons and/or team leaders; athletic supplements; general supplements; and special supplements for the 2008-2009 school year.

Individuals may be recommended for task assignments that improve the school's/department's programs and/or operations. A computer-generated list of those names is printed and revealing all individuals recommended for Non-Specific (SPL). Non-Specific Supplements are additional Task Assignments performed beyond the employee's regular day based on the recommendations of the direct supervisor.

Individuals listed meet the requirements for the supplemental positions. The total number of Supplements recommended in this item is 143.

Funding has been budgeted in 08-09 fiscal year for all supplements through June 30, 2009.

G-6. Recommendation(s) for Instructional/Noninstructional Discipline for the 2008-2009 School Year (Approved)

Approved the recommendation(s) for discipline as listed for Instructional/ Noninstructional staff. All recommendation(s) are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida.

This disciplinary action recommendation is a result of an investigation by the Office of Professional Standards & Special Investigative Unit. The individual(s) involved have been provided the opportunity to appear and participate, with representation, before the Professional Standards Committee and in a pre-disciplinary hearing prior to submission of this recommendation. We have followed the School Board processes for disciplinary action. The requested action(s) is listed on the attachment.

There is no financial impact to the school district.

H. ATTORNEY

I. OFFICE OF THE SUPERINTENDENT

I-1. Affiliation with Florida Association of District School Superintendents (Approved)

Approved membership in the Florida Association of District School Superintendents (FADSS) for the period of July 2008 through June 30, 2009.

The cost of the FADSS affiliation is \$24,884 (no cost increase from 2007-2008). The source of funds is the Superintendent's budget.

I-2. Resident On Campus Security (ROCS) Program Lease Agreements
(Approved)

Approved the Lease Agreements with the police officers as tenants in the ROCS Program at the specified schools for the 2008-2009 school year.

The lease agreements provide for police officers as Tenants in the ROCS Program at the specified schools.

Participants have been informed of program requirements. The program is an enhancement to school based safety and security initiatives.

These agreements have been approved as to form and Legal content by the School Board Attorney.

Copies of the full agreements are available at the public stand in the lobby of the KC Wright Building, and at the Board Members' Office on the 14th Floor of the KC Wright Building.

There is no financial impact to the school district.

J. FACILITIES AND CONSTRUCTION MANAGEMENT

J-1. Increase Supplemental Services/Professional Services Agreement – Perkins & Will Architects – Classroom Addition, Remodeling and Renovations – Nova Middle School, Davie – Project Nos. P000261 (f.k.a. 1311-22-01)
(Approved)

Approved the increase to the Supplemental Services from \$72,500 to \$128,764 for the Professional Services Agreement dated February 5, 2002, between The School Board of Broward County, Florida, and Perkins & Will Architects. Approve an additional appropriation of \$56,264 from Capital Projects Reserve.

Subsequent to the Professional Services Agreement, this increase of \$56,264 will cover the premium cost for the revised Project Specific Professional Liability Insurance Policy.

The financial impact is \$56,264 and will come from the Capital Projects Reserve.

J-2. Exemption of an Enhanced Hurricane Protection Area – Elementary School “A”, Sunrise – Project No. P.999309 (f.k.a. 3962-25-05) (Approved)

Motion was made by Ms. Dinnen, seconded by Mrs. Gottlieb and carried, to approve the exemption of an Enhanced Hurricane Protection Area (EHPA) for Elementary School “A”, Project No. P.999309, in conjunction with the waiver granted by the Broward Emergency Management Agency as required by the 2004 Florida Building Code 423.25.1.

Elementary School “A” is a reuse of a Palm Beach County School which was not designed or constructed with an EHPA component. The final construction documents for Elementary School “A” are currently in the School Board’s Building Department for permit review. At this time, any changes to the design to accommodate an EHPA component would significantly delay the schedule for the school’s opening date. Additionally, there are three schools within a six-mile radius that serve as shelters. The building code requires that both The School Board of Broward County, Florida, and the Broward Emergency Management Agency concur on the exemption.

This item does not require a Collaboration Form from the Capital Budget Department.

This item was discussed concurrent with Agenda Item J-3.

Mrs. Kraft expressed concern with not having information up front with regard to the design not having a hurricane shelter. Mrs. Kraft stated that when the Board approves a re-use of a design, she would like to know in advance if the design has a hurricane component in it. She requested that this be highlighted in the future.

J-3. Exemption of an Enhanced Hurricane Protection Area – Elementary School “Z”, Parkland – Project No. P.000847 (f.k.a. 3961-25-02)
(Approved)

Motion was made by Ms. Dinnen, seconded by Mrs. Gottlieb and carried, to approve the exemption of an Enhanced Hurricane Protection Area (EHPA) for Elementary School “Z”, Project No. P.000847, in conjunction with the waiver granted by the Broward Emergency Management Agency as required by the 2004 Florida Building Code 423.25.1.

Elementary School “Z” is a reuse of a Palm Beach County School which was not designed or constructed with an EHPA component. The final construction documents for Elementary School “Z” are currently in the School Board’s Building Department for permit review. At this time, any changes to the design to accommodate an EHPA component would significantly delay the schedule for the school’s opening date.

Additionally, there are three schools within a six-mile radius that serve as shelters. The building code requires that both The School Board of Broward County, Florida, and the Broward Emergency Management Agency concur on the exemption.

This item does not require a Collaboration Form from the Capital Budget Department.

This item was discussed concurrent with Agenda Item J-2.

- J-4. Reduction of Retainage – Pavarini Construction Co., Inc. – Replacement School – Orange Brook Elementary School, Hollywood – Project No. P.000135 (f.k.a. 0711-23-01) (Approved)

Approved the recommendation to reduce retainage now being held on Orange Brook Elementary School, Project No. P.000135 from the Construction Manager, Pavarini Construction Co., Inc., from \$830,791 to \$166,158.

In accordance with School Board Policy 7005, the Facilities and Construction Management Division is recommending that the retainage be reduced from \$830,791 to \$166,158.

The amount of \$166,158 is being withheld at this time pending completion of this project.

Subsequent to final completion, this project will be brought back to the Board for Final Acceptance and Release of Retainage.

The funds being released totaling \$664,633 are included in the Adopted District Educational Facilities Plan, Fiscal Years 2007-2008 to 2011-2012, page 79.

- J-5. Use of Contract from Miami-Dade County Public Schools – Weiss & Woolrich Southern Enterprises, Inc. – Roof Replacement of Buildings 01 and 02 – South Area Bus Garage Site, Pembroke Pines – Project No. P.001151 (f.k.a. 2791-07-17) (Withdrawn)

- J-6. Use of Contract from Miami-Dade County Public Schools – Weiss & Woolrich Southern Enterprises, Inc. – Roof Replacement of Building 01 – Seagull School, Fort Lauderdale – Project No. P.001150 (f.k.a. 0601-07-17) (Withdrawn)

J-7. Lease and Funding Agreement with the City of Pembroke Pines for Athletic Field Lighting of Silver Trail Middle's Athletic and Softball Fields (Approved)

Approved the lease and funding agreement with the City of Pembroke Pines for the installation of new sports lighting of Silver Trail Middle's softball and multipurpose fields and re-sodding of multipurpose field.

The School Board of Broward County, Florida and the City of Pembroke Pines have a history of working together to improve and enhance athletic facilities at various public schools located within the city of Pembroke Pines.

The City of Pembroke Pines and The School Board of Broward County, Florida, seek to improve Silver Trail Middle's athletic fields by providing sports field lighting for the softball and multipurpose fields. The new sports field lighting will allow Silver Trail Middle to practice and play soccer, flag football games and other athletic/school activities during evening hours.

The City of Pembroke Pines will serve as the construction manager for the project. The estimated cost for the sports field lighting project is \$350,000. The City of Pembroke Pines will fund the project.

This agreement has been reviewed and approved as to form and legal content by the School Board Attorney. The City of Pembroke Pines approved the agreement on May 14, 2008.

There is no financial impact to the school district; therefore, this item does not require a collaboration form from the Capital Budget Department.

J-8. Agreement for Extension and Installation of Water/Sewer Facilities and Services between The School Board of Broward County, Florida, and The City of Plantation for Mirror Lake Elementary School (Approved)

Approved the Agreement for Extension and Installation of Water/Sewer Facilities and Services between The School Board of Broward County, Florida and the City of Plantation for Mirror Lake Elementary School. The School Board proposes to install a sewer line on Mirror Lake Elementary School as part of a Kitchen/Cafeteria construction project. Prior to construction, the City of Plantation requires an agreement for the extension and installation of water and/or sewer facilities and services.

Upon completion of the construction project, a Grant of Utility Easement and Bill of Sale will be required.

The School Board Attorney has approved the easement and agreement as to form and legal content.

The City of Plantation will execute this agreement after the School Board.

There is no financial impact to the school district; therefore, this item does not require a collaboration form from the Capital Budget Department.

- J-9. Agreement for Extension and Installation of Water/Sewer Facilities and Services between The School Board of Broward County, Florida, and The City of Plantation for Tropical Elementary School (Approved)

Approved the Agreement for the Extension and Installation of Water/Sewer Facilities and Services between The School Board of Broward County, Florida, and the City of Plantation for Tropical Elementary School.

The School Board proposes to install a sewer line on Tropical Elementary School as part of a kitchen/cafeteria construction project. Prior to construction, the City of Plantation requires an agreement for the extension and installation of water and/or sewer facilities and services.

Upon completion of the construction project, a Grant of Utility Easement and Bill of Sale will be required.

The School Board Attorney has approved the easement and agreement as to form and legal content.

The City of Plantation will execute this agreement after the School Board.

There is no financial impact to the school district; therefore, this item does not require a collaboration form from the Capital Budget Department.

- J-10. Grant of Utility Easement to Florida Power and Light (FPL) for Electrical Service at BECON (ITV Station) (Approved)

Approved the grant of a utility easement to Florida Power and Light (FPL) for electrical service at BECON (ITV Station).

The proposed 10' utility easement was requested by FPL to provide an underground service line and new transformer for the new building at BECON (ITV Station).

The School Board Attorney has approved the easement agreement as to form and legal content.

There is no financial impact to the district; therefore, this item does not require a collaboration form from the Capital Budget Department.

- J-11. First Amendment to the License Agreement between Greater Fort Lauderdale/ Broward County Convention Center and The School Board of Broward County, Florida, to Hold the 2008 Broward National College Fair (Approved)

Approved the first amendment to the license agreement between Greater Fort Lauderdale/Broward County Convention Center and The School Board of Broward County, Florida, to hold the 2008 Broward National College Fair.

On March 18, 2008, the School Board approved the license agreement in conjunction with the National Association of College Admission Counseling (NACAC), to hold the 2008 Broward National College Fair at the Greater Fort Lauderdale/Broward County Convention Center. The event was scheduled for October 21-22, 2008.

The Student Support Services & Exceptional Student Education staff indicated that this first amendment to the license agreement is needed to change the event date to October 16-17, 2008, due to finals week.

It is the policy of the Convention Center for the licensee to execute the agreement first.

The School Board Attorney has approved this agreement as to form and legal content.

There is no financial impact to the school district; therefore, this item does not require a collaboration form from the Capital Budget Department. All costs will be paid by the National Association for College Admission Counseling (NACAC).

- J-12. Second Amendment to Lease Agreement between The School Board of Broward County, Florida, and City of Fort Lauderdale Regarding Lockhart Stadium (Approved)

Motion was made by Ms. Dinnen, seconded by Mrs. Gottlieb and carried, to approve the amended lease agreement between The School Board of Broward County, Florida, and the City of Fort Lauderdale regarding Lockhart Stadium. There is no economic impact to this item.

The second amendment extends the lease of Lockhart Stadium between the City of Fort Lauderdale and The School Board of Broward County, Florida, from October 1, 2008 through and including June 30, 2009.

On January 5, 1989, The School Board of Broward County, Florida, entered into a long-term lease with the City of Fort Lauderdale regarding use of Lockhart Stadium for high school and related events. The term of the lease ran from October 1, 1988 through September 30, 1998. On December 28, 2006 the City of Fort Lauderdale entered into a facility use agreement with the Baltimore Orioles. The facility use agreement permits the Baltimore Orioles to construct a 7,000 fixed seat stadium, private suites, berm seating areas, clubhouse facilities, batting tunnels, Orioles office space and other facilities. The facility use agreement grants the Baltimore Orioles the right to demolish Fort Lauderdale Baseball Stadium and Lockhart Stadium.

Pursuant to the facility use agreement, the City agrees not to renew the term of the School Board lease or otherwise extend the term thereof beyond the current expiration date of September 30, 2008.

The facility use agreement does not preclude the Baltimore Orioles from negotiating another agreement with the School Board.

The City of Fort Lauderdale and the Baltimore Orioles do not anticipate the demolition of Lockhart Stadium prior to June 30, 2009. Both parties are agreeable to extend the agreement for the balance of the 2008-2009 school year ending June 30, 2009. The agreement calls for The School Board of Broward County, Florida, to make some minor corrections to the stadium to comply with the American Disabilities Act. Expenses for these corrections will be funded through the Department of Athletics and Activities.

There is no rental charge to the school system for use of Lockhart Stadium from September 30, 2008 through June 30, 2009.

The City of Fort Lauderdale approved the agreement at their July 15, 2008, City Commission meeting. Upon School Board action, the second amendment shall be forwarded to Peter G. Angelos, President, Baltimore Orioles, Inc., for consent.

This agreement has been reviewed and approved as to form and legal content by the School Board Attorney.

There is no financial impact to the school district; therefore, this item does not require a collaboration form from the Capital Budget Department.

Mrs. Hope stated that her concerns have been addressed by staff.

- J-13. Renewal of Annual Pool License Agreement with the City of Sunrise for Use by the Piper High School Swim Team and Water Polo Team
(Approved)

Approved the renewal of annual pool license agreement with the City of Sunrise for use by the Piper High School swim team and water polo team.

The City of Sunrise municipal pool will be utilized by the Piper High School swim and water polo teams for practice sessions and swim meets commencing August 8, 2008, and expiring on August 7, 2009.

The School Board Attorney has approved this license as to form and legal content.

The financial impact to the district is \$7,000. The source of funds is the Athletic Department's budget.

- J-14. Renewal of Parking Agreements for Margate Elementary School between The School Board of Broward County, Florida, Cokesbury United Methodist Church and Archdiocese of Miami for Saint Vincent Roman Catholic Church
(Approved)

Approved the renewal of parking agreements for Margate Elementary School between The School Board of Broward County, Florida, Cokesbury United Methodist Church and Archdiocese of Miami for Saint Vincent Roman Catholic Church.

Margate Elementary School is experiencing major traffic congestion in the immediate vicinity of the school as a result of parent drop-offs and pickups. The City of Margate's Police Department has requested the School Board explore the possibility of entering into an agreement with some of the churches in the immediate vicinity to assist in resolving this problem. The use of these parking facilities during the past school year has significantly improved the traffic situation at the school.

Saint Vincent Roman Catholic Church and Cokesbury United Methodist Church are willing to continue to allow parents to use approximately fifty (50) parking spaces in their parking lots from August 18, 2008 through June 4, 2009.

Margate Elementary School will provide a monitor at the licensed properties to direct traffic and insure student, parent and staff safety.

The School Board Attorney has approved the agreements to form and legal content.

There will be a financial impact to the district not to exceed \$10,000. The source of funding will be from Project Number 1161-2601. The funds are included in the Adopted District Educational Facilities Plan, Fiscal Years 2007-2008 to 2011-2012, page 66.

J-15. Change Orders (Approved)

Approved change orders as listed for various school projects, and an additional appropriation of \$176,312 from Capital Projects Reserve.

<u>Bair Middle</u>		Change Order 01	\$-5,610 CREDIT
Unforeseen Condition	\$-5,610 CREDIT		
<u>Cypress Run Education Center</u>		Change Order 09	\$47,595
Owner Request	\$47,595		
<u>Dania Elementary</u>		Change Order 03	\$7,307
Consultant Error	\$3,403		
Owner Request	\$3,904		
<u>Deerfield Beach Elementary</u>		Change Order 02	\$12,655
Owner Request	\$12,655		
<u>Hollywood Hills Elementary</u>		Change Order 05	\$48,474
Unforeseen Condition	\$48,474		
<u>Hunt, James S. Elementary</u>		Change Order 01	\$8,164
Unforeseen Condition	\$8,164		
<u>Larkdale Elementary</u>		Change Order 03	\$6,869
Consultant Error	\$6,869		
<u>Markham, Robert C. Elementary</u>		Change Order 01	\$-994 CREDIT
Consultant Error	\$-994 CREDIT		
<u>Orange Brook Elementary</u>		Change Order 07	\$275,523
Owner Request	\$275,523		
<u>Pines Middle</u>		Change Order 13	\$145,784
Owner Request	\$145,784		
<u>West Central Bus Complex</u>		Change Order 29	\$30,528
Consultant Error	\$8,749		
Owner Request	\$21,779		

Financial Impact: Pines Middle – Project No.: P.000370 \$145,784; West Central Bus Complex – Project No.: P.000699 \$30,528. An additional financial impact of \$176,312 will come from Capital Projects Reserve. There is no additional financial impact to the district for the remaining projects.

J-16. Educational Plant Survey Request for Exception (Approved)

Motion was made by Ms. Dinnen, seconded by Mrs. Gottlieb and carried, to approve the Request for Exception to Department of Education COHORT Five-Year Projection.

Section 1013.31, Florida Statutes requires every district to submit an Educational Plant Survey at least once every five years. The purpose of the survey is to aid in formulating plans for housing the educational program and student population and all ancillary services of the district. The district's current survey is valid through the end of October 2008. Section 1013.31,(1)(b)2 requires that public schools prepare the Educational Plant Survey using the Department of Education's Five-Year Capital Outlay Full Time Equivalent (COFTE) student forecast. The recently released COFTE projections on June 24, 2008, are considerably lower than the district's projections. Even though the State's forecast has improved over last year's forecast, the numbers are still lower by 18,538 students in the year 2012. The gap between the number of seats available versus the state student projection is what justifies the need to build new schools and capacity additions.

Section 1013.32, Florida Statutes provides for an exception if the School Board considers that it will be advantageous to the welfare of the educational system to use local rather than State student projections. The request is made to the Commissioner of Education by the Superintendent of Schools and requires approval from the School Board and written support from the Broward County Growth Planning Office. Broward County's Growth Planning Office has agreed to provide written support and justification for the use of the district and local projections.

If approved by the Commissioner of Education, the locally determined projected COFTE numbers of students for the year 2012- 2013 will be used to develop the district's Educational Plant Survey 2008-09 through 2012-13.

There is no financial impact to the district; therefore this item does not require a collaboration form from the Capital Budget Department.

Mrs. Hope stated that her concerns have been addressed by staff.

K. OFFICE OF CHIEF FINANCIAL OFFICER

OPEN ITEMS

AA. RESOLUTIONS

BB. BOARD MEMBERS

CC. BOARD POLICIES

- CC-1. Revision to Policy 4107: Temporary Hourly Instructional Personnel in Career, Technical, Adult and Community Education Programs (Approved)

Motion was made by Ms. Dinnen, seconded by Mrs. Gottlieb and carried, to approve the revision to Policy 4107: Temporary Hourly Instructional Personnel in Career, Technical, Adult and Community Education Programs, at this first reading. Mrs. Hope and Mrs. Sobel were absent for the vote. (7-0 vote)

The Policy Review Committee met by phone conference on March 19, 2008. The following policy was discussed: Policy 4107 Part-Time, Instructional Personnel in Vocational, Adult and Community Education Programs.

There is no financial impact to the school district.

No discussion was held on this item.

- CC-2. Revision of Purchasing Policy 3320 (Approved)

Motion was made by Ms. Gallagher, seconded by Ms. Dinnen and carried, to approve revision of Purchasing Policy 3320, at this first reading. Mrs. Sobel was absent for the vote. (8-0 vote)

The existing Purchasing Policy has been revised to include authorization for Title One and Head Start programs to permit the purchase of refreshments for parent involvement activities when the funding source authorizes such use. Additional changes as stated in the matrix of changes, include updating the department name for alignment with current Organizational Chart, alignment with the Strategic Plan for Technology, the inclusion of an annual P-Card Activities report, and aligning School Board Approval requirements for the thresholds of various procurement models.

These changes have been approved by the Policy Review Committee on February 20, 2008 and discussed at School Board Workshops on April 8, 2008 and June 24, 2008.

There is no financial impact to the district.

No discussion was held on this item.

CC-3. Revision of Policy 5.5: Attendance

(Adopted)

Motion was made by Ms. Dinnen, seconded by Mrs. Gottlieb and carried, to adopt the proposed revision to Policy 5.5: Attendance at this final reading, for 2008-09 implementation.

Policy 5.5 was revised by the District Attendance Committee. The revised section on make-up work was presented at the School Board Workshop on February 13, 2008, as a part of the Code of Student Conduct. The recommended language change was made and is reflected in this proposed revision of Policy 5.5. This policy was reviewed at Policy Review on May 21, 2008. Principals had input via conference call and unanimously agreed to proposed change.

This Policy was approved at the School Board meeting on June 17, 2008.

There is no financial impact to the district.

Mrs. Leah Kelly, Executive Director, Student Support Services, informed the Board that the procedural manual will address the issue of any mistakes made in the registrar's office; if a student did have an excused absence and it was not marked as excused, the student will be allowed to make up their work.

Mrs. Kraft requested that staff discuss the new policies that were approved during the summer with District Advisory Council orientation.

Mrs. Kelly noted that a large number of principals concur with this change.

Mrs. Kraft requested that the Procedure Manual include an explanation regarding clerical errors.

Responding to Mrs. Hope's inquiry, Mrs. Kelly stated that principals have been given specific information regarding that Pattern of Non-Attendance. She said all the procedures are in place at the school and at certain times letters are sent to families from the State Attorney's office if there is a critical level of absences that have not been excused, or if there is a pattern of non-attendance.

Mrs. Bartleman discussed the penalty process for foster children who live in a group home and do not have transportation. Mrs. Bartleman stated that under the district's policy these children are not able to make up their work. She said that principals need to be made aware of this situation and be sensitive to children who do live in group foster homes and have issues with attendance.

CC-4. Revision to Policy 6000.1: Student Progression Plan (Adopted)

Motion was made by Mrs. Kraft, seconded by Ms. Dinnen and carried, to adopt revisions to Policy 6000.1: Student Progression Plan, at this final reading. Ms. Gallagher voted "no." (8-1 vote)

At the School Board Workshop on June 10, 2008, the Board directed that Policy 6000.1 come forward with a revision to address grades for high school courses taken in middle school and the impact on the District grade point average (GPA) used to calculate class rank. All high school course grades must be reflected on a student's transcript and be used in calculation of the State grade point average used for graduation. This revision (pages 19, 32, and 46) changes the forgiveness policy to impact the local (District) GPA used to calculate class rank.

Under State Statute, students who take high school courses in middle school are allowed to "forgive" a grade of "C" or lower by taking the same or comparable course. This revision will allow students to "forgive" a grade of "B+" or lower by taking the same or comparable course that may be applied for the calculation of the District GPA used for class rank calculation.

Staff will also work to further address the issue of grades for high school courses taken in middle school legislatively. The issue will be brought forward for further discussion at the School Board retreat on Policy 6000.1 scheduled for September 16, 2008. To guide the discussion on whether these grades should be continued to be calculated in the District GPA for class rank, whether parents should have a choice to calculate in to the District GPA, or a hybrid option of some sort, input from high school principals and guidance directors will be provided. The intent of direction from this retreat would be for any changes in this area to be applicable to students who entered 9th graders in August 2008.

Policy amendment from the first reading (see amendment).

There is no financial impact to the school district.

Dr. Parks discussed the mathematical flaw in the calculation of the GPA class rank.

Mrs. Kelly responded that the language was amended at the first reading to indicate that the grades received on high school courses taken in middle school would not be calculated into the district GPA, and is calculated into all others. The district GPA is used for class rank purposes, and none of these courses are being calculated into the GPA used for class rank. Mrs. Kelly stated that the Board amended the policy to indicate that middle school students who earned a B or a B+ in those high school courses may repeat the course but they will not be repeating it for credit or grade.

Mrs. Kelly further stated that counselors have indicated that students who take a course in middle school and get to high school and are still weak in the course, even though they got a B or a B+, they will be able to continue to raise their skill level. Mrs. Kelly further stated there is no way to change the forgiveness policy to allow for a B or a B+ to be forgiven, but it would not count against them because it is not being included in their rank.

Mrs. Hope inquired about the comments by the Guidance Counselors.

Mrs. Kelly responded that only eight to ten guidance counselors were contacted due to the summer months. Mrs. Kelly stated that the counselors brought up this issue in terms of its impact in the GPA, and they are all very happy with the policy. Remarking that there is a meeting scheduled with middle and high school Guidance Directors. Mrs. Kelly opined that they approve of the policy.

Mrs. Kraft, who informed that e-mails were sent and copied to everyone, stated that this will be a very beneficial change and the Board is planning on readdressing the issue of parents who want this.

Mrs. Kraft said that counselors she has spoken to have indicated they are confident that by talking to parents they can convince them that ultimately it does not help students in their class rank. Mrs. Kraft further stated it is really important that incoming freshmen be given the full education on this issue.

Mrs. Kelly informed the Board that parents will be notified of the policy through Parent Link, the schools' newsletter, and a podcast will be placed on the district's website in terms of an academic advisement framework.

Responding to Mrs. Sobel's inquiry, Mrs. Kelly stated that for the district high school GPA used for class rank, none of the high school courses in middle school will count. She said that the Florida High School Athletic Association allows everyone the first semester free, and at the end of the first semester they review the GPA to include all high school courses taken whenever they were taken. This may be an issue related to students who may not have done well and may not have the 2.0 requirement met to continue in athletics in the second semester because of the impact of courses taken in middle school. Mrs. Kelly clarified that today the Board will support one district GPA that would not count middle school grades at all.

Mrs. Sobel stated that middle school should be an exploratory stage in development and learning.

Mrs. Bartleman stated that last year the district started giving grades because of the state mandate. Acknowledging that it is a difficult situation, Mrs. Bartleman stated that the policy will help all students in the future and it will encourage students to take these courses.

CC-5. Revisions to Policy 5.1: Enrollment and Withdrawal (Adopted)

Motion was made by Ms. Gallagher, seconded by Ms. Dinnen and carried, to adopt revisions to School Board Policy 5.1, *Enrollment and Withdrawal*, at this final reading. A roll-call vote was taken.

Mrs. Bartleman, Ms. Gallagher, Mrs. Gottlieb, Mrs. Kraft, Dr. Parks, and Mr. Williams voted "yes." Ms. Dinnen, Mrs. Hope and Mrs. Sobel voted "no." (6-3 vote)

When this policy was last adopted on September 11, 2007, the Board directed staff to bring the policy back to include language on enforcement of the policy, using the Palm Beach County policy as a guide.

This revision reflects those changes, and has been reviewed by the School Board Attorney's office to ensure that the statute citations are accurate. Changes related to enforcement include:

- Requirements for additional proof of residency when there is good cause
- Reiteration of the potential penalties for submission of fraudulent proof of residency documentation
- Notice of the use of internal or external review personnel to assist with enforcement of the policy, as available
- Notice that the District may provide information to appropriate agencies for prosecution for any fraudulent information knowingly submitted

Changes also include the following:

- An expanded section to address Special Situations of students who are homeless and families involved in the Confidentiality Program
- At the School Board Attorney's request, a deletion of a requirement for the parent who registered the child to **physically** withdraw the child, and provision for extenuating circumstances
- Requirements for the Student Registration form to be reviewed and verified each time a student changes schools and moves from one level to the next (e.g., elementary to middle)
- Policy amendment from the first reading (see amendment)

This policy was reviewed by the Policy Review Committee on April 16, 2008.

There is no financial impact to the district.

Ms. Gallagher clarified that the school district does not have any authority to make laws and arrest parents. Ms. Gallagher stated that parents had other options, including requesting a reassignment or applying to attend a magnet school, if they want their children to attend another school. She said that falsifying a drivers license is a felony, including other documents that are falsified. Ms. Gallagher further stated that the registration policy needs to be tightened up so that children who live in a neighborhood attend the school that they are suppose to.

Discussing the boundary issues, Ms. Gallagher stated that she does not want to change a boundary because there are 100 students in a boundary area lying about their address. She said in the past, over 300 students falsified their address at Walter C. Young Middle School and Flanagan High School.

Ms. Gallagher said that with the Class Size Reduction this is critical and would cause a boundary change and moving legitimate children that live in an area somewhere else. Ms. Gallagher thanked staff for working hard on this policy over the years.

Ms. Dinnen requested a legal clarification of page 1 of the policy, I. Definitions: C., Fraudulent Documentation.

Mr. Marko advised that if someone fills out a form and falsifies the information it would be a misdemeanor. If a document has been filled out certifying that the statements are true and correct, this would be a different violation under the law which could rise to the level of a felony. Mr. Marko stated that the declaration of statements on a form is a higher penalty for lying than issuing a statement to a governmental agency that is not true.

Referring to page 5, Ms. Dinnen inquired when the statute was passed.

Mr. Marko responded that the statute has been in existence for at least five years. He stated that Palm Beach County School District initiated this policy, by telling parents that there is a law. Mr. Marko confirmed that the Broward School District has had this policy regarding soliciting information as to a student's residency, but the school district has not notified anyone nor the State Attorney's office. The policy before the Board is to instruct staff that when the problem occurs that they should proceed to notify the appropriate authorities. Mr. Marko stated that the district's information will be analyzed by the State Attorney to determine whether or not it rises to the level to move forward.

Mrs. Kelly stated that the procedure for the school is to follow up with the family to try to make sure the information is appropriate documentation. If the false information is continued, the State Attorney is notified. Mrs. Kelly further stated that the policy is not meant to create a hardship for families who have trouble getting the right documentation and may have filled out something erroneously. The policy is to deter giving false information and to send a strong message that the model that the district wants to set for children as parents is honesty. In addition, to look at situations where there is a persistent problem with a parent who may be falsifying information.

Ms. Dinnen, who remarked that a felony is a serious penalty, inquired whether a third degree felony removes someone's right to vote and to have licenses in certain occupations.

Mr. Marko advised that there are different types of felonies rising to the level of a felony in the first degree which is the most serious.

Mr. Marko stated that he was not able to advise whether an individual would lose driving privileges, but opined that the act would have to be a flagrant and intentional violation before it would rise to this level. He said the State Attorney determines the extent of a violation, if any.

Mrs. Hope stated that there are a lot of extenuating circumstances why people use different addresses, such as a hardship where a parent cannot pay for after-school care and have to use a relative who may be in a neighboring school to pick up the child. Mrs. Hope stated she understands the seriousness of this issue and parents should take it seriously.

Referring to page 7, Mrs. Hope stated that additional proof required would include going to the Property Appraisers Office website and ascertain whether the individual owns the property. She stated that every property does not have the owner's name occupying the property, and it could be rented out.

Mrs. Kelly responded, if someone is renting out their property and the person's name is on the Homestead Exemption, they will lose their homestead because they are not allowed to rent their property. Mrs. Kelly stated that the Policy Review Committee had a discussion about families that may be in a fragile situation, and the protection the district needed to afford to these parents.

Mrs. Kelly informed that posters are sent to schools in English and three other languages and is included in the Student Code of Conduct Book, which has all the notifications about state statutes and possible penalties.

Responding to Mrs. Hope's inquiry, Mrs. Kelly stated that the procedural manual outlines the steps that schools need to take to ensure that parents have been given the opportunity to provide the right information, verifying the addresses they have given. If this is not provided, the parent will go to their districted school based on the address staff is able to verify.

Mrs. Sobel inquired whether the policy states that the parents have a second chance.

Mrs. Kelly stated the policy does not specifically state they will be given a second chance, but it indicates being asked for additional proof. She stated if the student is withdrawn from the school and enrolled in their districted school, there will not be any ramifications.

Mrs. Sobel, who opined that the State Attorney will not consider these cases, stated that the district is sending a message that parents should not lie about where their children live.

Mrs. Sobel voiced concern that the district is taking this type of approach rather than an educational approach, as to why it is wrong to lie as to where they live. Mrs. Sobel stated she would like to see more documentation presented to the school and that parents, when they go back to their school, that the district will mandate community service or volunteer hours if there is an infraction.

Mrs. Kraft voiced concern as a parent, and a leader in education, is condoning parents falsifying documents, and what kind of values that teaches children. Mrs. Kraft stated that policies address situations with single parents and child care issues through the Hardship Reassignment, if the reasons are legitimate.

Mrs. Kelly stated that in the Procedural Manual a definition can be expanded to include appropriate investigation, including keeping a look out of what the impact would be on the child.

Mrs. Kraft inquired what type of training or notification is given to the registrars at the school when a student moves from elementary to middle and middle to high school.

Mrs. Kelly stated that principals have been notified as to what might be approved by the Board, by providing a memorandum to schools with direction on how to implement this procedure.

Mrs. Kraft suggested adding the information in the packet that parents have to sign within the first week of class.

Mrs. Kelly stated that the intent of staff next year is for parents to go into Virtual Counselor to confirm their information. This year, the timing is challenging for staff and the packets have already been put together. Mrs. Kelly further stated that since the registration form is a paper document, staff is requesting that a review occur at the school in terms of being able to confirm the correct information.

Mrs. Kraft stated there appears to be laxity when a student goes from middle to high school or elementary to middle school because they do not have to fill anything out again. They can take the child to the feeder high school or middle school and no one is asking any questions. Mrs. Kraft further stated that this happens a lot for students who were legitimately reassigned in middle school, going to high school with their middle school transcript and there is a piece of paper that is in the file from their elementary school when they lived in another neighborhood.

Referring to the last line under page 6, 2.b., Mrs. Kraft suggested that the sentence needs strengthening upon review by staff. Mrs. Kraft stated if a parent moves in the student's freshman year in high school, they will not get caught on the change of school, with the articulation portion. If they moved during middle school it might get noticed in high school.

Remarking that the statute has always been in place, Dr. Parks stated that the issue is that the district notify the appropriate agency and they handle it. Dr. Parks stated that principals should not be given added responsibilities in this regard. Remarking that this is a process of notification, Dr. Parks stated that a child who is in the wrong school is taking up space for a child that legally should be in the school. He said this does not rise to the level of an action by the State Attorney, as the child in the wrong school would be sent to their boundaried school.

Concurring, Mr. Williams stated that 95 percent of parents know this policy and know the process that is to follow when they register their children in school. He stated that parents utilizing the wrong address know the reason why they are doing it.

Mrs. Bartleman stated that the law of falsifying information protects the district and the policy will further educate the parent, such as placing posters at the registrar's office. Mrs. Bartleman further stated that many parents do not realize that falsifying information is a felony. She said the policy provides parents an opportunity to correct the situation rather than immediately reporting them.

Ms. Gallagher stated there are serious issues to consider other than someone wanting to go to a particular school, such as an emergency at school with the child and the parent cannot be located.

Ms. Gallagher informed her colleagues that the change to re-register between elementary and middle and high school has begun to work in her area because a check was made and the parents were sent to the reassignment process.

Referring to page 6, 2.a.b.c., Mrs. Kraft requested a scrivener's error so that the sentences read: "The Student Registration Form must be reviewed and verified each time a student: a. changes schools within Broward County Public Schools; b. moves from elementary school to middle school and from middle school to high school; c. Submit the change of address. At any time that a student's address changes, it is the parent's responsibility to notify the school in writing, within 10 days. This form shall be verified under penalties of perjury..."

Mrs. Kraft stated this captures the essence of her motion in the first reading.

Mrs. Hope stated that the Board should make a policy that is strong enough to stand behind, even if it goes to the State Attorney's office. She voiced concern with the severity of the punishment, and since it is a law it does not require the Board to enforce the law. Mrs. Hope said that the policy is already being enforced.

Ms. Gallagher stated that the action of the Board today is to "tighten up" the registration policy because people have learned how to get around the policy.

Mrs. Sobel, who remarked that the Board should not be a police body, stated that the Board is adopting a policy to make the law effective and to work to implement the law. Mrs. Sobel, who remarked that it is wrong for parents to lie about their address, stated that the district policy should be to educate parents and ensure that they provide the correct documentation. If they give incorrect information, their child will go to another school without the threat of jail or a felony.

Mr. Notter stated that the district has an obligation to notify the public about its intention, and this policy change is one component. The Superintendent further stated that from a fiscal standpoint this is not a "free pass," but to have better prevention up front.

The following individual addressed this item:

Jeanne Jusevic

Mrs. Kraft stated that in District 4, some of the boundary shopping has nothing to do with equitable resources and has a lot to do with perception and racism.

Ms. Gallagher stated that most of the problems in her district are individuals coming in from Dade County.

A roll call vote was taken.

CC-6. Revisions to School Board Policy 5004 – Magnet Schools/Programs
(Approved)

Motion was made by Ms. Gallagher, seconded by Ms. Dinnen and carried, to approve revisions to School Board Policy 5004 – Magnet Schools/Programs, at this first reading.

Policy 5004 recommended revisions are being brought forward after review by School Board Members at the June 24, 2008 Board Workshop. The Executive Leadership Team and the Magnet Policy & Program Committee also completed a review of Policy 5004 prior to the June 24, 2008 Board Workshop. The Magnet Policy & Program Review Committee includes representatives from: ESE, ESOL, PTA, DAC, Diversity, Area Offices, Budget, Transportation, Facilities, School Boundaries, Research Services, Magnet schools, non-Magnet schools, and principals. The recommended changes to Policy 5004 include the following:

1. Definition of Magnet Programs – Clearer definition, CHANGE programs will be titled In-Boundary Magnet programs and OPTION programs will be titled Out-of-Boundary Magnet programs.
2. Definition of New Magnets – Utilize additional predictors to align with the State Class Size Reduction Mandate, facilities, and enrollment trends.
3. Access to Magnet Schools/Programs – Add language for dependent children of active-duty military.
4. Transportation – Align language with BCPS Transportation guidelines.
5. Admission to Magnet Schools – Add language for elementary and secondary siblings, applicants of full-time BCPS employees, and clarified criteria for ELL students to create access.
6. Reassignments – Align language with Policy 5001, Reassignment of Students, to allow reassignments into a Magnet school, not into a Magnet program at the secondary level.

There is no financial impact to the district.

Mrs. Kraft stated that within the new definitions the policy only discussed out-of-boundary and in-boundary magnets but the holdovers have not been addressed. Mrs. Kraft inquired why the third category was not added at the first reading.

Mrs. Leona Miracola, Director, Magnet/Program Development, responded that at the October 2008 workshop with Unique Programs an analysis of those programs is going to be submitted to the Board, to ascertain whether there still continues to be the need for a magnet program. Mrs. Miracola stated that the purpose of the out-of-boundary and in-boundary program was to clarify between OPTION and CHANGE. They are still considered an in-boundary at this time but the third level of programs needs to be reviewed.

Mrs. Kraft stated that a review needs to be made of those programs to see if they are still warranted and if the district is still able to support them financially. Mrs. Kraft said that the discussion in October will be whether the Board wants to maintain magnet funding for those programs, as there is a small number of schools that do not fit the definition of an in-boundary but are now going to be called an in-boundary.

Mrs. Miracola indicated that they are for the in-boundary students only, and they come close to in-boundary versus out-of-boundary. For in-boundary children they are not accepting anyone except those boundaried children.

Mrs. Kraft stated that the definition of in-boundary is to attract students to come back to schools in their boundary. She said that in the past, with the CHANGE program, the definition included schools that met the definition of a magnet in the past but due to change in circumstances did not need to attract students who were also in the category of CHANGE. She said this verbiage was eliminated from the new definition of in-boundary. Mrs. Kraft suggested adding this definition back into the in-boundary.

Mrs. Joanne Harrison, Deputy Superintendent, Educational Programs/Student Support, stated that since the district is moving to the central area traction for schools, even though there are five schools that were magnet and do not fit into the definition, when a review is made of other schools across the district they could qualify in that same category.

Referring to page 2, Definition of Magnet schools/programs, 1.b., Mrs. Kraft requested that between the first and second reading the sentence be clarified to include those schools that in the past transitioned in, they have transitioned instead of new ones that might transition.

Mrs. Hope inquired what safeguards are in place to ensure that students are not being reassigned to the magnet schools or the magnet programs.

Mrs. Miracola responded that for the magnet program, students must complete an application to that program through the district's ETS system. The 02 means out-of-boundary; magnet students are coded and is part of the 10-day and 20-day count to make sure that this is not happening. Mrs. Miracola stated that magnet students at Plantation High School who come into the program, the administration is looking to ensure that those students are within Plantation High School's boundary. The in-boundary code is 01.

Mrs. Miracola further stated that because staff at the school works with the Guidance department, the Magnet Coordinators coordinate with these counselors in order to determine the sequence for those students that are part of the magnet program. Mrs. Miracola clarified that students not coming through to a magnet program are coded differently, they come through reassignments.

The following individuals addressed this item:

Jeanne Jusevic

DD. OFFICE OF THE CHIEF AUDITOR

EE. CHIEF OPERATIONS OFFICER

EE-1. Evans Newton Incorporated Agreement Amendment (Approved)

Motion was made by Mr. Williams, seconded by Mrs. Hope and carried, to approve the First Amendment to Evans Newton Incorporated Agreement extending the term of the parties current Agreement through June 30, 2009.

This First Amendment to the agreement, with Evans Newton Incorporated, extends the parties agreement for another year to provide a process to restructure several SBBC schools to improve and increase student achievement and provide adaptive models in mathematics, language arts, and science in 13 middle schools, which include (Lauderdale Lakes Middle, Silver Lakes Middle, McNicol Middle, Lauderhill Middle, Arthur Ashe Middle, Henry D. Perry Middle, Attucks Middle, Crystal Lake Middle, Deerfield Beach Middle, Margate Middle, New River Middle, Pompano Beach Middle, and Sunrise Middle), and six elementary schools which include (North Fork Elementary, Sunland Park Elementary, Larkdale Elementary, Bethune Elementary, North Lauderdale Elementary, and Oriole Elementary). One of the requirements of the No Child Left Behind (NCLB) restructuring is the use of external consultants.

Evans Newton Incorporated, agrees to provide services to the district under the terms and conditions and prices included in the agreement. Phase I, of this project, was approved by the Board on April 29, 2008.

The First Amendment to the agreement has been approved as to form and legal content by the School Board Attorney.

The financial impact to the district is \$1,398,093 for Phase II. The funds are available from the Title I Roll Forward funds from the 2007-2008 allocation. The total for this amendment is \$1,398,093.

No discussion was held on this item.

FF. CURRICULUM AND INSTRUCTION STUDENT SUPPORT

**FF-1. Continuation Agreements with Eleven Apprenticeship Agencies
(Approved)**

Motion was made by Ms. Dinnen, seconded by Mr. Williams and carried, to approve the Continuation Agreements with Eleven Apprenticeship Agencies.

The Advanced Education Apprenticeship Training Inc; the Air Conditioning, Refrigeration, and Pipefitting Education Committee; the Associated Builders and Contractors Institute, Inc.; the Florida Carpenters Regional Council Training Trust Fund; the Florida Training Services, Inc.; the Masonry Association of Florida, Inc.; the South Florida Chapter of the Associated General Contractors; the South Florida Ironworkers Local Union #272 JATC; the South Florida Operating Engineers Apprentice and Training Trust; the South Florida Trowel Trades Joint Apprenticeship and Training Fund; and the United Service Training Corporation operate a registered building trades apprenticeship program in air conditioning, carpentry, electric line service and repair, electrical, fire sprinkler, heavy equipment operator, masonry, millwright, plumbing, sheet metal, or structural steel.

The agreements provide funding for program marketing and promotion; instructional materials and supplies; equipment upgrade, replacement and repair; other supervisory and administrative costs to include, but not limited to, lease expenses and funds to attend conferences and professional meetings, and instructors' salaries and benefits for the Industrial Cooperative Education (ICE) and Related Instruction (RI) components of the program.

This agreement has been reviewed and approved as to form and legal content by the School Board Attorney.

There is a financial impact of \$5,000,000 to the district. The source of funds is the Workforce Development Education Fund through Atlantic Technical Center's budget. There is no additional financial impact to the district.

No discussion was held on this item. Following the vote on the item, Mr. Notter informed the Board that Mr. Robert Crawford, Supervisor, Physical Plant Operations, has started to educate the apprentices on Amendments 5, 7 and 9, to oppose these amendments.

FF-2. Supplemental Education Services (SES) Agreement (Approved)

Motion was made by Dr. Parks, seconded by Ms. Dinnen and carried, to approve the first round of agreements for Supplemental Educational Service providers required under No Child Left Behind (NCLB). Mrs. Gottlieb was absent for the vote. (8-0 vote)

There are currently 107 State-approved vendors who are eligible to offer SES services in Broward County and have expressed an interest.

The current agreements are for the following providers: 1. Aftercare Learning League, Inc., 2. Educational Development Associates, Inc., 3. A To Z In-Home Tutoring LLC, 4. Supplemental Instructional Services, Inc., 5. Bari's Tutoring, Inc., 6. After School Programs Inc., 7. T and T Learning Center, Inc., 8. 1st. Choice For Educational Tutoring, LLC., 9. The Princeton Review, Inc., 10. Sunshine Supplemental Educational Services, LLC., 11. Young Men's Christian Association of Broward County, Florida, Inc., 12. Palm Harbour Prep., 13. Champion Learning Inc., 14. Networking For Christ Ministry, Inc., 15. Golden Apple Academy, LLC, 16. Beyond The Bell SES Tutoring, Inc., 17. Accuracy Temporary Services, Inc., 18. !A+ TUTOR U, 19. Educational Tutorial Services, 20. Markem, Inc. d.b.a. A+ Markem, Inc., 21. ALL ABOUT ACHIEVING LEARNING CENTERS, INC., 22. "A+" ALC-ADVANCED LEARNING CENTERS, INC., 23. ALPHA ACADEMIC SERVICES, INC., 24. Levy Learning Center, INC., 25. JUST FOR KIDS TUTORING SERVICES, INC., dba A++ JFK Tutoring, 26. Summit Learning Services, Inc., 27. Dominion Educational Services, LLC, 28. Totleys, Inc., 29. ROCKET LEARNING USA, LLC, 30. IVY LEAGUE KINDER KOLLEGE, INC., 31. FLORIDA EDUCATIONAL LEADERSHIP COUNCIL, INC. D/B/A FELC TUTORS, 32. URBAN LEAGUE OF BROWARD COUNTY, INCORPORATED, 33. READ AND SUCCEED, LLC, 34. BRAINFUSE, INC.

Vendors can receive up to \$1,405 per pupil for student tutoring services. This is equal to the per pupil appropriation given the District under the Title I program. Based on the required Title I set aside for SES, it is anticipated that 6,369 students can potentially be served in the 2008-09 school year. There will be additional contracts coming forward this year due to subsequent enrollment opportunities for parents. The attached timeline provides an overview of the process employed for the new school year.

All agreements have been approved as to form and legal content by the School Board Attorney.

Copies of the full agreements are available at the public stand in the lobby of the K. C. Wright Building, and at the Board Members' Office on the 14th Floor of the K. C. Wright Building.

The financial impact for this initiative is up to \$1,405 per approximately 6,369 students. The source of funds is the District's Title I SES set aside estimated to be \$8,947,848. There is no additional financial impact to the district.

Responding to Mrs. Bartleman's inquiry, Mrs. Leslie Brown, Executive Director, Educational Programs, stated that verbiage has been added to the contract template; if the parent is not contacted within 20 days by the tutoring company, the parent will be automatically moved to the next choice in tutoring companies.

Mrs. Brown stated that a Student Learning Plan is required to be submitted online indicating that the tutor has met with the parent, and the form is printed and signed by the parent, tutor and the SES facilitator at the school.

GG. HUMAN RESOURCES

HH. ATTORNEY

II. OFFICE OF THE SUPERINTENDENT

JJ. FACILITIES AND CONSTRUCTION MANAGEMENT

KK. OFFICE OF CHIEF FINANCIAL OFFICER

ADJOURNMENT

Adjournment This meeting was adjourned at 4:15 p.m.

RT