

Approved in Open Board Meeting, September 1, 2009

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
OFFICE OF THE SUPERINTENDENT

August 4, 2009
Tuesday, 10:15 a.m.

MINUTES OF REGULAR MEETING

The School Board of Broward County, Florida, met in regular session at 10:20 a.m., August 4, 2009, in the Board Room of the Kathleen C. Wright Administrative Center, 600 Southeast Third Avenue, Fort Lauderdale, Florida. Present were: Chair Maureen S. Dinnen; Vice Chair Jennifer Leonard Gottlieb; Members, Robin Bartleman, Beverly A. Gallagher, Phyllis C. Hope, Stephanie Arma Kraft, Esq., Ann Murray, Dr. Robert D. Parks, Benjamin J. Williams, Superintendent James F. Notter, and Edward J. Marko, Esq.

Call to Order Ms. Dinnen, Board Chair, called the meeting to order and led the Pledge of Allegiance to the Flag of the United States of America.

Minutes for Approval Motion was made by Ms. Gallagher, seconded by Dr. Parks and carried, to approve the official minutes for the following Board Meetings: Mrs. Kraft, Mrs. Murray and Mr. Williams had not yet assumed their seats on the dais. (6-0 vote)

July 21, 2009 – Student Expulsions
July 22, 2009 – 1st Public Hearing – Tentative District Educational Facilities Plan

Close Agenda Upon motion by Mrs. Gottlieb, seconded by Mrs. Hope and carried, the Agenda was approved and declared closed. Mrs. Kraft, Mrs. Murray and Mr. Williams had not yet assumed their seats on the dais. (6-0 vote)

SPECIAL PRESENTATION

AT&T Rollback of the New Pricing

Ms. Dinnen informed that during these challenging economic times for society and education and due to the significant cuts in the budget, the district has been forced to make financial decisions that have impacted students and employees. Ms. Dinnen stated that staff was directed to contact the district's major vendors over the last few months to see if there could be a price adjustment to existing contracts. AT&T has agreed to reduce their costs of voice and wide-area network services to the School Board. These reductions are reflected in a new 10-year agreement between AT & T and the School Board.

Ms. Dinnen introduced Margarita Castellon, who provided information on how AT&T is helping the district.

Ms. Castellon, on behalf of AT&T, thanked the district for the opportunity of serving its students, teachers and staff. It is a privilege to provide the district with critical connections and services that facilitate the learning of students and the operations of the district. Ms. Castellon thanked the district for their business; providing voice connections, voice equipment and the individuals to maintain them, data connections and access to the Internet, long distance, and much of the wireless or cellular connections.

Because of the district's commitment, AT&T has been able to provide the district with significant reductions, 22 percent in voice connections and 15 percent of data connections, plus \$418,750 (\$83,749 monthly) beyond what was agreed to in the contract.

Ms. Castellon recognized and introduced individuals from AT&T who work daily with district staff: Vic Beninate, Espe Diaz-Bello, Jackie Nelson, Andrew Christopher, Bill Patterson, Patty Herman, and Jerry Brown.

Mr. Notter, on behalf of the School Board, thanked Ms. Castellon for her many years of service to the Broward Education Foundation and being a leader for recruitment scholarships for thousands of students in the past.

The Superintendent stated that over \$418,750 is an awesome number to help students.

Ms. Dinnen expressed gratitude to Ms. Castellon and AT&T for their great partnership, and her leadership.

Dr. Parks praised the corporate sponsorship and partnership of AT&T and praised Ms. Castellon for personally contributing to the school district.

Mrs. Kraft, who praised everything Ms. Castellon does for the district, students and staff, thanked her for her diligence in recently helping her on a personal issue.

Ms. Gallagher informed her colleagues that she recalls, prior to becoming a School Board Member, Ms. Castellon going to Tallahassee to lobby for the school district during Broward Days or the Broward Education Coalition to secure funding. Ms. Gallagher stated this shows the legislators that the district and their partners are working together for the betterment of education.

REPORTS

Broward County Council PTAs/PTSAs – Bernie Kemp

Mr. Kemp reported that PTA will be hosting its annual Broward Leadership Training (BLT) on September, 12, 2009, 8:00 a.m. to 3:00 p.m. New officers and returning officers will be trained at this meeting.

On September 26, 2009, PTA will host the PTA Clothing Bank Open House; Board Members will be notified of the time of the open house.

The Leadership Training by the Florida PTA was held three weeks ago in Innsbruck, with Broward County having over 50 members in attendance. Mr. Kemp informed that he was selected to attend the Emerging Minority Leadership Conference in Atlanta, Georgia in November 2009, and he will be representing Florida and Broward County

Mr. Kemp further reported that PTA vice presidents are contacting schools, letting principals know who they are and offering any assistance for the upcoming 2009-2010 school year.

Broward County Association of Student Councils and Student Advisor to the Board – Eti Raz

Eti reported that the South Florida Leadership Training Camp was held two weeks ago at Nova-Southeastern University, with 230 students from throughout Florida attending the week-long workshops. Eti stated that every Broward County high school had at least one student representative in attendance. Gratitude was extended to Superintendent Notter for addressing the students at this event.

Mr. Notter stated he was impressed with the governance model within the councils at the event.

Raz explained that students are randomly selected and placed into 11 councils, and ice-breaker discussions take place. Students are asked to make up a model school, with a mascot, school song, and present a skit within a 2 minute time frame.

Mrs. Bartleman requested that the Student Advisor send a Calendar of Events to the Board Members so they can attend Student Government events.

BOARD MEMBERS

Mrs. Kraft stated she is thrilled that the district received the Temporary Certificate of Occupancy for new school Heron Heights Elementary. She will be visiting the school tomorrow with Mrs. Sharon Airaghi, North Area Superintendent.

Mrs. Kraft thanked Mr. Notter, as she got a preview of “Opening Day.”

Ms. Gallagher informed her colleagues that the Education Sub-Committee of the Census for Broward County held a meeting to discuss the roll-out of a work plan, which was mentioned by the Superintendent at the Superintendent’s Summit. Ms. Gallagher stated that the official Census Day is April 1, 2010. Ms. Gallagher stressed the importance of counting every person in Broward County, because the district receives federal funding from the count. She stated that many of the people that are not represented and are not counted are the people that need a lot of the federal funding.

Ms. Gallagher further stated that an education program will be ongoing throughout the school year, through the school curriculum, and will culminate with every zone across the county in April.

Ms. Gallagher informed that Meet and Greets will be held for new schools across the county that have new principals. Encouraging everyone to check who their new principals are in their schools, Ms. Gallagher stated that tomorrow evening Pioneer Middle will hold their Meet and Greet at 6:30; Thursday night, Silver Trails at 6:30 p.m.

Mrs. Hope informed that the following schools will hold their back-to-school Meet and Greet events: Pioneer Middle School, tomorrow evening, 6:30 p.m.; Westpine Middle School on August 21, 2009, cafeteria; and Griffin Elementary for PLACE, Kindergarten and 1st grade on August 21, 2009, at 8:30 a.m. In addition, Camp Bair orientation for 6th graders will be held on August 13, 2009, 8:00 a.m. to 12:00 Noon.

Big Mama will be on the Horizons Elementary school campus on August 18, 2009, 9:00 a.m. to 12:00 Noon and at Vincent Torres Park on August 8, 2009 giving out school supplies.

Mrs. Hope reported that Sandpiper Elementary School will hold an Open House in Kindergarten orientation on Friday, August 21, 2009, and Welleby Elementary School Meet and Greet for returning and new students on August 21, 2009.

Mrs. Hope showcased missing student from Sunrise, Corey Johnson. Anyone with information on Corey, please call your local police.

Mrs. Murray informed that she and Mrs. Gottlieb met with the City of Hollywood Consortium on July 29, 2009 regarding scholarship awards. Several area service organizations, such as Optimists, Kiwanis, Jaycees and Rotary clubs participated in this event. Other groups who participated included the civic and homeowners associations; City of Hollywood Education Advisory Board, Achievement, Excellence in Educational grants; and staff from BRACE discussed the district's scholarships. Mrs. Murray stated that teams have been brought together to make high schools more aware of the programs that are offered and the financial aid that the district can provide.

Mrs. Murray informed her colleagues that enrollment in student adult programs has risen, an indication that as the economy has decreased the vocational programs at the centers are picking up and individuals are being trained to get back into the work force.

Mrs. Murray will attend the following Meet and Greet events with new principals: Driftwood Middle School, 6:30 p.m., August 5, 2009; McArthur High School, 6:00 p.m., August 6, 2009; McNicol Middle School, 6:30 p.m., August 10, 2009; Apollo Middle School, 6:30 p.m., August 12, 2009; Colbert Elementary, 6:30 p.m., August 19, 2009; Hallandale High School, 6:00 p.m., August 20, 2009; West Hollywood Elementary, 6:30 p.m., August 21, 2009.

Ms. Dinnen stated she attended some of the same meetings as her colleagues, including a public hearing on district facilities, budget public meeting which provided information to the public regarding cuts to the Capital budget which affects construction repair and technology programs, and replacement budgets. Ms. Dinnen stated it was difficult for Board Members to eliminate projects from their districts. She praised district staff for their informative presentation at the public hearings.

Ms. Dinnen further stated that the staff and the Board will continue to inform the public through future town hall meetings about the district's budget cuts.

Ms. Dinnen attended and participated in the Superintendent's Summit by addressing principals, assistant principals, leadership and district staff. Ms. Dinnen stated it was a good start to a difficult year, and praised Mr. Notter for doing an excellent job. She said that Dr. Parks showcased a website on the environment.

Ms. Dinnen stated this is a new beginning the district is embarking, and the district needs to continue with its core business and not let bad times sink the public education system.

Ms. Dinnen discussed Agenda Item I-1 Educator Certification Program, a program the district sponsors and pays for, and money is received by WorkForce One. The program selects educators on temporary certificates and they are given the ability to take college courses and graduate courses. This gives them the opportunity to earn their professional certification; the program services over 150 teachers yearly and allows them to transition to teaching. The district has provided assistance to 236 contract teachers.

Mr. Williams stated that he was impressed with the Superintendent's presentation to principals at the Superintendent's Summit.

Mr. Williams met with approximately 40 ministers from the African/American Advisory Committee in Hollywood this morning regarding the graduation rate of Broward students and the upcoming Million Father March. It was a very successful meeting.

Mr. Williams will be meeting this evening with approximately 350 members of the International Longshoreman's Association to explain the Million Father March and the importance of involving fathers and/or father figures in the education of their children.

Mr. Williams reported that the Million Father March will be held throughout the county on the first day of school. Committee members are reaching out to all local communities through contacts with the City Managers, the pastors, athletic leagues, the Longshoreman Association, and other dedicated community members. Flyers are being distributed to various groups and to all the schools, and public service announcements have been taped by BECON for distribution to the media and our own television channels. Mr. Williams stated that last year there were over 28,000 in attendance and everyone is hoping there will be an increase in the number of fathers participating.

Mr. Williams stated that the involvement of fathers and/or father figures on the first day of school is only the beginning of the importance of fathers in their children's education.

Dr. Parks concurred that Agenda Item I-1 Educator Certification Program is an example of service the district provides that is not well known by the public. He stated this is a profitable enterprise to Florida Atlantic University by the amount of grants they write.

Dr. Parks informed his colleagues there is a grant that Broward County has applied for, the EPA Climate Showcase Community grant, of which the district is a part of. If the grant is approved it will create model communities.

Dr. Parks praised the Superintendent's speech at the Superintendent's Summit.

Mrs. Bartleman stated that Mr. Marko spoke with principals regarding the sexting situation and she spoke with staff on the Code of Student Conduct Committee. She requested that this message be stressed at every level, educate students about the dangers of sexting and the potential consequences.

Mr. Marko informed the Board that he will meet with the Student Advisor on Thursday who will provide a list of different individuals of school organizations and their scheduled meetings. Mr. Marko stated that discussion will be held with the organizations that this serious situation could ruin a student's future education or job prospects.

Mrs. Bartleman expressed gratitude to the Board Attorney and the Code of Student Conduct Committee addressing this issue.

Mrs. Bartleman informed her colleagues that she and Mrs. Gottlieb participated in the Back to School Rally, Progress in the Park in Hollywood. Mrs. Bartleman stated that vaccinations and backpacks were issued to students, and all Hollywood school principals attended and spoke with parents. Gratitude was extended to the principals and staff for spending their Saturday at this event.

Mrs. Bartleman stated that she, Dr. Joanne Harrison, Deputy Superintendent, Educational Programs and Student Support, and ESE staff are preparing for the Transition Strategic Plan for ESE students next week.

Ms. Dinnen commended Mrs. Bartleman for bringing this serious, legal issue to the attention of the Board and thanked Mr. Marko for providing students with this worthwhile data.

Speakers

(No public speakers)

CONSENT AGENDA Following identification of those items Board Members and members of the public indicated they would like considered separately, motion was made by Mrs. Bartleman, seconded by Mrs. Gottlieb and carried, to approve the Consent Agenda for the remaining items. Mrs. Kraft, Mrs. Murray and Mr. Williams had not yet assumed their seats on the dais. (6-0 vote)

CONSENT ITEMS

A. RESOLUTIONS

- A-1. Resolution Proclaiming August and September 2009 as Take Your “Parent” to School Months in Florida (Adopted)

Adopted Resolution #10-05, proclaiming August and September 2009 as Take Your “Parent” to School Months in Florida.

- A-2. Resolution in Support of National Grandparents Day, September 13, 2009 (Adopted)

Motion was made by Mrs. Bartleman, seconded by Mrs. Gottlieb and carried, to adopt Resolution #10-06, in support of National Grandparents Day, September 13, 2009. Mr. Williams had not yet assumed his seat on the dais. (8-0 vote)

Mrs. Kraft inquired if the district receives any feedback or follow-up from the schools as to what they are doing and how they are celebrating the day. Mrs. Kraft requested that the Board be provided with any Best Practice or a way in which schools coordinated this Resolution.

Mrs. Kraft referred to the School Board memorandum that is submitted with the approved resolutions to the principals. Mrs. Kraft requested that staff ensure that these resolutions are sent out in a sufficient time, and to “tweak” the memorandum to encourage schools to share with the Board what they have prepared in response.

- A-3. Resolution in Support of Family Day: A Day to Eat Dinner with Your Children, September 28, 2009 (Adopted)

Motion was made by Mrs. Bartleman, seconded by Mrs. Gottlieb and carried, to adopt resolution #10-07, in support of Family Day: A Day to Eat Dinner with Your Children, September 28, 2009. Mr. Williams had not yet assumed his seat on the dais. (8-0 vote)

Mrs. Bartleman, who reminded that back-to-school night is on September 28, 2009, requested that in support of Family Day, principals are encouraged to share with parents the statistical data on how important it is to have a meal with your children.

- A-4. Resolution Proclaiming September 11, 2009, as a Patriotic Observance: -A Day to Remember (Adopted)

Motion was made by Mrs. Kraft, seconded by Mrs. Bartleman and carried, to adopt Resolution #10-08, proclaiming September 11, 2009, as a Patriotic Observance: A Day to Remember. Mr. Williams had not yet assumed his seat on the dais. (8-0 vote)

Mrs. Kraft, who reiterated that these resolutions are to be sent out in sufficient time, requested that staff have a unified standard approach to this particular day. In addition, that staff also consider if this is an official 1/2 mast day, and to strongly encourage all schools to comply with it; having different guidelines for elementary versus secondary; hold a moment of silence in the morning announcements and talk about why this happened; show pictures that are age appropriate; work with counselors to be cognizant of age appropriateness; ensure to remember, recognize and honor all of the people who were affected; and place a Best Practices link utilizing the B.E.E.P. portal.

Mrs. Kraft further requested that schools are aware of what is expected and use Fidelity of Implementation (F.O.I).

Ms. Gallagher stated that all world history events should be taught and these events will not cause students to be fearful, that these things happen. Ms. Gallagher discussed the importance of including 9-11 events, to know how important it is to remember the men and women that gave their lives, and how men and women are currently giving their lives to keep this country safe.

Mrs. Bartleman requested that staff be cognizant of what is being taught to Pre-K, and five and six-year old children.

The following individual addressed this item:

Jeanne Jusevic

B. BOARD MEMBERS

D. OFFICE OF THE CHIEF AUDITOR

D-1. Audit Reports for Internal Funds at 9 Schools in the North Area
(Received)

Received Audit Reports for Internal Funds at 9 Schools in the North Area.

Audited the Internal Funds of the schools listed below for the fiscal years ended June 30, 2007 and 2008 as authorized by the State Board of Education Rule 6A-1.087(2), Florida Administrative Code and School Board Policy 1002.1.

<u>Schools</u>	<u>Fiscal Year(s)</u>
*Atlantic West Elementary School	2007 and 2008
*Bright Horizons School	2008
*Deerfield Beach Elementary School	2008
*Deerfield Park Elementary School	2007 and 2008
*Eagle Ridge Elementary School	2007 and 2008
*James S. Hunt Elementary School	2007 and 2008
*Maplewood Elementary School	2007 and 2008
Norcrest Elementary School	2007 and 2008
*Ramblewood Elementary School	2008

*Denotes Schools With No Audit Exceptions

The Audit Committee reviewed and approved this report for transmittal to the School Board during the Committee's June 25, 2009 meeting.

The source of funds to perform the Internal Audit Reports was the General Fund budget allocation for the Office of the Chief Auditor. There is no additional financial impact to the school district.

D-2. Audit Reports for Internal Funds at 3 Schools in the North Central Area
(Received)

Received Audit Reports for Internal Funds at 3 Schools in the North Central Area.

Audited the Internal Funds of the schools listed below for the fiscal year ended June 30, 2008 as authorized by the State Board of Education Rule 6A-1.087(2), Florida Administrative Code and School Board Policy 1002.1.

<u>Schools</u>	<u>Fiscal Year(s)</u>
*McFatter Technical Center	2008
Northeast High School	2008
*Nova Eisenhower Elementary School	2008

*Denotes Schools With No Audit Exceptions

The Audit Committee reviewed and approved this report for transmittal to the School Board during the Committee's June 25, 2009 meeting.

The source of funds to perform the Internal Audit Reports was the General Fund budget allocation for the Office of the Chief Auditor. There is no additional financial impact to the school district.

D-3. Audit Reports for Internal Funds at 14 Schools in the South Area
(Received)

Received Audit Reports for Internal Funds at 14 Schools in the South Area.

Audited the Internal Funds of the schools listed below for the fiscal year ended June 30, 2008 as authorized by the State Board of Education Rule 6A-1.087(2), Florida Administrative Code and School Policy 1002.1.

<u>Schools</u>	<u>Fiscal Year(s)</u>
*Coconut Palm Elementary School	2008
*Cooper City Elementary School	2008
*Everglades High School	2008
Flanagan High School	2008
Hallandale High School	2008
*Hollywood Hills High School	2008
*Miramar Elementary School	2008
*Pines Lakes Elementary School	2008
*Pioneer Middle School	2008
*Sea Castle Elementary School	2008
*Sheridan Hills Elementary School	2008
*Sheridan Park Elementary School	2008
South Broward High School	2008
*Sunset Lakes Elementary School	2008

*Denotes Schools With No Audit Exceptions

The Audit Committee reviewed and approved this report for transmittal to the School Board during the Committee's June 25, 2009 meeting.

The source of funds to perform the Internal Audit Reports was the General Fund budget allocation for the Office of the Chief Auditor. There is no additional financial impact to the school district.

D-4. Audit Reports for Internal Funds at 9 Schools in the South Central Area
(Received)

Received Audit Reports for Internal Funds at 9 Schools in the South Central Area.

Audited the Internal Funds of the schools listed below for the fiscal year ended June 30, 2008 as authorized by the State Board of Education Rule 6A-1.087(2), Florida Administrative Code and School Board Policy 1002.1.

<u>Schools</u>	<u>Fiscal Year(s)</u>
Dillard High School	2008
*Indian Trace Elementary School	2008
*Lauderdale Manors Elementary School	2008
*Manatee Bay Elementary School	2008
*Mirror Lake Elementary School	2008
*Pine Ridge Center	2008
*Plantation Park Elementary School	2008
*Seminole Middle School	2008
*Tropical Elementary School	2008

*Denotes Schools With No Audit Exceptions

The Audit Committee reviewed and approved this report for transmittal to the School Board during the Committee's June 25, 2009 meeting.

The source of funds to perform the Internal Audit Reports was the General Fund budget allocation for the Office of the Chief Auditor. There is no additional financial impact to the school district.

D-5. Internal Property Audit Report – Property and Inventory Audits of Selected Locations 2008-2009 (Received)

Motion was made by Mrs. Bartleman, seconded by Mrs. Gottlieb and carried, to receive Internal Property Audit Report – Property and Inventory Audits of Selected Locations 2008-2009. Mrs. Gottlieb was absent for the vote. (8-0 vote)

Property and Inventory Audits of Selected Locations were performed, as authorized by the Florida Statute 2740.02(2), School Board Policy 1002.1 and School Board Policy 3204.

The Audit report represents 28 locations in which a total of 14 locations had no exceptions, and 14 locations had exceptions.

The Audit Committee reviewed and approved this report for transmittal to the School Board during the Committee's June 25, 2009 meeting.

The source of funds to perform the Internal Property Audit Reports was the General Fund budget allocation for the Office of the Chief Auditor. There is no additional financial impact to the school district.

Expressing concern over the issue of stolen computers, Mrs. Bartleman stated that she has spoken with Dr. Leontine Butler, Central Area Superintendent, who indicated she is working diligently to clean up the paperwork discrepancies, which is an issue with the numbers in many cases. Mrs. Bartleman requested that the auditors and the Area Superintendents meet to discuss and identify the problem before it shows up.

Mrs. Bartleman, who informed that 87 computers were stolen last year, requested Mr. Reilly and the Area Superintendents to look at how many laptops are being stolen and review the guidelines and procedures for storing laptops.

Mr. Pat Reilly, Chief Auditor, responded that the issue at Boyd Anderson High School is that the policies and procedures that were available were not being followed. Mr. Reilly stated that the 87 computers in question are not included in the Audit report but were legitimately placed in a police report and issued. In addition, the school had issues with items that were missing and were not identified but were left open in the police report for several months. Mr. Reilly further stated that the item needs to be identified, the date it occurred rather than placed in the police report as an open item.

Mr. Reilly explained there are problems with removing items off inventory / surplus, and B-stock personnel have identified they have picked up items and the items still remain on inventory, which is still considered a missing item. Mr. Reilly indicated there are some issues as far as reporting when an item was missing, and the key issue is to get the policies and procedures that will eventually be in a standard bulletin. Mr. Reilly noted there are written procedures that have been used by many schools and departments that are working.

Responding to Mrs. Bartleman's inquiry, Mr. Jeff Moquin, Executive Director, Support Operations, stated that the usual allocation of \$200,000 is made for the replacement of lost or stolen equipment, primarily computers. Mr. Moquin stated that staff is not able to detect this as pure theft because when it comes over with a police report the equipment is replaced; a thorough investigation is not made because it is self-insured losses. Mr. Moquin further stated the issue could be record-keeping, and there are unique locations where there have been significant thefts, through break-ins over the weekend. He said it is not known whether the laptop carts (stolen) facilitate the theft from an SIU standpoint.

Mrs. Bartleman requested that staff review why the district is losing so many computers and make the process easier for B-stock. She suggested that staff be proactive in preventing thefts that occur in our schools, make it tough for the criminals to steal the computers and carts, and that they be stored in a different place. Mrs. Bartleman stated that principals and assistant principals need to sign off on the property and inventory every year.

Mr. Notter informed that there is a Project Management process that began this year under dollars that Citrix paid, to help the district in various issues, to put a team together to fix an issue. The Superintendent stated that theft of equipment has always been an issue in the district and it seems to get more difficult. He stated it is not a matter of only locking up equipment or legislating from the dais; the bigger picture is to assign a team from the administration to conduct a Project Management activity on this issue. Mr. Notter opined that charging the principal for the lost computer is not a good answer.

Dr. Parks, who suggested a "LoJack" chip that can be placed in the computer, stated several years ago they were investigating the usage of that chip. Dr. Parks inquired whether that chip exists today and that staff follow-up on the current status.

Responding that the use of a chip would be cost prohibitive, Mr. Donnie Carter, Chief Operations Officer, stated that he will include as part of the Project Management Oversight Committee (P.M.O.C.) process a cost component and ascertain whether or not other security devices would be practical from a cost perspective.

Mr. Reilly informed that one of the Audit Committee members is looking into a system whereby if a computer is stolen it can be immediately disengaged so that it cannot be used at all.

Mr. Moquin stated, at that time there were ongoing licensing fees which were cost prohibitive, similar to a home alarm system which has to be monitored.

Ms. Gallagher, who noted that Apple has a program that can be installed in the computer and acts as a LoJack, requested that staff look into purchasing a license agreement and install it on every Apple computer and then look into purchasing the same for PCs.

Remarking that these types of audits come before the Board every year, Mrs. Kraft stated when there is a list of items missing the location will justify why those items are missing. Mrs. Kraft inquired how staff is handling the locations with repeat issues.

Mr. Notter responded that the second offense requires a letter from the Area Superintendent to the principal. The Superintendent stated that is the consequence of having the exact same audit exception.

Mrs. Kraft, who expressed concern with the number of Dell/Apple desktop computers that people are walking out with at the Dave Thomas Center, suggested that staff look into placing video cameras that do not erase every 24-48 hours on some of the key doors to avoid anything suspicious.

Ms. Gallagher stated she would like to have some kind of chain-of-command procedure, someone who would be in charge of materials. Ms. Gallagher further stated there needs to be stronger accountability, such as repeat offenders would be demoted, and teachers leaving the school system and do not return their laptops will have the fair market value of the laptop deducted from their paycheck.

Ms. Gallagher further requested that staff look into a real business plan with direct consequences, and to also provide the Board, in writing, what action steps should be taken and what are the consequences if they are not taken.

Mrs. Bartleman referred to the Property Audits, copy machines taken and number mix-ups. She suggested that property inventories be conducted at the start of the school year, room by room, to find a missing item, such as a copier or computer. Mrs. Bartleman stated if one computer is a number off, staff should be working before arriving two years later on correcting the number mix-up. She stated that many easy procedures could be implemented, one person being responsible, with teachers signing off on items, with a chart posted of what inventory is in each classroom. Mrs. Bartleman further stated that staff needs to sign off every year, rather than two years, that they have located all their items.

Mr. Reilly responded that successful audits are done at a lot of schools but it is not consistent.

Mrs. Murray suggested that staff use a Crime Watch method within schools; such as bringing a solid team effort together, make the team responsible and come up with a recognizable program for schools that have successful audits.

D-6. Summary of Audit Activities for the 2008-2009 Fiscal Year and Proposed Audit Plan for the 2009-2010 Fiscal Year for the Office of the Chief Auditor (Received)

Motion was made by Mrs. Bartleman, seconded by Mrs. Hope and carried, to receive Summary of Audit Activities for the 2008-2009 Fiscal Year and Proposed Audit Plan for the 2009-2010 Fiscal Year for the Office of the Chief Auditor. Ms. Gallagher and Mrs. Gottlieb were absent for the vote. (7-0 vote)

We reported in the Summary of Activities for the 2008-09 Fiscal Year, several operational audits, such as Physical Plant Operations, Food & Nutrition Services and the Drivers' Education Program, for which we made observations and recommendations to strengthen the operations through improving the internal control procedures.

We also made recommendations to improve operational and efficiency issues with potential savings of several million dollars, if recommendations are implemented. All of our audit reports were aimed at enhancing the economical and efficient use of resources, safeguarding assets and assisting management with the accomplishment of established objectives and goals. Also, we conducted the required financial audits of Internal Funds and conducted payroll reviews at all schools.

During the 2009-10 fiscal year, we will continue to focus on Operational Audits, Construction Audits, Internal Fund Audits, Property Audits and reviews of vendor contracts and services awarded by the District.

This report was presented to the Audit Committee at its June 25, 2009 meeting and to the School Board at its August 4, 2009 meeting.

The source of funds to perform the Internal Audit Report was the General Fund budget allocation for the Office of the Chief Auditor. There is no additional financial impact to the school district.

Ms. Gallagher thanked Mr. Reilly and his staff for a successful year and good audits, as it is extremely important during these economic times to save money. Ms. Gallagher stated she would like to have a rich discussion regarding the procedures and how to handle some of the inventory audits at a workshop.

Mrs. Kraft, who referred to the Proposed Audit Plan for next year, pages 11-15, inquired how the list is compiled.

Mr. Reilly responded that the list includes items that are discussed and the Audit Committee recommends, items recommended by the School Board at the Board meetings, and at a Board Workshop the legal issues related to Worker's Compensation was discussed. Mr. Reilly stated there are many areas that staff has not yet reviewed and wants to review. He said that staff tries to do a combination of current statuses to be followed up on, and he noted that the document is a living document that can be changed periodically throughout the year.

Mrs. Kraft inquired who decides whether or not to conduct an internal or external audit.

Mr. Reilly responded that a review is made to determine whether to conduct the audit in-house or use an outside audit. Mr. Reilly stated, for example, that outside auditors reviewed Food Service audits and PPO audits. Mr. Reilly further stated it is a combination of what staff feels it has expertise in, or someone is brought in to conduct a portion of the audit, what staff is currently doing, and what are the priority items.

Mr. Reilly informed that four staff members mainly conduct Property Audits, six staff members conduct Internal Audits, four staff members conduct Construction/Facility audits, two staff in the Operational section, and sometimes someone is "borrowed" from the Internal Audits or a construction member is pulled off to conduct an Operational audit. Mr. Reilly stated there is a total of 23 staff members, including clerical staff, and 16 auditors. Mr. Reilly stated there is no overlap in staff in Property Audits but there is overlap within the Internal Funds auditors, Operational auditors and Facility auditors.

Mr. Reilly, who informed that there are four CPAs on staff, stated that individuals conducting audits comply with the general Governmental Auditing Standards; they are required to have continuing CPE credits to keep updated in auditing procedures and pronouncements. Mr. Reilly stated he is closely involved in Facility Audits, and no CPAs are used on Construction or Facility audits.

Remarking that she is not questioning the results of any audit, Mrs. Kraft informed that the focus on several of the recent audit reports is on drama rather than the actual report. Mrs. Kraft stated the quality of the report, the results that were found and the outcome, tend to get lost, and she suggested making changes to the Chief Auditor's department. Mrs. Kraft further suggested having a CPA write the Construction or the Facility audits.

Concurring, Ms. Dinnen stated that having a CPA will provide a level of confidence in that area.

Mrs. Kraft referred to the Operational Audits and stated that some of these items should have checks and balances in place; there should be an audit of BECON because there are many questions about what they do and whether there should be a T.V. station. In addition, Mrs. Kraft stated she is not sure that a review of student transfer procedures is cost effective, especially during these times when there are more vacancies than there are opportunities for students to transfer or to reassign. Mrs. Kraft inquired whether the requests were from the direction of the Audit Committee or just one person on the Audit Committee. She asked about the rationale and whether there was a specific issue that was brought up.

Mrs. Kraft stated she would like a follow-up on what the district has paid; for example, how much does the district spend on defending our claims and whether the district actually spends out-of-pocket.

Mrs. Kraft stated there was an Operational Audit of the Legal Expenses in 2006 and information was received regarding cadre counsel. She stated this would also fall under Current Status Report of prior Operational Audits. Mrs. Kraft further requested staff to look at the legal expenses related to the 3rd party administrator and the liability portion.

Mrs. Kraft discussed the reimbursement for personal use of district-issued cell phones. Remarking that this has been an issue in the press in this state because of the perception that school boards throughout the state are spending money on this use, Mrs. Kraft inquired what the contract is, what it cost the district, and whether the district is paying extra if an employee makes a personal call.

Mrs. Kraft referred to the Staffing Issues on page 15, and expressed concern with having three open positions that are unfilled due to the hiring freeze. Mrs. Kraft requested that staff take a look at the effect of having a hiring freeze in a department that actually works to find ways to recoup money.

Mrs. Bartleman stated she would like staff to focus on reviewing old audit reports to ensure that everything was implemented. Expressing concern with Charter Schools, Mrs. Bartleman said she would like to meet with Mr. Reilly to discuss what the audits are. Mrs. Bartleman stated she was more concerned with how efficient the district is with dollars.

Dr. Parks, who referred to the audit of the Physical Plant Operations (P.P.O.), stated as the administrative response occurs he would like to see specifically what they have completed. Dr. Parks stated there are terms in the audit that can be used to get to the point without being inflammatory. He requested when reviewing these audits, that staff delete unnecessary verbiage.

Ms. Dinnen stated when there are repeat exceptions in the future, there should be an indication of what is being done to answer the repeat exceptions more than the exceptions that occur periodically.

Ms. Dinnen stated that audits are to improve the services rendered and to help employees improve their performance. She expressed concern with looking at a draft audit report, and requested that the audit report be submitted without "draft" on it.

E. CHIEF OPERATIONS OFFICER

E-1. Recommendation on Charter School Food Service Agreements (Approved)

Approved the Charter School Food Service Agreements with: Henry McNeal Turner Learning Academy DBA Mount Hermon Educational Development Corp., Messianique Training Center and Institute, Inc., D/B/A Charter School Institute Training Center, Paragon Academy of Technology, Inc., Paragon Elementary Charter School, Inc., Pompano Charter Middle School, Inc., Sunshine Elementary Charter School, Inc., and Touchdowns 4Life Charter School, Inc.

The agencies listed are desirous of obtaining food for the food service programs they are sponsoring, and are requesting their meals be vended by the Food and Nutrition Services Department.

These contracts have been approved by the School Board Attorney for legal content and form.

The costs of these vended meals will be covered by the revenue received from the agencies. There is no financial impact to the district.

E-2. Termination of Vending Agreement (Approved)

Approved the Termination of Agreement for Blanche Ely High School, between The School Board of Broward County, Florida, and Pepsi Americas.

27-002B – Furnish, Install, Stock and Maintain Campus Vending Machines (Exclusive contract for Blanche Ely High School, between The School Board of Broward County, Florida, and Pepsi Americas)

It is recommended the Agreement for Blanche Ely High School, between The School Board of Broward County, Florida, and Pepsi Americas, which was approved by the School Board on January 16, 2007, be canceled. The Principal of Ely High School has requested to negotiate a more advantageous agreement.

The Agreement contains the following language related to term and termination and allows either party to terminate with or without cause. Article 2, Section 2.02 – Term of Agreement; which states: “The term of this exclusive Agreement shall commence from date of School Board approval and shall terminate June 30, 2011, unless terminated earlier based on the terms and conditions of this Agreement,” and Article 3, Section 3.04-Termination; which states: “This Agreement may be canceled with or without cause by SBBC or PEPSI during the term hereof upon thirty (30) days written notice to the other parties of its desire to terminate this Agreement.”

It is further recommended that the Board direct the Supply Management and Logistics Department to notify Pepsi Americas of the termination.

Bid 27-002B – Furnish, Install, Stock, and Maintain Campus Vending Machines awarded by the Board on August 1, 2006, provides for a pool of approved with whom agreements could be negotiated for services at individual schools and centers. The principal of Blanche Ely High School plans to negotiate a new exclusive agreement with another vending company in accordance with this bid and bring forth the new agreement in the future for School Board approval.

There is no financial impact to the district.

F. CURRICULUM/EDUCATIONAL PROGRAMS & STUDENT SUPPORT

- F-1. High School Philosophy Honors: Ethics Course (Withdrawn)
- F-2. Postsecondary Workforce Education and Community Education Fee Schedule for 2009-10 (Approved)

Approved the proposed Postsecondary Workforce Education and Community Education Fee Schedule for 2009-10.

The School Board must annually adopt the State of Florida Fee Schedule for Postsecondary Workforce Education and Community Education programs. The General Appropriations Act amended the tuition and fees policies for 2009-10 to reflect an increase in the standard tuition rate. As a result, Broward County must increase fees accordingly.

The fee increase for Technical Certificate and Applied Technology Diploma Programs is .20 cents per hour from \$2.10 to \$2.30. The fee increase for Continuing Workforce Education (CWE) is .45 cents per hour from \$3.30 to \$3.75. CWE tuition must represent 50% of the cost to provide the program, as required by law. Individuals enrolled in Adult General Education programs that do not have a high school diploma and individuals with a high school diploma who are functioning below the ninth grade level are exempt from tuition fees. There are no fee increases for students participating in the Lifelong Learning/Fee Support, Amanda's Place Parenting, and American Red Cross Swimming classes. Low-income individuals participating in the Amanda's Place classes are exempt from fees or pay a sliding scale fee for tuition.

The registration and activity fees support student services, recruitment and marketing at the technical, adult and community schools.

Over 200,000 adults and children enroll annually in technical, adult and community school programs.

The positive financial impact to the district is \$5,830,000. The source of funds is student fees. There is no additional financial impact to the district.

F-3. Grant Applications (Approved)

Motion was made by Mrs. Kraft, seconded by Dr. Parks and carried, to approve the submission of 26 grant applications (see Table of Contents) totaling \$174,103,586. By approval of this item, the Board appropriates additional funding in the amount of \$3,429,411 for the required local cash match for the Head Start/Early Head Start Program (Grant 080409-J). Ms. Gallagher and Mrs. Gottlieb were absent for the vote. (7-0 vote)

The major grant applications included in this board item, both formula and competitive, have been reviewed by the District Budget Forecasting Committee and/or the District Grant Review Council to ensure that proposed grant projects align with District Strategic Plan objectives and 2009/10 Priority Initiatives. Descriptions and supplementary information about each grant project are provided in the Executive Summary.

Copies of the full grant applications are available at the public stand in the lobby of the KC Wright Building and at the Board Members' Office on the 14th Floor of the KC Wright Building.

The positive financial impact is \$402,297,027 from various sources. Except for the required \$3,429,411 cash match for the Head Start/Early Head Start Program to be allocated from the General Fund Unappropriated Fund Balance, there is no additional financial impact to the district.

Mrs. Hope stated that her concerns were addressed by staff.

F-4. Agreements with Community Mental Health Providers (Approved)

Approved the agreements with (5) community mental health providers.

These agreements are renewed on an annual basis and have been in existence for over 15 years.

The agreements provide for the provision of required educational services to youth participating in residential and non-residential treatment programs operated by Alternate Education Systems, Inc.; Citrus Health Network, Inc.; Kids In Distress, Inc.; Memorial Healthcare Systems, Inc.; and, Christina G. Smith Mental Health Foundation, Inc. These Agencies serve students in residential and non-residential treatment programs who are not able to attend a school operated by the school district.

The educational curriculum is provided by the school district and is integrated into the therapeutic services of the program. Referrals to the program come from the Department of Children & Families, the courts, parents, medical facilities and physicians. Each provider uses state definition of medical necessity as a guide to determine individual treatment and education plans and length of stay at each site.

These agreements have been reviewed and approved, as to form and legal content, by the School Board Attorney.

The financial impact is approximately \$950,000 per year. The source of funds is the Florida Education Finance Program. There is no additional financial impact to the school district.

F-5. Contract Amendment with District 10, Department of Children and Families, Substance Abuse and Mental Health Program Office (SAMHPO) (Approved)

Approved amendment #002 to contract with District 10, Department of Children and Families, Substance Abuse and Mental Health Program Office.

On August 8, 2008, the School Board approved a contract with the Department of Children and Families (DCF) for a three-year award totaling \$1,603,983. The funding was provided to support specific suicide prevention activities, to fund a behavioral specialist at Wilton Manors Elementary due to the large number of shelter and foster care students served at the school, and to provide family counselors to work with students attending the alternative to external suspension sites. The amendment to the contract provides for:

- A change in contract language in W 4 and 5 regarding encrypting documents for security.
- A new signature page. Amendment #001 was not signed on SAMHPO provided signature page. SBBC inserted signature page. SAMHPO requires additional page be signed that verifies the signature on inserted page does represent the person. Date is also required and was not on the inserted signature page.

The School Board Attorney has approved this contract as to form and legal content.

This agreement will be executed by the Department of Children and Families after School Board approval.

There is no financial impact to the district.

G. HUMAN RESOURCES

G-1. Personnel Recommendations for Instructional Appointments and Leaves for 2009-2010 School Year (Approved as amended)

Motion was made by Ms. Gallagher, seconded by Mrs. Gottlieb and carried, to approve the personnel recommendations for the 2009-2010 appointments and leaves as listed in the Executive Summary and respective lists for instructional staff. All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida. This item was amended to change one name under Reason/Effective Date. Mr. Williams had not yet assumed his seat on the dais. (8-0 vote)

The Personnel Recommendations for Instructional Employees include the following items:

1. Teacher Approvals
2. Substitute Teacher Approvals
3. Interim Substitute Teachers
4. Temporary Hourly Teacher Approvals
5. Instructional Leaves

There will be no financial impact to the school district. Funding for the positions has been allocated in the school and department budgets.

Ms. Dinnen requested that the public is made aware that Teacher Approvals, page 5, are associated with federal stimulus funds and the addition of those funds to the district's budget opened up some new positions.

Ms. Dinnen had voiced concern that these positions will be opened to currently employed Bargaining Unit members; no applications from outside Broward Teachers Union Bargaining Unit will be accepted.

Responding affirmatively, Mrs. Lynn Strong, Associate Superintendent, Human Resources, stated that this was the agreement between the BTU and the district, to only allow current employees to apply. Mrs. Strong stated that employees from outside the district did apply, however, a determination was made that they were not qualified for this position, based upon the agreement with the union. Mrs. Strong further stated that originally the district advertised for 54 positions, 46 positions with the Accountability department, and 8 positions within the ESOL department. To date, 38 individuals have been hired for these positions. Currently, there is a re-posting of the position because some people said that they did not understand the position and wanted to apply. A re-posting was made so that the district can hire up to the 54 positions used with stimulus dollars.

Ms. Dinnen noted that the original agreement on this issue with the union was signed on June 8, 2009.

Mrs. Bartleman requested that in the future, when a teacher is laid off and then recalled, that staff consider recalling the teacher to the school they were laid off from.

Mrs. Strong responded that the current contract indicates that recall be made in seniority order. Mrs. Strong stated that sometimes there have been circumstances that allowed this to happen, because it has fallen that way with how the employees have noticed the district. Mrs. Strong stated she will work with the BTU to follow a more streamlined fashion.

Praising the return of some teachers, Mrs. Hope inquired whether more teachers will be coming back before the beginning of the school year.

Mrs. Strong responded, there are at least seven or eight more vacancies that have just come through. She stated that every day additional vacancies come in because circumstances change in people's lives; they may not return, they are going on leave, or they will retire.

Mr. Notter stated that in the June 2009 Recall List model, a benchmark of under 200 was made on July 30, 2009, and today it is 193. The Superintendent stated that staff was given clear direction to look at every single dollar in potential to bring back a teacher.

Dr. Parks, who gave the example of a teacher who was laid off from one high school and was hired at another district school, inquired whether staff has considered a teacher swap.

Mrs. Strong responded there is an agreement with the BTU that as situations occur that are outside the contract, such as a transfer, that the district contact them. Mrs. Strong stated in instances where this has happened, generally it has been allowed to occur.

Dr. Parks stated he will meet with Mrs. Strong to further discuss the issue.

Mrs. Bartleman requested the Superintendent to address the process involved in laying off teachers and then re-hiring teachers, which was due to balancing the end-of-year budget.

The Superintendent stated that the process includes identifying the number of teachers being laid off, with the seniority date being the "driver" for layoff and call-back. This list was established in June 2009, so that the BTU contract could be aligned with a seniority list by certification area.

Mr. Notter further stated if the list had not been compiled there would not be open positions, a method to place individuals in those jobs and protect the union contract of seniority.

G-2. Personnel Recommendations for Instructional Separation of Employment or Discipline for the 2009-2010 School Year (Approved)

Approved the personnel recommendations for separation of employment or discipline as listed in the respective lists for instructional staff. All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida.

The Personnel Recommendations for Instructional Employees include the following items:

1. Instructional Resignations/Retirements/Layoffs
2. Instructional Suspensions/Terminations

There will be no financial impact to the school district.

G-3. Personnel Recommendations for Non-Instructional Appointments and Leaves for the 2009-2010 School Year (Approved as amended)

Motion was made by Dr. Parks, seconded by Ms. Gallagher and carried, to approve the personnel recommendations for appointments and reassignments as listed on the Executive Summary, respective lists and individual appointments for Non-Instructional Employees. All recommendations are made pending security clearance and with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida. This item was amended to add page 10 to Section 8. Mr. Williams had not yet assumed his seat on the dais. (8-0 vote)

The Personnel Recommendations for Non-Instructional Employees include the following sections:

1. Non-Instructional Approval(s)
2. Non-Instructional Reassignment(s) – Promotion(s)
3. Non-Instructional Reassignment(s) – Demotion(s)
4. Non-Instructional Substitutes/Temporaries
5. Non-Instructional Leave(s)-Layoff(s)
6. District Managerial/Professional/Technical
7. Reassignment of Current School-Based/District Managerial/Professional Technical Personnel
8. School-Based Managerial

9. School-Based/District Managerial Acting/Special/Task Assignment(s)
10. School-Based/District Managerial/Professional/Technical Leave(s)
11. Salary Adjustment

Funding has been budgeted in 09-10 fiscal year for all appointments through June 30, 2010.

Mrs. Hope inquired whether newly-appointed personnel are former laid-off employees.

Mr. Notter referred the Board to page 7, Non-Instructional Approvals (Recall from Layoff).

Mrs. Victoria Kaufman, Director, Non-Instructional Staffing, responded that one newly-hired individual is being recommended as a School-Age Child Care Supervisor, who was one teacher that was laid off.

Newly-appointed district personnel were announced and congratulated by the School Board.

G-4. Personnel Recommendations for Non-Instructional Separation of Employment or Discipline(s) for the 2009-2010 School Year (Approved)

Approved the personnel recommendations for separation of employment or discipline as listed on the respective lists for Non-Instructional staff. All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida.

The Personnel Recommendations include the following items:

Non-Instructional Resignation(s)/Retirement(s)
Non-Instructional Suspension(s)/Termination(s)

Managerial and Professional/Technical Resignation(s)/Retirement(s)
Managerial and Professional/Technical Suspension(s)/Termination(s)

There is no financial impact to the school district.

G-5. Supplemental Pay Positions – List #2 (Approved)

Approved the recommended supplemental pay positions of employees for the 2009-2010 school/fiscal year.

Employees are recommended for supplemental pay positions by Principals or Department Supervisors and approved by the Area Superintendent or appropriate Division Head. Supplemental positions are listed alphabetically by last name, with location and supplement type.

The Specific Supplemental Pay Positions include the following type of supplements: Secondary department chairpersons high school; secondary department chairpersons and/or team leaders middle school; elementary grade level chairpersons and/or team leaders; athletic supplements; general supplements; and special supplements for the 2009-2010 school year.

Individuals may be recommended for task assignments that improve the school's/department's programs and/or operations. A computer-generated list of those names is printed and reveals all individuals recommended for Non-Specific (SPL). Non-Specific Supplements are additional Task Assignments performed beyond the employee's regular day based on the recommendations of the direct supervisor.

Individuals listed meet the requirements for the supplemental positions. The total number of Supplements recommended in this item is 236.

Funding has been budgeted in 09-10 school/fiscal year for all supplements through June 30, 2010.

G-6. Recommendation(s) for Instructional/Noninstructional Discipline for the 2009-2010 School Year (Approved)

Motion was made by Mrs. Gottlieb, seconded by Mrs. Bartleman and carried, to approve the recommendation(s) for discipline as listed on the Instructional/ Noninstructional staff list. All recommendation(s) are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida.

This disciplinary action recommendation is a result of an investigation by the Office of Professional Standards & Special Investigative Unit. The individual(s) involved have been provided the opportunity to appear and participate, with representation, before the Professional Standards Committee and in a pre-disciplinary hearing prior to submission of this recommendation. We have followed the School Board processes for disciplinary action. The requested action(s) is listed.

There is no financial impact to the school district.

Remarking that due process was followed, Mrs. Gottlieb stated she will vote to terminate the employee.

Mrs. Gottlieb expressed concern and requested staff to review School Board policy and procedures on how to handle incidents where employees create a hostile working environment and are threatening. Mrs. Gottlieb stated there needs to be a thorough criminal investigation, and that these employees not be reassigned to any other department if staff is unsure about safety until the conclusion of the investigation.

Mrs. Gottlieb further stated she would like to have some in-depth conversation at the next Board workshop, to make changes to the way the district handles these cases in the future. Mrs. Gottlieb requested that this discussion be placed with the SIU job description at the next workshop.

H. ATTORNEY

H-1. Agreement between The School Board of Broward County, Florida, and Carlton Palms Educational Center Incorporated (Approved)

Approved the Agreement between The School Board of Broward County, Florida, and Carlton Palms Educational Center Incorporated.

J.G., is a high school student with Autism and emotional disabilities and is a client of the Agency for Persons with Disabilities (APD). APD has independently agreed to place this student in a residential facility (Carlton Palms). The District has determined that this student does not need residential placement for educational purposes. Rather, the District has developed an IEP that provides an appropriate program at one of the center schools.

While the student's IEP reflects that a residential placement is not required in order for the student to benefit from special education that can otherwise be provided by the District through the day, 6A-6.0361 FAC Contractual Agreements with Non Public Schools allows the District to contract with a residential facility when another public agency has placed the student for non-educational purposes.

This contract outlines the agreement to provide for the costs associated with the provision of special education of the student at the residential facility where APD has recommended placement for non-educational reasons. The source of the funding for the education of the student is from the Florida Education Finance Program (FEFP). The Agreement limits the District's financial responsibility to only those FEFP funds generated by the student for a twelve-month period commencing with the first day of attendance and terminating on June 30, 2010. This Agreement is a continuation of educational services provided to the student, which was approved by The School Board for the 2008-09 school year.

The financial impact to the District is \$18,093.20, paid in monthly installments. The source of funding is the student's allocation from Florida Education Finance Program (FEFP).

H-2. Agreement between The School Board of Broward County, Florida, and Carlton Palms Educational Center Incorporated (Approved)

Approved the Agreement between The School Board of Broward County, Florida, and Carlton Palms Educational Center Incorporated.

L.J., a/k/a G.H., is a middle school student with Autism Spectrum Disorder, Language Impaired, and receives Occupational Therapy. The student is a client of the Agency for Persons with Disabilities ("APD"). APD has independently agreed to place this student in a residential facility (Carlton Palms). The District has determined that this student does not need residential placement for educational purposes. Rather, the District has developed an IEP that provides an appropriate program at one of the center schools.

While the student's IEP reflects that a residential placement is not required in order for the student to benefit from special education that can otherwise be provided by the District through the day, 6A-6.0361 FAC Contractual Agreements with Non Public Schools allows the District to contract with a residential facility when another public agency has placed the student for non-educational purposes.

This contract outlines the agreement to provide for the costs associated with the provision of special education of the student at the residential facility where APD has recommended placement for non-educational reasons. The source of the funding for the education of the student is from the Florida Education Finance Program (FEFP). The Agreement limits the District's financial responsibility to only those FEFP funds generated by the student for a twelve-month period commencing with the first day of attendance and terminating on June 30, 2010. This Agreement is a continuation of educational services provided to the student, which was approved by The School Board for the 2008-09 school year.

The financial impact to the district is \$18,093.20, paid in monthly installments. The source of funding is the student's allocation from Florida Education Finance Program (FEFP).

I. OFFICE OF THE SUPERINTENDENT

I-1. Educator Certification Program (Approved)

Approved a continuation agreement between The School Board of Broward County, Florida, and WorkForce One and the Business Associate Addendum appended to the Agreement.

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The Teaching and Leadership Center's Educator Certification Program proposal was selected and awarded an Employed Worker Training grant from WorkForce One for the fifth consecutive year. The objective of the grant is to assist employees who must complete required training or coursework to retain their employment.

The goal of the Educator Certification Program is to select fifty (50) educators on temporary certificates who must complete up to 15 semester hours of college coursework to obtain their professional certification. The Teaching and Leadership Center will provide program participants with an individual course outline needed for professional certification and register the participants in the college courses. The courses will be delivered through Florida Atlantic University at no tuition costs to the participants. Preference will be given to teachers in Differentiated Accountability Schools and those in critical shortage areas. The program participants will be required to sign an agreement to complete the program by June 30, 2010, and a promissory note for reimbursement of any college courses that are dropped or in which the participant receives a grade below a "C".

The program has shown promising results from 2005-2009, culminating in providing assistance to 236 contract teachers in their third and final year of their temporary certificate. These participants achieved professional certification and remained employed as a direct result of this program.

As part of the agreement, WorkForce One requires that the School Board approve and execute a Business Associate Addendum to comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

This agreement will be effective on the date that the contract has been executed by both parties. The term of the agreement shall conclude on June 30, 2010.

The School Board Attorney has approved this agreement as to form and legal content.

The positive financial impact is \$101,587. The source of funds is WorkForce One – Employed Worker Training Program. There is no additional financial impact to the school district.

I-2. Renaming Several Athletic Facilities at Deerfield Beach High
(Approved)

Motion was made by Dr. Parks, seconded by Mrs. Gottlieb and carried, to approve the renaming of the following facilities: Football Stadium – J. D. and Alice Butler Stadium (aka Butler Stadium), Athletic Field – Sylvia Poitier Field, Track – Robert "Bob" Parks Track, Concession Stand – William F. Weigel Building, Softball Field – Robert "Bob" Bailey Softball Field. Mr. Williams had not yet assumed his seat on the dais. Dr. Parks abstained from voting. (7-0 vote)

We are requesting to have the facilities listed above renamed in honor of community members, School Board member and former Deerfield Beach High employees.

There is no financial impact to the district.

Dr. Parks introduced Sylvia Poitier, Vice-Mayor, City of Deerfield Beach; Jon Marlow, Principal, Deerfield Beach High School; and Assistant Principal Francine Baugh-James.

The following statement was made by Dr. Parks, for the record:
"I am abstaining from voting on Agenda Item I-2, in that the measure may present for me, or appear to present, a possible conflict of interest as the measure may confer upon me a special privilege or benefit under Section 112.313 (6) of the Florida Statutes."

Dr. Parks stated he has signed Form 8(b) Memorandum of Voting Conflict for County, Municipal and Other Public Officers. Signed Robert D. Parks, August 4, 2009. Dr. Parks stated he would file the form with Official School Board Records.

Following the vote on the item, the following individuals addressed this item:

Jon Marlow
Sylvia Poitier
Francine Baugh-James
Bob Bailey

Mrs. Hope congratulated Dr. Parks for this honor, as he works very hard in his community. Mrs. Hope congratulated Sylvia Poitier, Mr. Bailey, Mr. Marlow, and Ms. Baugh-James, and thanked them for working hard for the city and students.

Dr. Parks praised Mr. Vince Kendrick, Director, Parks and Recreation, City of Deerfield Beach, and Mr. George Edmund, Assistant Director, who were instrumental on this project. Dr. Parks, who said he was honored, stated the School Board is privileged to work with cities like Deerfield Beach.

J. FACILITIES AND CONSTRUCTION MANAGEMENT

J-1. Change Orders (Approved)

Approved change orders as listed for various school projects. Approve an additional appropriation of \$4,297 from the Capital Projects Reserve, and approve an additional appropriation of \$12,658 from the IAQ Capital Projects Reserve.

<u>Anderson, Boyd H. High</u>		Change Order 13	\$4,297
Owner Request	\$4,297		
<u>Attucks Middle</u>		Change Order 02	\$2,761
Owner Request	\$2,761		
<u>Bair Middle</u>		Change Order 04	\$12,658
Owner Request	\$12,658		
<u>Cooper City High</u>		Change Order 02	\$158,938
Owner Request	\$158,938		
<u>Coral Park Elementary</u>		Change Order 06	\$34,822
Consultant Error	\$7,872		
Unforeseen Condition	\$26,950		
<u>Cross Creek School</u>		Change Order 01	\$7,294
Unforeseen Condition	\$7,294		
<u>Foster, Stephen Elementary</u>		Change Order 02	\$0
Unforeseen Condition	\$0		
<u>Hollywood Hills Elementary</u>		Change Order 02	\$0
Owner Request	\$0		
<u>Margate Elementary</u>		Change Order 02	\$46,289
Unforeseen Condition	\$46,289		
<u>North Andrews Gardens Elementary</u>		Change Order 21	\$-149,562 (CREDIT)
Owner Request	\$-149,562 (CREDIT)		
<u>Nova Middle</u>		Change Order 04	\$25,838
Consultant Omission	\$8,391		
Owner Request	\$17,447		
<u>Orange Brook Elementary</u>		Change Order 11	\$-7,688
(CREDIT)			
Owner Request	\$-7,688 (CREDIT)		

<u>Parkside Elementary</u>		Change Order 01	\$-290,203 (CREDIT)
Owner Request	\$-290,203 (CREDIT)		
<u>Plantation Middle</u>		Change Order 01	\$6,763
Unforeseen Condition	\$6,763		
<u>Sunshine Elementary</u>		Change Order 03	\$7,650
Consultant Error	\$7,650		
<u>Whispering Pines Center</u>		Change Order 02	\$6,186
Consultant Error	\$6,186		

Financial Impact: Anderson, Boyd H. High – Project No.: P.000326 \$4,297; Bair Middle – Project No.: P.000449 \$12,658. An additional financial impact of \$4,297 will come from the Capital Projects Reserve, and an additional financial impact of \$12,658 will come from the IAQ Capital Projects Reserve. There is no additional financial impact to the district for the remaining projects.

- J-2. Final Acceptance, Release of Retainage and Contract Reconciliation – Moss & Associates, LLC – Renovation and Addition – Boulevard Heights Elementary School, Hollywood – Project No. P.000180 (f.k.a. 0971-21-01) (Approved)

Approved final acceptance and release of retainage in the amount of \$5,000 for the renovation and addition project, and contract reconciliation of the contract agreement between The School Board of Broward County, Florida, and the Construction Manager Moss & Associates, LLC, by adjusting the current contract amount from \$9,981,573 to \$9,296,296, for a contract adjustment in the amount of \$685,277.

The Construction Manager Moss & Associates, LLC, completed the project scope of work within the contract time limits thereby releasing retainage in the amount of \$5,000.

The contract adjustment is based on deducting the unused contingency fund balance in the amount of \$267,523; deducting the direct purchase orders in the amount of \$494,108; and deducting the realized tax savings from direct purchase orders in the amount of \$23,646, for a total contract adjustment in the amount of \$685,277.

The actual net savings to The School Board of Broward County, Florida is \$291,169.

The district will realize a cost savings of \$291,169, and there will be a positive financial impact to the district.

- J-3. Reduction of Retainage – The Weitz Company – New Food Service, Multipurpose Building – Dania Elementary School, Dania – Project No. P.000011 (f.k.a. 0101-25-01) (Approved)

Approved the recommendation to reduce retainage now being held on Dania Elementary School, New Food Service Multipurpose Building, Project No. P.000011, for the Contractor, The Weitz Company from \$180,830 to \$9,001.

In accordance with School Board Policy 7005, the Facilities and Construction Management Department is recommending that the retainage be reduced from \$180,830 to \$9,001. The amount of \$9,001 is being withheld pending final completion of the project.

This project will be brought back to the Board for Final Acceptance and Release of Retainage.

The funds being released totaling \$171,829 were in a previously Adopted District Educational Facilities Plan, Fiscal Year 2008-2009 to 2012-2013, page 54.

- J-4. Final Guaranteed Maximum Price – Balfour Beatty Construction, LLC – New Facility – Discovery Elementary School (f.k.a. ES ‘A’), Sunrise – Project No. P. 001005 (f.k.a. 3962-25-05) (Approved)

Motion was made by Mrs. Kraft, seconded by Mrs. Bartleman and carried, to approve the Second Partial Guaranteed Maximum Price (PGMP) in the amount of \$614,528 for the off-site work; and approve the Final Guaranteed Maximum Price of \$24,629,540, including a credit of \$614,528 from the First Partial Guaranteed Maximum Price to offset the amount for the Second Partial Guaranteed Maximum Price, submitted by Balfour Beatty Construction, LLC, for Discovery Elementary School, New Facility, Project No. P. 001005. Mrs. Gottlieb was absent for the vote. (8-0 vote)

Project Consultant: Song & Associates, Inc.

Scope: This item approves the construction of the mast arm, flashing beacons, signage, and striping. The Partial Guaranteed Maximum Price approved 5/6/08 included Phase I: Construct a new elementary school of 102,243 gross square feet to accommodate an estimated 640 student stations with a core design for 960 student stations in grades kindergarten through fifth. Phase I construction shall include general classrooms, administration, media center, food service and multipurpose space, all required on-site amenities, including but not limited to:

New parking areas for faculty and visitors, covered drop off areas for parents and buses (both with adequate stacking), grading, drainage, irrigation, landscaping, and site utilities.

Phase II: Construct a prototypical classroom expansion wing to accommodate an additional 320 student stations for a total student capacity 960.

The Board previously approved the Construction Manager fees of \$3,832,941 and Partial Guaranteed Maximum Price of \$24,629,540. This item results in a Final Guaranteed Maximum Price of \$24,629,540 by providing a credit of \$614,528 from the buyout to offset the total amount for the Second Partial Guaranteed Maximum Price of \$614,528 for the off-site work.

The Final Guaranteed Maximum Price Manual is available for review at the Facilities and Construction Management Division.

There is no additional financial impact as a result of this item. This project is included in the Adopted District Educational Facilities Plan, Fiscal Years 2008-2009 to 2012-2013, for \$28,524,798 on page 34.

Mrs. Kraft inquired why the Board is being asked to approved a second partial Guaranteed Maximum Price two weeks prior to the school opening.

Mr. Michael Garretson, Deputy Superintendent, Facilities and Construction Management, responded that a previous Board item was approved on April 21, 2009; on both schools there was no data on what was required in terms of off-site improvements. Mr. Garretson stated the GMP is not being increased, this is only an allocation for the off-site improvements.

Mrs. Kraft stated when the district first began this type of construction, one of the benefits was to know before the construction how much it would cost because there would be a GMP.

Concurring, Mr. Garretson stated that money is not being added to the GMP; there is no financial impact by this model.

Mrs. Kraft stated that the GMP is suppose to be a final event that happens before the construction, and if the whole price is not known it should be called something else. Mrs. Kraft requested that Mr. Thomas Cooney, Assistant General Counsel, take a look at the verbiage of this Board item.

Mrs. Hope congratulated Mr. Garretson for his hard work on both projects (beautiful schools).

J-5. Third Amendment to Lease and Funding Agreement with the City of Weston (Approved)

Approved the third amendment to the lease and funding agreement between The School Board of Broward County, Florida, and the City of Weston authorizing the City to maintain the fields and grounds of the Cypress Bay High School athletic stadium complex.

The School Board of Broward County, Florida, and the City of Weston have a mutual interest to improve and enhance the athletic facilities at Cypress Bay High. Under the Third Amendment to the Lease and Funding Agreement, the City of Weston shall assume responsibility to maintain the field and grounds of Cypress Bay High School's athletic stadium complex. This action will save The School Board of Broward County, Florida, approximately \$60,000 annually in field maintenance costs.

The City of Weston will be able to provide expedited, prompt and immediate services to maintain the athletic stadium complex field in excellent condition throughout the school year and summer. The City of Weston shall be responsible for field sodding, field repairs, mowing, fertilizing and pest control. The City of Weston shall only utilize fertilizer and pest control chemicals approved and authorized by The School Board of Broward County, Florida.

On a yearly basis, the field requires re-sodding during and after the school year due to the amount of play by athletic teams and marching bands on the field. The Third Amendment provides enhanced maintenance services to the students at Cypress Bay and saves the district significant time and funding.

The School Board of Broward County, Florida, and the City of Weston entered into a Lease and Funding Agreement on March 2, 2004, to fund the construction of an athletic stadium complex. Amendments on February 1, 2005, and December 13, 2005, appropriated funding by both parties to install sports field lighting for the softball and baseball fields and expand home seating at Cypress Bay's athletic stadium complex.

This agreement has been reviewed and approved as to form and legal content by the School Board Attorney. The City of Weston approved the Agreement on July 2, 2009.

There is no financial impact to the school district, therefore this item does not require a collaboration form from the Capital Budget Department.

J-6. Facility Use Agreement between The School Board of Broward County, Florida, and Florida Computer Partners, LLC (Approved as amended)

Motion was made by Mrs. Kraft, seconded by Dr. Parks and carried, to approve the lease agreement with Florida Computer Partners, LLC. This motion was superseded by a Motion to Amend (page 37). Mrs. Gottlieb was absent for the vote. (8-0 vote)

This community based location forms part of the initial group of off-campus sites which will provide classroom space for the Off Campus Learning Centers (formerly the Drop Back In Program), which provides a full 24-credit high school diploma, credit recovery / retrieval, and technical school opportunities for students who have dropped out of school or who are at risk of dropping out of school.

This lease agreement is for a term of three years with a 90-day cancellation clause by either party.

The School Board Attorney has approved this agreement as to form and legal content.

The annual financial impact to the school district is \$22,831. The source of funding is Florida Education Finance Program (FEFP). There is no additional financial impact to the school district, therefore this item does not require a collaboration form from the Capital Budget Department.

Mr. Garretson requested the Board to Re-open the agenda because Agenda Item J-6 has the incorrect Financial Impact.

Motion to Re-Open Agenda (Carried)

Motion was made by Mrs. Kraft, seconded by Dr. Parks and carried, to re-open the agenda. Mrs. Gottlieb was absent for the vote. (8-0 vote)

Agenda Item J-6 was pulled for consideration.

Motion to Close Agenda (Carried)

Motion was made by Mrs. Kraft, seconded by Dr. Parks and carried, to close the agenda. Mrs. Gottlieb was absent for the vote. (8-0 vote)

Mr. Garretson requested a motion to amend the Financial Impact, to reflect the monthly maintenance of the common area which is contained in the approved agreement, Article 2.05 (b).

Motion to Amend (Carried)

Motion was made by Mrs. Kraft, seconded by Ms. Dinnen and carried, to amend the Financial Impact, to reflect, "The annual financial impact to the School District is ~~\$22,831~~ \$31,023.28." Mrs. Gottlieb was absent for the vote. (8-0 vote)

A vote was taken on the Motion to Amend, followed by a vote on the item as amended.

J-7. Renewal of the Sublease Agreement between Workforce One Employment Solutions and The School Board of Broward County, Florida, for Community School North (Approved)

Approved the renewal of the sublease agreement between Workforce One Employment Solutions and The School Board of Broward County, Florida, for Community School North.

Community School North will continue to use the 1800 square foot premises at 2680 W. Oakland Park Boulevard for ESOL, ABE, and GED classes. The renewal agreement will provide classroom space for three years, through June 30, 2012, at the same rental rate as the previous agreement. Community School North has continually occupied this space since July 1995. The sublease provides a 90-day cancellation clause.

The Workforce One Employment Solutions requests that the School Board execute this agreement first.

The Board Attorney has approved this sublease agreement as to form and legal content.

There is a financial impact to the school district of \$18,000 per year. The source of funds is the Community School North budget.

J-8. Authorize Negotiations for Design/Build Services for Stadium Renovations – Blanche Ely High School, Pompano – Project No. P.000067 (Approved)

Approved the selection and authorize negotiations for Design/Build Services for Blanche Ely High School, Stadium Renovations, Project No. P.000067 to Balfour Beatty Construction, LLC.

In accordance with Board Policy 7003 and RFP No. 2008-36-FC, the Qualification Selection Evaluation Committee shortlisted, interviewed and has selected Balfour Beatty Construction, LLC, for Design/Build Services for Blanche Ely High School Stadium Renovations for approval by the Board.

The Superintendent's designees will negotiate the selected Design/Build Services fees for the project and recommend award of contract at a future School Board Meeting.

Proposal documents submitted by the proposers, staff evaluation documents and the Qualification Selection Evaluation Committee's score sheets are available at the Facilities and Construction Management Division.

The funds for this item are included in the Adopted District Educational Facilities Plan, Fiscal Years 2008-2009 to 2012-2013, Blanche Ely High, page 171 and in the amendment approved on 6/17/08 JJ-8. There is no additional impact; therefore, a collaboration form is not required from the Capital Budget Department.

- J-9. Facility Use Agreement between The School Board of Broward County, Florida and Young Men's Christian Association of Broward County, Florida, Inc. (Approved)

Motion was made by Mrs. Bartleman, seconded by Mrs. Hope and carried, to approve the lease agreement with Young Men's Christian Association of Broward County, Florida, Inc. Mrs. Gottlieb was absent for the vote. Mrs. Bartleman abstained from voting. (7-0 vote)

This community based YMCA location at 408 NW 14th Terrace, Fort Lauderdale, forms part of the initial group of off-campus sites which will provide classroom space for the Off Campus Learning Centers (formerly the Drop Back In Program), which provides a full 24-credit high school diploma, credit recovery / retrieval, and technical school opportunities for students who have dropped out of school or who are at risk of dropping out of school.

This lease agreement is for a term of three years with a 90-day cancellation clause by either party.

The School Board Attorney has approved this agreement as to form and legal content.

The annual financial impact to the school district is \$36,000. The source of funding is Florida Education Finance Program (FEFP). There is no additional financial impact to the school district, therefore this item does not require a collaboration form from the Capital Budget Department.

Reminding her colleagues that she is a volunteer board member in this non-for-profit agency, Mrs. Bartleman stated she will abstain from voting so there is not any possible conflict of interest.

Mrs. Bartleman read the following statement into the record:
"I am abstaining from the vote on Agenda Item J-9, in that the measure may present for me, or appear to present for me, a possible conflict of interest as the measure may confer upon me a special privilege or benefit under Section 112.313 (6) Florida Statutes."

K. OFFICE OF CHIEF FINANCIAL OFFICER

OPEN ITEMS

AA. RESOLUTIONS

BB. BOARD MEMBERS

CC. BOARD POLICIES

- CC-1. Proposed Revised Job Description and Minimum Qualifications for the Executive Director, Professional Standards and Special Investigative Unit (SIU) Position for The School Board of Broward County, Florida 2009-2010 Organizational Chart (Deferred)

Motion was made by Mrs. Gottlieb, seconded by Mrs. Hope, to approve the proposed revised job description and minimum qualifications for the Executive Director, Professional Standards and Special Investigative Unit (SIU) position for The School Board of Broward County, Florida 2009-2010 Organizational Chart. Approval is requested to advertise for this vacant position after the first reading. This is the first reading. This motion was superseded by a Motion to Defer (page 40). Mr. Williams had not yet assumed his seat on the dais. (8-0 vote)

The job description for Executive Director, Professional Standards and Special Investigative Unit (SIU) is being revised to update the minimum requirements and align the position goal and performance responsibilities to reflect the current needs of Broward County School District. See Executive Summary.

Funding for this position is included on the 2009-2010 Organizational Chart. There is no additional financial impact to the District budget.

Ms. Gottlieb requested that the following items be added to the Job Description: Budget experience for development, recommendations and monitoring; Strategic Planning; Capable of determining personnel allocation and staffing needs; Able to analyze performance and resolve administrative and operational problems; Labor (union) background; Capable of negotiating and monitoring contracts and grants; investigative background.

Mrs. Gottlieb further requested that the following items be considered for removal or modification: Experience – “civilian command” may be eligible, and a sworn law enforcement/executive background be required; Required: remove Florida ~~school~~ law, to state Florida law.

Mrs. Kraft voiced concern with the Job Description including too many “or” verbiage, as this may result in someone having a lot of public administration background and no law enforcement, or minimal law enforcement. Mrs. Kraft stated that the position involves school safety and personnel investigations. She stated she would like to further review the changes proposed by Mrs. Gottlieb, and suggested that the item be tabled.

Mrs. Bartleman inquired whether former employee, Dr. Joe Melita, participated in Collective Bargaining.

Mrs. Strong responded that when the district bargains the PBA contract as the manager of division, Mr. Melita provided input into what that contract would read for the Special Investigative Unit investigators. Mrs. Strong stated that Dr. Melita was not sitting at the table but he provided input.

Mrs. Strong stated that she would make the revisions and brought back to the Board in its full format, at a subsequent meeting.

Mr. Notter stated recommended a deferral of the item so that changes can be made and the position be re-advertised.

Mrs. Kraft stated her preference would be to table the item rather than a deferral, so that staff can get better direction. Mrs. Kraft stated she would like to a Board workshop discussion on this job description.

Motion to Defer (Carried)

Motion was made by Mrs. Gottlieb, seconded by Mrs. Bartleman and carried, to defer the agenda item to the August 18, 2009 Regular School Board meeting. Mr. Williams had not yet assumed his seat on the dais. (8-0 vote)

A vote was taken on the Motion to Defer.

CC-2. Proposed New Job Description, Minimum Qualifications, Pay Grade, and Job Title for the Executive Director, Public Relations and Governmental Affairs Position for The School Board of Broward County, Florida 2009-2010 Organizational Chart (Approved)

Motion was made by Mrs. Gottlieb, seconded by Mrs. Hope and carried, to approve the proposed job description, minimum qualifications, pay grade, and job title change, from the Director, Public Relations & Governmental Affairs to the Executive Director, Public Relations & Governmental Affairs position and amend the 2009-2010 Organizational Chart to reflect this job title and pay grade change. Approval is requested to advertise for this vacant position after first reading. This is the first reading. Mr. Williams had not yet assumed his seat on the dais. (8-0 vote)

The development of The School Board of Broward County, Florida 2009-2010 Organizational Chart provided an opportunity for a transformational change in how the Broward County School District communicates its story to all Stakeholders which addresses their unique interests. The new position, Executive Director, Public Relations and Governmental Affairs, has been developed to proactively and consistently engage all parties by utilizing all available resources. See the Executive Summary for greater detail.

The total additional financial impact to the district budget is approximately \$28,190, inclusive of salary and benefit costs. The source of funding is the District's General Fund.

Mrs. Kraft informed that she shared her thoughts and concerns on this job description with the Superintendent, and many were incorporated. Mrs. Kraft stated that the current job description is "awesome" and it will get the district what the Board has been looking for and what they have discussed as Board priorities.

Mrs. Hope requested a copy of Mrs. Gottlieb's suggestions to revise the job description.

The Superintendent expressed gratitude to the Board Members for their input on the job description.

Concurring, Dr. Parks thanked Mrs. Kraft for her efforts on the Organizational Chart and to the Board for their support of this position.

Mrs. Murray stated the more transparent the district becomes the more confidence the general public has with the issues of the school district.

Remarking that the job description includes an extensive list of the essential performance responsibilities, Mrs. Kraft stated this is very unusual in a job description, but it is very much needed. Mrs. Kraft stated one of the frustrations in the past was the lack of communication between the Board and the person in the position as to what was expected of that person.

Responding to Mrs. Kraft's inquiry, Mrs. Strong responded that the request is to begin the advertisement starting tomorrow. Mrs. Strong informed that information has been received that the position will be advertised in the Accredited Public Relations Professional Association's website, National School Public Relations Association, the Public Relations Society of America, and in the local/state SUNSPRA, the state organization for public relations. In addition, it will be advertised in the Gulfstream chapter of the Public Relations Society of America. She noted that most of these organizations allow online postings, and the district will align the date of posting with their dates. Mrs. Strong also noted that newspaper advertisement is not utilized because it is a high cost.

Ms. Dinnen suggested that staff cover both bases, Public Relations and Governmental Affairs, with district advertisements and solicitations.

- DD. OFFICE OF THE CHIEF AUDITOR**
- EE. CHIEF OPERATIONS OFFICER**
- FF. CURRICULUM/EDUCATIONAL PROGRAMS & STUDENT SUPPORT**
- GG. HUMAN RESOURCES**
- HH. ATTORNEY**
- II. OFFICE OF THE SUPERINTENDENT**
- JJ. FACILITIES AND CONSTRUCTION MANAGEMENT**
- KK. OFFICE OF CHIEF FINANCIAL OFFICER**

Following the action of Agenda Item A-4, the following Attorney-Client Session commenced at 12:07 p.m.

Announcement by Chair

The School Board of Broward County, Florida will meet in an Attorney-Client Session in accordance with Section 286.011(8), Florida Statutes on August 4, 2009 at 12:00 Noon the Attorney-Client Session will be held in the Board Room on the first floor of the Kathleen C. Wright Administration Center, 600 Southeast Third Avenue, Fort Lauderdale, Florida 33301.

“The purpose of the private session is for the School Board and counsel to discuss pending litigation relative to the following case: Broward Teachers Union, et al. vs. the School Board of Broward County, Florida and James F. Notter, Case No. 08-032487(08), before the Circuit Court for the 17th Judicial Circuit in and for Broward County, Florida. a certified court reporter will record the entire session.

“The following persons will attend this Attorney-Client Session: School Board Members: Maureen S. Dinnen, Chair; Jennifer Leonard Gottlieb, Vice-Chair; Board Members: Beverly A. Gallagher; Phyllis C. Hope; Stephanie Arma Kraft, Esq.; Ann Murray; Dr. Robert D. Parks; Robin Bartleman; Benjamin J. Williams; James F. Notter, Superintendent of Schools; Robert D. Soloff, Esq.; and Edward J. Marko, Esq.

“Telephone conferencing or other telecommunications technology may be used in the conduct of this Attorney-Client Session to permit absent Board Members to participate and to be heard by other School Board Members and counsel.”

Adjournment This meeting was adjourned at 5:30 p.m.

RT