

Approved in Open Board Meeting, March 17, 2009

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
OFFICE OF THE SUPERINTENDENT

February 18, 2009
Wednesday, 10:15 a.m.

MINUTES OF REGULAR MEETING

The School Board of Broward County, Florida, met in regular session at 10:15 a.m., Wednesday, February 18, 2009, in the Board Room of the Kathleen C. Wright Administrative Center, 600 Southeast Third Avenue, Fort Lauderdale, Florida. Present were: Chair Maureen S. Dinnen; Vice Chair Jennifer Leonard Gottlieb; Members, Robin Bartleman, Beverly A. Gallagher, Phyllis C. Hope, Stephanie Arma Kraft, Esq., Ann Murray, Dr. Robert D. Parks, Benjamin J. Williams, Superintendent James F. Notter, and Edward J. Marko, Esq.

Call to Order Ms. Dinnen, Board Chair, called the meeting to order and led the Pledge of Allegiance to the Flag of the United States of America.

Minutes for Approval Motion was made by Dr. Parks, seconded by Mr. Williams and carried, to approve the official minutes for the following Board Meetings: Mrs. Kraft had not yet assumed her seat on the dais. (8-0 vote)

February 3, 2009 – Special – Student Expulsions
February 3, 2009 – Regular School Board Meeting

Close Agenda Upon motion by Dr. Parks, seconded Ms. Gallagher and carried, the Agenda was approved and declared closed. Mrs. Kraft had not yet assumed her seat on the dais. (8-0 vote)

SPECIAL PRESENTATION

Mike Casserly, Council of Great City Schools

Mr. Casserly informed the Board that the Council of Great City Schools, a coalition of the nation's largest urban school districts, developed standards for the management and financial operation, and performance of urban school districts. The five-year initiative, Performance Management and Benchmarking Project, identifies performance measures, key indicators, and best practices to improve operations in finance and budget, business services, human resources and information technology.

Last year the Council of Great City Schools launched a national awards program and initiative, Award for Excellence in Financial Management, to recognize school districts that support the highest standards in financial performance, accountability and controls that are needed to safeguard and protect the financial integrity of the school district.

Mr. Casserly stated that the Council established a rigorous process to determine the district's eligibility to receive this award, an award that is not given every year. Participating school districts have to complete a comprehensive assessment form and supply supporting documentation to demonstrate compliance with a series of management practices that represent the highest standards in financial responsibility and control in nine categories. Following an extensive review of the assessment, an onsite visit is made and interviews are conducted with senior management and key staff members. Mr. Casserly stated that overall there are a total of 148 management practices across a broad range of areas, including management structure, internal control, capital assets management, internal and external auditing, financial and debt management, purchasing, risk management, budget, and strategic planning.

Mr. Casserly announced that Broward County Public Schools is the first district in the Council of the Great City Schools to receive the Financial Award for Excellence. The award was presented to Superintendent Notter and Mr. Ben Leong, Chief Financial Officer. The award was first presented on October 23, 2008 in Houston, Texas and this day in Broward County, Florida.

Mr. Leong, who accepted the award on behalf of the school district, thanked Mr. Casserly for coming to Broward County and making this prestigious award presentation. Mr. Leong stated the award is a recognition of performance indicators in financial management, as well as insurance, health care, purchasing and other departments. Mr. Leong further stated that the award means a lot to the school district, not only to demonstrate the extra-ordinary financial management but provides the district with the standards required by bond rating agencies.

Dr. Parks praised Mr. Leong and staff for their excellent work in keeping the district fiscally sound, especially in these difficult economic times.

Mrs. Bartleman thanked staff for making sure the district spends its money appropriately.

Mrs. Hope, who congratulated Mr. Leong and financial staff, stated that the school district is the first to receive this award, a first of many awards that the district receives as a team effort. Mrs. Hope stated she is proud to work with the district's outstanding staff.

Mr. Williams stated that staff is fantastic, and under the Superintendent's direction staff was able to foresee and prepare the district for the current economic times.

Congratulating staff, Mrs. Gottlieb said the Board was proud of staff for keeping the district in good financial standing. She thanked Mr. Casserly for spending time at the school district.

REPORTS

Broward County Council PTAs/PTSAs

A written report was provided in lieu of a live presentation.

Ms. Dinnen stated that flyers have been disseminated by PTA regarding the Educational Rally being held February 26, 2009, an event organized by the PTA and Floridians for Quality Education. The event will be held at the parking lot adjacent to the K.C. Wright Administration Center, beginning at 5:00 p.m.

Broward County Association of Student Councils and Student Advisor to the Board – Scott Schwartz

Scott announced his acceptance to the University of Florida, and he will be studying financial accounting and pre-law.

Scott reported that an Outstanding Senior Leaders Banquet will be held this evening at the Signature Grand, commending seniors at each school for their hard work over their high school years.

Broward Student Leaders Night will be held on Monday, March 2, 2009; juniors will go to different meetings and leadership workshops held by seniors.

Elections for the Student Advisor to the School Board for the 2009-2010 school year will be held on March 12, 2009 at South Broward High School. Once advisors are elected they will assist the current student advisors and attend School Board meetings and workshops.

The next Student Council meeting will be held Thursday, February 19, 2009, 1:30 p.m., at Margate Middle School.

Ms. Gallagher stated she will be attending the Student Council meeting.

Technology Advisory Committee – Joel Levine

Mr. Levine reported that TAC made recommendations regarding its bylaws and policies, and then will be presented to the School Board.

The Strategic Technology Plan has been reviewed by TAC but some of the budget issues have prevented some of the projects from moving as quickly as desired. The plan will be slightly modified as challenges are presented to the district.

Mr. Levine stated that grants are being reviewed in regard to securing additional funds for technology. The Software Data Base project is moving forward, and a review is being made on software that is to be approved and purchased. It is hopeful that printers will be used in a more effective and efficient way so the district can save money.

Refreshing laptops computers will be implemented, as the lease period is expiring and different strategies need to be implemented within the next five to ten years rather than replacing laptops.

Mr. Levine stated that the Technology Review Committee will soon be finalized so they can go forward and review new initiatives and make sure the initiatives meet certain criteria.

TAC recommendations to the Board include the teacher website. The software has been purchased and appropriate staff will be designated to work on this project. Progress on this recommendation is encouraged.

This year the district will be taking advantage of the E-rate infrastructure reimbursement program. It is hopeful the district will get approval which will save the district approximately \$16 million.

Mr. Levine further reported that an additional recommendation will include a focus on choosing the correct technology for the district, related to the curriculum. He stated that TAC and other stakeholders should be involved in the selection process. A 36-month blueprint is being developed as far as infrastructure and services that will be needed in order to reach goals and objectives.

Dr. Parks discussed the duties and responsibilities of the TAC committee and restructuring of the committee. He inquired when this issue will be presented to the Board and when the appointees to the Environmental Technical Advisory Committee will be made.

Mr. Notter responded that he will provide to the Board a timeline as to the related issues.

Mrs. Hope, who discussed the district's goal of having dual technology, inquired whether an update can be provided as to whether purchases have been made. She said that the Grants Department has indicated the federal stimulus plan includes a \$650 million technology grant.

Mr. Donnie Carter, Chief Operations Officer, responded that the district is currently a dual platform, using MAC and PC, and the purchases for each is based on the schools' request, coupled with how the school is using that technology regarding classroom instruction. Mr. Carter stated that the district will not replace laptops solely for the purpose of upgrading laptops. Over the next 36 months a comprehensive look will be made into technology, to include the infrastructure, devices, the services provided and the delivery of those services, and how it all best fits the model necessary to give the students the best classroom instruction results. Mr. Carter further stated this will include training and different types of technology, including laptops, and other types of professional development regarding technology and the use of technology, and classroom instruction.

Opining that technology for classroom instruction will be the "driver" of the future, Mr. Carter stated that the direction of the market is moving from laptop usage and smaller, hand-held devices are being used in many classrooms and their use is setting a national model in K-12. Other components for review will be the digital classroom and how it will be upgraded to how it will look in 36 months versus today, and a concentrated focus for teachers on using future technology in the classroom.

Concurring that the district needs to spend its money wisely on technology, Mrs. Hope stated that in her district students and teachers are waiting for technology, and all purchases of all laptops have ceased to exist.

Mr. Carter clarified that the purchase of certain capital equipment has been delayed, as well as other projects, to be able to determine how the market responds to the district's bonds. He stated that this is a temporary delay and the district should be able to be in a position to resume making most of the capital purchases in late spring or at the beginning of the next fiscal year.

Mrs. Hope stated she would like to meet with Mr. Carter regarding issues in her district regarding laptops.

Ms. Gallagher inquired how the district will be at or above the curve in 36 months, especially during these economic times. Suggesting a Board workshop to discuss these budget issues, Ms. Gallagher said that the Board would be sending a bad message when there are potential layoffs and the district is purchasing laptops.

Mr. Notter stated that the Executive Leadership Team has been discussing how the district will be positioned in 36 months, to ensure there are plans and ideas for the future of the school system.

Ms. Dinnen stated there will be a series of scheduled Board workshops regarding the budget. She suggested that a matrix be prepared that lays out the stimulus package regarding education dollars, so that it is clear to everyone what is being covered.

Ms. Dinnen informed that she and Ms. Gallagher will be leaving the meeting at 11:45 a.m. to attend the Town Hall meeting with Governor Crist.

Mr. Levine suggested the Board designate priorities with the plans, so when moneys become available the projects can be implemented.

BOARD MEMBERS

Mrs. Kraft informed her colleagues that recently MTV held a contest at Sawgrass Mills Mall for a chance to be the MTV Fired Up Cheer Challenge winner in conjunction with a movie, Fired Up, a cheerleader movie. Coral Glades competed with 23 other teams throughout the country because they won the Florida Semi-finals; they were announced the national winner, winning \$5,000. She thanked everyone for voting online. The school will be showcased on television broadcasts on Friday.

Mrs. Kraft attended a signing ceremony for a Coral Glades student, Jake Gambino, a 6'4", 320 pound defensive tackle who was recruited and accepted a full scholarship at Georgia Southern University. Congratulations was extended to Jake and his family, who she has known over the years.

Mrs. Kraft attended the Superintendent's Advanced Placement Art Exhibit, an event held at the Fort Lauderdale Arts Museum. She thanked the partnership for allowing the partnership and allowing art students to exhibit their talented work, as it is a great recognition for them.

Mrs. Kraft attended a Valentine Tea hosted by Irv and Judy Bowen and the Reva Metzinger Foundation in honor of the Partners Council and supporters of the Arts for the Future Scholarship Fund 10th anniversary. A luncheon will be held in March to raise money for the Arts of the Future Scholarship Award, and a students gala, Stars on Parade, will be held in April 2009. The event will encourage art patrons to continue their patronage during these economic times.

Mrs. Kraft attended J.P. Taravella's DECA Marketing Role-Play Day held yesterday and will be attending the February 20, 2009 event whereby DECA students are practicing for the state competition.

Mrs. Kraft highlighted events at Taravella High School: DECA students practicing for their state championship, attending their Winter Guard Color presentation at Taravella, and the JROTC Drill Team Championships, a countywide event held at Taravella. She reminded everyone about the importance of extra-curricular activities for students.

Mrs. Hope thanked Ms. Marsha Ellison and Ms. Gwen Watson, who hosted the NAACP 2009 Centennial 100th year celebration, in the back-drop of the Old Dillard Museum. She attended the event along with Mr. Notter, Mrs. Gottlieb and Mr. Williams. She stated that CUSH, Churches United to Stop HIV, was in attendance; they are expanding throughout the United States.

Mrs. Hope thanked Kids Voting for promoting the importance of voting to students, as Broward County leads in accommodating high school students and getting them involved in the voting process. Congratulations to Piper High School, 3rd place Kids Voting winner; Stoneman Douglas High School, 2nd place winner; and Taravella High School, 1st place winner.

Mrs. Hope acknowledged and congratulated Piper High School students who attended the Woodstock Festival and volunteering their time, bringing food and items to the Feed the Hungry Drive.

Mrs. Hope informed her colleagues that ten members of Piper's Thespian Troupe took part in the district level competition. A few students stood out and gained recognition for their fantastic performances.

Mrs. Hope attended the Dr. Martin Luther King, Jr. birthday celebration at Dr. Martin Luther King, Jr., Elementary School on January 15, 2009. Gratitude was extended to Principal Marvis Ward for a great celebration; a birthday cake was presented and students sang songs to honor Dr. King. On Monday, January 19, 2009, she attended a Dr. King celebration at Dillard High School Gymnasium, with dances, speeches and a video.

Mrs. Hope congratulated Mr. Williams who was honored on January 16, 2009 at the First Baptist Church in Fort Lauderdale.

In honor of Black History Month, she was invited by the Seagull School as guest speaker. She stated that many young girls were anxious to learn about her life experiences and how to be successful. Mrs. Hope thanked Principal Mr. Bonnie Clemon, Jr., for extending the invitation.

Mrs. Hope, as School Board representative to the Juvenile Justice Board, attended the Broward Legislative Delegation who held a meeting at the Sheriff's Office. Discussion was held regarding cutting funds for programs such as Parents and Children for Equality (PACE) and possible cuts at the Sheriff's Office.

Mrs. Hope discussed her attendance at Indian Trace Elementary's SAC/SAF/PTA general meeting on January 23, 2009; Broward Education Foundation's 25th Anniversary on January 23, 2009.

Mrs. Hope attended the swearing-in ceremony of US. Representatives Debbie Wasserman-Schultz, Kendrick Meek, and Ron Klein.

Mrs. Hope stated that the video of A Child is Missing Alert Program will be made available to all Board Members for viewing. She thanked Leadership Broward for attending the February 18, 2009 Board Meeting to discuss child safety programs.

Congratulations was extended to Mr. Tony Dutra, Hallandale Adult and Community School, North Central Area, who was named Broward County Teacher of the Year.

Mrs. Hope showcased missing child Cedrika Camper, race black, date of birth March 12, 1993, missing October 14, 2008, brown eyes and hair. Anyone with information can contact the National Center for Missing and Exploited Children.

Mrs. Gottlieb thanked Mrs. Marla Armstrong for inviting the School Board to the Superintendent's Advanced Placement Studio Art Exhibit and organizing this event that showcased the tremendous art work of talented students.

Congratulations to the NAACP on their 100th anniversary.

Mrs. Gottlieb informed her colleagues that a webcast will be shown next week, with six high schools participating, on the Safety and Teen Driving Awareness campaign. The campaign will also include a Stop Texting and Drive campaign.

Mrs. Gottlieb stated that 5 Broward County high schools were named as one of the best high schools in 2009 by U.S. News and World Report. Academic enrollment data was analyzed for more than 21,000 public high schools in 48 states to identify the best in the nation. The following Broward schools won a silver medal: McFatter, Stranahan, Pompano, Atlantic Technical Center, and Nova. Congratulations was extended to all high schools.

Ms. Murray informed her colleagues that McArthur High School earned high scores on the district Science Fair. 15 schools participated and received awards; two outstanding students, Caylin Drews received 1st Place and her project will be entered into the state and international level. Faheema Abdool-Ghany, won 1st Place and she will continue in competition.

McArthur High School Health Science Occupational Teacher, Jeanne Dougherty has been named the State of Florida Students Against Destructive Decisions (SADD). This organization's message has been spread by Ms. Dougherty and she will complete in the SADD National Advisor of the Year.

Hollywood Hills was recently informed that their literary magazine, The Knot, received a rank of superior nomination for the highest award from the National Council of Teachers of English, a program that recognizes excellence in student literature magazines. Over 59 schools nationwide were selected to receive the highest rank. Congratulations to students and sponsor Ms. Deborah Clark.

Congratulations is extended to Hollywood Hills student David Bustamante, as his art work won Honorable Mention at the Advanced Placement Student Art Exhibit held this past weekend at the Museum of Art in Lauderhill. Ms. Murray stated that over 200 individuals participated in the event. She said these students have an opportunity to move forward in their field and their outstanding work should be on display in the KC Wright building.

Ms. Murray reported that South Broward High School participated in the Regional Ocean Science Bowl held in Miami, and won 2nd Place. They also received an award for Outstanding Sportsmanship in the event.

South Broward High School competed in the Broward Schools District 13th Thespian and One-Act Play competition in January. Superior ranks went to Stevenson Desir for monologues; Mark Goodwin and Chris Opert for pantomime; Lauren Morrison; Kendra Small and Heather Bithell for solo musical selections; Lauren Morrison, Heather Bithell and Sophie Barrett for *I Know it's Today*; Kendra Small and the drama company for *Shadowland*; Chris Opert and the drama company for *He is Not Dead Yet*. The school's cast of the Serpent won superior ratings for performance in Technical Work for the one act play.

Events at Bethune Elementary included art work by children in 4th and 5th grades on exhibit through February 28, 2009 at the Art and Cultural Center of Hollywood at 1650 Harrison Street.

Ms. Murray further reported that Boulevard Heights has been recognized by the state as a distinguished Title I school. The school has a large parent volunteer program and the community is actively involved in student achievement at that level.

Ms. Dinnen informed her colleagues that she addressed Governor Crist at this morning's Town Hall meeting in Fort Lauderdale. She stated that her question pertained to the Governor's proposed budget which will be presented on Friday, February 20, 2009.

Ms. Dinnen stated she inquired that although there is a stimulus package, whether the Governor's budget proposal would hold school children harmless from the downward spiral of the education cuts. Concurring that the proposal would hold school children harmless, the Governor stated the proposal would increase the amount of money for the public school system.

Ms. Dinnen informed her colleagues that the Governor will be submitting a budget proposal. Education rallies will be held on Thursday, February 26, 2009, beginning at 4:40 p.m. at the KC Wright building parking lot; February 28, 2009; Florida Education Rally at the University of Central Florida in Orlando, K-12; March 18, 2009, 11:00 a.m. in Tallahassee, by a variety of schools including the School Boards Association. She said there was discussion about the stimulus package, and the waiver has not yet been granted but the Governor predicted it probably would be granted.

Ms. Dinnen congratulated Virginia Shuman-Young for being recognized as one of four elementary schools in the United States as a Magnet School of Excellence. This award will be presented in April 2009 at the National Conference on Magnet Schools.

Plantation Middle School won Brain Brawl, a county-wide 8th grade competition held by the National Honor Society.

Ms. Dinnen attended the Student Government Association meeting at Stranahan High School, and said it was a pleasure to see student leaders in action and to talk with them.

Ms. Dinnen taught Mr. John Pellegrino's government class at Fort Lauderdale High School. Students were interested in talking about the current economic and budget/education issues.

Ms. Dinnen attended the Broward Education Foundation (BEF) Gala, and her first meeting of the BEF.

Ms. Dinnen attended the retirement party of Principal Joy Lasky of Sunset School; the robing ceremony for the judges and swearing-in ceremonies of Representatives Ron Klein, Kendrick Meek and Debbie Wasserman-Schultz.

Ms. Dinnen and Mr. Notter had the privilege of accompanying the South Florida Regional Business Alliance, who teamed up with the Tampa Partnership, and a conversation was held along with Chancellor Frances Haithcock, Tax Watch, and others.

Mr. Williams thanked Ms. Dinnen and the Superintendent for going to Tallahassee to represent the School Board.

Mr. Williams informed his colleagues that Roland Foulkes, Diversity Committee Chair, was invited to speak to the student body at Pinecrest Preparatory School, his alma mater, as a part of Black History Week.

Mr. Williams congratulated Wilton Manors Elementary School Counselor Ana Maria Leone who has been named one of the top 10 school counselors of America.

Congratulations was extended to Parkway Middle School of the Arts who received \$61,000 from the Samsung Technology Software Program, one of four schools in Florida and the only one in Broward County to receive this prize.

Dr. Parks informed his colleagues that Broward County has adopted Commit 2B Fit as their endeavor for fitness and health in Broward County. Every park in the county is a Commit 2B Fit park, such as Lauderdale Lakes and others, whereby the cities have become Commit 2B Fit cities.

Dr. Parks stated that he attended a luncheon with twelve Pompano Beach High School students who are nominees for the Silver Knight Awards, who discussed their accomplishments in environment and government. Dr. Parks spoke about a student, Amira, who was the designee for Kids Voting at the school and who was instrumental in getting the School Board to allow the viewing of the Presidential Inauguration at the schools. Two of the students are National Merit Scholarship Semi-Finalists.

Dr. Parks attended the Coconut Creek City Commission meeting with Ms. Susan Whiting, Principal, Tradewinds Elementary School, and they discussed the boundary issues in that area. The commission recognized Ms. Whiting, Ms. Diane Caruthers, Teacher, whose husband recently passed away, and the 2nd runner up for Elementary Environmentalist of the Year.

Dr. Parks stated he would like to meet with Mr. Carter, Mr. Robert Waremburg, Director, Supply Management and Logistics, and Mr. Honey Rand from Environmental Public Relations (E.P.R.) to discuss the Scope issue.

Dr. Parks announced that a Pompano Beach High School student is attending Purdue University and is a tutor of the football team.

Mrs. Bartleman congratulated Mr. Williams for being honored by the YMCA at their breakfast. Mr. Williams has been a supporter of the YMCA for many years.

Mrs. Bartleman thanked Mr. Williams and Mr. Notter for attending the Dr. Martin Luther King, Jr. Day parade, as she was unable to attend.

Mrs. Bartleman attended and visited the Deerfield Beach High School IB program.

Mrs. Bartleman stated that she and staff have been visiting the PASS programs in the county in order to learn how to improve upon the programs. The Transition Strategic Plan will be shortly underway for students 18 to 22 year olds so that when they age out they will be able to find employment.

Mrs. Bartleman stated she and Ms. Gallagher attended the NSBA Federal Relations Conference, and she met with the legislative aides of the House Representatives and discussed some of the issues with No Child Left Behind.

Mrs. Bartleman recognized Big Mama who was recognized at Walker Elementary by the Governor for her outstanding community service. Mrs. Bartleman and Mr. Notter attended a joint meeting of the Children's Services Council and the Children's Services Board.

Mrs. Bartleman discussed the recent arrest of a 10 year old autistic boy in Lee County, Florida. She stated that many times autistic students become physical when they become upset, as what happened in this case. Mrs. Bartleman stated that training should have been provided for the police officers to recognize autistic students and students with Asperger's Syndrome, know what their symptoms are and how to deal with them.

Mrs. Bartleman stated that the Autism Society of America, Broward County Chapter, held a training session at Broward Community College for Student Resource Officers and Police Officers on how to deal with autistic students, Asperger's students, and students with mental handicaps. Mrs. Bartleman requested that staff follow-up and train Security Specialists, Principals and Assistant Principals in order to raise this type of awareness. Mrs. Bartleman thanked everyone for participating in this event and working with the students.

Ms. Gallagher thanked Ms. Dinnen for attending the Governor's Town Hall meeting today, and it is hopeful that the House and the Senate's budget is as good as the Governor is proposing.

Ms. Gallagher informed her colleagues that she attended the NSBA Federal Relations Conference with Mrs. Bartleman. She stated that many members talked with attendees, including Senator John McCain. She said it was a wonderful experience and she was impressed with the level of information presented.

Ms. Gallagher said she has been attending many I-zone meetings, school meetings, and advisory meetings to speak to teachers and parents about what is occurring with the budget and helping them understand the choices the Board will have to make, such as changing the high school schedule or going to a four-day week.

Ms. Gallagher thanked Mr. Marko for organizing the training for Board Members' committee appointees. She said that she received many positive comments on what they learned, especially the Sunshine Law and conflicts of interests.

Ms. Gallagher announced that March 7, 2009 is the annual Waterway Clean Up throughout the county, to help in the clean-up effort. Further information can be obtained at www.waterwaycleanup.org.

Speakers

Sharon Rodriguez
Sarah Sterling
Paul Karasow
Clinton Ward
Vincente Thrower
Rodney Statham

Following the delegation of Speakers, Mr. Williams requested a moment of silence, and observed, for the former Mayor and City Commissioner of Pompano Beach, E. Pat Larkins, who recently passed a way. Mr. Larkins was also Mr. Williams' representative on the district's QSEC committee.

CONSENT AGENDA Following identification of those items Board Members and members of the public indicated they would like considered separately, motion was made by Mrs. Bartleman, seconded by Mrs. Hope and carried, to approve the Consent Agenda for the remaining items.

A. RESOLUTIONS

A-1. Resolution in Support of School Social Work Week, March 2-6, 2009
(Adopted)

Motion was made by Mrs. Bartleman, seconded by Ms. Gallagher and carried, to adopt Resolution #09-69, in support of School Social Work Week, March 2-6, 2009.

Mrs. Bartleman discussed the stressful effects the economic situation has caused families, stating that parents are losing jobs and homes, and the district has the highest number of homeless students. She stated that social workers have been there for students so that they can continue to learn, and they provide many services such as linking parents to homeless agencies and food pantries. Mrs. Bartleman said there is now a heightened awareness of how important social workers are to the educational process because of the current economic conditions.

After reading the resolution into the record, Mrs. Bartleman introduced and presented the resolution to Dr. Laurel Thompson, Director, School Social Work and Attendance.

Dr. Thompson thanked the School Board for recognizing the vital service of social workers to the students of Broward County. Dr. Thompson stated that social workers are committed to continuing to provide quality service, that the students' needs are met so that they can attend to their academic needs.

A-2. Resolution in Support of Entrepreneurship Week – February 21 through February 29, 2009
(Adopted)

Adopted Resolution #09-70, in support of National Entrepreneurship Week, February 21 through February 29, 2009.

A-3. Resolution in Support of the 20th Anniversary of the United Way of Broward County Commission on Substance Abuse (Deferred)

Motion was made by Ms. Gallagher, seconded by Mrs. Gottlieb, to defer Resolution #09-71, in support of the 20th Anniversary of the United Way of Broward County Commission on Substance Abuse. This motion was superseded by a Motion to Defer (below).

Motion to Defer (Carried)

Motion was made by Ms. Gallagher, seconded by Mrs. Gottlieb and carried, to defer the agenda item to the March 3, 2009 Regular School Board Meeting.

A-4. Resolution Urging the State to Adequately Fund Public Education (Adopted)

Motion was made by Ms. Gallagher, seconded by Mrs. Hope and carried, to adopt Resolution #09-72, urging the State to adequately fund public education.

Following the reading of the resolution into the record, Ms. Gallagher stated that a copy of the resolution will be left with the Governor at the Town Hall meeting she and Ms. Dinnen will be attending this afternoon.

Ms. Dinnen noted that the 2008-2009 level of funding amount is a minimum and not a maximum.

Mrs. Bartleman stated that taxes should be invested in the public education system of the state of Florida, investing in the future, looking at restructuring the tax system, and finding a steady stream of revenue.

Concurring, Ms. Gallagher stated she was proud that the Broward County School Board are future thinkers.

Ms. Dinnen explained the procedure that will be followed at the Town Hall meeting.

Mrs. Bartleman noted that Marion County will be laying off 522 teachers next year and Orange County lost 700 employees at the beginning of this school year. She thanked the Superintendent, Mr. Leong and the Board for a job well done.

Mrs. Hope said she looked forward to the Budget workshops, as the Board has made this issue a priority.

Ms. Dinnen informed that the stimulus plan is a one-time payment to the state and it is unknown how the state will distribute the funds and what this means to Broward County.

A vote was taken on the resolution.

- A-5. Resolution in Support of Establishing April 20 – 24, 2009, as The School Board of Broward County, Florida, Green Week (Adopted)

Adopted Resolution #09-73, which states The School Board of Broward County, Florida, resolves to establish April 20 – 24, 2009 as The School Board of Broward County, Florida, Green Week.

- A-6. Resolution in Support of Black Family Technology Awareness Week – February 15-21, 2009 (Adopted)

Motion was made by Ms. Gallagher, seconded by Mrs. Bartleman and carried, to adopt Resolution #09-74, in support of Black Family Technology Awareness Week –February 15-21, 2009.

Mrs. Hope introduced Mr. Darryl T. Ford, President, Millennium Technology. Following the reading of the resolution into the record. Mrs. Hope presented the resolution to Mr. Ford and his company recognizing the work they have done for the School Board in the area of technology.

Remarking that he and his company have had the privilege of working with the Board for the past seven years, Mr. Ford thanked the Board for the resolution, as it brings awareness for African-American families in the community. He stated this is a small piece in helping to solve the problem of the lack of technology for underprivileged families.

Dr. Parks stated that he and Mr. Ford have been working together through the Digital Divide, and he praised Millennium Technology for the work they have done for the community. Dr. Parks informed that a pilot program for Broward One, a broadband initiative, will take place in Deerfield thanks to the efforts of Millennium and Mr. Ford.

B. BOARD MEMBERS

D. OFFICE OF THE CHIEF AUDITOR

E. CHIEF OPERATIONS OFFICER

- E-1. Bid / RFP and Other Financial Recommendations Less Than \$500,000 (Approved)

Motion was made by Dr. Parks, seconded by Mrs. Hope and carried, to approve the Bid / RFP recommendations as stated on the award recommendation for each Bid / RFP listed below.

<u>BID/RFP</u>	<u>Title – Location – Amount</u>
<u>29-020T</u>	<u>Parking Lot Services – Facility Management, Planning and Site Acquisition – Amount: None</u>

Mrs. Kraft requested clarification regarding the parking lot service and the thought process that went into this method of service. Mrs. Kraft praised Mr. Tom Coates, Executive Director, Facility Management, Planning and Site Acquisition for making this important decision. Board Member Kraft provided a historical background on the use of the parking service.

Mr. Coates explained that the parking service is a fully automated entry and exit system which will encompass a controlled parking lot and a ticket is pulled by the driver, which allows the gate to open. When the driver is ready to leave through the exit station, the ticket is inserted in the exit station and the parking fees will be calculated, including the time in and out, which can be paid by credit card or cash. A new receipt will be given to be inserted into the exit and the gate is raised.

Mr. Coates stated that the service is similar to the Government Center and the parking service at the airport, whereby there is no employee at the station to receive and dispense money. Mr. Coates further stated that staff's research indicated that many municipalities are moving toward this method because automated lots are the wave of the future. Continued reliance upon heavily employed-based lots are moving toward a thing of the past. Mr. Coates said that a proposal for a validation system, complimentary parking, will be included in the package. This will involve overriding the system and opening the gates, with approval by the Security Desk inside the K.C. Wright Center.

Mrs. Kraft inquired how the RFP process was conducted in terms of what other alternatives were available.

Mr. Coates responded that staff fully intended to use the same model that was previously used, but the revenue breakdown was not sufficiently weighted to the district's benefit. The district was not able to negotiate what staff felt was a reasonable split on the revenues.

Mr. Coates stated that the Superintendent gave staff the initiative to look at other alternatives. He noted that with a fully automated system the district will minimize theft, labor and maximize revenue. Mr. Coates concurred that in four months the district will have realized its investment, and after four months the system will be profitable, give or take a nominal fee for supplies and maintenance of equipment. The estimated profit is \$336,000 per year.

Dr. Parks praised staff and the Superintendent for researching the best model so that the district can receive the greatest financial benefit.

Reimbursement funds to the school district must be requested and received under the terms and conditions of the Disaster Relief Funding Agreement for the event.

On December 22, 2008, FEMA notification was provided to all Florida Public Assistance Sub-Grantees eligible for funding.

Reimbursement for allowable expenses is based on a formula approved by the Federal Government.

This Agreement will be executed after School Board approval.

Allowable expenses for reimbursement will be determined when FEMA meets with the SBBC Safety Department. Initial estimated expenditure to be reviewed by FEMA is \$600,000.

E-3. Recommendations on the Ms. Willie Ann Glenn Act, Florida House Bill #227 (Summer Nutrition Program) (Approved)

- Renew disapproval of participation in the Ms. Willie Ann Glenn Act for the Summer of 2009
- Vote to be exempt from the Summer Feeding Program per Chapter 2005-73, Section 1, (3)
- Notify the Commissioner of Education within 10 days of the decision not to participate and be exempt
- Notify the Commissioner of Education within 10 days of each subsequent year's decision to continue the exemption

Chapter 2005-73, General Laws, further explains that House Bill 227 is, "An act relating to children's summer nutrition programs; providing a popular name; requiring each district school board to develop a plan to sponsor a summer nutrition program; providing criteria for operating summer nutrition program sites; **authorizing exemption from sponsoring a summer nutrition program and providing procedures thereafter; requiring a district school board to annually reconsider its decision to be exempt;** authorizing district school boards to encourage not-for-profit entities to sponsor a summer nutrition program under certain circumstances; authorizing a superintendent of schools to collaborate with specified agencies and private, not-for-profit leaders to implement a summer nutrition program; providing reporting; directing the Department of Education to provide each district school board with a list of organizations intending to participate; providing an effective date."

Participation in the Ms. Willie Ann Glenn Act by Broward County Public Schools is not necessary to ensure adequate Summer Feeding sites within the District since additional resources are not available, since the District already has a Summer Feeding Program, and approximately 45 - 55 schools with 50% or more students eligible for free/reduced meals will open for the Summer of 2009. The final number depends upon the number of schools hosting summer school, Voluntary Pre-K, and summer programs not related to District activities that use the schools in the summer.

Providers and vendors will be identified after the Department of Education's Summer Feeding training. The District initially notified the Commissioner of Education in 2006, and each year thereafter, of its decision not to participate, and is required to do so on an annual basis.

There is no financial impact to the district for not participating in the Ms. Willie Ann Glenn Act.

F. CURRICULUM/EDUCATIONAL PROGRAMS & STUDENT SUPPORT

F-1. Continuation Agreement with St. John's Rehabilitation Hospital and Nursing Center, Inc. (Approved)

Approved the continuation agreement between The School Board of Broward County, Florida, and St. John's Rehabilitation Hospital and Nursing Center, Inc.

Health Science Education programs provide secondary and postsecondary career and technical students with clinical learning experiences through contractual agreements with hospitals, nursing homes, and other facilities.

The continuation agreement with St. John's Rehabilitation Hospital and Nursing Center, Inc., will provide clinical experiences to Broward County Schools' Health Science Education students. On-site clinical experiences are necessary to meet curriculum frameworks, student performance standards, and requirements of regulatory agencies for students to qualify for certification/licensure examinations upon program completion.

The following Health Science Education programs are located at 21 high schools: Allied Health Assisting, Patient Care Assistant and Practical Nursing.

The following Health Science Education programs are located at the technical centers: Central Service Technology, Medical Coder/Biller, Electrocardiograph (Cardiovascular) Technology, Health Unit Coordinator, Hemodialysis Technician, Massage Therapy, Medical Assistant, Medical Records Transcribing, Medical Lab Technology, Optometric Technician, Patient Care Technician, Pharmacy Technician, Practical Nursing, First Responder, Emergency Medical Technician and Surgical Technology. Currently, The School Board of Broward County, Florida, has 38 School Board approved agreements with various health care facilities.

This agreement has been reviewed and approved as to form and legal content by the School Board Attorney.

There is no financial impact to the district.

F-2. Grant Applications (Approved)

Approved the submission of grant applications to:

- A. Captain Planet Foundation, \$575
- B. Laura Bush Foundation for America's Libraries Grant Program, \$2,000
- C. Mix it Up, \$500
- D. NEA's Books Across America Library Books Awards Program, \$1,000
- E. Olweus Bullying Prevention Program, \$24,000
- F. Target Field Trip, \$800
- G. Teaching Tolerance, \$4,600

Copies of the full grant applications are available at the public stand in the lobby of the KC Wright Building and at the Board Members' Office on the 14th Floor of the KC Wright Building.

The positive financial impact is \$33,475 from various sources. There is no additional financial impact to the school district.

F-3. Proposed Consultant Agreement with Debra Hall-Greene (Approved)

Approved consultant agreement for Safe Schools/Healthy Students Grant Social Norms.

On the 2008 Florida Youth Substance Abuse Survey (FYSAS), 30.9 of middle school students surveyed reported that bullying caused worry and 37.6 indicated having been taunted or teased in the past 30 days. In addition, data from the FYSAS indicated that only 57% of middle school students and 64% of high school students surveyed indicated that there were school opportunities for prosocial involvement – a protective factor for substance abuse and violence prevention.

The Safe Schools/Healthy Students and Safe and Drug-Free Schools Grants funding allow for prevention education efforts in Broward County by supporting the development and implementation of a comprehensive prevention program districtwide that promotes positive and socially accepted behaviors (norms). This initiative will be aimed specifically at addressing underage drinking among our youth.

Due to current demands on BECON, it cannot produce the videos; therefore, BECON reviewed this consultant's proposal to ensure it meets standards. Ms. Hall-Greene was instrumental in the Anti-Bullying Policy's first phase: creation of the District's Anti-Bullying Policy 5.9 training module for school staff.

The proposed media campaign and Anti-Bullying Policy 5.9 student and staff development modules (phase 2) will address these issues, promoting school safety and healthy youth development in our schools.

The financial impact is \$21,400. The source of funds is the Safe and Drug-Free Schools grant and the Safe Schools/Healthy Students grant, both funded by the United States Department of Education. There is no additional financial impact to the district.

F-4. Agreement with Sonshine Educational Tours (Approved)

Approved new agreement with Sonshine Educational Tours.

On January 15, 2008, the School Board approved the new Teaching American History Grant Application, a three-year grant program that began July 1, 2008. As part of this grant, Sonshine Educational Tours, an approved vendor, will provide a week long educational trip to Washington, DC. Thirty elementary, middle, and high school American History teachers can apply for acceptance to the Teaching American History 2009 Summer Institute. In addition, six designated master teachers will accompany them in the role of mentors. This intense week long training will provide teachers with an increased knowledge in American History. Sonshine Educational Tours will provide each participant with meals, room and board, admittance to local museums and historical sites, and intensive studies.

These agreements have been reviewed and approved as to form and legal content by the School Board Attorney.

There is a financial impact of \$57,600 to the district. The source of these funds is the U.S. Department of Education Teaching American History Grant. There is no additional financial impact to the district.

G. HUMAN RESOURCES

G-1. Personnel Recommendations for Instructional Appointments and Leaves for 2008-2009 School Year (Approved)

Approved the personnel recommendations for the 2008-2009 appointments and leaves as listed on the Executive Summary and respective lists for Instructional staff.

All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida.

The Personnel Recommendations for Instructional Employees include the following items:

1. Teacher Approvals
2. Substitute Teacher Approvals
3. Interim Substitute Teachers
4. Temporary Hourly Teacher Approvals
5. Teacher Extension of Calendar
6. Instructional Leaves

There will be no financial impact to the school district. Funding for the positions has been allocated in the school and department budgets.

G-2. Personnel Recommendations for Instructional Separation of Employment or Discipline for the 2008-2009 School Year (Approved)

Motion was made by Dr. Parks, seconded by Mrs. Hope and carried, to approve the personnel recommendations for separation of employment or discipline as listed in the respective lists for instructional staff. All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida. Ms. Dinnen and Ms. Gallagher were absent for the vote. (7-0 vote)

The Personnel Recommendations for Instructional Employees include the following items:

1. Instructional Resignations/Retirements/Layoffs
2. Instructional Suspensions/Terminations

There will be no financial impact to the school district.

Dr. Parks discussed the situation of a teacher who resigned her position in order to take care of her husband; subsequently he passed away and she decided to rescind her retirement. The teacher was informed by the department that they do not perform this function. Dr. Parks said that he personally was provided the correct information from Mrs. Marilyn Strong, Associate Superintendent, Human Resources, who indicated that the retirement could be rescinded. Dr. Parks voiced concern over the lack of communication from one division that should know the procedure.

Dr. Parks extended gratitude to Mrs. Strong for helping this individual, who is back to teaching and is doing well.

G-3. Personnel Recommendations for Non-Instructional Appointments and Leaves for the 2008-2009 School Year (Approved as amended)

Approved the personnel recommendations for appointments and reassignments as listed on the Executive Summary, respective lists and individual appointments for Non-Instructional Employees. All recommendations are made pending security clearance and with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida. This item was amended to add one name to Section 8a.

The Personnel Recommendations for Non-Instructional Employees include the following sections:

1. Non-Instructional Approval(s)
2. Non-Instructional Reassignment(s) – Promotion(s)
3. Non-Instructional Reassignment(s) – Demotion(s)
4. Non-Instructional Substitutes/Temporaries
5. Non-Instructional Leave(s)-Layoff(s)
6. District Managerial/Professional/Technical
7. Reassignment of Current School-Based/District Managerial/Professional Technical Personnel
8. School-Based Managerial
9. School-Based/District Managerial Acting/Special/Task Assignment(s)
10. School-Based/District Managerial/Professional/Technical Leave(s)
11. Salary Adjustment

Funding has been budgeted in 08-09 fiscal year for all appointments through June 30, 2009.

Newly-appointed staff was announced and congratulated by the School Board Members.

G-4. Personnel Recommendations for Non-Instructional Separation of Employment or Discipline(s) for the 2008-2009 School Year (Approved)

Motion was made by Mrs. Bartleman, seconded by Mrs. Hope and carried, to approve the personnel recommendations for separation of employment or discipline as listed on the respective lists for Non-Instructional staff. All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida. Ms. Dinnen and Ms. Gallagher were absent for the vote. (7-0 vote)

The Personnel Recommendations include the following items:

Non-Instructional Resignation(s)/Retirement(s)
Non-Instructional Suspension(s)/Termination(s)
Managerial and Professional/Technical Resignation(s)/Retirement(s)
Managerial and Professional/Technical Suspension(s)/Termination(s)

There is no financial impact to the school district.

Mrs. Bartleman acknowledged and extended best wishes to Mrs. Kimberly Dicks, Secretary, Human Resources, who is leaving the school district and moving to Tennessee.

G-5. Supplemental Pay Positions – List #13 (Approved)

Approved the recommended supplemental pay positions of employees for the 2008-2009 school/fiscal year.

Employees are recommended for supplemental pay positions by Principals or Department Supervisors and approved by the Area Superintendent or appropriate Division Head. Supplemental positions are listed alphabetically by last name, with location and supplement type.

The Specific Supplemental Pay Positions include the following type of supplements: Secondary department chairpersons high school; secondary department chairpersons and/or team leaders middle school; elementary grade level chairpersons and/or team leaders; athletic supplements; general supplements; and special supplements for the 2008-2009 school year.

Individuals may be recommended for task assignments that improve the school's/department's programs and/or operations. A computer-generated list of those names is printed and reveals all individuals recommended for Non-Specific (SPL). Non-Specific Supplements are additional Task Assignments performed beyond the employee's regular day based on the recommendations of the direct supervisor.

Individuals listed meet the requirements for the supplemental positions. The total number of Supplements recommended in this item is 119.

Funding has been budgeted in 08-09 fiscal year for all supplements through June 30, 2009.

G-6. Recommendation(s) for Instructional/Noninstructional Discipline for the 2008-2009 School Year (Approved)

Approved the recommendation(s) for discipline as listed for Instructional/ Noninstructional staff. All recommendation(s) are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida State Department of Education and The School Board of Broward County, Florida.

This disciplinary action recommendation is a result of an investigation by the Office of Professional Standards & Special Investigative Unit. The individual(s) involved have been provided the opportunity to appear and participate, with representation, before the Professional Standards Committee and in a pre-disciplinary hearing prior to submission of this recommendation. We have followed the School Board processes for disciplinary action. The requested action(s) is listed.

There is no financial impact to the school district.

H. ATTORNEY

I. OFFICE OF THE SUPERINTENDENT

I-1. Second Amendment to Amended and Restated Master Affiliation Agreement with the North Broward Hospital District (NBHD) (Approved)

Approved Second Amendment to Amended and Restated Master Affiliation Agreement to provide sports medicine athletic trainer and physician services to Broward County Public School high school students engaged in interscholastic sports (Addendum B).

On August 19, 2003, The School Board of Broward County, Florida approved a Master Agreement with the North Broward Hospital District. The new master agreement includes revisions to addendums B and C that reflect current programs within the partnership. Each addendum has its own lifespan as dictated by funding and program services. For example, Addendum B provides athletic trainer and physician services for all public high schools within NBHD's service zones. Addendum C governs requirements for student self-study in Healthcare facilities. All other Addendums will continue to be in effect until August 2009.

Addendum B provides nationally certified and state licensed athletic trainers at nineteen Broward County Public Schools. Nationally certified athletic trainers hold the highest level of skill and training (Master's degree) in the sports medicine industry. Athletic trainers have extensive background in human anatomy, human physiology biomechanics and exercise physiology. Nationally certified trainers are trained in the recognition, rehabilitation, treatment and management of injuries as well as in nutritional and psychological counseling.

Athletic trainers are critical to the health, welfare and safety of student athletes. Trainers attend practices and games for high impact sports. For example, the athletic trainer will attend all football practices effective the first day of fall sports, August 11, 2008. Trainers are the first responder to injured students at practices and games.

Addendum B is a one-year agreement, 2008-2009 school year. The School Board of Broward County, Florida, will pay \$480,000 to North Broward Hospital District for the 2008-09 school year, August 1, 2008 through June 30, 2009. The annual cost of trainer services remains unchanged from last year.

Under the agreement, NBHD will provide the following contractual services:

- Staff the high schools with nationally certified trainers. The athletic trainers must be certified by the Board of Certification (BOC) and or be licensed by the State of Florida.
- The certified athletic trainer conducts clinical assessment and administers standard techniques of first aid to the acutely ill/injured athlete, protecting the athlete from further injury. The athletic trainers educate the student athlete and provide direct services to the athlete on hydration, conditioning, nutrition, performance, enhancement training and injury care. All athletic trainers are certified in CPR and First Aid. Before practices and games, the athletic trainers prepare athletes with pre-game taping, padding and bracing joints and limbs.
- NBHD certified trainers will attend all football games and other high trauma athletic events to provide immediate assessment, evaluation and basic treatment. NBHD, Director of Sports Medicine shall provide the SBBC, Director of Student Activities, with a list describing the priority of sports coverage.
- NBHD will provide certified athletic trainer coverage for major district events including but not limited to, BCAA All-Star games, BCAA County Championships and Middle School Championship events.

NBHD may utilize graduate athletic training students and undergraduate athletic training students and or interns from area Athletic Training Education Programs in the provision of athletic trainer coverage to SBBC athletes, providing such students and interns are supervised by a nationally certified athletic trainer.

- NBHD will provide pre-participation physical screenings, at designated high schools free of charge to all athletes. All high school students participating in interscholastic sports are required by the School Board and Florida High School Athletic Association to undergo an annual physical examination. The physical examinations are performed by a certified physician (M.D. or D.O.).

NBHD is responsible for hiring, employing, insuring and paying all athletic trainers. The School Board does not pay any fringe benefit costs for athletic director services. NBHD funds the cost of program administration including the cost of a Director for Sports Medicine.

The total financial impact for the 2008-09 school year is \$480,000. The source of funding is the continuing restricted budget account for North Broward Hospital District athletic trainers. This account is administered by the Department of Athletics and Activities. There is no change in funding for the 2008-09 school year.

I-2. Petition for Formal Proceedings (Withdrawn)

J. FACILITIES AND CONSTRUCTION MANAGEMENT

J-1. Amend Professional Services Agreement – ACAI Associates, Inc. – New Media Center – Atlantic Vocational Technical Center, Coconut Creek - Project No. P. 000414 (f.k.a. 2221-26-01) (Approved)

Motion was made by Dr. Parks, seconded by Ms. Gallagher and carried, to approve the First Amendment of the Professional Services Agreement ACAI Associates, Inc., for New Media Center, Atlantic Vocational Technical Center, Project No. P. 000414, approved by the Board on December 11, 2007.

The original Scope for this item is amended as follows: All design related scope changes, including construction administration associated with the relocation of the Media Center to a new location at the front of the school.

In Design Meetings with the School Board's Project Manager, School Director, and Project Consultant, it was determined that an alternate location was more feasible. The Project Consultant was instructed to commence design in the alternate location. Design for the original location was in process. The change in location created an increase in design effort for the alternate location.

Staff has determined that the Project Consultant is entitled to additional fees as a result of the change in location and additional effort.

ACAI Associates, Inc., and the Superintendent's Negotiations Committee negotiated an increase in fees from \$591,321 to \$609,621 for the amended Scope. The increase in fees is as follows: Phase I by \$2,745, Phase II by \$2,745, Phase III by \$6,405, Phase IV by \$915, Phase V by \$5,124, and Phase VI by \$366, resulting with a total increase of \$18,300 for the amended Scope.

The Office of the Chief Auditor and the Risk Management departments have reviewed this Amendment, and The School Board Attorney has approved the First Amendment as to form and legal content.

The financial impact is \$18,300 for Basic Services. The funds for this item are included in the District Educational Facilities Plan, Fiscal Years 2008-2009 to 2012-2013, page 205.

Remarking that the location of the media center has been changed, Dr. Parks inquired where it has been moved to.

Mr. Michael Garretson, Deputy Superintendent, Facilities and Construction Management, responded that the media center was going to be placed in the east parking lot, in the back, and now it will be moved to the front of the campus. Mr. Garretson stated that the architect is 50 percent complete on the design, with another four months to go for bid on a contractor.

Mrs. Hope requested that staff provide information to her as to when the Banyan Media Center was approved by the Board.

J-2. Change Orders (Approved)

Approved change orders as listed for various school projects, and an additional appropriation of \$151,776 from Capital Projects Reserve.

<u>Anderson, Boyd H. High (IAQ)</u>		Change Order 05	\$24,894
Unforeseen Condition	\$24,894		
<u>Anderson, Boyd H. High</u>		Change Order 08	\$3,844
Owner Request	\$3,844		
<u>Bennett Elementary</u>		Change Order 03	\$14,232
Unforeseen Condition	\$14,232		
<u>Broward Fire Academy</u>		Change Order 02	\$4,500
Owner Request	\$4,500		
<u>Colbert Elementary</u>		Change Order 07	\$122,016
Unforeseen Condition	\$122,016		

<u>Cypress Elementary</u> Unforeseen Condition	\$4,301	Change Order 01	\$4,301
<u>Hollywood Central Elementary</u> Unforeseen Condition	\$6,468	Change Order 03	\$6,468
<u>Hunt, James S. Elementary</u> Unforeseen Condition	\$16,827	Change Order 03	\$16,827
<u>North Lauderdale Elementary</u> Unforeseen Condition	\$12,519	Change Order 03	\$12,519
<u>Taravella, J.P. High</u> Consultant Error	\$25,916	Change Order 02	\$25,916
<u>Village Elementary</u> Owner Request	\$1,468	Change Order 06	\$1,468

Financial Impact: Boyd H. High – Project No.: P.000326 \$3,844; Colbert Elementary – Project No.: P.000040 \$122,016; Taravella, J.P. High – Project No.: P.000486 \$25,916. An additional financial impact of \$151,776 will come from Capital Projects Reserve. There is no additional financial impact to the district for the remaining projects.

- J-3. Final Acceptance and Release of Retainage – Balfour Beatty Construction, Inc. – 24 Classroom Addition – Western High School – Project No. P.000500 (f.k.a. 2831-25-46) (Approved)

Approved the Final Acceptance of the Western High School, 24 Classroom Addition, Fire Alarm, Locker room and Press Box, Project No. P.000500 and release the balance of retainage in the amount of \$100.

The contractor, Balfour Beatty Construction, Inc., completed the project within the contract time limits.

The funds being released totaling \$100 are included in the Adopted District Educational Facilities Plan, Fiscal years 2008-2009 to 2012-2013, Page 118.

- J-4. Reduction of Retainage – Padula & Wadsworth Construction, Inc. – Concurrent Replacement, Phase I of II – Colbert Elementary School, Hollywood – Project No. P.000040 (f.k.a. 0231-99-01) (Approved)

Approved the recommendation to reduce retainage now being held on Colbert Elementary School, Project No. P.000040, from the Construction Manager, Padula & Wadsworth Construction, Inc., from \$256,916 to \$12,800.

In accordance with Article 8.4 of the Agreement between The School Board of Broward County, Florida, and Padula & Wadsworth Construction, Inc., the Facilities and Construction Management Department is recommending that the retainage be reduced from \$256,916 to \$12,800.

This project has reached Substantial Completion and given a Temporary Certificate of Occupancy. The amount of \$12,800 is being withheld at this time pending relocation of the HVAC cooling tower which cannot be moved while school is in session.

The funds being released totaling \$244,116 are included in the Adopted District Educational Facilities Plan, Fiscal Years, 2008-2009 to 2012-2013, page 45.

J-5. Pre-Qualification of Contractors – Approval of Application and Issuance of Certificates (Approved)

Motion was made by Ms. Gallagher, seconded by Dr. Parks and carried, to approve the recommendations of the Superintendent indicated in Exhibit 1.

The Qualification Selection Evaluation Committee (QSEC) convened on February 4, 2009, to review Contractor Pre-Qualification Staff Application Review Executive Summaries received for the following contractors and makes the following recommendations to the Superintendent of Schools:

* ** SRJ Construction Corporation – Issue Recommendation to Reject Application

*New Certification **Certified M/WBE and/or SBE

The Pre-Qualification Application reviews were conducted and the recommendations were determined in accordance with F.S. 1013.46, State Requirements for Educational Facilities and Board Policy 7003.

There is no financial impact to the district, therefore this item does not require a collaboration form from the Capital Budget Department.

Mrs. Hope inquired why SRJ Corporation's application was rejected.

Mr. Garretson responded that the district must act on an application within 60 days and if the company is rejected, they can reapply at any time. The company was not able to provide evidence of bonding as required by State Requirements for Educational Facilities (SREF). He stated he will meet with the president of the company to ensure he understands the basis for the rejection.

- J-6. Authorize Negotiations of Construction Management at Risk Services for Driftwood Elementary School, Hollywood, Project No. P.000809 – Hollywood Hills High School, Hollywood, Project No. P.000300 (f.k.a. 1661-23-01) – McArthur High School, Hollywood, Project No. P.000044 (f.k.a. 0241-98-01) – Oakridge Elementary School, Hollywood, Project No. P.001084 (f.k.a. 0461-27-01) (Approved)

Approved the selection and authorize negotiations for Construction Management at Risk Services for various projects.

In accordance with Board Policy 7003 and RFQ No. 2008-32-FC, the Qualification Selection Evaluation Committee shortlisted, interviewed and has selected for Construction Management at Risk Services for Various Projects for approval by the Board as follows:

- **Driftwood Elementary School – Royal Concrete Concepts, Inc.**
- **Hollywood Hills High School – James B. Pirtle Construction, Inc.**
- **McArthur High School – James. A. Cummings, Inc.**
- **Oakridge Elementary School – Suffolk Construction Company, Inc.**

The Superintendent's designees will negotiate the selected Construction Management at Risk Services fees for the projects and recommend award of contracts at a future School Board Meeting.

Proposal documents submitted by the proposers, staff evaluation documents and the Qualification Selection Evaluation Committee's score sheets are available at the Facilities and Construction Management Division.

The funds for this item are included in the Adopted District Educational Facilities Plan, Fiscal Years 2007-2008 to 2011-2012, Driftwood Elementary page 49, Hollywood Hills High page 147, McArthur High page 148, and Oakridge Elementary page 79. There is no additional impact; therefore, a collaboration form is not required from the Capital Budget Department.

- J-7. Authorize Rejection of Responses – Construction Management at Risk Services – Coral Springs Middle School, Project No. P.000439 and Project No. TBD, Coral Springs (Deferred)

Motion was made by Dr. Parks, seconded by Mrs. Hope, to approve the rejection of the responses received from DiPompeo Construction Corporation, MBR Construction, Inc., Padula & Wadsworth Construction, Inc., South Florida Construction Services, Inc., and Turner Construction Company for Coral Springs Middle School, Project No. P.000439 and Project No. TBD, in accordance with Article VII.A of the RFQ, and authorize re-bidding the projects. This motion was superseded by a Motion to Defer (page 32).

Article VII.A of the RFQ, authorizes the Board to reject any and all proposals at any time prior to Board approval of the negotiated agreement.

It is recommended that the proposals be rejected so that the scope of work for the new gymnasium coincides with the scope of work that is in the architectural services reuse contract agreement with Zyscovich, Inc., and authorize bidding the new gymnasium at a future date.

The scope of work to remodel the existing gym into a multi-purpose room, expand existing kitchen/cafeteria to accommodate an additional serving line, and replace existing chiller and cooling tower will be procured at a future date via a Request for Qualifications for architectural/engineering services and Hard-Bid for the construction services.

Proposal documents submitted by the proposers, staff evaluation documents and the Qualification Selection Evaluation Committee's score sheets are available at the Facilities and Construction Management Division.

The funds for this item are included in the Adopted District Educational Facilities Plan, Fiscal Years 2008-2009 to 2012-2013. There is no additional impact; therefore, a collaboration form is not required from the Capital Budget Department.

Mrs. Kraft moved for a deferral, as the new RFP should have been submitted.

Responding to Dr. Parks' inquiry, Mr. Garretson stated that there is plenty of capacity at this school to accept Average Yearly Progress (AYP) children.

Mrs. Kraft stated that in the last year Ramblewood Middle School accepted 140 children for this current year and there are 234 AYP children over the last two years.

Mr. Notter stated this is at minimum 20 classrooms.

Mrs. Bartleman voiced concern that tax dollars will be used for non-Title I children, to transport children who do not need to be transported.

Mrs. Hope stated that although she is not in favor of deferring an item that needs to be re-worked and money needs to be added to the project, the item should be brought back as a new proposal with the correct amount of money so that the gymnasium can be built. Mrs. Hope inquired why there was an increase in the project.

Mr. Garretson responded that there has been an increase in construction costs over a long period of time.

Mrs. Kraft clarified that a deferral will enable staff to bring a new RFP that is more in alignment with the project.

Responding to Ms. Gallagher's inquiry, Mr. Marko stated that legally there is no difference whether or not to defer. The end result will be approving a new RFP to address the item.

Motion to Defer (Carried)

Motion was made by Mrs. Kraft, seconded by Dr. Parks and carried, to defer the agenda item to the March 3, 2009 Regular School Board meeting.

A vote was taken on the Motion to Defer.

- J-8. Contingency Use Directive No. 1 – James A. Cummings, Inc. – Multipurpose/ Cafeteria Building & 8-Classroom Addition – Pompano Beach Middle School, Pompano Beach – Project No. P.000005 (f.k.a. 0021-21-01) (Approved)

Motion was made by Dr. Parks, seconded by Ms. Gallagher and carried, to approve a decrease in the Contingency account in the amount of \$55,512 as provided for in the agreement with James A. Cummings, Inc., and The School Board of Broward County, Florida, for Pompano Beach Middle School. This amount is required to utilize pneumatic compaction instead of vibratory compaction in the parking area and roadways.

This Contingency Use Directive represents the cost to utilize pneumatic compaction instead of vibratory compaction for the parking area and roadways. The vibration of the compaction roller is causing potential damage to homes nearby. The total amount necessary to accomplish this required action is a reduction to the contract contingency account of \$55,512 from the original contract contingency of \$411,228.

The funds being released totaling \$55,512 are included in the Adopted District Educational Facilities Plan, Fiscal Years, 2008-2009 to 2012-2013, page 158. This amount will come from the contingency line of the CM contract. Since this item adjusts the contract allocations and does not affect the project budget, a collaboration form is not required from the Capital Budget Department.

Responding to Dr. Parks' inquiry, Mr. Garretson stated that the street beside the school is a city street. The district was required to extend the water and sewer lines for two blocks beyond the school's property line for hook-up purposes.

Mr. Garretson said the road will re-open upon the work's completion. He noted that there are four municipalities that implement waste water re-use.

- J-9. Contingency Use Directive No. 1 – Stiles Construction Co. – Phase Replacement III of III – Norcrest Elementary School, Pompano Beach – Project No. P.000105 (f.k.a. 0561-24-01) (Approved)

Approved a decrease in the Contingency account in the amount of \$72,785 as provided for in the agreement with Stiles Construction Co., and The School Board of Broward County, Florida, for Norcrest Elementary School. This amount is required to cover the additional cost due to budget increase for the playground equipment included in the GMP versus the actual cost from the Playground Equipment Vendor.

This Contingency Use Directive represents the cost to cover the deficiency between the allowances made in the GMP compared to the actual cost. The cost is for the playground equipment and sand surface. The total amount necessary to accomplish this required action is a reduction to the contract contingency account of \$72,785, from the original contract contingency of \$299,002.

The funds being released totaling \$72,785 are included in the Adopted District Educational Facilities Plan, Fiscal Years, 2008-2009 to 2012-2013, page 88. This amount will come from the contingency line of the CM contract. Since this item adjusts the contract allocations and does not affect the project budget, a collaboration is not required from the Capital Budget Department.

- J-10. Authorize Public Announcement Pertaining to School Board Policy No. 7003 – Pre-Qualification of Contractors (Approved)

Motion was made by Mrs. Gottlieb, seconded by Ms. Gallagher and carried, to approve authorization for Public Announcement pertaining to School Board Policy No. 7003.

The Facilities and Construction Management Division recommends the issuance of the Public Announcement pertaining to Board Policy No. 7003 for the following reasons:

1. The Public Announcement requests submissions of Pre-Qualification Applications in order to comply with School Board Policy No. 7003.
2. Proceeding with the Public Announcement will allow the District to develop a pool of pre-qualified contractors for the listed projects to improve and enhance the quality of facilities construction projects resulting with more efficient operations and economical outcomes.

3. The Public Announcement requires that contractors be pre-qualified for the listed projects in order for their bids to be opened for the listed projects when they are bid in the future.

There is no financial impact to the district, therefore this item does not require a collaboration form from the Capital Budget Department.

Responding to Mrs. Hope's inquiry, Mr. Garretson stated that the announcement indicates that within the next quarter there is a plan to perform the following construction projects, attached to the agenda item. If the companies are interested in bidding or participating they must be pre-qualified for future projects.

Mrs. Hope thanked Mr. Garretson and staff for keeping the community informed.

- J-11. Award of Contract – Zurqui Construction Services, Inc. – ADA Restroom Renovations – Stoneman Douglas High School, Parkland – Miramar High School – Project No. P.001029 (f.k.a.3011-99-04) – Project No. P.000334 (f.k.a.1751-24-04) (Approved)

Approved Award of two Construction Contracts, one for Stoneman Douglas High School and another for Miramar High School, ADA Restroom Renovations, Project No. P.001029 and P.000334 to the low bidder meeting the bid specifications, Zurqui Construction Services, Inc., including Alternative Bid #1, Stoneman Douglas High School, in the contract amount of \$254,869 and Alternative Bid #2, Miramar High School, in the contract amount of \$195,060.

Contractor: Zurqui Construction Services, Inc.
Consultant: Tercilla Courtemanche Architects, Inc.
Scope of Work: Stoneman Douglas High School – Modify 17 restrooms and adjacent areas to comply with ADA requirements. Miramar High School – Modify 14 restrooms and adjacent areas to comply with ADA requirements.

The amount of the contract shall be \$254,869 for Stoneman Douglas High School and \$195,060 for Miramar High School. The sources of funds are identified in Adopted District Educational Facilities Plan, Fiscal Years 2008-2009 to 2012-2013, pages 189 and 199. Based on the PFA the ADA Restroom project at Stoneman Douglas High School is projected to cost \$342,612. The current budget for this project is \$1,731,503 and will be reduced to reflect the PFA. Based on the PFA, the ADA Restroom project at Miramar High School is projected to cost \$332,203. The current budget for this project is \$1,209,449 and will be reduced to reflect the PFA. These funds will be placed in the Capital Projects Reserve. These projects are both financed using Millage.

- J-12. Final Construction Documents and Authorization to Bid Under Construction Services Minor Projects Contract – ADA Restroom & Renovations – Bair Middle School, Sunrise P.000447 (f.k.a. 2611-24-04)
(Approved)

Motion was made by Mrs. Kraft, seconded by Ms. Gallagher and carried, to approve Final Construction Documents and Authorization to Bid under Construction Services Minor Projects Contracts for Bair Middle, Remodeling of Restrooms, Project No. P.000447.

Project Consultant: Brown & Brown Architects.
Scope of Work: Remodel and renovate designated restroom to American Disability Act standards.

The source of funds are identified in the Adopted District Educational Facilities Plan 2008-2009 to 2012-2013, page 141.

Final Construction Documents are available for review at the Facilities and Construction Management Division.

The probable cost of this project will be \$849,360. The project is funded for \$136,225 in the Adopted District Educational Facilities Plan. Based on the PFA, there will be a financial impact of \$841,663. Financing for this project will come from the Certificate Of Participation's (COPs).

This item was discussed concurrently with Agenda Item J-13.

Mrs. Hope thanked Mr. Garretson for completing the renovations, as both schools have been waiting a long time.

Mr. Garretson responded that due to the slow-down in growth and the elimination of all capacity additions, many basic needs have been addressed, such as re-doing bathrooms at older schools.

- J-13. Final Construction Documents and Authorization to Bid Under Construction Services Minor Projects Contract – Fire Alarm/Sprinkler and Generator – Banyan Elementary, Sunrise P.000393 (f.k.a. 2001-04-02)
(Approved)

Motion was made by Mrs. Kraft, seconded by Ms. Gallagher and carried, to approve Final Construction Documents and Authorization to Bid under Construction Services Minor Projects Contracts for Banyan Elementary, Fire Alarm/Sprinkler and Generator, Project No. P.000393.

Project Consultant: The Russell Partnership, Inc.
Scope of Work: Upgrade fire alarm, install fire sprinkler system, and install emergency generator.

It is anticipated that the probable cost of this project will be \$952,352.

Final Construction Documents are available for review at the Facilities and Construction Management Division.

The probable cost of this project will be \$952,352. This project is funded for \$2,000,000 in the Adopted District Educational Facilities Plan. Financing for this project will come from Millage.

This item was discussed concurrently with Agenda Item J-12.

K. OFFICE OF CHIEF FINANCIAL OFFICER

K-1. Bank Resolutions (Approved)

Approved bank resolutions for school internal accounts.

<u>School</u>	<u>Name of Bank</u>
Cypress Run Education Center	Bank of America, N.A.
Dillard High	Bank of America, N.A.
Griffin Elementary	1st United Bank, N.A.
Hallandale High School	Wachovia Bank, N.A.
Hawkes Bluff Elementary	1st United Bank, N.A.
Lloyd Estates Elementary	Bank of America, N.A.
Norcrest Elementary	Wachovia Bank, N.A.
Oakland Park Elementary	Wachovia Bank, N.A.
Sawgrass Elementary	Wachovia Bank, N.A.
Sunset School	Wachovia Bank, N.A.

A bank resolution authorizes a school to maintain activity fund accounts with a bank or savings and loan associations. The approval of this resolution is pursuant to 1011.18 (4) Florida Statutes.

There is no financial impact to the district.

K-2. Revision to General Fund Amendment (Approved)

Motion was made by Ms. Gallagher, seconded by Mrs. Gottlieb and carried, to approve the General Fund Amendment I-3 for Fiscal Year 2008-09.

This amendment is for the purpose of updating The Broward County School District Budget for changes in Revenue and Appropriations, due to the recognition of new revenue or the adjustment of projected revenue through 12/31/08.

Financial Impact: Recognize changes in Revenues and Appropriations due to new revenue or the adjustment of projected revenue through 12/31/08.

This item was discussed concurrently with Agenda Items K-3, K-4, K-5 and K-6.

Mrs. Hope stated that her concerns have been addressed from staff for the agenda items in question.

K-3. Revision to Special Revenue (Other) Amendment (Approved)

Motion was made by Ms. Gallagher, seconded by Mrs. Gottlieb and carried, to approve the Special Revenue (Other) Amendment IV-4B for Fiscal Year 2008-09.

This amendment is for the purpose of updating The Broward County School District Budget for changes in Revenue and Appropriations, due to the recognition of new revenue or the adjustment of projected revenue through 12/31/08.

Financial Impact: Recognize changes in Revenues and Appropriations due to new revenue or the adjustment of projected revenue through 12/31/08.

This item was discussed concurrently with Agenda Items K-2, K-4, K-5 and K-6.

Mrs. Hope stated that Mr. Leong provided information on her concerns in writing during the recess.

K-4. Proposed Tentative Budget Calendar for Fiscal Year 2009-2010 (Approved)

Motion was made by Ms. Gallagher, seconded by Mrs. Gottlieb and carried, to approve the Proposed Tentative Budget Calendar for Fiscal Year 2009-2010.

This calendar gives direction to anticipated delivery dates for 2009-2010 school and district budget information. Included in the calendar are required meeting dates to obtain School Board approvals and anticipated dates for public hearings. This calendar has been prepared based upon current statutory requirements.

The Department of Education is not required to notify districts of the Required Local Effort until **July 19, 2009**. Therefore, when the School Board approves the budget for advertising on **July 21, 2009**, we may be using estimates. The School Board authorizes the Superintendent to adjust the millage and the budget advertisements based upon Department of Education information.

Approve Budget for Advertising; Date: July 21, 2009 – Time: 10:00 a.m.

Public Hearing #1; Date: July 30, 2009 – Time: 5:30 p.m.
Public Hearing #2; Date: September 3, 2009 – Time: 5:30 p.m.

Adoption of District Educational Facilities Work Program

Public Hearing #1; Date: June 24, 2009 – Time: 5:30 p.m.
Public Hearing #2; Date: August 5, 2009 – Time: 5:30 p.m.

There is no financial impact to the school district.

This item was discussed concurrently with Agenda Items K-2, K-3, K-5 and K-6.

K-5. Revision to Capital Projects Funds Budget Amendments (Approved)

Motion was made by Ms. Gallagher, seconded by Mrs. Gottlieb and carried, to approve the Capital Projects Funds Amendments for Fiscal Year 2009. These amendments are as of December 2008.

These amendments are being submitted to reflect additional revenues and appropriations of the Capital Projects Funds in order to:

- 1) Recognize an increase in estimated revenue
- 2) Adjust appropriations
- 3) Reallocate budgeted funds
- 4) Allocate time and travel to projects

The financial impact of this agenda item is adjusting Revenue and Appropriation as indicated on schedules A and B for Capital Budget activities as of December 2008.

This item was discussed concurrently with Agenda Items K-2, K-3 K-4 and K-6.

K-6. Interim Financial Statements for the Period Ended November 30, 2008
(Approved)

Motion was made by Ms. Gallagher, seconded by Mrs. Gottlieb and carried, to approve the Interim Financial Statement for the period ended November 30, 2008.

Financial Statements are required to be submitted to the School Board, pursuant to State Board Administrative Rule 6A-1.008.

There is no financial impact to the district.

This item was discussed concurrently with Agenda Items K-2, K-3, K-4 and K-5.

OPEN ITEMS

AA. RESOLUTIONS

BB. BOARD MEMBERS

CC. BOARD POLICIES

CC-1. New Policy 3112 – OPEB Fund Investment Policy (Approved)

Motion was made by Mrs. Hope, seconded by Ms. Gallagher and carried, to approve new School Board Policy 3112, OPEB Fund Investment Policy. This is the first reading.

In June, 2004, the Government Accounting Standards Board (GASB) issued Statement No. 45, "Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions".

The actuarial accrued liability for the district is approximately \$105 million. The district has set aside \$4 million to begin the funding of the OPEB liability. In order to maximize investment interest earnings and appreciation of the asset, a new investment policy has been written to allow for investment in equities as well as fixed income securities. It also allows for investment for longer terms.

This policy has been presented to the Financial Advisory Committee and The School Board at a workshop.

There is no financial impact to the school district.

No discussion was held on this item.

CC-2. Homework Policy #6306 (Adopted)

Motion was made by Mrs. Hope, seconded by Mrs. Kraft and carried, to adopt Homework Policy #6306, at this final reading.

The School Board recognizes the importance of assigning meaningful and quality homework to students.

Research indicates that schools in which homework is routinely assigned and assessed tend to have higher achieving students. Homework fosters student achievement, independence, and responsibility and serves as a vital link between school and home. Therefore, it is the policy of Broward County Schools that meaningful and quality homework is required at all grade levels in all schools.

Policy 6306 was brought to the Board at the January 13, 2009, Regular School Board Meeting. The newly revised policy was approved and reflects the direction of the Board.

There is no financial impact to the district.

Mrs. Bartleman discussed a parent's concern regarding homework for IEPs and the lack of time frames. She stated that a 30 minute to an hour time frame for a regular student might be a two or three hour time frame for a student with any kind of learning disability. Mrs. Bartleman stated if the homework takes longer than twice the allotted time, the parent should notify the teacher on how long was spent on the work. She said this will benefit the family's time, giving teachers valuable insight into which students have a challenge, and opening the door for problem resolution so that parents and teachers can work to focus on the key themes of the assignment and work out a better solution.

Thanking staff for placing the guidelines online, Mrs. Kraft suggested making some clarifications and adding stronger language to the Procedural Guidelines. She requested staff to consider making the due date the second or third class meeting after an extended weekend, school break, or holiday. In addition, address the religious aspect, as it is prohibitive to work on these days.

Mrs. Kraft inquired whether the expectation is that everyone will be up to date and enforcing the policy at this time, or whether more training is going to be held the end of the school year.

Dr. Earlean Smiley, Deputy Superintendent, Curriculum, responded that the objective is to deploy a comprehensive communication plan and then make sure that safeguards are in place to monitor the implementation at the beginning of August 2009.

Mrs. Bartleman requested staff to post the Procedural Guidelines for Homework Policy 6306 on the eAgenda website. She suggested time limits on homework, and that staff spend time to make parents and teachers aware of the guidelines. In addition, that staff incorporate language to address the special needs of student learners into the Procedural Guidelines and also give examples within the training.

Mrs. Hope voiced concern over the effect children's homework has on family life during the current economy and parents holding two jobs, as she has personally encountered this situation with her grandson.

Mrs. Kraft, referring to the issue of returning test papers, requested a cross-reference to the feedback issue along with a previous memorandum from the Legal department into the Procedural Guidelines.

Mrs. Hope requested that staff add stronger language to the Procedural Guidelines on page 3-d, and to communicate what the standard is for meeting the assignment.

Mrs. Bartleman referred to the Procedural Guidelines page 4.h., provide students with a reasonable estimate of the amount of time necessary to complete each homework assignment. She requested that staff clarify that it is not 110 minutes per content area.

The following individuals addressed this item:

Jeanne Jusevic
Bernie Schultz

Mrs. Kraft requested a cross-reference of Homework Policy #6306 with Policy #5.5 – Attendance Policy.

- CC-3. Proposed Revised Job Descriptions, Job Titles, Pay Grades, and Minimum Qualifications for Data Processing Clerk I, Data Processing Clerk II, and Data Processing Clerk III Positions for The School Board of Broward County, Florida (Approved)

Motion was made by Dr. Parks, seconded by Mrs. Hope and carried, to approve the proposed revised job descriptions, job titles, pay grades, and minimum qualifications for Data Processing Clerk I, Data Processing Clerk II, and Data Processing Clerk III positions for The School Board of Broward County, Florida. This is the first reading. Ms. Dinnen and Ms. Gallagher were absent for the vote. (7-0 vote)

The requested action is the final step in implementing the results of a comprehensive study of the Data Processing Clerk function. This study was a joint effort between the Federation of Public Employees – Clerical Unit and Employee Relations to address the concerns of employees and the needs of the school district. Implementation of this study was an element of the Collective Bargaining Agreement; funds have been set aside from the salary increase budget for this purpose. The effective date of the upgrades is January 1, 2009. See Executive Summary.

The total financial impact to the district to upgrade the 234 positions, including benefits, is \$202,925. \$185,000 remains in the FOPE-Clerical Unit 2008-2009 salary increase budget for these increases, and associated cost of benefits. The additional financial impact to the district, including benefits, is approximately \$17,925. The source of funding is the General Fund.

Mrs. Strong introduced Mrs. Marilyn Swank who is serving as Vice President of the Federation of Public Employees.

Mrs. Swank acknowledged and thanked the Board for their support and approval for upgrading Data Processors. Gratitude was extended to the Data Processing Committee, which includes Data Processors and led by Ms. Denise Pack, who conducted research for three years, comparing their jobs to other school boards. Mrs. Swank stated that a percentage was taken from this year's negotiated salary in order to pay for the upgrade.

Mrs. Hope stated she was proud of Mrs. Swank and the Data Processors for the work they are doing in the district. She said it has been a long time coming because they input the budget, FTEs, immunization updates, and an array of other duties. Mrs. Hope thanked the Board and the union for making this upgrade possible.

Mrs. Strong thanked Mrs. Swank and her team for the collaborative process and teamwork, and acknowledged Mrs. Susan Cooper, Chief Negotiator; Norma Siegel, Compensation Manager, and staff for their efforts.

CC-4. Proposed New Job Description and Minimum Qualifications for the Marketing Specialist, BECON Position for The School Board of Broward County, Florida (Approved)

Motion was made by Ms. Gallagher, seconded by Mrs. Hope and carried, to approve the proposed new job description and minimum qualifications for the Marketing Specialist, BECON position for The School Board of Broward County, Florida. This is the first reading.

This work of this position is currently being performed by a Teacher on Special Assignment. The performance responsibilities of the Marketing Specialist, BECON are not of a temporary nature; therefore a job description that accurately documents the job qualifications and ongoing performance responsibilities has been developed. See Executive Summary.

The total 2008-2009 salary cost is \$5,389; there is no additional financial impact to the district budget. The source of funding is the BECON revenue fund.

Mrs. Kraft discussed the Teachers on Special Assignment in many departments, stating that many of these positions should not be Teachers on Special Assignment, they need to be in the actual positions. Mrs. Kraft spoke with Mrs. Strong about this issue who indicated that the position is going to become an official position and the individual in the acting position will be applying for that position. Mrs. Kraft voiced concerned that it was a new position, which it is not a new position. The position is a self-funded position and the individual currently in the position actually brings in revenue through grants and it is not a position that will need to be eliminated.

CC-5. Proposed Revised Job Description, Job Title, and Minimum Qualifications for the Customer Service Specialist IV Position for The School Board of Broward County, Florida (Approved)

Motion was made by Mrs. Gottlieb, seconded by Ms. Gallagher and carried, to approve the revised job description, job title, and minimum qualifications for the Customer Service Specialist IV position for The School Board of Broward County, Florida. This is the first reading.

Revisions to this job description are requested to update the job requirements, broaden the target end-user population, and highlight the technical aspects of the work.

Approval for revision to the job title, from Customer Service Specialist IV to Technical Service Specialist, is requested to better reflect the actual nature of the tasks performed. These revisions have been developed jointly by representatives from the FOPE-Clerical bargaining unit and applicable Educational Technology Services management.

There is no additional financial impact to the district budget.

No discussion was held on this item.

CC-6. Proposed Revised Job Description and Job Title for the Director, Capital Planning and Programming Position for The School Board of Broward County, Florida 2008-2009 Organizational Chart (Approved)

Motion was made by Ms. Gallagher, seconded by Mrs. Hope and carried, to approve the proposed revised job description and job title, from the Director, Capital Planning and Programming to the Director, Facility Planning and Information Management, position in the Facilities and Construction Management division; amend the 2008-2009 Organizational Chart to reflect this job title change. This is the first reading. Mrs. Hope voted "no." (8-1 vote)

Revisions to this job description and job title are requested to correct the job description to document the actual work being performed.

There is no additional financial impact to the district budget.

Responding to Mrs. Hope's inquiry, Mr. Notter stated that Mr. Thomas Getz, Director, Capital Planning and Programming, has reached the end of his DROP participation and will be retiring on March 31, 2009.

Mr. Garretson stated that the job description has not changed since 1990. Subsequent to the Grand Jury separating the Building Department, major events impacted some of the department's activities.

He stated that the position will be updated, such as maintaining the district's website, cross-referencing with other departments, work performed by Physical Plant Operations, Safety, ETS and other departments regarding the District's Educational Facilities Plan. In addition, Mr. Garretson stated that the Director maintains the FISH data for the state. The financial impact will remain the same.

Responding to Dr. Parks' inquiry, Mr. Notter stated that once an administrator completes the 5th year in the DROP program he or she may stay out 30 days and come back to work.

Mr. Garretson added that Mr. Getz could apply for the job after 30 days and competitively win the job.

Dr. Parks stated that this situation will very likely occur with principals, who have been in the system 30 years and after DROP they can continue to work longer.

Mrs. Bartleman, who stated that Mr. Getz is well versed in the spot survey, voiced concern over whether there is a succession plan in place.

Mrs. Strong responded that one of the things Executive Leaders look at is succession planning and involving the individuals who can be the next "bench" people in some of the processes. She stated this is a priority that Mr. Notter has given to all Executive Leaders.

Mrs. Hope stated she will vote "no" because she does not want Mr. Getz to leave the system.

- CC-7. Revisions to School Board Policy 5000 – Adequate Educational Facilities, Designation of Schools and Attendance Areas, Development of Positive Alternatives to Accommodate Growth, to Keep Schools Open, and to Eliminate, Consolidate and Re-purpose Schools (Approved)

Motion was made by Ms. Gallagher, seconded by Mrs. Bartleman and carried, to approve revisions to School Board Policy 5000, at this first reading. Mrs. Bartleman and Mrs. Hope voted "no." (7-0 vote)

A review of Policy 5000 has been completed. Recommendations have been reviewed and approved by Executive Leadership, District legal counsel, and the School Board. The proposed changes in standards for overcrowded schools and their implications have been presented at the January 27, 2009 School Board Workshop.

The recommendations include changes to allow consistency with School Board Policy 1161.

There is no additional financial impact to the school district.

Mrs. Bartleman discussed the changes that need to be made to school boundaries, stating that there is no preservation of community integrity in those boundaries. Mrs. Bartleman stated she was uncomfortable leaving community integrity in the policy, as it has to do with concurrency and class size.

Referring to page 5 of 8, Mrs. Bartleman voiced concern with adding alternatives that should not be considered, such as a half a day of kindergarten. Mrs. Bartleman stated she would prefer to eliminate all of them.

Motion to Amend (Failed)

Motion was made by Mrs. Bartleman, seconded by Mrs. Gottlieb, to delete the ½ day of kindergarten as an alternative. Mrs. Bartleman voted “yes.” (1-8 vote)

Mrs. Kraft stated that most of the alternatives are not items that would be chosen, and if the kindergarten issue is removed other Board Members would make motions to eliminate other issues. She stated if you are going to eliminate one issue they should all be eliminated.

Concurring, Ms. Gallagher stated that some of the alternatives could be a way to not have to make all these boundary changes. She stated, if a school decides that they would like to have ½ day kindergarten and it changes the class size, maybe they will not have to make the boundary moves.

Mrs. Hope stated that they should all be kept in, along with the other options. She said no one wants them, but during these times everything needs to be on the table.

A vote was taken on the Motion to Amend.

Mrs. Kraft is requested to duplicate the overcrowded schools definition from page 4, number 4., and add it to page 1 under the Definitions section.

Discussing the neighborhood integrity, Mrs. Kraft stated that these items are things the district strives for in goals and priorities, and that community / neighborhood integrity is vague enough to state that if you keep a community together you will preserve the integrity even though the entire community may not be going to a neighborhood school. Mrs. Kraft said that sometimes it is hard to meet the goal and sometimes the goal is met depending on how it is interpreted or defined.

Mrs. Kraft stated she wants to address the philosophical discussion held at the workshop with the definition of overcrowded in the Interlocal Agreement (ILA), being 110 percent versus 120 percent. Mrs. Kraft stated that the upcoming boundary meetings and the last boundary meeting on March 25, 2009, will have established boundaries that may or may not have been established had the ILA been written differently.

Ms. Gallagher indicated that she presented the information from the workshop to the Oversight Committee and they requested more information on how the whole county will be changed. She stated that the chair of the committee will be meeting with district staff to ascertain what the penalties were and consider whether to ask the state for a waiver for a while, until after the economic conditions change in the county. Ms. Gallagher stated that the next meeting will be held on April 10, 2009. She noted that changing the Interlocal Agreement will take two to three years.

Mrs. Kraft stated that this issue will be discussed by two community groups involved in two different boundary changes on February 25, 2009, and they will be requesting that the Board not make boundary decisions. She said when the argument is brought to the Board that there will be waiver, a discussion needs to be held as to the impact of boundary decisions made this year.

Dr. Parks stated that community integrity should be left as it is because once it is removed the Board loses flexibility in order to make the right move. He stated that the Board will be opening themselves to many interpretations of what is the community, particularly when it is a county-wide district as opposed to a city-wide district.

Mr. Marko informed the Board that cadre attorney Mr. Gabriel has provided an analysis for his review concerning the issue of emergency. Mr. Gabriel has suggestions of where to take the general issue rather than trying to immediately address the 67 other municipalities. Following the review, the Board Members will be presented this information.

Mrs. Bartleman requested that the Board be provided with the presentation as to why this needs to be done, what are the pros and cons to changing the 110 percent, and what are the implications once that is changed. She stated she will be voting "no" on the policy because she disagrees with the ½ day kindergarten. Regarding the community integrity, Mrs. Bartleman stated that with the boundary changes coming in the future the integrity is not being preserved.

Referring to page 4 of 9, Summary of Recommended Changes, number 7, Community and Integrity portion, Mrs. Hope requested that this line be removed. Mrs. Hope stated that every boundary process has involved breaking up neighborhoods.

Ms. Dinnen stated that consideration shall be given and it does not indicate it is a rule. She said the community is informed that the Board would like to do this, but these other things are forcing the Board to make another decision.

Mrs. Hope stated she would vote “no” because the Board has always had that flexibility and it should not be included.

A vote was taken on the item.

DD. OFFICE OF THE CHIEF AUDITOR

EE. CHIEF OPERATIONS OFFICER

EE-1. Bid /RFP and Other Financial Recommendations \$500,000 or Greater
(Approved)

Motion was made by Ms. Gallagher, seconded by Dr. Parks and carried, to approve the following Bid /RFP and other financial recommendations \$500,000 or greater:

<u>BID/RFP</u>	<u>Title – Location – Amount</u>
29-120R	MRO WSCA Industrial Supplies – Physical Plant Operations – Amount: \$1,250,000 Note: MRO is an industry acronym for Maintenance, Repair and Operation. WSCA is an acronym for Western States Contracting Alliance, which consist of state purchasing directors from participating states.

School Board Policy 3320, Part I, Rule o, allows for the purchase of items from contract awarded by other city or county governmental agencies, other school boards, community colleges, or state university system cooperative bid agreements. Award of this contract will allow the Supply Management & Logistics Department to release Purchase Orders for items awarded in this contract in a timely manner at contract prices. These requests do not increase current budgets.

Board approval of these Bid /RFP recommendations does not mean the amounts shown will be spent. These amounts represent the spending authority, which may be spread among the awarded vendors through the term of this contract from available funds already included in various school/ department/ center budgets.

The financial impact of each Bid /RFP Recommendation is indicated on its respective exhibit.

No discussion was held on this item.

EE-2. Additional Recommendations on Existing Contracts \$500,000 or Greater
(Approved)

Motion was made by Ms. Gallagher, seconded by Mrs. Hope and carried, to approve additional expenditures on previously approved term contracts as shown below. The recommendations are requests for additional expenditures only and do not require any changes to the district budget.

A. APPROVAL FOR AN ADDITIONAL EXPENDITURE ON THE FOLLOWING CONTRACT:

1. 26-041X – Unleaded Gasoline, Tankwagon and Transport (additional expenditure of \$2,000,000 requested; \$1,500,000 previously approved on 12/12/06; \$3,000,000; originally approved on 6/21/05)

It is recommended that the School Board authorize an additional expenditure of \$2,000,000 to the subject contract. The amount of the recommended spending authority is available from funds already in the district budget. This recommendation does not require any changes to the district budget. This recommendation will allow the Vehicle Maintenance Department to continue purchasing unleaded gasoline, tankwagon and transport through June 30, 2009, or as amended, and will provide for an approximate total expenditure of \$6,500,000 for the award period.

Items submitted for renewal approval have been evaluated by user departments and schools. It has been determined satisfactory service is being provided and the contract prices are currently the best value based on current vendor prices, comparable prices from other agencies and/or the Consumer Price Index (CPI) data. Recommendations are being made for additional expenditures on previously approved term contracts. These recommendations are requests for additional expenditures only, and the amount is available from funds already included in the District's budget. These recommendations authorize additional expenditures until the expiration date of each contract. At that time the contract will be re-bid according to Board Policy, unless the contract is renewed per the terms and conditions of the bidding documents.

These recommendations for additional spending authority will be funded from available funds already included in various school/department/center budgets or as described in the Summary Explanation and Background. This does not increase the existing budget.

No discussion was held on this item.

FF. CURRICULUM/EDUCATIONAL PROGRAMS & STUDENT SUPPORT

GG. HUMAN RESOURCES

HH. ATTORNEY

II. OFFICE OF THE SUPERINTENDENT

JJ. FACILITIES AND CONSTRUCTION MANAGEMENT

- JJ-1. Agreement for Open End Services – ACAI Associates, Inc. – Architectural ADA Services – South Central Area (Approved)

Motion was made by Ms. Gallagher, seconded by Mrs. Hope and carried, to approve the Agreement for Open End Services with ACAI Associates, Inc., for Architectural ADA Services for the South Central Area.

The Qualification Selection Evaluation Committee recommended and on October 21, 2008, the Board selected ACAI Associates, Inc., and the proposed fees will be negotiated in accordance with Article 5 of the Agreement.

The Professional Liability Insurance has been agreed upon pursuant to Article 8 of the Agreement.

This is a three (3) year Open End Agreement with a not to exceed amount of \$1,000,000. The Agreement may be extended for one (1) year and /or \$300,000. The Agreement Form for various Consulting Services was approved by the Board on February 26, 2008.

The Office of the Chief Auditor has reviewed this Agreement, and the School Board Attorney has approved it as to form and legal content.

Funds for this item are included in the Adopted District Educational Facilities Plan, Fiscal Years 2008-2009 to 2012-2013 for any projects utilizing this service. This item is not affecting the overall budget; therefore, it does not require a collaboration form from the Capital Budget Department.

No discussion was held on this item.

Adjournment This meeting was adjourned at 4:25 p.m.

RT