

NEWSPAPER SUBSCRIPTIONS FOR 2009-2010

The following procedure should be used for ordering local newspapers for the 2009-2010 school year:

1. Although the Sun-Sentinel can be ordered online, the Miami Herald will not accept purchase orders.
2. Order all subscriptions from the 2009-2010 budget.
3. The 2009-2010 calendar for most schools is:  
Weekdays, August 17, 2009 through June 10, 2010; **except for the following dates when schools are closed:** September 7 & 28, 2009; November 11, 26 & 27, 2009; December 21, 2009 through January 1, 2010 (Winter Break); January 18, 2010; February 15, 2010; March 29 through April 5, 2010 (Spring Break); and May 31, 2010. Actual number of delivery days = 190.
4. The Miami Herald requires a “hold” for the days when schools are closed. This information can be included with the order or entered online at [www.heraldsubscriptions.com](http://www.heraldsubscriptions.com). Click on “Existing subscribers Enter Here.” Under “Enter your information,” type the telephone number on your account. Next, type in the street number (not street name). Under “How can we help you today?” click the radio button next to “Enter Temporary/Vacation Stop.” Click on go. Next to “Service Option,” click on the down arrow and select “Credit.”
5. Subscription rates for 2009-2010 are below.

		<u>Price</u>
<b>Miami Herald</b>	Pricing = 23¢ a copy times number of days desired. Spanish version 16¢ a copy. 3 copies is the maximum number that NIE can handle. More falls under different department.	Invoice will be sent 21 days prior to expiration & can be paid with “P” card or check.
<b>Sun-Sentinel</b>	Flat rate for schools. Ingrid will input dates schools closed based on above schedule. Let Ingrid Thompson know if you are a year-round school.	\$104.52
<b>Westside Gazette</b> (Weekly, on Thursday)		\$35.00 per year

6. If there are any problems with the accounts, please call the newspaper office(s) concerned:

<b>Miami Herald</b>	Karen Tynes, NIE, at <a href="mailto:ktynes@miamiherald.com">ktynes@miamiherald.com</a> or 954 764-7026 x3282. Re-deliveries can't be handled if copies are picked up by anyone other than the person who is listed on the order form that was faxed to the schools.
<b>Sun-Sentinel</b>	Ingrid Thompson, 954 425-1364, < <a href="mailto:ithompson@sun-sentinel.com">ithompson@sun-sentinel.com</a> >
<b>Westside Gazette</b>	954 525-1489