

## HIGH SCHOOL: DUAL ENROLLMENT (DE)

### WHAT'S NEW FOR 2010-2011?

- 🍏 A revised Procedural Guide for Academic Dual Enrollment can be accessed at [www.advancedacademicsonline.com](http://www.advancedacademicsonline.com).
- 🍏 Students taking approved courses (listed in Appendix A of the Procedural Guide) during the fall and spring terms will be provided instructional materials at no charge via the DE Instructional Materials Acquisition / Return Form.
- 🍏 The District will **not** pay for instructional materials during the summer.
- 🍏 To be eligible for DE, students must have accrued a minimum of 11 high school credits and a 3.0 unweighted high school grade point average.
- 🍏 The student must meet minimum scores on the Common Placement Test (CPT) or equivalent assessments (SAT or ACT) as determined by the post-secondary institution.
- 🍏 To continue in DE, students must continue to maintain the 3.0 unweighted high school grade point average and maintain at least a 2.0 college grade point average.

### WHAT YOU NEED TO DO?

- 🍏 Principals, guidance directors, and guidance counselors should read and understand the Procedural Guide for Academic Dual Enrollment.
- 🍏 Make sure that all procedures are adhered to at your school.
- 🍏 Make sure the DE Instructional Materials Acquisition / Return Form is being used properly and being held for safekeeping by the high school guidance counselor until the student returns the instructional materials to the postsecondary institution.

### WHAT WILL HAPPEN IF YOU DON'T?

- 🍏 Students who have not returned all instructional materials will be subject to appropriate replacement costs and an obligation will appear on the student's high school record.
- 🍏 The school will be financially responsible for unreturned DE instructional materials and for any DE instructional materials charged to the District for courses not found on the approved list in Appendix A of the Procedural Guide

### WHO NEEDS TO KNOW?

- 🍏 Guidance Directors, Guidance Counselors, Principals, Area Directors

### HOW WILL YOU COMMUNICATE FOLLOW-UP?

- 🍏 Emails to Principals, Guidance Directors, and Area Directors

## CONTACT

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