

DISCIPLINE MANAGEMENT SYSTEM

WHAT'S NEW FOR 2007-2008?

- The District has undertaken an extensive review of the process by which we collect discipline data. In doing so, we are attempting to:
 - Create a set of screens – housed in virtual counselor – which will populate the TERMS system but will be user friendly,
 - respond to customer questions and concerns,
 - address behavior in much the same manner as we now address academics,
 - implement a dynamic reporting system,
 - meet State reporting requirements,
 - create a tool to target individual group and environmental interventions and
 - modify the risk factor panels to present a complete picture of the student.
- The process has four key elements along with a training model:
 - Input – a process to meet individual site needs while codifying the process
 - Output- a live set of data reports designed to meet State and local needs
 - Risk factor Report –created to identify at-risk children as early as possible
 - Auditing Model – monitoring tools to ensure consistency across the district and align to State requirements

WHAT YOU NEED TO DO?

- Participate in development steps of the model
- Correct audit exceptions, as reported to schools from their Area Office. The exception reports are produced quarterly. They include: Students assigned to AES but not serving the assignment, students assigned a consequence but the consequence is not documented in the student's attendance trail, and students being assigned a consequence that does not align with the approved SBBC discipline matrix,
- Participate in training(s) when announced
- Provide feedback for continuous improvement

WHAT WILL HAPPEN IF YOU DON'T?

- At-risk students will be at a disadvantage
- You may jeopardize the accurate reporting of your data

WHO NEEDS TO KNOW?

- All Administrators
- Guidance Counselors
- Faculty
- DPCs

HOW WILL YOU COMMUNICATE FOLLOW-UP?

- Schools will have access to reports at regular intervals

CONTACT

Middle School Programs

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