

## **21<sup>ST</sup> CENTURY COMMUNITY LEARNING CENTER – REPORTING REQUIREMENTS**

### **WHAT'S NEW FOR 2007-2008?**

- The FLDOE changed the mandatory reporting requirements for the 21<sup>st</sup> Century Community Learning Center (CCLC) grant program.
- The FLDOE has changed how 21<sup>st</sup> CCLC programs submit their Annual Performance Review (APR) data to the Federal Government.
- The CTACE Department has developed a system to collect the required reporting data through TERMS, which will enable CTACE to report the data on behalf of the 21<sup>st</sup> CCLC schools.

### **WHAT YOU NEED TO DO?**

- 21<sup>st</sup> CCLC Site Facilitators are required to enter into Terms the names and attendance of the students participating in their 21<sup>st</sup> CCLC Summer program by August 31, 2007.
- 21<sup>st</sup> CCLC Site Facilitators are required to enter into TERMS the names and attendance of students participating in the 21<sup>st</sup> CCLC program on:
  - November 2, 2007 for attendance period August 20 – October 31, 2007
  - January 7, 2008 for attendance period November 1 – December 21, 2007
  - March 27, 2008 for attendance period January 7, 2008 – March 26, 2008
  - June 4, 2008 for attendance period March 27, 2008 – June 5 2008
- 21<sup>st</sup> CCLC Site Facilitators are required to return the 21<sup>st</sup> CCLC Teacher Survey of Individual Participant Academic Progress to the CTACE Department by May 1, 2008.

### **WHAT WILL HAPPEN IF YOU DON'T?**

- The state will withhold future 21<sup>st</sup> CCLC allocations for schools that do not comply and these schools are likely to be audited.

### **WHO NEEDS TO KNOW?**

- School principals that host 21<sup>st</sup> CCLC programs.

### **HOW WILL YOU COMMUNICATE FOLLOW-UP?**

- Follow up communications will be emailed directly to the 21<sup>st</sup> CCLC principals.

## **CONTACT**

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