

Student Library Media Obligations

WHAT'S NEW FOR 2008-2009?

- 🍏 A new "M" field will be created in TERMS for students' library media obligations.
- 🍏 Obligations will arise from unpaid lost and damaged library materials, as well as those not returned after 90 days from the due date.
- 🍏 The library automation system will automatically transfer library media obligations to TERMS as they arise.
- 🍏 Media specialists will be responsible for resolving obligations within the automation system which will in turn be updated in TERMS.
- 🍏 Students and parents will be able to view their library obligations in Virtual Counselor.
- 🍏 Students and parents will be able to view a student's library account through SAVVYCat, the library's public access catalog. Account information will include items checked out, due dates, and lost item charges.
- 🍏 Students and parents will be notified of obligations via ParentLink.

WHAT YOU NEED TO DO?

- 🍏 Inform media specialists, budgetkeepers (or person responsible for obligations at school site), and school community
- 🍏 Work with your school community to resolve library media obligations

WHAT WILL HAPPEN IF YOU DON'T?

- 🍏 Library media collections could fall below SACS guidelines for the size of a school's collection resulting in a school being out of compliance with the CCC settlement agreement.

WHO NEEDS TO KNOW?

- 🍏 Principals, Media Specialists, Budgetkeepers, School Community

HOW WILL YOU COMMUNICATE FOLLOW-UP?

- 🍏 Via email as needed

CONTACT

Learning Resources & Instructional Materials Department
Michele Rivera, Director, (754) 321-3320