

ESOL SUPPLEMENTARY MATERIALS FOR MIDDLE & HIGH SCHOOLS

WHAT ELSE IS NEW FOR 2007-2008?

- The Multicultural & ESOL Program Services Education Department has purchased the following additional supplementary materials for the Developmental Language Arts through ESOL course for English Language Learners,
 - Middle Schools: *Visions Grammar Practice Levels A, B, & C (class sets)*
 - High Schools: *Focus on Grammar Levels 1, 2, & 3 & The Oxford Picture Dictionary (class sets)*
- The amount of materials allotted to each school is based on its ELL enrollment. Materials will be shipped to schools at the beginning of the 07-08 school year.

WHAT YOU NEED TO DO?

- Principals are to communicate to the front office the arrival of the materials and ensure they are disseminated to the appropriate instructional staff.
- Principals must ensure that receipt form is returned to the Multicultural & ESOL Dept. immediately following arrival of materials for accountability of Title III funds used in the purchase of said supplementary materials.

WHAT WILL HAPPEN IF YOU DON'T?

- If a school does not return signed detail list of items contained in each set, school will be held accountable for the missing materials purchased with Title III funds.
- Students and teachers will not have necessary supplementary materials to enhance the Developmental Language Arts through ESOL curriculum.

WHO NEEDS TO KNOW?

- Office staff
- Administration
- ESOL contact
- Teachers of Developmental LA through ESOL

HOW WILL YOU COMMUNICATE FOLLOW-UP?

- ESOL contact/teacher will return signed receipt form.
- Schools will be contacted if receipt form has not been returned to the ESOL dept. within two weeks of materials being shipped.

CONTACT

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