

# STUDENT LIBRARY MEDIA OBLIGATIONS

## WHAT ELSE IS NEW FOR 2007-2008?

- A new "M" field will be created in TERMS for students' library media obligations.
- Obligations will arise from unpaid lost and damaged library materials as well as those not returned after 90 days from the due date.
- The library automation system will automatically transfer library media obligations to TERMS as they arise.
- Media specialists will be responsible for resolving obligations within the automation system which will in turn be updated in TERMS.
- Students and parents will be able to view their library obligations in Virtual Counselor.
- Students and parents will be able to view a student's library account through SAVVYCat, the library's public access catalog. Account information will include items checked out, due dates, and lost item charges.

## WHAT YOU NEED TO DO?

- Inform media specialists, budgetkeepers (or person responsible for obligations at school site), and school community.
- Work with your school community to resolve library media obligations.

## WHAT WILL HAPPEN IF YOU DON'T?

- Library media collections could fall below SACS guidelines for the size of a school's collection resulting in a school being out of compliance with the CCC settlement agreement.

## WHO NEEDS TO KNOW?

- Principals, media specialists, budget keepers, school community

## HOW WILL YOU COMMUNICATE FOLLOW-UP?

- Via email as needed.

## CONTACT

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