HIGH SCHOOL TEXTBOOK TRACKING SYSTEM

WHAT'S NEW FOR 2009-2010?

♠ Follett's Destiny Textbook Manager system will be implemented in the high schools during the course of the 2009-2010 school year. This textbook tracking system will provide a uniform infrastructure for monitoring textbooks to ensure equity and access. It also will assist in identifying needs for purchase of textbooks, distribution and data storage of textbook resources, and reporting allocations and expenditures of instructional materials funds.

WHAT YOU NEED TO DO?

- Principals need to provide the contact information for their 2009-2010 Textbook Coordinator at http://www.quia.com/sv/328024.html by August 31, 2009.
- Principals will need to release their Textbook Coordinator, and possibly a backup person, to be trained on the Destiny Textbook Manager System.
- ♠ Once training is complete, Textbook Coordinators will assist with the actual barcoding of all of the textbooks at their site, as well as distributing the barcoded books to the students.
- ★ Textbook Coordinators will be responsible for completing the Principal's Annual End-of-The Year Report, due June 17, 2010.

WHAT WILL HAPPEN IF YOU DON'T?

- Without proper training, Textbook Coordinator will not be able to ensure every student has the resources necessary to achieve.
- ♠ Failure to complete the Principal's Annual End-of-the Year Report will result in inaccurate reports and lack of accountability.

WHO NEEDS TO KNOW?

- Principals
- Textbook Coordinators and their backup

HOW WILL YOU COMMUNICATE FOLLOW-UP?

- ★ Learning Resources & Instructional Materials will provide training information and instructions when appropriate.
- ♠ Contact James Kane, Textbook Facilitator, Media & Instructional Materials Department at 754-321-3324.

CONTACT

Learning Resources & Instructional Materials Michele Rivera, Director, 754-321-3320