

# HEALTH EDUCATION SERVICES NEW MATERIALS

## WHAT ELSE IS NEW FOR 2008-2009?

- Health Education Services is pleased to announce that the following policy manuals have been revised and one copy of each manual will be distributed to all schools this summer:

Health Services Manual

Standard Operating Procedure Manual

Parent Handbook

- The revised policy manuals will also be available on the School Board of Broward County web site @ [www.browardschools.com](http://www.browardschools.com). Once on the site, choose the Department's link, then Health Education Services and select Manuals.

## WHAT YOU NEED TO DO?

- Ensure that the new manuals are placed in the school health room.
- Guide staff and parents to review the revised policy manuals and how to access on-line.

## WHAT WILL HAPPEN IF YOU DON'T?

- School staff will not be updated regarding changes in Health Services policies and procedures.

## WHO NEEDS TO KNOW?

- Principals
- ESE Specialists
- Teachers
- Paraprofessionals
- School Health Support Staff

## HOW WILL YOU COMMUNICATE FOLLOW-UP?

- New and revised policies and procedures are sent each year to all principals through the CAB Conference in each Area.

## CONTACT

Health Education Services  
Maureen O'Keeffe, Clinical Nursing Supervisor (754) 321-2272