POLICY 5.5: ATTENDANCE

WHAT ELSE IS NEW FOR 2008-2009?

- Make-up work for credit and grade is only allowed for excused absences.

- Schools must record on the A17 panel on TERMS, the reason for the absence. Appropriate coding for absences will soon be made available to schools and will be hosted on the help feature of the A17 panel as well.

  - All students' EXCUSED absences must align with the eight reasons allowed for absences, as outlined in the Attendance Policy. Parents must state reason for absence when they call in or write a note to report a student's absence.

- Attendance CAB conference "KCW Attendance" is available for the posting of any attendance questions.

WHAT YOU NEED TO DO?

- Notify parents and staff of policy requirements.

- Place information in school newsletter, school website, or other correspondence that is sent home.

WHAT WILL HAPPEN IF YOU DON'T?

- Parents and students will not be aware of the policy requirements and students' grades could be negatively impacted.

- Attendance clerks will not be able to correctly record students' daily attendance.

- Students might have their driving privileges suspended, and/or lose their TANF (Temporary Assistance to Needy Families) funds due to improper attendance coding

- Students might be incorrectly placed in the BTIP (Broward Truancy Intervention Program) process.

WHO NEEDS TO KNOW?

- School staff, especially attendance clerks, data processors, guidance counselors, and administrators.

- Parents and students.

HOW WILL YOU COMMUNICATE FOLLOW-UP?

- Additional policy implementation is outlined in the Attendance Procedural Manual (available on the District's website).

CONTACT

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