

## **2011-2012 Social Studies Instructional Materials Adoption** **Public Use of the Online Evaluation System**

The public can now evaluate materials ONLINE being considered for the current state adoption of Social Studies instructional materials. Once registered guest users will receive additional instruction via e-mail from the Florida Department of Education regarding the review and evaluation process. If you have questions please contact the Office of Instructional Materials at [imstaff@fldoe.org](mailto:imstaff@fldoe.org) or 850-245-0425.

### **Registration Directions are Provided Below:**

- 1) Access to the online evaluation system at:  
<https://app2.fldoe.org/BII/InstructMat/Evaluation/Account/Login.aspx>
- 2) Select the **Register** link from the *Log In* page. This will take the user to the *User Registration* page.
- 3) From the *User Registration* page, select the **Guest** option.
- 4) The reviewer will then be required to provide account information, select the content area they wish to review, and create a username and password.
- 5) The Florida Department of Education's Office of Instructional Materials will notify the guest user when their account has been activated and the instructional materials have been made available for review.
- 6) After receiving their activation notice the guest user can then review materials and complete evaluation forms for any of the materials they have requested access to.
- 7) **The guest user will have access for 2 weeks (14 calendar days)**. At the end of the 2 weeks their account will be deactivated. However, they can make a request for additional time to the Office of Instructional Materials at [imstaff@fldoe.org](mailto:imstaff@fldoe.org) or 850-245-0425.

