

## Step 7

### Document:

Memo, questionnaire, and Ashbritt's invoices.

### Action:

The project manager that filed the reports in Step 3 above then visited Flanagan HS and provided the memo, questionnaire, and invoices to school-based staff.

During the visit the project manager discussed the invoices, offered assistance, and requested a response to the questionnaire.

School-based staff at Flanagan HS responded by completing the questionnaire.

### Conclusion:

Additional work completed by Ashbritt, Inc., was verified by school principal.

The school principal reported "that all work claimed by C&B or Ashbritt Environmental was performed."

Twenty-one (21) units were serviced and seventeen (17) units were invoiced by Ashbritt.

This documentation also confirms that seventeen (17) portable classroom units were serviced, not two (2) units, as alleged in the audit for Invoice No. 0584-25 in the "Ashbritt, Inc. Invoice Table -0584-21 thru 39" on page 20 of the audit.

**\*\*REFERENCED DOCUMENTS FOLLOW\*\***

**Step 7**

*The School Board Of Broward County, Florida*  
**Facilities & Construction Management**  
**Michael C. Garretson**  
**Deputy Superintendent**

September 18, 2007

TO: Selected Principals  
FROM: Michael A. Solley, P M II *ms*  
VIA: Michael C. Garretson  
Deputy Superintendent *mcg/kt*

**SUBJECT: HURRICANE WILMA RECOVERY INFORMATION**

In order to process invoices for work performed on portables at your location, a representative from the Portables Department will be visiting your location. The purpose of the visit will be to verify whether or not:

1. Work was performed at your facility by Ashbritt Environmental or it's subcontractor C & B Services
2. All or part of the work is indicated to have been requested by school based staff
3. Approval of the attached invoices if work can be verified

Please feel free to contact me at 754-321-1654 to discuss this further.

Thank You

Attachment School List - Invoice

Cc: Michael C. Garretson, Deputy Superintendent  
Rick Ragland, Executive Director, Project Management  
Jack Cooper, Senior Project Manager  
Denis Herrmann, Director, Facilities and Construction Contracts  
Greg Boardman, Project Manager III

MS: kt

1700 SW 14<sup>th</sup> Court - Ft. Lauderdale, FL 33312  
Phone: 754-321-1500 Fax: 754-321-1680

## HURRICANE WILMA WORK VERIFICATION INFORMATION

## PORTABLE DRYOUT/DEMOLITION

C &amp; B SERVICES, INC.

1. Can you or members of your staff verify that this company performed work at your site? Yes ☒ No ☐

2. Did you or members of your staff direct this company to perform any additional tasks beyond the scope of work assigned by the district?

Yes ☐ No ☒

Please explain either answer:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Was Physical Plant Operations personnel (Maintenance Department) present?

Yes ☐ No ☒

Name of PPO Representative: \_\_\_\_\_

3. Please note the name of the Project Manager assigned to your site during the time of this work. 2

Please provide any additional information that may assist in verification of work completed by C & B at your site:

ALL WORK CLAIMED BY C & B OR ASH BROTHERS  
ENVIRONMENTAL WAS PERFORMED

Please list names of staff members assisting in completing this survey:

Bill Rodriguez

Operations Supervisor

Thank You

Principal Signature: [Signature]

School: Flanagan High

Date Completed: 11/2/07

FACILITIES &  
CONSTRUCTION

**AshBritt**

Environmental

07 OCT 12 PM 2: 04

Invoice No. 0584 - 25

**INVOICE**

**Customer**

Name **Broward County School Board**  
Address **1400 SW 14th Court**  
City **Ft. Lauderdale** State **FL** ZIP **33312**  
Attn: **Denis Hermann**

Date **10/4/2007**  
Job No **0584**

Date	Description	TOTAL
11/3/2005 to 12/6/2005	<b>Charles Flanagan High School</b> Hurricane Wilma interior demo, drying, mold abatement and restoration Rooms/portables on original list 580C, 32N, 651C, 145N. Not on the original list were 1199ve, 1183ve, 1171ca, 1188ve, 1180ve, 009L, 008L, 1176ve, 1139ve, 005L, 010L, 1271cp, 1260ap	
	Labor charges	\$ 19,055.35
	Equipment	\$ 3,055.50
	Material charges	\$ 389.09
	Mobilization	\$ 647.59
	Other	\$ -

SubTotal \$ 23,147.52

FACILITIES & CONSTRUCTION MANAGEMENT	
U.O. No.	Proj. No. <b>3391-06-24</b>
Requester Approval	Date
Departmental Approval	Date
Approved Amount	

**TOTAL \$ 23,147.52**

*Dropped off to principal + Custodian*  
*11/2/07*  
*Bill Rodriguez*

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