

Discovery Elementary School
School Advisory Council
Wednesday, October 17, 2018



Meeting Agenda Minutes

Welcome

Dannyelle de Varona, SAC Chair

The meeting was called to order at 5:35 p.m. Ms. Jose Halley made a motion to call the meeting to order. Ms. Maria Dodd seconded the motion.

Reading/Approval of

Shayla Dekle, Secretary

September 26, 2018 Minutes

Mrs. Dekle notified members that the September minutes were emailed and provided along with the agenda. There were no amendments to September minutes. Ms. Pat Jones made a motion to accept the September minutes. Melissa McCormick seconded the motion. All were in favor, none opposed.

Principal's Message

Julie DeGreeff, Principal

Ms. DeGreeff welcomed parents and staff to the SAC meeting, then reviewed the upcoming dates and events:

Thank you to PTA, parents and students, the No Hassle Fundraiser and Carnival was a great success. Upcoming dates and events:

October 23: Checkpoints Begin

October 18: Early Release

October 19: Employee Planning

October 22: Picture Retakes

October 23: Field Trips:

-4th grade: Coral Springs Center of the Arts

-3rd Grade: Coral Springs Center of the Arts

-1st Grade: Flamingo Nursery (5 classes)

October 24:

-1st Grade: (4 classes) Flamingo Nursery

-Code Red Drill

October 2: Read for the Record

October 31: Storybook Character Parade

November 6: Employee Planning Day

November 8: Multicultural Family Literacy Night

November 12: Veterans Day

November 14:

-Report Cards

-Fire Drill

-SAC Meeting

November 20: Interim Reports Issued

November 21-23 Thanksgiving Break

November 28

-Code Drill

-Class Pictures

Safety: Due to the increased safety and security, there are required monthly Fire Drills and upcoming Code Red Drills

Progress Monitoring: Quarterly Checkpoints begin 10/23 to monitor the progress of students and use the data to facilitate instructional data-driven changes

Concerns/New Business/Procedures

Dannyelle de Varona, SAC Chair

SAC Bylaws

Ms. de Varona reviewed the SAC roles and responsibilities and who serves on SAC. SAC is a school-based group intended to represent the school community, and students in efforts to support the school's continuous improvement. SAC is responsible for the final decision-making and implementation of the School Improvement Plan (SIP). SAC is composed of: Principal, teachers, BTU Steward, Education Support Employees, Parents, and Business and Community Citizens.

Article II: Purpose:

- To facilitate the development of SIP
- To monitor the implementation of the SIP
- To evaluate the effectiveness of the SIP
- To make recommendations to support the SIP
- To provide assistance in the preparation of the school's annual budget

Article III: Membership:

- A voting member must be present to vote
- SAC Member will be removed after two unexcused absences
- Term: Serve One Year
- Announcement of Election: must be made 1 week in advance

Article V: Officers:

- Chair and Vice Chair
- Officers are elected annually, installation of new officers is held at the first meeting

Article V: Duties of the Officers

- Chair: preside at all meetings, represent SAC at district meetings, sign SIP and Budget
- Vice-Chair: Represent the Chair, substitute in the absence of Chair
- Secretary: responsible for all correspondences and notices of meetings, record minutes, maintain record of attendance

Article VI: Meetings:

- All meetings are open to the public.
- Quorum is the minimum number of members who must be present
- All scheduled meetings will be announced three days in advance
- Meetings will follow the approved agenda

All meetings will follow Roberts Rules of Order
Bylaws must be reviewed and approved annually
Amendments must be approved by the majority of SAC members

The floor was open for questions and concerns:

Questions: Why must the by-laws be reviewed and approved annually if there are no revisions?

Ms. deVarona responded by stating that new members must be aware of the by-laws. Maria Dodd made a motion to accept the SAC bylaws. Carrie Forsyth seconded the motion. All were in favor, none opposed.

SMART Bond

Ms. Thomas reviewed the schools previous intentions for the SMART Bond money.

The purchases included:

Murals, Benches in the front of the school, PA System and speakers for car loop, Upgrade to the cafeteria sound system, PE equipment for each class, grade level books for the literacy book room, New stage curtains, podium, and upgrade to the TV production room.

For the enhancement to the garden, the district does not have a vendor to use, and Ms. Thomas has reached out to several companies that have been suggested by the district. No one seems to want to pick up the job, therefore we can choose something else.

Additional Items:

The school is in need of an additional Golf Cart due to the increased security and safety requirements.

Extend the sidewalk; at the one of the side emergency exist for safety concerns.

Refresh of office furniture and pictures etc.

Melissa McCormick made a motion to approve the newly proposed SMART Bond revisions. Maria Dodd seconded the motion.

All in favor. None opposed.

Just Say Hello

This week is Digital Citizenship week to help students to understand how to reduce their footprint on the internet. -Nov. 14

Harvest Drive: Peanut Butter, Mac and Cheese, Syrup,

Collected by Piper High School to aid People in Need

Nov. 8 Multicultural Family Literacy Night

Born out of Sandy Hook Tragedy As a result of MSD, slew of initiatives that we must carry out. The purpose is to leave no child isolates

Feeling alone and isolated and quietly suffering. When people are isolated, lonely, and alone, students can become victims of bullying, violence, and depression.

Lead to people pulling away from society. Development of physical health issues

3 steps: Creating connectedness with people in our school, community, and society,

1. If you see someone alone,

2. Reach out to help

3. Say hello

Meeting Adjournment

Dannyelle de Varona, SAC Chair

Jose Halley made a motion to adjourn the meeting. Melissa McCormick seconded the motion. The meeting was adjourned at 6:19 p.m.

Next Meeting Wednesday, November 14, 2018 5:30 PM