

## **SAC Minutes for Friday September 14, 2018**

Call to Order- 8:20am

Welcome and Introductions of SAC Officers and membership

Approval of May 2018 Minutes

- Motion to approve: Mr. Allison
- Second: Mrs. Tephford-Rush
- All approve

SAC Meeting Dates for 2018-2019 year-meetings will be starting at 8:15 a.m.

*\*\*Meetings will be followed up with SAF and PTO meetings on the same day\*\**

- Oct. 12
- Nov. 9
- Dec. 14
- Jan. 11
- Feb. 8
- March 8
- April 12
- May 10

SAC Bylaws Review

SAC Roles & Responsibilities:

- Primary focus is on School Improvement Plan
- Focus on teacher growth, student needs and achievement
- Ongoing monitoring of School Improvement Plan
- Funding Request from different departments for example conferences, materials for students, etc.
- Required Membership Representatives:
  - Principal
  - Teachers
  - BTU Stewart
  - Parents
  - I Zone representative
  - Community Business Representative
  - SAF Chair or Designee

- ESOL Parent
  - ESE Parent
  - Gifted Parent
  - Non-Instructional employees
- Voting-must have at least 50% of parents present than staff members.
  - Any parents interested in any of the positions, please email Mrs. Miller (PTO President) to vote.
  - Membership Attendance-after two absences; the member's name will be removed from the list. If you will be absent, email Mrs. Tatoute, secretary of SAC to avoid being removed from the membership list.

Accountability Funds-\$5,652 for the entire school-the money will be allocated towards different departments throughout the school year.

ByLaws Amendment-Cap on Funding Requests-due to a decrease in the amount of Accountability dollars our school receives annually and an increase in the number of staff members submitting funding requests to the SAC Committee, a \$500 cap per teacher will be placed on individual funding requests for workshops.

Testing Update-Mrs. Keery (Testing Coordinator)

- We are offering Fall Math EOC for students who took math online over the summer, which will take place at the end of the month
- 6<sup>th</sup> grade testing will be paper base
- 7<sup>th</sup>-8<sup>th</sup> grade will be computer base
- Draft of testing calendar is on the Broward School's website

School update--Mr. Bianchi

- Teacher of the Year-Mr. Battaglia, Athletic Director
- Employee of the Year-Mrs. Fondren, Behavioral Specialist
- We increased our numbers of clubs and activities at Westglades this year
- Club Rush-was organized by Mr. Oneal, (Assistant Principal)-during lunch students were able to visit

different tables to get more information on the variety of things each club has to offer

- Soccer Season: 4 and 0
- Book Fair was held on Thursday, September 13<sup>th</sup> at Barnes & Noble. This a fundraiser for our school, which was a great turnout.
- Open House-very successful, positive feedback from parents
- Class size-93%, which is the highest we have ever been... meeting class size with an average of 19.5 students in core classes.
- Student numbers for last year ended at 1770's and 1794 for this school year
- Demographics for District is projected at 1878 but we are projected now at 1843
- We have four classrooms open that are not being used
- Portables will be done soon as possible

### School Safety

- Safe Haven-District has hired a group of people to do safety evaluation/assessments for all Broward County schools. They have been out three times this year to assess the following:
  - 1<sup>st</sup> to observe the traffic patterns in the mornings and how students get on campus.
  - 2<sup>nd</sup> to assess the buildings and grounds, where Mr. Bianchi showed them the different areas of concerns on campus.
  - 3<sup>rd</sup> staff and student interviews were held to get their input about safety and concerns.
- All of the evaluations/assessments will be combined in a School Safety Report, provided to us in November.
- District Assessment will be given out first; then the school safety assessments will be given out in November.
- We will be adding Ballistic Protection installation to the school next week, there are no specifics on where it will be installed and what is being

installed because it is coming from Parkland SSO and donations from our PTO.

- Social Emotional Learning (SEL)-is a plan for students and faculty to be kinder to one another. Less bullying and harassment or any type of behavior that is not positive in our school.
- Golf & Cross Country season practice has started
- Basketball & Cheerleading tryouts has started
- Peace Week is starting next week....different activities will be held to celebrate Peace week.
- Start with Hello will have different activities that will take place next week.
- Harvest Drive will start towards the end of next month with the first collections starting 10/29-11/2 in the car line. Other collections and drop off dates will begin in November.
- Mrs. Burke-SEL Guidance Counselor will be helping with the SEL initiatives:
  - 1<sup>st</sup> phase-use different ways for teachers to use practical tools in order for students to feel safe and have trust in adults...staff training will be provided.
  - 2<sup>nd</sup> phase-every other week there will be a day that a social emotional lesson will be taught to start the day off in students' classrooms for a few minutes.
  - 3<sup>rd</sup> phase-we will have several different assemblies: the first assembly will be the Start with Hello on Friday, 9/28 along with several other assemblies/presentations throughout the school year; for example larger programs such as:
    - Rachel's Challenge and See Something Say Something.
  - In between the larger programs in order to sustained what we are doing throughout the school year, we will be using the Peer Counselors and Samaritan 365, a club at Westglades that is student-led. Students will create activities that will show that bullying will not be tolerated. We will continue to support the needs of the students throughout the school year.
  - There will be teacher and student spotlight throughout the school for the SEL initiatives throughout the year.

## New Business

### Parent Concerns:

- Following up on the idea of block scheduling....Mr. Bianchi responded: the vote did not pass last year with faculty.
- Announcements in Hallways....Mr. Bianchi responded: process started a while back and speakers were installed this summer.
- School building being utilized as a Voting Poll center...Mr. Bianchi responded: we have to be a polling place because it's in the State statute.
- Code Red responsibilities for teachers and the students' protocols:...Mr. Bianchi responded: we created a presentation for teachers and students that was done over the first week of school through the Social Studies department. The students' responsibility is to follow teacher's direction by going to the designated safety area in the classroom. It is solely the teacher's responsibility to cover the door, etc..
- No school for next year on 2/14....Mr. Bianchi responded: this year we will be conducting student-led activities throughout the week....District wants us to provide support for students that day....in-school initiatives will take place to support our students.
- For example, PTO will be conducting a school-wide initiative: Spread the Love initiative with 4 out 5 of the school's on board with this initiative.
- Supply List....parent concerned about the overweight of book bags...Mr. Bianchi responded-we will review supply list with teachers and have the discussion with students on the things they need and do not need in their book bags...for example: Binders: students are allowed to share their binders with other teachers to help with the weight of book bags.
- Orchestra is not on school website...Mr. Bianchi responded that he will add orchestra to the website and apologized for the oversight.

Adjourned at 8:50a.m.