Meeting Notes

Silver Lakes Elementary

November 28th, 2018

# School Advisory Council Meeting

**Attendance:**

List members and attendees:

Tammy Gilbert, Principal

Ronit Lewen, SAC Chair

Soidemer Nunez, Secretary

Janet Soto, Math Coach

Gary Blandina, Autism Coach/BTU

Jacqueline Delgago, Teacher

Dana Farias, PK Teacher

Alvarez, Carmelina, ESOL Rep

Ayala, Cynthia, ESE Rep

Blanco, Keyla, Gifted Rep

Bridges, Letisha, Community Rep

Brown, Shyla, Business Rep

Clements, Jazmine, Parent

Rebecca Gain, Parent

Jennifer Garcia, Parent, SAF Designee

Kristell Lozano, Parent

Arline Medina, Parent

Millicent Saltare, Parent

Cindy Mion-Moravec, IZ Rep

Mitchell-Lubin, Shamika, Parent

Matilda Padilla, Non Instructional Rep

April Rivera, Parent

Melva Rodicio, Parent

**Call to Order:**

A meeting of the Silver Lakes Elementary School Advisory Council was held in the principal’s office, on **11/28/2018.** Chair Ronit Lewen called the meeting to order at 2:19 pm. Soidemer Nunez will record minutes for this meeting.

**Minutes:**

 (Ronit Lewen) motions to approve the minutes of September 26th, 2018, with the following corrections \_ (Page 2, paragraph 3, the sentence “Members from the FSA” was corrected to “Members from the SAF”) \_. Motion outcome. Note: nothing is ever erased from the minutes. Corrections are made in the margin and initialed. If wording is to be expunged, a line is drawn through the words that are to be expunged. Crossed out words should still be readable. When minutes are approved, the word approved and the secretary’s initials and date of the approval are written next to the signature of the secretary OR a line can be provided at the bottom of the page that says “approval date”. To correct minutes previously approved require a 2/3 vote ([Roberts Rules](http://www.rulesonline.com/rror-08.htm)). Minutes should be written “promptly” and distributed public as per Sunshine Law requirements.

1. Agenda

Item 1. Welcome, attendance and Roll call.

Item 2. School Improvement Plan

Mrs. Lewen made reference to the agenda and directed all members to the School Improvement Plan. She discussed some of the best practices that are currently being held at Silver Lakes Elementary such as:

* Professional Learning Communities aka PLC’s. These meetings will continue to happen all throughout the year. Dates and times as to when the teacher meet were discussed with all members. Another best practice that will continue to take place this year, is the RTI process which is held every 2 weeks or so. This process refers to the support we give our students and interventions to help struggling students.

Mrs Gilbert explained item#4 on the SIP document: SES Band & Socio-economic status. She stated that our main goal was to keep moving up in the band. We are currently on band #5, spot 43 out of 149 schools statewide. This comparison band is what the state uses to rank all schools. Our main focus is for the 68th % of our lowest students (quartile) to meet their target goal when using IReady and other interventions.

Mrs. Lewen explained all different types of assessments, and how they are being categorized by grade level and student’s needs (ie, BAS, IReady, Journey’s, etc)

Mrs. Gilbert and Mrs. Lewen explained The Universal Designs for Learning, which refers to how teachers plan with the end product in mind (what do we want to accomplish? what standards do we want the students’ to master?). This plan ensures students meet their goals while learning through their preferred learning style (kinesthetic, auditory, visual, etc)

Mrs. Lewen went on to explain that the Title I Plan needed to be uploaded into our SIP. She talked about Articulation meetings, transitions from VPK into our Kindergarten program, and other important requirements.

Mrs. Gilbert asked all members to carefully review the SIP document and add any input they may have.

Mrs. Dana made revisions to the Pre-K transition portion. She suggested to remove the word “specialized” and just leave the statement as Pre-K ESE.

Item 3. SMART Bond Updates

Mrs. Lewen directed members to the School Spotlight plan which is specific to our School. The document stipulates that our school needed about $156,000 for improvements. We will be getting a new roof and our AC system will be tested and balanced.

Mrs. Gilbert added that they already replaced our chiller and made some repairs.

The re-roofing should start soon. Their first steps will be marking out areas outside the building to make sure students are safe when making these repairs. A classroom will be set up to store materials.

We discussed the School Spotlight SMART BOND form. Mrs. Gilbert will request additional information, and a new report with the most updated info to determine in which phase we are currently in.

Item 4. Student Achievement Data

1. *IReady Diagnostic 2.* Mrs. Gilbert explained that this assessment should give us a clearer picture of students’ current levels of performance. Students will be taking the Iready Diagnostic 3 times a year. Teachers will then modify, and align their instruction based on results and data dissemination. Mrs. Gilbert went on to explain how the Iready system works, and how all these assessments are aligned based on the students’ current instructional levels and daily usage.
2. *The BAS* will be done for all students in grades K-2nd, and for struggling students on grades 3rd -5th. *The BSA* will be given in January for the subject areas of Reading and Math (3rd -5th only). There will be a Science test for 5th grade only, which will be very much aligned to the FSA. Students will be exposed to new “Questions type” that will mimic the FSA format. The testing platform will guide teachers on how to plan for specific standards.

Item 5. Upcoming Events.

Mrs. Gilbert strongly advised parents who have student in 4th and/or 5th grade to attend the Glades Middle Academy Expo. She explained that they will be showcasing what programs and activities they are currently offering at this Middle School. She went on to add that we will be celebrating our school 20th Year Anniversary in April with the theme: “The Big Top Returns”. We will have a formal celebration during the day, and we will be opening the chest (time capsule) from 20 years ago.

Mrs. Lewen went over the upcoming events that will take place until the end of 2018, such as Kindness week, Holiday shop, Winter show, and the Winter Mentoring Celebration.

Our next meeting will be held on December 13th.

Meeting ended at 3:03pm