**Tuesday, April 9, 2019**

**Walter C. Young Middle School**

**School Advisory Council (SAC) Meeting Minutes**

1. Welcome. Meeting called to order at 4:05pm by Madelyn Doval. Ms. Doval thanked those in attendance.

1. Roll Call to Establish Quorum – Elizabeth Austin, Marques Brown, Ena Castellanos, Melina Cicone, Madelyn Doval, Joel Jean-Jules, Charles King, Jennifer Mandat, Ximena Menendez, Whitney Mullins, Harold Osborn, Karen Pendergast-Hughsam, Alina Shaw, Dory Spector, Milisa Villanueva, and Christopher Yetter. Guests included Ben Reeves, and Marcela Mansur. **A quorum was met.**
2. Approval of March minutes – Ms. Doval gave those in attendance a few minutes to look over the SAC Minutes from the March meeting. A motion was made by Ms. Mandat, and Ms. Spector to approve the March minutes, which was seconded by Ms. Mullins, Ms. Villanueva, and Ms. Austin. The March minutes were approved.
3. Title I: Parent Survey Discussion and SIP Input
4. SIP Input – A copy of the SIP Plan was given to all in attendance, which is directly off of the Walter C. Young website. The SIP Plan is an extensive document. The document includes four best practices implemented by Walter C. Young.
	1. Authentic PLC’s with a schedule for POC.
	2. Embedded high quality RTI process that includes MTSS. Ms. Mendez does social work, as the school’s psychologist. This is done on a weekly basis. The RTI process includes academic and/or behavior interventions.
	3. Accreditation process – VAL-Ed surveys were just completed These surveys were targeted towards students, parents, and teachers. The results should be out by the May SAC meeting. Ms. Doval stated that the survey is now paperless and for 100 parents.
	4. Continuous improvement – The school is continuously working towards the school goals, improving teaching techniques, progress data, and the number of students that are not progressing forward. This practice encompasses what exactly Walter C. Young and the School Board are doing. Walter C. Young desires more parent input. The next SAC meeting will cover a pie chart from Ms. Evans, in reference to the parent surveys. Ms. Doval apologized for having to table the topic for a later date.
5. PFEP Input – Mr. Yetter handed out a copy of the School-Level Parent and Family Engagement Plan for 2018-2019. Parent feedback is desired. The plan is based off of recommendations from the last SAC meeting, Mr. Yetter also passed out a pending Parent Compact for the 2019-2020 school year. Bullet #2, “study for tests, quizzes, and other assessments,” and Bullet #5, “follow PBIS and code of conduct expectations,” were added based on recommendations from the last SAC meeting.
6. Parent Survey Input – Members were asked to let Mr Yetter and Ms. Doval know if they had any recommendations or anything they wanted to add. The administration wants recommendations to be seen throughout the compact letter and SIP Plan. Stakeholder options matter. The office of school accountability is constantly changing the School SIP Plan, according to Ms. Doval.
7. Math Department Calculators (Mr. Jean-Jules) – Mr. Jean-Jules passed out a few handouts with information on calculators. The Math department wants to use the ABC function on the TI-30Xa calculator, which makes it a lot easier for the students to calculate fractions. There is a concern about wear and tear. The Math department needs 120 for a class set. The calculators would remain in the classroom. Mr. Yetter asked if it was the same particular calculator that would be used for the FSA, which Mr. Jean-Jules said it was, which would give students the proper practice for how to use those calculators for testing. The calculators are $5.25 each, for a total of $630. Ms. Mansur asked how long the battery life was. Mr. Osborn gave a budget update for each account: Accountability Funds were at $19,426 last meeting but this is an inflated number. $5,071.40 was to be accounted for salaries, which cannot be spent, but will be rolled over into next year. The current balance for Accountability Funds is $9430.45, and the A+ Funds currently stand at $12,855, which includes the balance after the purchase from last SAC meeting for headphones. A motion was made by Ms. Villanueva to approve $630 for the calculators for the Math department from the A+ Funds. The motion was seconded by Mr. King, Ms. Austin, Ms. Spector, and Ms. Malca. All in favor included Mr. Yetter, Ms. Spector, Ms. Villanueva, Ms. Mandat, Ms. Mullins, Mr. King, Mr. Jean-Jules, Mr. Brown, Ms. Austin, Ms. Hughsam, Ms. Shaw, and Ms. Castellanos.
8. Marine Club Shark Tagging (Ms. Dicker) – The trip allows students to cut pieces of cartilage with a program headed by NOVA University. It is a 6th grade trip, a mile or two offshore that is meant for the Marine Exploration Club. The SAC committee donated $2,000 last year. The is a Title I discount this year of $500, so Ms. Dicker is only requesting $1,500 this year. Last year attracted a lot of students. The trip is designed for 25 students, and is an incredible enrichment opportunity for students. The date of the trip is May 29, 2019. Ms. Dicker showed a video of the shark tagging process. Students are very involved. Mr. Yetter attested that the students take the sampling themselves as well. Various schools participate, not just Walter C. Young. Transportation will be leaving at 6:30am from Walter C. Young to depart to the destination. $684 for transportation for the bus. The trip is roughly $27 each for students’ contribution to the trip. Mr. King asked if any of the ESE students can attend, to which Ms. Dicker assured that the students can attend, if they are members of the club and have attended a certain number of meetings. Mr. Osborn stressed that if a student is a part of the club, like band, they will be able to go. If a trip is open to all students, all students are able to go on the trip. Ms. Doval suggested that the parents should attend the trip with any ESE child. Mr. King stated that he would contact the proper personnel to expound upon field trip requirements. Mr. King motioned first to approve $1,500 for the Marine Club Shark Tagging field trip from A+ Funds, which was seconded by Mr. Jean-Jules, and Ms. Spector. All in favor included Mr. Yetter, Ms. Spector, Ms. Villanueva, Ms. Mandat, Ms. Mullins, Mr. King, Mr. Jean-Jules, Mr. Brown, Ms. Austin, Ms. Hughsam, Ms. Shaw, and Ms. Castellanos.
9. 6th Grade Field Trip (Mrs. Wade) – Ms. Mullins represented Mrs. Wade in presenting the 6th Grade Field Trip to the Frost Museum. The field trip is still being worked on, according to Ms. Mansur. There are no school buses available at the time for the requested dates. The museum is a science, math, and technology intense environment. It is not yet known how much transportation will be. The trip costs $3,390, which amounts to $11.45 per child without buses. The 6th grade department is asking for $1,000 to offset some of the cost. The trip will be taken in hopes of closing the achievement gap. Ms. Mullins distributed a flyer/packet with more specifics about the Frost Museum. Ms. Austin, Mr. King, Ms. Villanueva, and Ms. Mandat motioned first to approve $1,000 from the A+ Funds for the 6th grade Frost Musuem field trip. The motion was seconded by Ms. Spector, Ms. Castellanos, Ms. Hughsam, and Mr. Yetter. All in favor included Mr. Yetter, Ms. Spector, Ms. Villanueva, Ms. Mandat, Ms. Mullins, Mr. King, Mr. Jean-Jules, Mr. Brown, Ms. Austin, Ms. Hughsam, Ms. Shaw, and Ms. Castellanos.
10. Principal’s Report – Mr. Osborn discussed the FSA Writing update. FSA Writing occured last Tuesday, Wednesday and Thursday. The rest of the FSA will be done in the beginning of May. Mr. Osborn is confident that the students have been prepared to be successful on tests. Morning tutoring for writing has concluded. The first ELA Reading session was held on April 9, 2019, while Thursday, April 11th will be the first Math session. Morning tutoring provides additional time for student enrichment and mediation. The Cahoot sessions were a success with about 50 students participating for the writing game.

Broward Standards Assessment data were discussed. Mr. Osborn drifted focus to the Summary chart which displayed both cadres. Walter C. Young did not use the full iReady because it is not purchased. BSA results trend data is up from 2019 data compared to 2018. However, some of the schools that Walter C. Young regularly outperformed on the FSA, outperformed Walter C. Young in the BSA. For 2018, 48% was predicted proficient in ELA, while 53% was predicted for 2019. 52% was predicted for proficient in math for 2018, with 56% in 2019. Last year’s results were actually 67% proficient for reading and 66% for math for the FSA. Four additional months of learning can attribute to that fact.

The school participated in the Active Shooter Drill on March 22. It was very intense but necessary. Trainers included police from Pembroke Pines and Davie police departments. Staff learned about safer spaces and options of defense by throwing items or hitting, if someone is trying to enter the room. The staff also practiced worst case scenarios. The premise is Fight or Flight, per Ms. Doval. The first priority of all staff is to protect. Mr. Jean-Jules attested that they learned what items in the classroom could be used as a weapon, such as a flag pole. The purpose of the training is geared in trying to shift the mindset of teachers to try to become fighters.

1. For the Good of the Group – The next SAC meeting will be held on May 14, 2019. A motion was first made by Ms. Castellanos, and seconded by Ms. Mandat and Ms. Mullins to adjourn the meeting. Meeting adjourned at 5:20pm.

**SAC Meeting Dates for 2018-2019 School Year are 5/14.**