



Pembroke Lakes Elementary School  
SAC Minutes - October 30, 2018

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**Attendance:**

List of members and attendees were documented in our sign in sheets.

**Call to Order:**

A meeting of the Pembroke Lakes Elementary School Advisory Council was held in the Media Center on October 30, 2018. SAC Chair Shelby Jares called the meeting to order at 2:16 p.m. Kimberly Carraha will record minutes for this meeting.

**Approval of Minutes:**

Ms. Jones motioned to approve the minutes of September 25, 2018, seconded by Lady with Baby.

**Best Practice #1**

**SIP Chairs report**

- Reading : Ms. Jares reported on behalf of Ms. McLaughlin.
  - Accelerated Reader is motivating students to read to meet goals set in the classroom. Students need to focus on achieving 70% or greater on the AR comprehension assessment.
  - All grade levels are participating in i-Ready with 45 minutes target goals being met. In addition to minutes accumulated on i-Ready, it is important to note that 80% accuracy also needs to be met.
  - Guided Reading is being implemented based on the data collected from BAS administration earlier this year.
  - Interactive read a-louds, integration of Social Studies and Science and Shared Reading, are also being implemented across all grade levels during the ELA block.
  - Tier 3 interventions are in full swing for grades 1-5 for Reading.
  - Tier 3 Math interventions for 4th and 5th grade Level 1 & 2 students begin Monday, November 5, 2018.
  
- Math: Ms. Orrett stated that at their meeting the Personal Math Trainer component of Go Math was discussed. Teachers were shown how to sign in and utilize different tools that are available in the program. The feedback was that it was a very useful tool where students can be assigned material and teachers can give immediate feedback.
  
- Science: Ms. Monin shared that STREAM day was on early release day, October 18, 2018. All grade levels did hands on science activities. New stem scopes and science A-Z is being implemented. February 6<sup>th</sup> is Science Night.

- Writing: Ms. Benedit reported that all students have been given the pre-benchmark level assessments. Teachers are focusing on using current verbiage, so students are familiar with it as they move through the grade levels. Teachers are also tracking benchmarks to focus on areas in order to meet end of year expectations.
- Guidance: Ms. Fultz reported.
  - Activities promoting Red Ribbon and Digital Citizenship weeks were just completed.
  - Collaboration with Pack-A-Sack enables us to provide meals for families in need.
  - The (SELAC) Social, Emotional Learning Action Plan is being implemented during lunchtime.
  - RTI is in full swing.
  - Service and intervention groups among students has started. Listeners are still needed on a weekly basis. They do need to be approved volunteers and will need to participate in a training.
  - The harvest drive begins next week.

### **Best Practice #3**

- School Improvement Plan (SIP): Ms. Jares demonstrated how to access the plan on school website. The plan is completed but changes can be made. Progress monitoring data across all grade levels is being collected and reviewed
  - i-Ready assessments across all grade levels
  - BAS testing
  - Go Math
  - Science A-Z
  - Broward Standards Assessments (Jan)
  - Mini BATS for science in conjunction with STEM scopes
  - Other areas to be discussed at future SAC meetings.

### **Best Practice # 4**

- **Title 1:** Ms. Jones reported that we are a Title I school which requires 53% of students to qualify for free and/or reduced lunch. We are currently 6 students short to qualify for next year. Ms. Jones requested everyone encourage others to apply. If we are unable to meet the 53%, it will be the first year in 5-6 years that we do not qualify, and many benefits will be lost.

### **Principals Report**

- Ms. Wagner was off campus and will make her report at the next SAC meeting in November.

### **Other Business**

- **A+ ballots:** Ms. Jares stated that proposal #1 was the winner. It stated that 100% of the total money would be divided equally among all the 2017-2018 PLE staff members who have worked one day beyond 50% of their contract calendar.

### **Next Meeting Date and Time:**

The next meeting will be held on November 27, 2018 in the Media Center.

### **Meeting Adjournment:**

Ms. Jones motioned to adjourn the meeting, seconded by Ms. McAteer at 2:29 p.m.

Submitted by,

Kimberly Carraha,  
SAC Secretary  
Approval Date: