

McFatter Technical College and Technical High School
School Advisory Council
November 8, 2018 Meeting

Attended by: Ellen Albano, Roger Barnhart, Dora Casanova, Stacy Casson, Nathan Champagne, Carla Clifton, Jackson Com Kuang, Cara Daniel, Emily Fernandez, Juan Figueroa, Lynn Goldman, Karelys Gonzalez, Lillie Henry, Rachel Howlett, Joan Kovac, Tina Leon, Anju Mahmood, Ashley Marte, Danielle McColgin, Maria Medina, Gordon Merle, Isabel Moncada, Jackie Nepola, Gloria Raymond, Ashley Rivera, Mary Romanski, Annmarie Schiano, Gisele Silva, Miles Wasser, Christina Williams, Franzie Williams and Ashley Woods. **Excused:** Giselle Bayona, Brian Cunningham, Cyd Dixson, Rafael Gonzalez, Jeanette Johnson, Christi Laguna, Sheldon McCartney, Ayse McLaughlin, Kendrah Mincey, Cara Pasquale and David Wood.

The meeting was called to order by Chairman Gordon Merle at 11:45am.

Self- introductions were made.

Motion was made, seconded and approved to accept the minutes to the September 13, 2018 meeting. (Romanski/Kovac).

Old Business:

COE Update: Ellen Albano reported that we had our COE visit on October 8th – 11th. They checked about 4,039 items about our school. Based on their feedback we have a 99.9% compliance rate. We were commended by the committee about our culture and climate that has been created here. We had 3 items that we had to address and they will be voting on our response to these items on November 9th. We are expecting a re-affirmation and we look forward to the report.

School Improvement Plan: Cara Daniel stated that we are required to do a School Improvement Plan (SIP). Broward County has 4 different areas that we have to hone in on (see attachment #1). The first best practice is a focused and authentic Professional Learning Committee (PLC). As a school we have to offer some type of professional development for teachers, which most of our teachers take advantage of those opportunities. When funds are available our teachers are able to take part in the AP College Board training. The second best practice is an embedded high quality Response to Intervention (RTI) process. If a student is not being successful at McFatter academically, socially, emotionally, or attendance wise we are required as a school to have a team of teachers, school psychologist, and/or guidance counselor meet with the student. We want all our students to have a "C" or better. Any student that has less than a "C" we go through our RTI process. The third best practice is optimal internal/external relationships Family and Community Engagement (FACE). We are required to have SAC meetings and as an institution we have other occupational advisory meetings that give us constant feedback on our PS programs. McFatter also has a very strong PTSA as well. The 4th best practice is scaling up BEST Practices Continuous Improvement which is what we are going to do as a school to improve. Our data looks very good this year. Each school in our district is broken down into a Social Economic Status (SES) ban. We are in ban 5 and ranked at #1, which includes all schools in the state of Florida. They look at how many students are on free/reduced lunch and then they rank us based on our FSA performance, math performance, and graduation rates. As an institution we have 42%-43% of our students on a reduced lunch. One of the new practices that the district has brought on this school year is to support schools in Social and Emotional Learning (SEL) (see attachment #2). At McFatter we have a very pleasant atmosphere and our students feel very comfortable here. They want to know how we are addressing student's social and emotional needs. This year so far one of the things that we've done is have several of our guidance counselors attend a training for the Sandy Hook promise initiative. We will also be doing more activities during the school year for this practice.

Discovery Fest: Ellen Albano reported that our Discovery Fest was this past Saturday. There were 76 event stations with a wide array of community groups, our technical adult education courses, our HS organizations, and other McFatter departments. There were kid friendly events, entertainment, food tastings, and prize wheel offerings. This is a no charge event that we do annually with this being our 5th one. About 420 people participated, which is slightly higher than last year's number. Feedback surveys have gone out to anyone we can reach. The steering committee will have a debrief meeting within the next couple of weeks to go over the feedback from the surveys.

New Business:

Winter McFatter Scholarship applications available: Lynn Goldman reported that Winter Scholarships are about moral character and community involvement. A third of the money raised at our scholarship event goes towards this scholarship. Joan Kovac has served as an advisor and evaluator for the past 18 years and Gordon Merle has been doing it for the past 5 years. Students must follow the guidelines. The applications are available on the web now and teachers have them electronically. The application must be typed. All scholarship applications are due by November 29th. The winner's will be announced on December 13th. Gordon mentioned that he's amazed every year about the things that our student's writer and it makes it hard to decide who gets them.

2019 Scholarship Foundation: Lynn Goldman stated that for the past 18 years we've had a food and wine scholarship event that goes towards student scholarships for all 3 technical colleges. To date we've reached half a million dollars between all the college's. The money raised at this event is used towards student scholarships twice a year. Once in the spring with 2/3 of the money raised going to McFatter adult and high school students to attend an accredited college. The other remaining 1/3 goes towards the winter scholarships for our adult students. This year's event will be at Charles Dodge City Center in Pembroke Pines. The theme is sun and sand and will be held Tuesday, March 19th. The event includes silent, live, and chinese auctions. So far Flashback Diner and Café Seville have already confirmed that they will be there again this year. Lynn Goldman will send Rachel Howlett the donation letters to send to the SAC committee. Each club and class is responsible for a basket. We do not expect anyone to pay out of pocket, which is why we provide donation letters.

Florida School Recognition Program Awards (A+ Proposal): Cara Daniel explained that since we are an "A" school some funds are from the state of Florida based on our overall enrollment. This year we will get roughly \$100 per student. As a school we will receive about \$54,520. Lynn Goldman stated that the faculty and staff were given the opportunity to submit proposals. The 2 proposals were passed around to everyone (see attachment #3). The SAC committee is responsible for accepting those proposals or creating our own with up to 2 proposals with a 3rd option being "none of the above". The faculty and staff will vote on the proposals. The deadline to get this done is February. The 1st proposal is "All contracted staff and the School Resource Officer, who worked at McFatter for a semester and one day during the 2017-2018 school year share the A+ Funds equally". The rationale for this is that without all of the support staff this school would not be the huge success that it is. The 2nd proposal is "The funds be given for temporary personnel to assist in maintaining or improving student performance". The rationale for this one is that the part-time hourly pay for nursing is quite low compared to industry salary. Therefore, they lose part-time faculty frequently in the nursing program secondary to low salary and the nursing department cannot operate with the part-time faculty. Lynn asked if the committee would like to add a proposal or vote yes or no on either of these. With the first proposal faculty and staff typically receive about \$200 per person. Gordon asked about item #2 being specifically for the part-time hourly nursing instructors, but what about the other part-time hourly instructors for the other programs. Lynn mentioned that she thinks it would go for all temporary personnel. Gordon asked how many temporary employees we have. Ellen Albano stated that we have a couple hundred. Ellen said that if we vote to include the 2nd proposal that we would have to mention which temporary staff would be included. Some of our temporary instructors are here working full-time schedules, while others only come once a month. Ashley Woods asked for clarification that with #2 that would mean that no contracted staff would receive any funds. Lynn confirmed that would be

the case. Gordon asked for a motion for the 1st proposal. Joan Kovac motioned and Mary Romanski seconded. Gordon asked if anyone wanted to motion for the 2nd proposal and no one motioned. The committee voted on the 1st proposal and the 2nd proposal being “none of the above” was motioned by Stacy Casson and seconded by Dora Casanova.

Reports:

School Advisory Forum: Stacy Casson reported that the main discussion at the last meeting was regarding the calendar. Also, phase 2 of the Safe Haven assessment has been completed and they’re working on the report for that. They asked them what their school’s badge policies are because some schools are forbidding students to come to school if they have no badge. Luckily at McFatter if a student forgets their badge they will have to get a new one in the bookstore and will have an obligation of \$8.

PTSA: Rafael Gonzalez was not in attendance. Stacy Casson reported in his absence. They were excited to be a part of the Discovery Fest with a free listening table. Lillie Henry donated stuffed animals. Some of the children actually preferred to speak to the stuffed animals instead of a human being. They completed their Dominos fundraiser, which was not a huge success. The PTSA membership cards are going out now.

Student Government Association: Emily Fernandez stated that they had a successful homecoming. For spirit week this year they had students vote on different events to have during that week. The students voted thorough a poll on Instagram page and they picked all 5 days. The spirit week committee organized the events to have during lunch, which included a musical chairs game, character day competition and during the basketball game they did a half court shooting. The homecoming set-up committee was in charge of decorating the venue and the décor committee created all of the center pieces and goodie bags. They advertised by having 2 big banners and posting on their social media. Homecoming was on October 26th the Signature Grand. The students voted on the theme as well with New York Nights being the favorite. Currently they are holding their annual harvest drive. They’re collecting cans of food and Ms. Williams is giving 1 credit hour ad extra credit for her class if the students spend \$5.

Class of 2019: Ashley Marte, Class President, reported that the November fundraising events include a t-shirt sale for \$10 each and they are having a donut sale from November 5th -16th for \$1 each. They’re attempting to do a Chipotle night on January 11th with the expectation that 33% of the proceeds going towards their class. In the month of October they had the first ever Fall Festival. The festival earned the Class of 2019 \$400 from their sponsor Kona Ice and 10% from clubs and their own booth which sold food. They had a dunk tank that included Ms. Woods being dunked. A parking spot auction raised them \$500 and the teacher auction raised \$300. These events produced an increase of \$1,200 in their account for the month of October. Going forward they have a few ideas on how to continue to raise money for the next few months.

Class of 2020: Nathan Champagne, Class President, reported for the month of October they sold jack-o-lantern milkshakes at the Fall Festival. They made about \$100 with 10% going to the Class of 2019. A candy sale started and will be going on until the end of November. They’re in the process of creating a class website that is almost completed. The site is mcfatter2020.weebly.com. During the month of November they will be having their class ring ceremony on the 13th (next Tuesday) that families are invited to attend that will include refreshments. They will debut their website at the ceremony and a class merchandise survey to see what the students would be interested in purchasing. A Chipotle night fundraiser is scheduled for November 27th from 5:00pm-9:00pm in the Tower Shops. The last week of November – December they will be doing an MTC ornament sale, which they are making themselves. Also starting the last week of November – December, they will be wrapping gifts for anyone that would like them to. They might have a class Christmas party.

Class of 2021: Miles Wasser, Class President, stated that last month they had a lanyard sale, which was decently successful. This month they're going to have a candy sale starting on the 19th. They did a t-shirt pre-sale and the shirts will be ordered in white so that anyone who ordered one will be able to tie-dye their own shirt.

Class of 2022: Ashley Rivera, Class President, reported that the main fundraiser for the month of November is a popcorn sale from November 19th – December 3rd. They will be distributing brochures for anyone who would like to sell them on or off campus. For this sale 50% of the profits will go to the Class of 2022 and the other 50% will go to the Double Good Company. The Double Good Company is sponsored by the Food Network. They're still coming up with future fundraising ideas.

Post-secondary student reports: Gisele Silva, ESOL student, reported that her and her fellow students love the program so much they don't want to leave. Some of the things that make the ESOL program at McFatter different and better are the quality of teacher's who are very attentive, patient, make classes very dynamic, and they're excellent in bringing different cultures together which provides an amazing learning environment. Another positive is the environment that McFatter makes between other course and how everyone is treated. She also enjoys when the technical classes come to ESOL to present their work because it's interesting to know what they're learning in their programs. Lastly, she adores McFatter because we provide independent environment where students from every course can enhance their opportunities. Jackson Com Kuang, Digital Photography student, stated that this past month they've learned about short lighting, broad lighting and butterfly lighting. They've been photographing more texture. They also went to Cape Coral and took pictures of the lighthouse. Jackson attended the Veterans Breakfast and took some candid pictures. Gordon asked if he could send the pictures. Jackson will send them to Rachel to include when she sends out the minutes to the committee. Carla Clifton, Digital Printing Technology student, reported that this is a great program. It's a whole lot more than she thought she was going to be learning. At first she just wanted to do t-shirts, but now she's learning about making her own business cards, flyers and advertising. She just started Photoshop, which means that she is almost done with the program. Isabel Moncada, Medical Assisting student, stated that they just got finished the hardest part of the program which is the anatomy and physiology, but the instructor made it really easy for them to understand. Right now they are working with Sim Charts making future appointments to practice. The next course is going to be phlebotomy. They will be practicing on the dummies first.

Security: Officer Christi Laguna was not in attendance, but informed Rachel Howlett that there was nothing to report.

Member comments: **Lynn Goldman** stated that her and Gordon sit on the the Education Workforce Committee for the Greater Fort Lauderdale Chamber. The initiative this year is to hold a community event to speak to parents of HS students regarding living the American dream without a college degree. They meet every month and are a group of 25 members. All of them are out spreading the word about technical colleges. Atlantic, McFatter and Sheridan Technical Colleges sponsored a breakfast for business industry members to put the word out for them to stop saying that employees needs to have a bachelor's degree in order to be considered for a job. Their HR department is going to look at the technical colleges.

Motion was made, seconded and passed to adjourn at 1:00pm (Goldman/Kovac)

Submitted by:
Rachel Howlett

#1

Within Broward County Schools, our School Improvement Plans focus on Four Best Practices:

Best Practice #1 - A Focused and Authentic PLC - A Professional Learning Community (PLC) is a process in which teachers work in teams and use student information to develop strategies to improve their classroom practices.

Best Practice #2 - An Embedded High Quality RtI Process RESPONSE TO INTERVENTION (RTI)

Response to Intervention (RTI) uses student academic and behavior information to identify students with learning and behavior needs to guarantee that those in danger of failure and/or retention are receiving assistance and support.

Best Practice #3 - Optimal Internal/External Relationships FAMILY AND COMMUNITY ENGAGEMENT (FACE)

The environment or culture in which engaging programs take place must consider and plan for: families to feel welcomed, valued, and respected by program staff; two-way communication and relationship building with families are adapted to meet changing family and community circumstances; opportunities are provided for family support and development through the family partnership process and through intentional parent/family peer groups within the program and community.

Best Practice #4 - Scaling Up BEST Practices CONTINUOUS IMPROVEMENT School improvement is based on a continuous improvement model, using research-based accepted best practices, which align with student achievement needs, insure student progress, and may be revised when appropriate.

A new component within the School Improvement Plan includes the Five Social Emotional Learning (SEL) Competencies, which include the following items: Self Awareness, Self-Management, Social Awareness, Relationship Skills, and Responsible Decision Making

#2

SELF-AWARENESS

The ability to accurately recognize one's own emotions, thoughts, and values and how they influence behavior. The ability to accurately assess one's strengths and limitations, with a well-grounded sense of confidence, optimism, and a "growth mindset."

- IDENTIFYING EMOTIONS
- ACCURATE SELF-PERCEPTION
- RECOGNIZING STRENGTHS
- SELF-CONFIDENCE
- SELF-EFFICACY

SELF-MANAGEMENT

The ability to successfully regulate one's emotions, thoughts, and behaviors in different situations — effectively managing stress, controlling impulses, and motivating oneself. The ability to set and work toward personal and academic goals.

- IMPULSE CONTROL
- STRESS MANAGEMENT
- SELF-DISCIPLINE
- SELF-MOTIVATION
- GOAL SETTING
- ORGANIZATIONAL SKILLS

SOCIAL AWARENESS

The ability to take the perspective of and empathize with others, including those from diverse backgrounds and cultures. The ability to understand social and ethical norms for behavior and to recognize family, school, and community resources and supports.

- PERSPECTIVE-TAKING
- EMPATHY
- APPRECIATING DIVERSITY
- RESPECT FOR OTHERS

RELATIONSHIP SKILLS

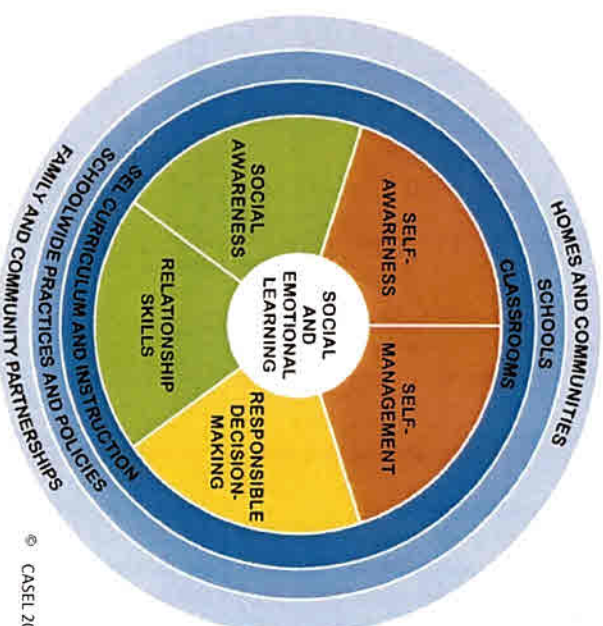
The ability to establish and maintain healthy and rewarding relationships with diverse individuals and groups. The ability to communicate clearly, listen well, cooperate with others, resist inappropriate social pressure, negotiate conflict constructively, and seek and offer help when needed.

- COMMUNICATION
- SOCIAL ENGAGEMENT
- RELATIONSHIP BUILDING
- TEAMWORK

RESPONSIBLE DECISION-MAKING

The ability to make constructive choices about personal behavior and social interactions based on ethical standards, safety concerns, and social norms. The realistic evaluation of consequences of various actions, and a consideration of the well-being of oneself and others.

- IDENTIFYING PROBLEMS
- ANALYZING SITUATIONS
- SOLVING PROBLEMS
- EVALUATING
- REFLECTING
- ETHICAL RESPONSIBILITY



#=3

A+ Proposals for McFatter

#1. All contracted staff and the School Resource Officer, who worked at McFatter for a semester and one day during the 2017-2018 school year share the A+ Funds equally.

#2. The funds be given for temporary personnel to assist in maintaining or improving student performance. (The part-time hourly pay for nursing is quite low compared to industry salary. We lose part-time faculty frequently in the nursing program secondary to low salary. Our department cannot operate with the part-time faculty).