

McFatter Technical College and Technical High School  
School Advisory Council  
May 9<sup>th</sup>, 2019 Meeting

Attended by: Roger Barnhart, Giselle Bayona, Dora Casanova, Stacy Casson, Nathan Champagne, Cara Daniel, Cyd Dixson, Emily Fernandez, Lynn Goldman, Darryl Harris, Lillie Henry, Jeanette Johnson, Jackson Com Kuang, Anju Mahmood, Ashley Marte, Sheldon McCartney, Danielle McColgin, Ayse McLaughlin, Gordon Merle, Cara Pasquale, Mary Romanski, Annmarie Schiano, Gisele Silva, Franzie Williams, Christina Williams, David Wood and Ashley Woods.

**Excused:** Brian Cunningham, Maria Medina, Gloria Raymond, Miles Wasser

The meeting was called to order by Chairman Gordon Merle at 11:56am.

Self- introductions were made.

Motion was made, seconded and approved to accept the minutes of the March 14, 2019 meeting. (Pascuale/Kovac).

**Old Business:**

Scholarship Foundation: Lynn Goldman announced that the Food and Wine event was held on March 19<sup>th</sup>, and it was our 18<sup>th</sup> year. We raised a total of \$40, 422.97 and the money was divided in the following way:

Atlantic - \$11, 152.00  
McFatter - \$13,562.00  
Sheridan - \$15,706.00

The reason for the difference in amounts is because when people or companies register they can designate which school they wish their donation be sent. However, all the money collected from the auction events is split evenly between the 3 colleges. There has been a significant drop in the money being raised by this event. When this event was created, 18 years ago, it was strictly to raise money for McFatter and there were very few, if any, Food and Wine events, now it seems that everyone is doing it. Lynn also stated that the committee is looking at restructuring the event to do something else that will bring more parent participation, which has truly been lacking of late. We're not sure why, but the issue is we need to find new ways to raise money for scholarships. We have had a meeting and brainstormed some ideas that she will share at the next Directors' meeting. If anyone has any ideas we are open to anything. And it can be multiple events, not just one. The good news is that we were able to raise \$13,562.00 for McFatter students and the scholarship applications are open now. The bucket of money has been traditionally been split 1/3 for students to use during winter term at McFatter and 2/3 is used for spring graduates, college and or high school, to use to continue their education. The criteria for the scholarship is good moral character and community involvement, not financial need.

School Improvement Plan: Cara Daniel shared an update on the AdvancED survey, it has been rolled out several different times in different ways. We had 121 parents, 100 teachers and 411 students complete the survey. We would have preferred to have at least 300 of our parents complete the survey, but we're not sure if the time of year was the reason our numbers were a bit off. Mr. Harris and the rest of the team members will meet to come up with a plan for our numbers to increase next year. Ms. Daniel asked the SAC members to complete an additional survey that the district would like our stakeholders to complete and was made available to us on laptops, before we left today's meeting.

SMART Bond Initiative: Jeanette Johnson shared that there wasn't much more to update since our last meeting, we are still in the planning phase for the major piece of the project which is the HVAC and facilities type work. We do expect that one piece of it, the intercom system, will probably happen before that. However, we are still in the planning stage. Most of the staff is aware that we had a water main break yesterday which resulted in the campus closing early. And we had another one today but it was isolated and did not affect the entire campus. This is a reflection of the facilities work that needs to happen, as the piping is deteriorating and must be addressed by the district.

### **New Business:**

Strategic Plan Progress against Objectives Report: Ms. Johnson gave an update that we have a Strategic Plan that relates to the Post-Secondary side, the college, and doesn't directly relate to the High School but does affect it. It's a 3 year plan and there are 6 goals and we are working on it continuously:

1. Succession Planning – among our staff we never want a situation where they are not growing and developing people to become the next generation of whatever position has become available due to retirement or other reasons. We are giving shadowing and mentoring opportunities for people that might be interested in leadership positions.
2. Curriculum development – taking a look at current technical programs and that the curriculum might be old and outdated, particularly in those programs whose fields are changing rapidly, we want to make sure we keep up. Even though the curriculum is set at the state level we have an opportunity as a school to provide feedback and suggested changes. As a result we have a team that will be reviewing whether updates are necessary; also identifying if there is a program that does not exist in the state and worth writing a curriculum for it and submitting it to the state. That's how we got Vegetarian Plant based cooking. One of our teachers wrote the curriculum and it is now within the state's frameworks.
3. Academic Success – identifying needs and put in place resources for our adult students, the same way we do for our high school students. We have a committee looking into that for us, and it is a little more difficult with adults because after school they usually leave for jobs and or family responsibilities.
4. Current Labor Market – identifying programs that exist in the state that we don't offer but should; and consider if there are any programs that should be closed.
5. Communication – how are we doing as a staff communicating, both and off campus, with our stakeholders
6. Safety and Security – what we are doing both alone and with the district to enhance our safety and security. We have received our 2<sup>nd</sup> STAR machine and it will be located in high school guidance. It will enable us to screen our visitors that are arriving from the east and west ends of campus. We are trying to make it as easy as possible to help people do the right thing.

SKILLS USA: Jeanette Johnson reported that we had a record 19 students qualified for Nationals; 19 students that placed 1<sup>st</sup> in the state; we had even more that medaled in silver and bronze, however, only gold medal winners go on to Nationals which this year is being held in Louisville, Kentucky. This year between students and staff we have 23 people that we are sending to Nationals. It will cost the school about \$30,000 to send these students to compete. We are very proud of them.

Elections: Cara Pascuale filled in for Joan Kovac and reported that Gordon Merle has graciously agreed to remain as chair if the committee approves, Mary will stay on as secretary. No one came forward to volunteer

as vice-chair and she has offered to step in to that role. A motion was made to accept the nominations, Sheldon McCartney moved to accept and Lynn Goldman seconded. The motion was carried.

**Budget for 2019-2020:** Ms. Johnson reported that the budget for next year will be snug. The FTE for high school for enrollment is basically the same and generally doesn't change. However, on the post-secondary side the state has changed the methodology as to how they fund the technical colleges. In the long run this will be good for MTC, but in the short term we will take a hit, because funding is based on the average of the 3 prior year's enrollment. Last year's enrollment took a dive, by a fairly substantial amount, and that has brought down our 3 year average. We lost \$300,000 from our budget, but to put it into perspective our budget is 14 million dollars, but she has been able to absorb that loss without having to cut programs or lose any staff. It will affect our ability to purchase big ticket items, and we were able to purchase some items with this year's budget in anticipation of cuts for next year. The legislature has approved an increase in workforce funding for the state and specifically Broward County will see an increase in workforce funding, which will be split between the 8 schools in Broward County. Those are McFatter, Sheridan, Atlantic, 2 community schools and 3 adult education centers. Ms. Johnson has officially submitted a request to use a chunk of the money, and has been told that it is at the top of the list, that the 12 portables that are located on the west side of campus be converted into classrooms. It will take about a year and a half and 3 million dollars to change those into functional classes.

#### **Reports:**

School Advisory Forum: Stacey Casson has a long report and I will attach it to these minutes.

PTSA: Rafael Gonzalez was not in attendance. There was no report.

Student Government Association: Emily Fernandez, President, reported that SGA completed Multicultural day and it was a huge success within the high school; they held an Ice cream fundraiser and raised \$200 for the SGA club; Grade level elections were held in the month of May and positions of President, VP, Treasurer, and Historian, were elected for grades 9-11 and for SGA for the 2019-2020 school year.

Class of 2019: Ashley Marte, Class President, reported that the seniors will have their prom on May 11<sup>th</sup> at the Westin Hotel. During the week of May 13<sup>th</sup>, it will be Senior Sendoff Week. The activities will be as follows:

May 13<sup>th</sup> – Dress like a freshman

May 14<sup>th</sup> – Dress like your future career

May 15<sup>th</sup> – Rep your college

May 16<sup>th</sup> – Class color

May 17<sup>th</sup> – Black out; in addition there will be a jersey signing in the ARC

May 28<sup>th</sup> – Senior Breakfast and graduation rehearsal

May 30<sup>th</sup> – Graduation at the Broward Performing Arts – 2:00, students can bring up to 6 people to the event

Class of 2020: Nathan Champagne, Class President, reported that there wasn't too much going on this month. The juniors had planned to have a crowning ceremony for all incoming seniors but the ARC was not available

due to testing. However, crowns were distributed to all seniors that wanted one. The prom committee is still working very hard to try to figure out what they are going to do, they have found a venue but it is a little pricey, so they are trying to figure out how much money they will need. They are also finishing up their final chocolate sale of the year. They have 8 more boxes left to sell.

Class of 2021: Miles Wasser, Class President, was not present.

Class of 2022: Ashley Rivera, Class President, was not present. However, 2 class representatives reported that the class raised \$1,607.50 from their popcorn sale and \$300.00 from their fake pina colada sale.

Post-secondary student reports: Gisele Silva, ESOL student, spoke about her experiences in the ESOL program and how much the experience has meant to her and her classmates.

Security: Officer Christi Laguna reported that there was nothing to report.

Before the meeting was adjourned, Ms. Daniel reminded the committee to please take a few moments, to complete the SIP Stakeholder survey that was made available to them on the laptops, before leaving. Gordon Merle wished everyone a happy summer.

Motion was made, seconded and passed, to adjourn at 12:57 pm.

Submitted by:  
Mary Romanski

2019 BTC Foundation Breakdown of Dollars Raised

	ATC	MTC	STC
Cash	\$ 1,196	\$ 1,196	\$ 1,196
BTC checks (pre event)	\$ 2,511.66	\$ 2,511.66	\$ 2,511.66
Credit card from event	\$ 1,644	\$ 1,644	\$ 1,644
Checks for a college	\$ 2,577	\$ 5,797	\$ 6,410
Online Payment	\$ 2,924.33	\$ 2,414.33	\$ 3,945.33
Total	\$ 11,152.99	\$ 13,562.99	\$ 15,706.99

Grand Totals:

2019: \$40,422.97

2018: \$49,621

2017: \$61,750

# CLASS OF

Agenda - 2019

President Ashley Marte

★ Prom - May 11<sup>th</sup>, @ The Westin Hotel  
6-11

★ Senior Sendoff Week

- May 13<sup>th</sup>, Monday (Dress like a Freshman)
- May 14<sup>th</sup>, Tuesday (Dress like Future Career)
- May 15<sup>th</sup>, Wednesday (Rep your college)
- May 16<sup>th</sup>, Thursday (Class color)
- May 17<sup>th</sup>, Friday (Black out)

★ May 17<sup>th</sup>, Jersey Signing in ARC | 12:15 pm - 1:45 pm

★ Senior Breakfast / Graduation Rehearsal  
May 28<sup>th</sup>

★ Graduation - May 30<sup>th</sup> @ Broward  
Performing Arts @ 2:00 pm. Students  
can bring up to ~~two~~ <sup>six</sup> people.

\$ 1607.50  
Pop-corn

\$ 300.00  
Pina  
Colada

↗  
do 2022

SIP Stakeholder Survey

<https://www.browardschools.com/Page/35378>

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## **OBJECTIVE FIVE: EFFECTIVE COMMUNICATION –**

**Ensure that communication with both internal and external stakeholders is sufficiently thorough, timely, understood, and appropriate in both the manner of communication and the audience.**

Strategies:

1. Identify all communication purposes (i.e. information sharing; feedback requests; safety; marketing; recruiting; alumni outreach; etc.) and audiences (i.e. internal staff groups; students; parents; prospective students; employers; etc. in use or needed by the campus.

### COMMUNICATION PURPOSES

Information Sharing- weekly newsletter from Director, weekly HS newsletter, twitter and Facebook, Instagram from CTE Programs, clubs and organization, McFatter Minute, Calendar of Events, D2L, Remind, Parent Link and

Feedback requests – customer feedback, AdvancED Survey results, employer feedback, website requests, etc.

Safety – weekly newsletter from Director, weekly HS newsletter, Leadership Team meetings

Marketing –

Recruiting –

Alumni Outreach – BTC Magazine, LinkedIn, College Central (CCN)

### AUDIENCES

Internal Staff groups – weekly newsletter from Director, Department meeting minutes, MTC Share Point Site, SAC meeting minutes, Interclub Council meeting minutes

Students – High School and Post Secondary

Parents – high school information, CTE Programs information

Prospective students

Employers – Advisory committee members

Potential next steps – Identify purpose of the communication from our existing departments in use or needed by the campus

***Completion Timeline: April 2019***

2. Assess current state of communications with both internal and external stakeholders, identifying strengths and challenges;
  - a. What type of communication tools are currently being used by internal and external stakeholders? Identify strengths and challenges, administer a survey to determine the current state of communication for both internal and external stakeholders.
  - b. Internal stakeholders – Teachers, Students, Employees, District



- c. External stakeholders – Community Stakeholders, Businesses and potential students and HS parents

***Completion Timeline: June 2019 – August 2019***

- 3. Identify and evaluate possible revisions, additions or adjustments to current communication methods and practices.
  - a. *Keep Up With Us* – Communication Plan as discussed at our meeting, see notes from Melanie
  - b. Standard Operating Procedures for Clubs & Organizations
  - c. Project approvals – develop a form or handout to include Melanie F. on all school related activities

***Completion Timeline: May 2019 – August 2019***

- 4. Select revisions, additions, or adjustments to be implemented.
  - a. Pending survey results – AdvancED results, PS student surveys and other feedback from the teachers, students, staff and community stakeholders

***Completion Timeline: June 2019 – September 2019***

- 5. Provide staff development or information-sharing as needed.
  - a. Offer staff development to teachers, students and any employee that wants to participate on using existing communication tools, website, Twitter, Facebook, Instagram, D2L and CANVAS
  - b. Offer support to parents and external stakeholders
  - c. Implement easy to follow online tutorials on accessing our different communication tools

***Completion Timeline: August 2019 – January 2020***

- 6. Implement and monitor new or revised communications practices.
  - a. Review quarterly

***Completion Timeline: January 2020***

Financial Resources: TBD

# McFatter SAF Update

Thursday, May 9

- Superintendent Runcie:
  - \$3M Grant from Community Foundation of Broward – SEL & more electives
  - SMART Cameras, Radio System Update (Move Bus channels), Upgrade intercoms
  - School Safety and Emergency Prep Appointed Brian Katz
  - SaferWatch App – it's being tweaked
  - Tenfold increase in the use of THC – hairclips, pens, jumpdrives
  - SMART Bond – Technology is ahead of schedule – ration is 2 students per computer, Music Equipment, renovated tracks, Fitness centers, single point of entry, last thing is HVAC
  - Teenagers are the most stressed out group – committee about positive psychology and exploring teaching life skills
  - Dual Enrollment - ensuring appropriate academic placement, digital classroom to increase parity
  - Our budget is 7400 per student, national avg is 12000
  - What are parent's thoughts about Random Metal Detection
- Office of Secondary Education
  - 6000.1 changes – narrative for graduation requirements, codifying grade averages, level 3 courses will receive 5.0 GPA (ie AP has Pre-AP which is an honor course)
  - Make up work
    - Option 1 – leave it (make up work is allowed – make up work shall be allowed) unexcused - teacher has discretion to give a D or 10%
    - Option 2 – go back to the way it was. All children allowed full credit if turned in with 2 days
    - Option 3 hybrid – full credit for excused, unexcused the same but teachers have discretion for 10% reduction
    - Consensus was Option 2 (also pre-assigned work due the day they return to school)
- Surveys:
- Parent groups and one to review Florida Standards - <https://www.floridastandardsreview.org/>
- Many bills in current Florida Legislative Session.
- <https://www.browardschools.com/Page/35602> (LEAOR) Legislative Education and Action Online Resource