



919 N.W. 13th Terrace
Fort Lauderdale, Florida 33311

Mrs. Sharonda Bailey, Principal Ms. Nikia Ragin, Assistant Principal

Telephone: 754-322-8550

Facsimile: 754-322-8590

**TITLE 1 SCHOOL
SCHOOL ADVISORY COUNCIL/SCHOOL ADVISORY
FORUM MEETING
5:30 P.M.
November 29, 2018
AGENDA**

- ✦ Welcome
- ✦ Roll Call to Establish Quorum
- ✦ SAC Composition and SAF designee
- ✦ Review and Approval of SAC Minutes from October's Meeting
- ✦ Professional Learning Communities
- ✦ Title I Updates
- ✦ Accountability Funds
- ✦ School Safety
- ✦ Principal Updates and Upcoming Events
- ✦ School Recognition (A+) Funds

Sunland Park Academy
SAC Minutes - November 29, 2018.

Attendance:

Bailey, Sharonda
Brivitte, Maxine
Brown, Shanliene
Charles, Wilky
Harmon, Eddie
Kassim, Helen
Noel, Sevelie
Pierre Louis, Falone
Robinson, Greer
Tibble, Cara
Viel, Jean
Walker, Roseannie
Waters, Anazici

Call to Order:

A meeting of the Sunland Park Academy's School Advisory Council and School Advisory Forum was held in the media on Thursday November 29, 2018. SAC Chair, Helen Kassim called the meeting to order at 6:02pm. SAC Secretary, Greer Robinson recorded minutes for this meeting and are as follows:

Minutes:

A motion to approve the minutes from our October 25, 2018 SAC meeting was called by Ms. Kassim. Mr. Harmon motioned for approval and Mrs. Tibble seconded the approval of the minutes with no correction being made.

Old Business:

1. Turkey give away from the Fort Lauderdale Police and Fire department as well as the Fort Lauderdale was not as successful as we hoped

New Business:

1. SAC Composition and SAF designee
 - The floor was opened again for SAF designee nominations
 - No nominations were made
 - At this time Ms. Ragin will continue to fill in as SAF designee until one has been appointed
2. Accountability Funds
 - A description and definition of the Accountable Funds was provided to all those in attendance
 - A proposal was made to use the total amount of \$1,500 of the Accountable funds to purchase printing paper
 - The proposal was open to the floor whom unanimously vote for \$1,500 from the Accountability funds to be used to purchase printing paper
3. School Safety
 - The front door of the school will now be locked during operational hours
 - A sign has been posted and you must knock for entrance
4. Important Dates and Events
 - Doughnuts for Dads will be on December 21, 2018 at 7:45am
 - School's Winter Concert will be held on December 20, 2018 at 6:30pm
 - Early Release is on December 21, 2018
 - Winter Vacation will be from December 24 – January 7, 2019
5. Professional Learning Plan
 - A description and definition were given to all stakeholders in attendance

- The purpose and focus for this year's PLC were discussed
6. Title I Parent Volunteers
- A description and definition were given to all stakeholder
 - A request for three parent volunteers was open to the floor
7. School Recognition (A+) Funds
- A definition, description, and information on the voting process was given to all stakeholder in attendance
 - The floor was open for discussion
 - Voting members on the SAC composition provided their proposals for how the money should be disperse
 - The proposed proposals are as follows:
 1. 10% of the funds to be used for instructional materials, 3% of the funds to be used for student incentives, and the remaining 87% of the funds to be evenly disperse to the faculty and staff members from the 2017-2018 school year
 2. 100% of funds to be used for instructional materials
 3. 15% of funds to be used for school supplies and 85% of the funds to be disperse to all faculty and staff from the 2017-2018 school year
 4. 10% of the funds to be used for instructional materials and supplies and the remaining 90% of the funds to be evenly disperse to the faculty and staff members from the 2017-2018 school year, including Mr. Downing, Ms. Goode and Ms. Maxine
 - The preproposals were discussed among the voting SAC composition members and a ballot to present to the faculty and staff was create.
 - The voting ballot presented to the faculty and staff is as follows:
 1. 10% of the funds to be used for instructional learning materials, 3% of the funds to be used for student incentives, and the remaining 87% of the funds to be evenly disperse to the faculty and staff members from the 2017-2018 school year
 2. 10% of the funds to be used for instructional materials and supplies and the remaining 90% of the funds to be evenly disperse to the faculty and staff members from the 2017-2018 school year, including Mr. Downing, Ms. Goode and Ms. Maxine
 3. None of the above

Open Agenda

The floor was to all stakeholders. Some advice for improving funds for teachers were discussed. Time was also allotted for questions and concerns. Concerns pertaining to the afterschool tutoring program were expressed and some suggestion were made.

Next Meeting Date & Time:

The next meeting will be held on January 17, 2018 in the In the Media Center at Sunland Park Academy.

Meeting Adjournment:

Motion: Mrs. Bailey motioned to adjourn the meeting at 7:10pm. Motion carried unanimously.

Submitted by,
Greer Robinson, SAC Secretary



OFFICE OF **S**ERVICE **Q**UALITY
Broward County Public Schools

Veda Hudge, Director
Donna R. Boruch, Coordinator of School Improvement

Florida School Recognition Program – A+ Funds Standard Operating Procedures

The Florida Department of Education does not provide a list of qualifying schools for the A+ Funds until after the state law deadline (February 1st) for completing the required process. In the recent past the list of schools and the funds have not been provided to the District until approximately March 15.

In order to meet the state law deadline, and be afforded an opportunity to implement options for the expenditure of the funds, the process provided is to be successfully completed by February 1st for all schools that believe they qualify/will qualify for the A+ Funds.

Because that school grades are not released yet, it is recommended that all schools implement the process. Any schools (elementary, middle, high or center) with an incomplete grade from the Florida Department of Education are also recommended to follow this process.

How Schools Qualify for A+ Funds

Schools are to self-identify that they qualify for eligibility of funding. Schools are eligible for recognition under this program if they:

- a. Sustain high performance by receiving a school grade of "A;" or
- b. Demonstrate exemplary improvement due to innovation and effort by improving at least one letter grade; or
- c. Improve more than one letter grade and sustain the improvement the following school year; or
- d. Are designated as Alternative Schools that receive a school improvement rating of "Improving" or improve at least one level

Process Implementation

If a school believes they meet one of the criteria above they are to go through the accompanying process. The process must be successfully completed by February 1 or award funds received by the school must be equally distributed to all classroom teachers currently teaching in the school.

1. **The School Advisory Council (SAC) creates written proposals in the form of a ballot for the expenditure of the funds:**
 - a. The ballot lists the options for dispensing the A+ Funds.

Q & A SCHOOL RECOGNITION PROGRAM (A+ Funds)

Following are answers to commonly asked questions about the School Recognition Program (A+ Funds):

FLORIDA STATUTE

1. What statute governs the Florida School Recognition Program?

Florida Statute 1008.36.

2. What exactly does the statute say?

The 1008.36 Florida School Recognition Program states:

- "(1) The Legislature finds that there is a need for a performance incentive program for outstanding faculty and staff in highly productive schools. The Legislature further finds that performance-based incentives are commonplace in the private sector and should be infused into the public sector as a reward for productivity.
- (2) The Florida School Recognition Program is created to provide financial awards to public schools that:
- (a) Sustain high performance by receiving a school grade of "A," making excellent progress; or
 - (b) Demonstrate exemplary improvement due to innovation and effort by improving a letter grade.
- (3) All public schools, including charter schools, that receive a school grade pursuant to s. 1008.34 are eligible to participate in the program.
- (4) All selected schools shall receive financial awards depending on the availability of funds appropriated and the number and size of schools selected to receive an award. Funds must be distributed to the school's fiscal agent and placed in the school's account and must be used for purposes listed in subsection (5) as determined jointly by the school's staff and school advisory council. If school staff and the school advisory council cannot reach agreement by February 1, the awards must be equally distributed to all classroom teachers currently teaching in the school.
- (5) School recognition awards must be used for the following:
- (a) Nonrecurring bonuses to the faculty and staff;
 - (b) Nonrecurring expenditures for educational equipment or materials to assist in maintaining and improving student performance; or
 - (c) Temporary personnel for the school to assist in maintaining and improving student performance.

Notwithstanding statutory provisions to the contrary, incentive awards are not subject to collective bargaining."

3. What does nonrecurring mean?

Nonrecurring means one time only.

PROPOSALS

1. Who makes proposals on how to spend the money?

The School Advisory Council (SAC) creates proposals, but the faculty and staff must approve by secret ballot.

2. What if individuals don't like the SAC proposals?

They can cast their vote for "None of the Above".

Q & A SCHOOL RECOGNITION PROGRAM (A+ Funds)

Yes, if it is in the SAC proposal and it passes with a majority vote. This bonus will not affect their retirement benefits.

4. **Are administrators, non-instructional, part-time, temps and subs eligible?**
Yes, if that is in the SAC proposal and it passes with a majority vote.
5. **Does everyone get the same amount?**
It is up to SAC and the vote. They can choose to give different amounts to different classifications.

PURCHASING

1. **Must the school follow district procedures?**
Yes.
2. **Can we use vendors that are not on the School Board list?**
No. All purchases must be in accordance to School Board Policy #3320.

TEMPORARY STAFF

1. **Can we hire new employees?**
Yes, but only for this school year. Please follow the hiring procedures detailed in the appropriate contract.
2. **Can we hire teachers?**
Yes. A teacher recommended for employment for more than six months may be hired for this year only. The advertisement must state "School Recognition Temporary Teacher". The teacher must sign a form agreeing to work only for this school year. When hiring for six months or less, recommend the individual as an interim substitute and indicate on the Interim Substitute Recommendation Form that the 'reason' is for using School Recognition Funds. Please follow the hiring procedures detailed in the appropriate contract. Please note that if there are certified teachers on the layoff list for the position, they must be recalled to the position before a temporary person can be hired.
3. **Can we hire other personnel?**
You may hire paraprofessionals and any other non-instructional personnel. Please contact Non-Instructional staffing regarding hiring. If laid off non-instructional personnel remain on the layoff list in the classification for which you are hiring, they will be recalled before any new hires are allowed.
4. **Are these full-time or part-time employees?**
They may be either.
5. **Can the principal hire without SAC approval?**
No. Hiring of temporary staff must be a SAC proposal, which is approved by faculty and staff. Once the proposal is approved, the hiring decision is the principal's decision.



BROWARD SCHOOLS



VIRTUAL COUNSELOR

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Attendance

Membership

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School: **SUNLAND EARLY LEARNING CENTER**

Committee:

SAC

Sign In sheet for **SUNLAND EARLY LEARNING CENTER** Date: 11/29/18 Time: _____

#	Full Name	Position	SBBC Employee	Parent Of Student At School	Sign Here .
1.	BAILEY, SHARONDA	Principal	Yes	No	<i>Sharonda Bailey</i>
2.	BELZAIRE, KERLINE	Parent	No	Yes	
3.	BRIVITTE, MAXINE	Community Rep	No	No	<i>Maxine Brivitte</i>
4.	BROWN, SHANLENE	BTU Steward	Yes	No	<i>Shanlene Brown</i>
5.	CHARLES, WILKY	Parent	No	Yes	
6.	FLYTHE, DELILAH	Parent	No	Yes	
7.	GERMAINE, KERLANGE	Parent	No	Yes	
8.	HARMON, EDDIE	Non-instructional	Yes	No	<i>Eddie Harmon III</i>
9.	KASSIM, HELEN	SAC Co-Chair	Yes	No	<i>Helen Kassim</i>
10.	NOEL, SEVELIE	Parent	Yes	Yes	<i>Sevelie Noel</i>
11.	PIERRE LOUIS, FALONE	Community Rep	No	No	<i>Falonne Pierre-Louis</i>
12.	PONDER-LEE, CHERELL	SAC Co-Chair	Yes	No	<i>Cherell Ponder-Lee</i>
13.	ROBINSON, GREER	Teacher	Yes	No	<i>Greer Robinson</i>
14.	TIBBLE, CARA	Pre-K	Yes	No	<i>Cara Tibble</i>
15.	VIEL, JEAN	ESOL Rep	No	Yes	<i>Jean Viel</i>
16.	WALKER, ROSEANNIE	SAF-DESIGNEE	No	Yes	<i>Roseann Walker</i>
17.	WATERS, ANAZICI	ESE Rep	No	Yes	<i>Anazici Waters</i>

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Guest Sign In Sheet For SUNLAND EARLY LEARNING CENTER Date: 11/29/18
Time: _____

#	Full Name	Position	SBBC Employee	Parent of Student at School	Sign Here
1.	MOET SALLIO			Not a SA	<i>[Signature]</i>
2.	MIKY CHINRETT			✓	3 <i>[Signature]</i>
3.	ROSANNE WALKER	PTA		NO	<i>[Signature]</i>
4.	ORLANDA NOTLEY			✓	
5.	Marie Jeanne King			✓	Marie Jeanne King
6.	Shanika Brown		✓		Shanika Brown
7.	Sherene Townsend			✓	
8.	Sherene Towns			✓	
9.	Acitella Precious			✓	Acitella
10.	precious Acitella				
11.	Cara Tibble	Teacher	✓		<i>[Signature]</i>
12.	Eddie Harmon	FSP	✓		Eddie
13.	Stephanie Desir	Teacher	✓		Stephanie Desir
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Proposals:

- Ms. Shanlene Brown proposed that 10% be used for materials, 3% be used for student incentives, 87% given to last year staff.
- Ms. Kassim 100% used educational materials.
- Ms. Tibble 10% to school for materials and supplies, 90% for all of last year staff to include Ms. Downing, Ms. Good and Ms. Maxine.
- Ms. Maxine 15% for supplies 85 % be used on staff from last year.

Final Tally

11/29/18

W. O. K. S. O.

A+ Funds

Nikia D. Ragin

Fri 12/7/2018 1:16 PM

To: SPE_ALL_STAFF <SPE_ALL_STAFF@browardschools.com>;

Hello! This email is to advise you that we will meet Wednesday, December 12th, at 2:20 inside the music room to vote on how we will disburse our A+ funds. The SAC (School Advisory Council) met and developed the proposals below. Results will be emailed to staff within 48 hours, or as soon as votes have been tabulated. Please see Ms. Kassim or an administrator with any questions or concerns.

1. 10% of the funds will be used for instructional materials, 3% of the funds will be used for student incentives and the remaining 87% of the funds will be evenly dispersed to the faculty and staff members from the 2017-2018 school year.
2. 10% of the funds will be used for instructional materials and supplies and the remaining 90% of the funds will be evenly dispersed to the faculty and staff members from the 2017-2018 school, including Ms. Downing, Ms. Goode and Ms. Maxine.
3. None of the above

A+ Funds Vote

Please vote by circling your preference of options 1-3. Select only one.

1. 10% of the funds will be used for instructional materials, 3% of the funds will be used for student incentives and the remaining 87% of the funds will be evenly dispersed to the faculty and staff members from the 2017-2018 school year.
2. 10% of the funds will be used for instructional materials and supplies and the remaining 90% of the funds will be evenly dispersed to the faculty and staff members from the 2017-2018 school year, including Ms. Downing, Ms. Goode and Ms. Maxine.
3. None of the above

Tabulated 12/14/18

A+ Funds Vote

Please vote by circling your preference of options 1-3. Select only one.

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1. 10% of the funds will be used for instructional materials, 3% of the funds will be used for student incentives and the remaining 87% of the funds will be evenly dispersed to the faculty and staff members from the 2017-2018 school year.

HT HTLHT

HT IIII HT

HT IIII II

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2. 10% of the funds will be used for instructional materials and supplies and the remaining 90% of the funds will be evenly dispersed to the faculty and staff members from the 2017-2018 school year, including Ms. Downing, Ms. Goode and Ms. Maxine.

①

3. None of the above

~~NK King, Nikia Ragin~~
Helen Kassim
Shanlene Brown Shanlene Brown

SUNLAND PARK ACADEMY - TELEPHONE LIST 2018-19

NAME	POSITION	PHONE EXT.	RM	TEACHERS' ROOM/PHONE NO.	RM
ADMINISTRATION				Pre-K ESE (Place)	
Bailey, Sharonda	Principal	322-8570	104	Rosario, Carmen	413-3016 165
Ragin, Nikia	Asst. Principal	322-8555	108	Vincent, Marie	413-3017 166
Conference Room-Admin				322-8573 110	
Stacey Downing-Annex				322-6668 701	
FRONT OFFICE				KINDERGARTEN	
Miller, Yvonne	Office Mgr(Cont)	322-8566	106	Baptiste, Melissa *	413-3019 168
Sol's, Cynthia	Gen. Clerk	322-8550	101	Johnson, Nadia	413-3024 174
Williams, Shakeda	IMT	322-8572	109	Pascascio, Athera	413-3018 167
Office(back desk)				322-8553	
Cherly Lewiston	Clinic-Health Tech	322-8551		TBA	413-3021 172
Counter Phone				413-3500	
SUPPORT PERSONNEL				FIRST GRADE	
Steven Bynes	Pool Substitute	413-3042	101	Desir, Stephanie	413-3022 171
Brown, Shanlene	Community Liaison	413-3010	143	George, Lauren	413-3020 169
GUIDANCE AREA				SECOND GRADE	
Angelica Curry	Guidance Counselor	322-8575	117D	Bateman, Joseph	413-3030 209
Carr-George, Latandra	ESE Specialist	413-3044	117B	Rivers, Kendra	413-3004 208
Carrenard, P/Sutton-Lewis, T	Social Worker	322-8569	117C	London, Latoya	413-3038 218
Ms. Palatnik	Psychologist	322-8574	117A	Robinson, Greer	413-3037 217
Giarratano, Danielle	SLP (Speech)	322-8567	157	Russell, Donna *	413-3031 210
FACILITIES SERVICE				THIRD GRADE	
Jones, George	Head Facilities	322-8561	152A	Clarke, Chellany	413-3034 213
Dupree, Robert	Asst. Head Facilities	322-8561	152A	Dwight, Priscilla	413-3033 212
Harmon, Eddie	Facilities	322-8561	152A	Ponder-Lee, Cherell	413-3035 215
ESP's (Paraprofessional)				Watson, Josephine	
Brown, Marilyn	Pull-outs in Rm 211	413-3032	211	TBA	413-3032 211
Cenatus, Carchana				Wright, Stephanie	Interim Sub
Sharma, Vandana (Rosario)		413-3016	165	MUSIC	
Thomas, Lashonda (Vincent)		413-3017	166	Amerson, Mark	413-3007 130
TBA	ESE SUPPORT			PHYSICAL ED	
Joseph, Denise	ESE SUPPORT			Darby, Jason	413-3005 128
Mc Nair, Tomeka	ESE SUPPORT			MEDIA	
ANNEX-ESP's (Paraprofessionals)				Rhonda House	
Vides, Maria (Velasquez)		438-3059	704	Production Rm	322-8557 122
Long, Yohanna		438-3021	706		322-8559 131A
Applin, Angerlean (Zapata)		438-3065	705	READING COACH	
Zubairi, Mohammad (Snider)		438-3057	709	Davis, Nicole	322-8554 111
Thomas, Kyena (Johnson)		438-3010	702	MATH RM	
Harris, Andrea (Hodge)		438-3034	708		413-3000 202
Brown, Monica	Relief Aid-Headstart			READING RESOURCE	
Webb, Annette	Relief Aid-VPK			Kassim, Helen *	413-3029 125
ANNEX-HEADSTART TEACHERS				ESE SUPPORT FACILITATOR	
Hodge, Chelsea	HEADSTART	438-3034	708	Williams, Roslyn	413-3013 163
Tibble, Cara *	HEADSTART	438-3021	706	CAFETERIA MGR	
Velasquez, Nora	HEADSTART	438-3059	704	Maria Hill-Feelings	322-8560 142F
Johnson, Miltzie	HEADSTART	438-3010	702	Art Room	
Snider, Dana	VPK	438-3057	709	Art Outreach	413-3026 206
Zapata, Rosa	VPK	438-3065	705		
Washington, S	PARENT EDUCATOR	322-6659	701		
Goode, P	PARENT EDUCATOR	322-6660	701		