



Miramar Elementary

School Advisory Forum (SAF) School Agenda

September 20, 2018

Welcome/Introductions

Read and approve minutes from previous meeting

Review Policy (hand out)

School Advisory Forum Purpose and Goal (hand out)

District Area Advisory Meetings South Area (handout)

Review Sunshine and Robert's Rules of Order (video)

Principal Message

Create a School Advisory Committee Calendar for 2018-2019

Closing Remarks

Next meeting October 11, 2018 at 2:30 in the Media Center

SCHOOL ADVISORY FORUM**A SCHOOL ADVISORY FORUM SHALL BE ESTABLISHED FOR EACH SCHOOL IN THE DISTRICT.**

Authority: The School Board of Broward County, Florida
Policy Adopted: 7/29/76; 7/21/77;5/3/79;5/21/91,4/23/96
Policy Amended 10/20/98; 12/12/00, 7/06/04

- A. Every school shall have a School Advisory Forum (SAF) that shall foster and promote communication between its stakeholders, the school, and the Area Advisory Council. The SAF shall bring forth recommendations, concerns and interests to and from their Area Advisory Council.

B. MEMBERSHIP

1. The membership of the School Advisory Forum (SAF) shall be representative of the school community to include parents or guardians of students enrolled in the school, students of the school, business partners of the school, community members and business people. Participation from all ethnic, religious, cultural and socioeconomic backgrounds is welcomed and encouraged.
2. A Broward County School Board employee shall not be the chair at the school where employed. The Chair and Vice-chair shall be a parent or custodial guardian of a student who will be enrolled and attending the school during their term of service. Officers should be elected per their school bylaws.

C. DUTIES

1. All duties will be advisory in nature, none of which will conflict with any of the powers and duties reserved by law, policy, or administrative guidelines to the principal.
2. Actively participate with the School Advisory Council in identifying the educational needs and priorities of the school.
3. Actively participate with the principal in the preparation of the budget, and reviewing the budget-related concerns after each FTE count.
4. Indicate awareness of the program and plans for the school by the signature of the chairperson on the budget when it is submitted for district budget preparation.
5. Assist in the identification and coordination of the use of community resources to improve student achievement and school effectiveness.
6. Address parent/community concerns; work with the administration to solve problems and to initiate desirable change.
7. Assist in increasing/sustaining high levels of community support for the school.
8. Assist in planning, developing and implementing parent/community programs and training activities.
9. Participate in joint training opportunities with the School Advisory Council.
10. In addition to individual School Advisory Forum meetings, hold semi-annual meetings jointly with the School Advisory Council.

11. The School Advisory Forum shall use guidelines developed by the district, develop and adopt procedural bylaws, conduct meetings in accordance with the Florida Sunshine Laws, and conduct meetings according to Robert's Rules of Order, Newly Revised.
12. Record, maintain, and post minutes of all meetings at the school in accordance with the Florida Sunshine Laws.
13. School Advisory Forum (SAF) chairperson or designee shall represent SAF as a voting member at School Advisory Council meetings.
14. SAF Chair or designee shall represent SAF as voting member of the Area Advisory Council meetings.
15. School Advisory Forums and its officers are prohibited from using their titles and/or positions to endorse, or give the impression of endorsing, candidates for public office

D. VOTING RIGHTS:

Meetings are open to all, but voting rights are granted only to members who are parents or guardians of students who are enrolled in the school or matriculating to the school the following year, students of the school, employees of the school and business partners of the school. To vote at any meeting, members must sign in, present proof that they meet the voting membership requirements, if requested.

A SNAPSHOT COMPARISON OF THE MAJOR COMMUNITY/PARENT ORGANIZATIONS WITHIN THE BROWARD COUNTY PUBLIC SCHOOL SYSTEM

Revised 02/01/00

School Advisory Forum <i>(formerly known as School Advisory Committee or School Advisory Council)</i>	School Advisory Council <i>(formerly known as School Improvement Team)</i>	Parent Teacher Association <i>(PTA, PTSA)</i>
Primary communication link between school and community.	Has the task of writing the School Improvement Plan.	Child Advocacy Association. Works for the good of all children through local, state, and national legislative initiatives.
Can take up any issue at any time. Often is the vehicle used to share information about the School Improvement Plan and waiver proposals.	Has specific tasks to complete as they relate to the School Improvement Plan.	Gathers support for initiatives through their membership.
Everyone in the school community is a member, is entitled and encouraged to speak and has a vote subject to the bylaws of the individual school, area or district.	Only elected members, representing all stakeholders, may vote and in some schools only the elected members may speak at the SAC meetings.	Paid membership open to all.
Follows a process that has the ability of linking other schools through the Area Advisory Council and the District Advisory Council. Can link schools of the same level or geographic area.	Oversees the implementation of the School Improvement Plan.	Follows a process that has the ability of linking other schools through the County, State and National levels. Can link schools of the same level or geographic area.
Has set method of sharing successes and failures through area and district meetings. Allows schools to benefit from another school's experiences.	Successes and failures stay within the school. Sharing with the innovation zone is encouraged however, the SAC concentrates on its school's performance as measured by the School Improvement Plan.	Successes and failures are shared through County, State and National meetings, conferences, conventions and publications.
NETWORK !!!! Has the ability to address District wide concerns.	Issues must relate to the School Improvement Plan and be measurable.	Network through the PTA's county, state and national levels.
Open forum for global and community concerns.	No immediate action can be taken – academic objectives are first put into the School Improvement Plan.	Only members can vote on those issues brought before the school community via a PTA meeting.
SAF has the ability to address issues and concerns immediately. Those issues can relate to, but are not limited to, such topics as as: Boundaries, Charter Schools, Communication, Curriculum, Dress Code, ESE, ESOL, Legislation, Magnet Programs, Safety, Testing and Transportation.	Issues must relate to the School Improvement Plan and be measurable. Also responsible for specific school safety and discipline strategies, and School Advisory Council budget, and review of the School's budget.	Through their membership they have the ability to address issues and concerns as brought to the table by their membership.
Input into District policy/procedure and committees including but not limited to: Policy review, Code & Conduct, Boundaries, Site Selection, Schools of Excellence, Teacher Of The Year, Budget, Construction Review Committee.	Input into a school's budget, training, instructional materials, technology, staffing, student support services and other matters of resource allocation, including waivers as they relate to the School Improvement Plan.	In Broward County Public Schools, PTA is invited to bring their membership's position(s) to a variety of District committees including but not limited to: Policy review, Code & Conduct, Site Selection, Schools of Excellence, Teacher Of The Year, Construction Review Committee.
<i>Authority: School Board of Broward County Policies</i>	<i>Authority: Florida State legislature</i>	<i>Authority: charters issued by the Florida PTA and National PTA</i>

There are other parent and community groups throughout the District such as PTOs, Booster Clubs and Foundations. Please contact your school's Advisory Forum Chair for more information on these groups.

District & Area Advisory Meetings 2018-2019

Area	District Advisory Steering Meetings	District Advisory General Meetings	North Area Advisory Meetings	Central Area Advisory Meetings	South Area Advisory Meetings
Month	Chair: Veronica Newmeyer Email: districtcouncil@gmail.com	Chair: Veronica Newmeyer Email: districtcouncil@gmail.com	Chair: Jeff Bold Email: jeff.bold@stylemyown.com	Chair: Steve Barrow Email: sbarrow313@gmail.com	Chair: Robert Creed Email: modo7@yahoo.com
AUG.	8/22/2018 @ 6:30 Plantation High School	8/29/18 @ 6:30 PM KCW Board Room	8/23/18 @ 6:30 PM Monarch High School	8/30/17 @ 9:30 AM Fort Lauderdale High School	No Meeting Scheduled
SEPT.	9/26/18 @ 7:00 PM Plantation High School	No Meeting Scheduled	9/20/18 @ 6:30 PM Monarch High School	9/13/18 @ 9:30 AM Fort Lauderdale High School	9/12/18 @ 9 AM McArthur High School
OCT.	No Meeting Scheduled	10/10/18 @ 6:30 PM KCW Board Room	10/25/18 @ 10:00 AM Coconut Creek High School	10/11/18 @ 7:00 PM Fort Lauderdale High School	10/18/18 @ 9 AM McArthur High School
NOV.	11/28/18 @ 7:00 PM Plantation High School	11/7/18 @ 6:30 PM KCW Board Room	11/15/18 @ 6:30 PM Monarch High School	11/8/18 @ 9:30 AM Boyd Anderson High School	11/14/18 @ 9 AM McArthur High School
DEC.	No Meeting Scheduled	12/12/18 @ 6:30 PM KCW Board Room	12/20/18 @ 6:30 PM Monarch High School	12/13/18 @ 9:30 AM Boyd Anderson High School	12/19/18 @ 9 AM McArthur High School
JAN.	1/23/19 @ 7:00 PM Plantation High School	1/9/19 @ 6:30 PM KCW Board Room	1/17/19 @ 10:00 AM Coconut Creek High School	1/10/19 @ 9:30 AM South Plantation HS	1/16/19 @ 9 AM McArthur High School
FEB.	No Meeting Scheduled	2/13/19 @ 6:30 PM KCW Board Room	2/28/19 @ 6:30 PM Monarch High School	2/19/19 @ 7:00 PM Piper High School	2/20/19 @ 9 AM McArthur High School
MAR.	No Meeting Scheduled	3/13/19 @ 6:30 PM KCW Board Room	3/14/19 @ 6:30 PM Monarch High School	3/19/19 @ 9:30 AM Piper High School	3/20/19 @ 9 AM McArthur High School
APR.	4/24/19 @ 7:00 PM Plantation High School	4/10/19 @ 6:30 PM KCW Board Room	4/18/19 @ 6:30 PM Monarch High School	4/11/19 @ 9:30 AM Piper High School	4/17/19 @ 9 AM McArthur High School
MAY.	5/22/19 @ 7:00 PM Plantation High School	5/8/19 @ 6:30 PM KCW Board Room	5/16/19 @ 6:30 PM Monarch High School	5/9/19 @ 9:30 AM Piper High School	5/15/19 @ 9 AM McArthur High School