

North Andrews Gardens Elementary
Title I School
School Advisory Council/ School Advisory Forum

Agenda



Topics will include:

- Approval of Minutes
- 2018-2019 School Improvement Plan
- Bylaws
- Committee Reports
- Title I information

**All parents, community members, and staff are
welcome to attend!**

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North Andrews Gardens Elementary
School Advisory Council/ Title I
SAC Minutes - August 29, 2018

Attendance:

Susan Boruch-Birsic Cherise Gonzales Kelly Marrero Kim McGill Marie Francis Yeneicia Destin
Catrice Duhart Lew Naylor Yesenia Sanchez Jacqueline Ellis

Call to Order:

A meeting of the North Andrews School Advisory Forum was held in room 633 on August 29, 2018. Chair Susan Boruch-Birsic called the meeting to order at 3:30 pm. Lew Naylor will record minutes for this meeting.

Self Introductions for new attendees.

Minutes:

Naylor motions to approve May minutes .Motion approved unanimously.

Old Business:

1. Boruch-Birsic presented the 2017-18 FSA results. See attached. School is a "B" school!
2. Naylor motions to revise 2018-19 ELA goal to reflect an increase to 58%, approved unanimously.
3. Continued discussion on SAC composition/membership and how to achieve more membership.
 - Suggestion to survey parents on when they could make meeting
 - Teachers will reach out to prospective parents in their classes
 - Suggestion made to request that District add a statement about SAC to Open House video
Naylor volunteered to speak with District Staff on idea. Another suggestion was to ask City if they could assist by sharing message about opportunity.

Principal Report:

1. Explained focus on Safety and Security, District consultant visits related to that.
2. Principal Duhart shared that they have a full time SRO.
3. Enrollment 872 vs 908 budgeted. 338 students participating in magnet program.

New Business/Open Agenda

Public had an opportunity to participate and the SAC allowed public participation throughout the meeting:

1. Group discussed lanyard requirements for elementary students and logistics of wearing during activities that could lead to personal injury and/or other scenarios that may not occur at the secondary school level.
2. Discussion about having plan to be able to replace ID badges that are lost or misplaced. Possible use of Pinnacle.

Next Meeting Date & Time:

September 26, 2018

Meeting Adjournment:

Motion: Lew Naylor motioned to adjourn the meeting at 5:20 pm. Motion carried unanimously.

Submitted by,

Name of Recorder: Lew Naylor

Name of Position on Board: Community Rep

Approval Date: 10/3/18



BROWARD SCHOOLS
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School: NORTH ANDREWS GARDENS ELEM

Committee:

SAC ▾

Sign In sheet for NORTH ANDREWS GARDENS ELEM Date: 10/3/18 Time: 3:30.

#	Full Name	Position	SBBC Employee	Parent Of Student At School	Sign Here .
1.	BORUCH-BIRSIC, SUSAN	SAC Chair	Yes	No	<i>Ralph Cunningham</i>
2.	CUNNINGHAM, RALPH	IZ Rep	No	No	<i>CPS</i>
3.	DAVILA, JOSE	ESE Rep	No	Yes	<i>Cherry Boyce</i>
4.	DUHART, CATRICE	Principal	Yes	No	<i>Kelly Hull</i>
5.	DUKANAUSKAS, TARA	Teacher	Yes	No	
6.	GONZALEZ, CHERISE	Non-instructional	Yes	No	
7.	HOROWITZ, DIANA	Gifted Rep	No	Yes	
8.	HOROWITZ, MICHAEL	SAF-DESIGNEE	No	Yes	
9.	MARRERO, KELLY	Parent	Yes	Yes	
10.	MCGILL, KIMBERLY	BTU Steward	Yes	No	
11.	NAYLOR, LEW	Community Rep	No	No	

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Attendance

Membership

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Latest Sign In Sheet For NORTH ANDREWS GARDENS ELEM Date: 10/3/18 Time: 3:30

#	Full Name	Position	SBBC Employee	Parent of Student at School	Sign Here
1.	Skyla Ballard	Volunteer		yes	<i>Skyla Ballard</i>
2.	Jackie Ellis	Parent	yes	yes	<i>Jackie Ellis</i>
3.	Jose Armando Navarro	Parent		yes	<i>Jose Navarro</i>
4.	Carole Marino	Volunteer	no	no	<i>Carole Marino</i>
5.	Sonise Dedier	Parent	YES	yes	<i>Sonise Dedier</i>
6.	Sandra Corasola			yes	<i>Sandra Corasola</i>
7.	Clance Johnston	AP	yes	NO	<i>Clance Johnston</i>
8.	Denise Dool	teacher	yes	NO	<i>Denise Dool</i>
9.	Jimmy Torres	Literacy Coach	yes	NO	<i>Jimmy Torres</i>
10.	Josefa Sanchez	Coach	yes		<i>Josefa Sanchez</i>
11.	Maria Valerina Hazzell	Enrollment		NO	<i>Maria Hazzell</i>
12.	Sonia Valdes	Teacher 3rd	yes		<i>Sonia Valdes</i>
13.	Ana G. Samples	Clerk	yes	NO	<i>Ana G. Samples</i>
14.	Alma Alencar				<i>Alma Alencar</i>
15.	Jamye Dalsman	PARENT		yes	<i>Jamye Dalsman</i>
16.	Shirley Callandret	Teacher	yes	NO	<i>Shirley Callandret</i>
17.	Glenda de Leon	Parent		yes	<i>Glenda de Leon</i>
18.	AMY Yukna	Parent	no	yes	<i>AMY Yukna</i>
19.					
20.					
21.					
22.					
23.					
24.					
25.					

Print

Simplified Roberts Rules of Order

- **Main ideas:**

- Everyone has the right to speak once if they wish, before anyone may speak a second time.
- Everyone has the right to know what is going on at all times.
- Only urgent matters may interrupt a speaker.
- The [members] discuss only one thing at a time.

- **How to do things:**

1. **You want to bring up a new idea before the group.**

After recognition by the [president], present your motion. A second is required for the motion to go to the floor for debate, or consideration.

2. **You want a motion just introduced by another person to be killed.**

Without recognition from the [president] simply state "I object to consideration." This must be done before any debate. This motion requires no second, is not debatable and requires a 2/3 vote.

3. **You want to change some of the wording in a motion under debate.**

After recognition by the [president], move to amend by

1. adding words,
2. striking words or
3. striking and inserting words.

4. **You like the idea of a motion under debate, but you need to reword it beyond simple word changes.**

Move to substitute your motion for the original motion. If it is seconded, debate will continue on both motions and eventually the body will vote on which motion they prefer.

5. **You want more study and/or investigation given to the idea under debate.**

Move to refer to a committee. Try to be specific as to the charge to the committee.

6. **You want more time personally to study the proposal under debate.**

Move to postpone to a definite time or date.

7. **You are tired of the current debate.**

Move to limit debate to a set period of time or to a set number of speakers. Requires a 2/3 vote.

8. **You have heard enough debate.**

Move to close the debate. Requires a 2/3 vote.

Or move to previous question. This cuts off debate and brings the assembly to a vote on the pending question only. Requires a 2/3 vote.

9. **You want to postpone a motion until some later time.**

Move to table the motion. The motion may be taken from the table after 1 item of business has been conducted. If the motion is not taken from the table by the end of the next meeting, it is dead. To kill a motion at the time it is tabled requires a 2/3 vote. A majority is required to table a motion without killing it.

10. **You want to take a short break.**

Move to recess for a set period of time.

11. **You want to end the meeting.**

Move to adjourn.

12. **You are unsure that the [president] has announced the results of a vote correctly.**

Without being recognized, call for a "division of the house." At this point a standing vote will be taken.

13. **You are confused about a procedure being used and want clarification.**

Without recognition, call for "Point of Information" or "Point of Parliamentary Inquiry." The [president] will ask you to state your question and will attempt to clarify the situation.

14. **You have changed your mind about something that was voted on earlier in the meeting for which you were on the winning side.**
Move to reconsider. If the majority agrees, the motion comes back on the floor as though the vote had not occurred.
15. **You want to change an action voted on at an earlier meeting.**
Move to rescind. If previous written notice is given, a simple majority is required. If no notice is given, as 2/3 vote is required.
- **You may INTERRUPT a speaker for these reasons only:**
 - to get information about business - **point of information**
 - to get information about rules - **parliamentary inquiry**
 - if you can't hear, safety reasons, comfort, etc. - **question of privilege**
 - if you see a breach of the rules - **point of order**
 - if you disagree with the [president]'s ruling - **appeal**
 - **You may influence WHAT the [members] discuss:**
 - if you would like to discuss something - **motion**
 - if you would like to change a motion under discussion - **amend**
 - **You may influence HOW and WHEN the [members] discuss a motion:**
 - if you want to limit debate on something - **limit debate**
 - if you want a committee to evaluate the topic and report back - **commit**
 - if you want to discuss the topic at another time - **postpone or lay it on the table**
 - if you think people are ready to vote - **previous question**

Parliamentary Procedure Motions Chart

Adjourn	S			M	
Recess	S		A	M	
Table	S			M	
Close Debate	S			2/3	R
Limit Debate	S		A	2/3	R
Postpone To Later Time	S	D	A	M	R
Refer To Committee	S	D	A	M	R
Amend Amendment	S	D		M	R
Postpone Indefinitely	S	D	A	M	R
Main Motion	S	D	A	M	R

-
- S = Must Be Seconded D = Debatable A = Amendable M = Requires A Simple Majority Vote
2/3 = Requires A 2/3 Vote R = May Be Reconsidered Or Rescinded



2018-2019 School Advisory Council (SAC) Meeting

Welcome to North Andrews Gardens Elementary - SAC MEETING!

October 3, 2018

El Consejo Consultivo del Colegio Escuela Titulo 1

WELCOME!

Call to order

Please sign in if you haven't already done so

Introduction

Temporarily filling in as SAC Chairperson for this meeting:

Mrs. Sanchez (Resource Teacher)

Mrs. Torres (Literacy Coach)

School Advisory Council (SAC)

Facilitate the development, monitor implementation, and evaluate effectiveness of school improvement plan (SIP)

Provide assistance for the school's annual budget

Make recommendations to alignment of instructional staffing and instructional materials

Meeting Format

- Begin each meeting with reviewing the minutes from the previous SAC meeting
- Address items listed on the agenda that is provided.

- ❖ Llama para ordenar
- ❖ Por favor, inicia sesión si aún no lo has hecho.

Introducción

- ❖ Llenar temporalmente como Presidente de SAC para esta reunión: Sra. Sánchez (Maestra de Recursos) Sra. Torres (Entrenadora de Alfabetización)

Consejo Asesor (consultivo) Escolar (SAC)

- ❖ El Consejo Asesor Escolar (SAC) es un equipo de personas que representan a diversos segmentos de la comunidad: padres, maestros, estudiantes, administradores, personal de apoyo, personas de negocios / industria y otros miembros de la comunidad interesados
- ❖ Facilitar el desarrollo, monitorear la implementación y evaluar la efectividad del plan de mejoramiento escolar (SIP) estudia el historial de la escuela y presenta un plan anual para mejorar la educación en áreas vitales como: rendimiento estudiantil, currículo, seguridad y disciplina.
- ❖ Proveer asistencia para el presupuesto anual de la escuela.
- ❖ Hacer recomendaciones para alinear el personal de instrucción y los materiales de

North Andrews Gardens Elementary
School Advisory Council / Title I
SAC Minutes - August 29, 2018

Attendance:

Susan Bonita (Host) - Cherrita Gonzalez - Kelly Mena - Kim McGill - Marie Francis - Yennifer Dierke
Tatiana Duarte - Lisa Nayler - Yessica Sanchez - Noqueira Ellis

Call to Order:

A meeting of the North Andrews School Advisory Council was held in room 233 on August 29, 2018. (The SAC) Bonita Bonita called the meeting to order at 2:22:00. Lisa Nayler will record minutes for this meeting.

Self introductions for new attendees:

Minutes:

Mayor motions to approve May minutes. Motion approved unanimously.

Old Business:

1. Bonita Bonita presented the 2017-18 ISA results. See attached: School's "B" school!
2. Mayor motions to revise 2018-19 ISA goal to reflect an increase to 95% approval unanimously.
3. Continued discussion on SAC participation/ membership and how to achieve more membership.
Suggestion to survey parents on when they could make meeting.
Teachers will reach out to prospective parents in their classes.
Suggestion made to request that District add a statement about SAC to Open House video.
Nayler volunteered to speak with District staff on idea. Another suggestion was to ask City if they could assist by sharing message about opportunity.

Principal Report:

1. Explained steps on Safety and Security. District consultant visits related to that.
2. Principal update shared that they have a 5.5% drop SLD.
3. Enrollment 872 vs 936 budgeted. 335 students participating in magnet program.

New Business/Open Agenda

Public had an opportunity to participate and the SAC allowed public participation throughout the meeting.
1. Group discussed dress requirements for elementary students and logistics of wearing during activities that could lead to potential injury or other scenarios that may not occur at the secondary school level.
2. Discussion about having plan to be able to replace ID badges that are lost or misplaced. Possible use of Privacy

Next Meeting Date & Time:

September 26, 2018

Meeting Adjournment:

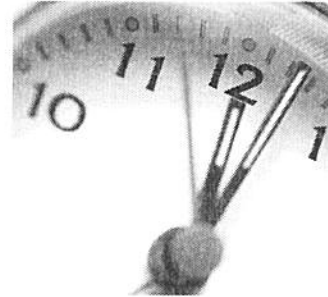
Motion: Lisa Nayler motioned to adjourn the meeting at 5:20 pm. Motion carried unanimously.

Submitted by:

Name of Recorder: Lisa Nayler
Name of Motion on Board, Corresponding Rep
Approval Date:

Approval of SAC Minutes from August 29, 2018

- Allow time for stakeholders to review the document.
- Vote to approve the minutes.



Aprovar los minutos de El Consejo consultivo del Colejio de Agosto 29, 2018

Votar para aprobar los minutos

- As of 9/24/18-SAC Chairperson Resigned
- N.A.G.E. Listed SAC Chairperson Opening for 2018-2019 school year
 - Email sent to staff to recruit a new SAC Chairperson
 - Denise Pagel has offered to volunteer to be SAC Chairperson for 2018-19 school year
 - Members do you have any nominations or vote to nominate this volunteer?
- In need of a SAC Committee for the 2018 -2019 school year
 - Membership requirements are that 49% School District Employees and 51% community stakeholders
 - Article III from ByLaws: Membership
Principal, Teachers, BTU steward, Parents, I-zone Rep., SAF Chair, ESOL parent, ESE parent, Gifted Parent, Non-instructional, Community Rep.

SAC Composition and ByLaws



ANY VOLUNTEERS???

- ❖ A partir del 9/24/18-SAC Presidente renunció
- ❖ N.A.G.E. Inauguración de la presidencia de SAC para el año escolar 2018-2019
- ❖ Correo electrónico enviado al personal para reclutar un nuevo Presidente de SAC
- ❖ Denise Pagel se ofreció como voluntaria para ser Presidenta de SAC para el año escolar 2018-19
- ❖ Miembros, ¿tiene alguna nominación o voto para nominar a este voluntario?
- ❖ En necesidad de un Comité SAC para el año escolar 2018-2019 Los requisitos de membresía son que el 49% de los empleados del Distrito Escolar y 51% de partes interesadas de la comunidad.
- ❖ Artículo III de ByLaws: Membresía Director, maestros, administrador de BTU, padres, representante de zona I, presidente de SAF, padre de ESOL, Padre de ESE, padre superdotado, no instructivo, representante de la comunidad.
- ❖ **Por qué es importante que los padres sean participantes activos?**
 - * El comité SAC proporciona un lugar donde los padres pueden expresar sus opiniones y sugerencias. Tienen un papel activo en la toma de decisiones que servirán mejor a los estudiantes.
- ❖ SAC también brinda la oportunidad para que los padres participen activamente en

el establecimiento de metas y en hacer planes para alcanzar esas metas académicas.

- ❖ SAC permite a los padres identificar problemas que deben abordarse en relación con el clima escolar.

School Improvement Plan (SIP) Access for Stakeholders

The School Board of Broward County School Improvement Plan public view can be found by logging on to:

http://www.broward.k12.fl.us/ospa/sw_select_school.asp

- Stakeholders can view all components of the School Improvement Plans for every school.

La vista pública del Plan de Mejoramiento Escolar del Condado Broward de la Junta Escolar se puede encontrar ingresando a:

http://www.broward.k12.fl.us/ospa/sw_select_school.asp

Los interesados pueden ver todos los componentes de los Planes de Mejora Escolar. para cada escuela

Title I

- Parent Information Flyer in both English and Spanish
- North Andrews Gardens Elementary (NAGE) School Website
 - School Improvement Plan on NAGESchool Website: Plan to improve student achievement
 - Parent and Family Engagement Plan: Plan to increase family involvement
 - District Involvement Plan: Plan to show the activities in the district to increase family involvement.
 - School Accountability Report (SPAR): School grades, state assessments, no child left behind reports
 - Principal Attestation Letter: Indicates the number of teachers and paraprofessionals that are highly qualified. NAGE has 100% in both areas!!!!



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- ❖ Folleto de información para padres en inglés y español
- ❖ Sitio web de la escuela North Andrews Gardens Elementary (NAGE)
- ❖ Plan de mejora escolar en el sitio web de la escuela NAGE: Plan para mejorar el rendimiento estudiantil
- ❖ Plan de participación de padres y familias: Plan para aumentar la participación de la familia
- ❖ Plan de participación del distrito: Plan para mostrar las actividades en el distrito para aumentar la participación de la familia.
- ❖ Informe de responsabilidad escolar (SPAR, por sus siglas en inglés): calificaciones escolares, evaluaciones estatales, informes que ningún niño deja atrás
- ❖ Carta de atestación del director: Indica la cantidad de maestros y paraprofesionales que están altamente calificados. NAGE tiene 100% en ambas áreas !!!!



Thank you for attending!

We hope to see you at our next meeting on
October 24, 2018

But...before you leave we must announce the
RAFFLE WINNER!



Esperamos verte en nuestra próxima
reunión el 24 de octubre de 2018.

Pero ... antes de irnos debemos
anunciar el **GANADOR DE LA RIFA!**