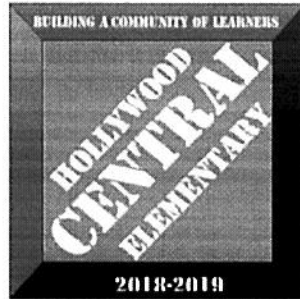


Hollywood Central Elementary



School Advisory Forum Meeting
Wednesday, January 30, 2019
2:30 PM

AGENDA

- I. Welcome- Mrs. Bulman, SAF Chairperson
II. Old Business- Approve December's Agenda/Minutes- Mrs. Bulman, SAF Chairperson

HCE-SAF/SAC Meeting Dates

Table with 2 columns and 2 rows listing meeting dates: February 27, 2019- 2:30 PM; April 24, 2019- 2:30 PM; March 20, 2019- 8:30 AM; May 29, 2019- 8:30 AM

- III. New Business Presentation(s)- HCE's Social Emotional Learning Presentation: Ms. LaBruto
IV. Open Floor
V. Adjourn- The next SAF Meeting will be held on February 20, 2019 at 9:00 AM (McArthur High School).

HOLLYWOOD CENTRAL ELEMENTARY  
SCHOOL ADVISORY FORUM (SAF)  
(SAF) MEETING MINUTES  
WEDNESDAY, DECEMBER 19, 2018

Ms. Eutsey, presented for Mrs. Bulman, called the SAF meeting to order at 2:30 PM. Members in attendance were: Delicia Decembert, Kelly Heverly, Lisa Max, ~~Delicia Decembert~~, Lisa LaBruto, Rebecca Polidor, James Pough, Sandra Nunez, Rosna Jean, Brain Orfall, Adrienne Sears, Patricia Fenton, Dayne Chambers, Cynthia Hart-Carter, Darline Octavius, Hakima Thomann, and Andrea Wasserman.

**OLD BUSINESS:**

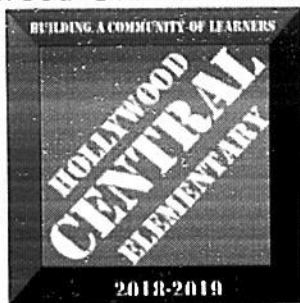
Review of October's SAF's minutes, motion made by Ms. Eutey to enter the minutes into the record from the October 31<sup>st</sup> mtg. Mrs. Wasserman and Ms. Max seconded the motion.

**NEW BUSINESS:**

Broward County Public Schools SMART Bond representatives were introduced by Ms. Decembert. Ms. Decembert clarified that the SMART Bond presentation will be discussing HCE's upcoming school renovations. The SMART Bond that aligns with "School Choice" will be scheduled at a later date. Denise Williams, the SMART Bond presenter, gave the SAF member's current documented information and district contact(s). HCE is in the 3<sup>rd</sup> phase of the SMART Bond process. Denise reviewed the timeline of where HCE is currently with the process. HCE is heading into the consultation process where a contractor is hired. Jamie Margulise, an additional SMART Bond presenter, explained to the SAF members about five months before a contractor is selected, the 2014 assessments is looked at very carefully. The work will most likely begin in August or September, where the process may take up to a year to complete. In 2014, the scope of work that has been identified are: safety & security, building envelope improvements, HVAC improvements, electrical improvements, single point of entry, and school choice enhancements. The total budget is \$4,917,000.00. Ms. Fenton inquired about the working hours of the construction process. The work hours will be scheduled around the students' hours. Mrs. Fenton also inquired about possible contaminates. Jamie addressed this question where she stated those components are carefully considered and will be fully addressed. The four main breakdowns of the work that will be done at HCE will consists of: Reroofing all buildings including the PAC (Blacktop Roofing), Repainting, aluminum covered walkways will be redone, all classroom units will be replaced with new ac chillers and pumps. Ms. Nunez asked about HCE's ductwork. Jaime addressed this question by explaining if any conditions are found during the process, it will be thoroughly addressed. Mrs. Nunez also asked the question regarding hazardous materials and how will this information be communicated with the parents. All findings will go to the principal and then communicated in a thorough manner. In addition, some of the bathroom electrical outlets will be replaced, canopy lighting, and outside lighting will be replaced as well. The safety and security replacements will include emergency exit signs and additional lightning throughout the school. Ms. Decembert explained that there are many different components to the SMART Bond process and this component that was addressed during today's meeting is just one of the different phases. The next District SAF meeting will be held on 1/16/19 at McArthur High School (9AM). The next iZone Meeting will take place at Oakridge Elementary at 9:00AM. Ms. Eutsey made a motion to conclude the SAF meeting at 3:17 PM. Mr. Pough seconded motion.

Minutes respectfully submitted by Lisa LaBruto (SAF Secretary)

**Hollywood Central Elementary**



School Advisory Council Meeting  
Wednesday, January 30, 2019  
8:30 AM

**AGENDA**

- I. Welcome- Ms. Eutsey, SAC Chairperson
- II. Icebreaker- "If You Could Have Endless..."- Ms. Eutsey/Mrs. Jean SAC Chairperson(s)
- III. Old Business: Approval of December's Agenda/Minutes- Ms. Eutsey/Mrs. Jean, SAC Chairperson(s)
- IV. New Business Presentation
  - a. BCPS SIP 4 BEST Practices- Ms. Eutsey/Mrs. Jean, SAC Chairperson(s)
  - b. HCE's Social Emotional Plan- Ms. LaBruto, Guidance Counselor

**HCE-SAC Meeting Dates**

February 27, 2019- 2:30 PM	March 20, 2019- 8:30 AM
April 24, 2019- 2:30 PM	May 29, 2019- 8:30 AM

- V. Reports
  - a. Principal's Report- Ms. Decembert, Principal
  - b. Title I Overview- Mrs. Hart-Carter, Title I Liaison
- VI. Open Floor
- VII. Adjourn

**HOLLYWOOD CENTRAL ELEMENTARY  
SCHOOL ADVISORY COUNCIL (SAC)  
SAC MEETING MINUTES  
WEDNESDAY, DECEMBER 19<sup>th</sup>, 2019**

Ms. Eutsey, presented for Mrs. Bulman, called the SAC meeting to order at 3:15 PM. Members in attendance were: Delicia Decembert, Kelly Heverly, Lisa Max, Stephanie Levac, Lisa LaBruto, Rebecca Polidor, James Pough, Sandra Nunez, Rosna Jean, Brian Orfall, Adrienne Sears, Patricia Fenton, Dayne Chambers, Cynthia Hart-Carter, Darline Octavius, Hakima Thomann, and Andrea Wassermann.

**ICE BREAKER: For the sake of time, the Title One Parent Survey was given to the SAC members to complete and bring back to school on Tuesday, January 8<sup>th</sup>, 2019.**

**OLD BUSINESS:**

The School Advisory Council reviewed October's SAC minutes and Ms. Eutsey made a motion to approve the minutes with corrections into record. Correction: Ms. Nunez- No BTU Representative at this time. Ms. Decembert addressed the amendment to place Mrs. Fenton as the BTU Designee. The South Area Office said the principal is allowed to appoint a BTU Designee. Ms. Eutsey made a motion to approve October's SAC minutes with the following corrections: Rosna Delucca is now Rosna Jean.

**Nomination of SAC Chair and SAC Members** – Ms. Eutsey, Co-SAC Chairperson reviewed the responsibilities or roles of the School Advisory Chairperson. The ESOL Representative, Hakima Thomann has been nominated and elected during December's SAC Meeting. All of the SAC Roles have been elected and fulfilled except for the BTU Steward and Pre-K Representative role.

- Election of SAC Chairperson- Ms. Lisa Eutsey & Mrs. Rosna Jean
- Community Business Partner- Ms. Rebecca Polidor (ASP)
- Non- Instructional- Ms. James Pough
- Principal- Ms. Delicia Decembert
- Innovation Zone Representative- Mrs. Max/Mrs. Bulman
- Gifted Representative- Brian Orfall
- ESE Representative- Mrs. Wasserman
- **ESOL Representative-Hakima Thomann**
- BTU Steward/Designee- Mrs. Patricia Fenton
- **Pre-K- Darline Octavius**
- Parents

**New Business: BCPS BEST SIP Practices- Ms. Eutsey, Co-SAC Chairperson**

Ms. Eutsey explained the purpose of the School Advisory Committee and how the SAC facilitates the development of the School Improvement Plan (SIP). The SAC monitors the progress of the SIP and makes modifications as needed. The agendas and meeting minutes should reflect SIP monitoring and allocation of accountability funds. Broward County Public School enforces four BEST Practices in order to increase student achievement. Ms. Eutsey discussed **BEST PRACTICE #2- High Quality RTI**. Response to Intervention (RtI) uses student academic and behavior information to identify students with learning and behavior needs to guarantee that those in danger of failure and/or retention are receiving assistance and support. From the Self-Assessment of the MTSS (SAM Survey) was administered to the

leadership team last school year. Two Domains were selected to help improve our RTI Process. The SAM Survey Domains identified are Building Capacity and Infrastructure for Implementation.

Ms. Eutsey asked the question, "How can HCE improve our RTI process further?" Mrs. Jean, the Co-SAC Chair asked, "How do we include our high achievers?" Ms. Decembert addressed the question by re-explaining the RTI process thoroughly. Mrs. Thomann asked a question about a playground incident. Mrs. Sears, the ESE Specialist re-explained the RTI process.

### **School Improvement Plan with Title One Addendum (SIP)- Ms. Eutsey, Co-SAC Chairperson**

Ms. Eutsey directed the SAC members to review Hollywood Central's School Improvement Plan with the Title One Addendum, which includes the following categories:

- -Comprehensive Needs Assessment
- -Highly Qualified Teachers
- -Title One Part A, Title II, Title III, Title X
- -Supplemental Academic Instruction
- -Violence Prevention Programs
- -Nutrition Programs, Housing Programs, Career Ed
- -Job Training, Other
- -Parent Involvement Action Plan Activities
- -Higher Quality and Ongoing Professional Development

After the SAC members reviewed both documents, Ms. Eutsey asked the members if they had any input or suggestions to add to the Hollywood Central's School Improvement Plan with the Title One Addendum. At this time, the SAC members did not have any input or suggestions to add to Hollywood Central's School Improvement Plan with the Title One Addendum.

### **Principal's Report- Delicia Decembert, Principal**

There have been quite a few events and activities that have been implemented as we build our community of learners:

- First and Second Grade held their annual shows in November and December and they were spectacular.
- Anti-bullying Week and Student of the Month
- Thank you to PTA for their support and providing the First Annual Turkey Trot, Holiday Store, Book Fair, and Holiday Lunch
- Teachers participated in Benchmark Assessment System (BAS) and Instructional Focus (IF) data chats to discuss all student academic progress.
- New Cadre Director, Kenneth King started November 1<sup>st</sup>, 2019
- Anti-Bullying Week was initiated to promote anti-bullying activities and positive relationship building.
- Thank you to Ms. Labruto for helping with Thanksgiving baskets. Ms. Labruto will continue with baskets for families in need for the winter break.
- PTA will also be hosting the Turkey Trot, HCE's Book Fair, and the Holiday Luncheon for teachers.

Ms. Jean asked Ms. Decembert during the Principal's Report when would clubs or TEAMS be starting or held? Ms. Decembert stated, "TEAMS will be held when we come back in January". Ms. Jean also asked, "How can parents help students get more meaningful field

trips?" Ms. Decembert stated, "HCE students usually go on two trips a school year. Every field trip must have an educational value and aligned to our Florida Standards. The Performing Arts fieldtrips known as SEAS, allows the students to see shows they would not ordinarily be able to attend. Fourth grade students are scheduled to go the Museum of Discovery and Science. The other grade level field trips will be attending various field trips as related to the grade level standards. The PTA has a long history of contributing to school-wide fieldtrips". Ms. Max also explained, "PTA can bring additional field trips but they must be school approved. In the past, HCE has hosted the planetarium". Ms. Decembert also explained the Japanese program provided for 2<sup>nd</sup> grade students.

**Title 1 Announcements-** Mrs. Carter, HCE's Title One Coordinator, reminded the SAC Members to complete and turn in the Title One Survey by Tuesday, January 8<sup>th</sup>. MECCA (Mainstreaming Education College and Career Advancement) is providing free tutoring for grades K-12. A flyer was given to all parents at the meeting.

**Open Floor**

Ms. Eutsey provided all SAC/SAF Members scheduled dates for future SAF/SAC Meetings. Ms. Eutsey made a motion to adjourn the meeting at 3:54 PM. Ms. Max seconded the motion.

Minutes Respectfully submitted by Lisa LaBruto, Instructional SAC Member



# BROWARD SCHOOLS VIRTUAL COUNSELOR

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- Attendance
- Membership
- Sign In Sheets
- Report
- Help
- Logout

Guest Sign In Sheet For HOLLYWOOD CENTRAL ELEMENTARY Date: 1/30/19

Time: 8:30 SAC

#	Full Name	Position	SBBC Employee	Parent of Student at School	Sign Here
1.	Stephanie Levac			✓	<i>Stephanie Levac</i>
2.	EDDIE MARLES			✓	<i>Eddie Marles</i>
3.	D. Charbats	SAC Chair		✓	<i>D. Charbats</i>
4.	Lisa LaBruto	SAC Sec	✓		<i>L. LaBruto</i>
5.	Kelly Howers	AP	✓		<i>K. Howers</i>
6.	MONA DAN			✓	<i>Mona Dan</i>
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# BROWARD SCHOOLS Broward County Public Schools VIRTUAL COUNSELOR

POWERED BY THE DATA WAREHOUSE

- Attendance
- Membership
- Sign In Sheets
- Report
- Help
- Logout

School: HOLLYWOOD CENTRAL ELEMENTARY

Committee: SAF  
 1/30/19 SAC: SAF  
 Time: 8:30

Sign In sheet for HOLLYWOOD CENTRAL ELEMENTARY Date: _____ Time: _____					
#	Full Name	Position	SBBC Employee	Parent Of Student At School	Sign Here .
1.	BULMAN, MAURA	SAF-DESIGNEE	No	Yes	<i>[Signature]</i>
2.	CHAMBERS, DAYNE	SAF-DESIGNEE	No	<u>Yes</u>	
3.	DASILVA, ENRIQUE	Parent	No	Yes	<i>[Signature]</i>
4.	DECEMBERT, DELICIA	Principal	Yes	No	
5.	DELUCCA, ROSNA	SAC Co-Chair	No	Yes	<i>[Signature]</i>
6.	EUTSEY, LISA	SAC Co-Chair	Yes	Yes	
7.	FENTON, PATRICIA	BTU Steward	<u>Yes</u>	No	<i>[Signature]</i>
8.	HART CARTER, CYNTHIA	Teacher	Yes	No	
9.	LABRUTO, LISA	SAC Secretary	<u>Yes</u>	No	<i>[Signature]</i>
10.	LEVAC, STEPHANIE	Parent	No	<u>Yes</u>	
11.	LUONG, KY	Parent	No	Yes	
12.	MALDONADO, CHRISTINE	Parent	No	Yes	
13.	MAX, LISA	IZ Rep	No	Yes	
14.	OCTAVIUS, DARLINE	Pre-K	Yes	No	
15.	OMAR-ALI, MONA	Parent	No	Yes	<i>[Signature]</i>
16.	ORFALL, BRIAN	Gifted Rep	No	Yes	
17.	POLIDOR, REBECCA	BUSINESS	No	No	
18.	POUGH, JAMES	Non-instructional	Yes	No	<i>[Signature]</i>
19.	THOMANN, HAKIMA	ESOL Rep	No	Yes	
20.	WASSERMANN, ANDREA	ESE Rep	No	Yes	

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**BROWARD SCHOOLS**



**VIRTUAL COUNSELOR**

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- Attendance
- Membership
- Sign In Sheets
- Report
- Help
- Logout

Guest Sign In Sheet For **HOLLYWOOD CENTRAL ELEMENTARY** Date: 1/30/19

Time: 8:30 AM SAF

#	Full Name	Position	SBBC Employee	Parent of Student at School	Sign Here
1.	Chambers, Dayne	SAF Chair		<input checked="" type="checkbox"/>	<i>[Signature]</i>
2.	Lisa LaBruto	SAC Sec.	<input checked="" type="checkbox"/>		<i>[Signature]</i>
3.	Lanesta McPherson			<input checked="" type="checkbox"/>	<i>[Signature]</i>
4.	Mona D'AR-Ali			<input checked="" type="checkbox"/>	<i>[Signature]</i>
5.	SARAH D'ARSONO'CONOR			<input checked="" type="checkbox"/>	<i>[Signature]</i>
6.	Kelly Haverly	AP	<input checked="" type="checkbox"/>		<i>[Signature]</i>
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# BROWARD SCHOOLS VIRTUAL COUNSELOR

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Attendance      Membership      Sign In Sheets      Report      Help      Logout

School: HOLLYWOOD CENTRAL ELEMENTARY

1/30/19

Committee: SAC  
Time: 8:30 AM

**Sign In sheet for HOLLYWOOD CENTRAL ELEMENTARY Date: \_\_\_\_\_ Time: \_\_\_\_\_**

#	Full Name	Position	SBBC Employee	Parent Of Student At School	Sign Here .
1.	BULMAN, MAURA	SAF-DESIGNEE	No	Yes	<i>[Signature]</i>
2.	CHAMBERS, DAYNE	SAF-DESIGNEE	No	Yes	<i>[Signature]</i>
3.	DASILVA, ENRIQUE	Parent	No	Yes	
4.	DECEMBERT, DELICIA	Principal	Yes	No	<i>Delicia Decembert</i>
5.	DELUCCA, ROSNA	SAC Co-Chair	No	Yes	<i>[Signature]</i>
6.	EUTSEY, LISA	SAC Co-Chair	Yes	Yes	<i>[Signature]</i>
7.	FENTON, PATRICIA	BTU Steward	Yes	No	
8.	HART CARTER, CYNTHIA	Teacher	Yes	No	
9.	LABRUTO, LISA	SAC Secretary	Yes	No	<i>L. Labruto</i>
10.	LEVAC, STEPHANIE	Parent	No	Yes	
11.	LUONG, KY	Parent	No	Yes	
12.	MALDONADO, CHRISTINE	Parent	No	Yes	
13.	MAX, LISA	IZ Rep	No	Yes	
14.	OCTAVIUS, DARLINE	Pre-K	Yes	No	
15.	OMAR-ALI, MONA	Parent	No	Yes	<i>[Signature]</i>
16.	ORFALL, BRIAN	Gifted Rep	No	Yes	
17.	POLIDOR, REBECCA	BUSINESS	No	No	
18.	POUGH, JAMES	Non-instructional	Yes	No	<i>James Pough</i>
19.	THOMANN, HAKIMA	ESOL Rep	No	Yes	
20.	WASSERMANN, ANDREA	ESE Rep	No	Yes	
21	DOPSON SARAH	PARENT	NO	YES	<i>[Signature]</i>
22	EDDIE MARGES	PARENT	NO	YES	<i>[Signature]</i>

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