


<b>School Name:</b> Park Lakes ES	<b>SPBP Score Sheet 2018</b>			
<b>School #:</b> 3761				

**Critical Element #1: Active Team with Administrative Participation**

Component	Zero Points	One Point	Two Points	Score
	Principal Brainshark not watched by school member by 1/30/2018	Watched by school member (not Principal) by 1/30/18	Principal sign-in for school by Jan 30 2018	2
	School signed into Overview Brainshark		Brainshark not watched by school member by April 30 2018	2
	Uploaded May 14 or after		New template uploaded by May 14	2
1A	< 6 members or no administrative representation	Administrator, and <b>names</b> of 6 – 10 members, but does not include all grade level representation	Administrator, <b>names</b> of 6 - 10 members, all grades and all major stakeholders represented	2
1B	< 4 dates	4 dates, not quarterly or no name – title only	4 quarterly dates, times and <b>name</b> of person responsible	2

**Critical Element #2: Faculty and Stakeholder buy in**

Component	Zero Points	One Point	Two Points	Score
2A	No date	Date, but no # of participants	Date, # of participants, <b>name</b> of person responsible	2
2A	No date	Date, but no % approved	Date, % approved, <b>name</b> of person responsible	2
2A	No date	Date, but no # of participants	Date, # of participants, <b>name</b> of person responsible	2
2B	No date	Date on or <b>after</b> August 15, 2018 (student’s first day of school)	Date prior to students first day, <b>name</b> of person responsible	2
2B	No date	Date <b>after</b> Oct 1, 2018	Date before Oct 1, 2017, <b>name</b> of person responsible	2
2B	< 4 dates	4 dates, not spread out quarterly	4 quarterly dates, <b>name</b> of responsible person	2

**Critical Element #3: Expectations and Lesson Plans**

Component	Zero Points	One Point	Two Points	Score
3A	< 10, no n/a in blanks	10 or “n/a”, inaccurate names	All 10 completed or “n/a” in blanks, full incident name	2
3B	< 3 in total, ≥ 2 are behaviors instead of characteristics	3-5, only 1 is behavior instead of characteristic or does not meet characteristic criteria	3-5, all global, subjective, generalizable, age appropriate, and positively stated	1
3C	< 3 dates & times, or not in suggested timeline	3 accurate dates & times, no person or location or title only of person	3 dates/times, person, location, <b>name</b> of person responsible	1

**Critical Element #4: Rules and Lesson Plans**

Component	Zero Points	One Point	Two Points	Score
4A	< 3 (and no n/a)	3, but inaccurate information (e.g., used “classroom”)	3 locations and 3 counts or n/a in blank	1
4B	< 3 or > 5 or ≥ 2 not measurable or stated negatively (“Don’t run”)	3 – 5, only 1 is not measurable (e.g. characteristics not behavior) or stated negatively	3-5, observable & measurable, location specific, stated positively	1
4C	< 3 dates & times, or not in suggested timeline	3 accurate dates & times, no person or location or title only of person responsible	3 dates/times, person, location, <b>name</b> of person responsible	1

<b>Critical Element #5: Reward Programs</b>				
Component	Zero Points	One Point	Two Points	Score
Step 1	Vague or multiple behaviors <b>or</b> no data identified	Data identified, <i>measurable</i> behavior indicated, but no numerical data	Data identified, <i>measurable</i> behavior, numerical data	2
Step 2	No hypothesis <b>or</b> no goal statement	Hypothesis and goal but goal statement is not SMART	Hypothesis, SMART goal statement	2
Step 3	Type not chosen <b>or</b> description does not match type	Description of system, but missing details to implement effectively (<3 sentences)	Solid system for rewards can be implemented as written (≥ 3 sentences)	2
Step 4A	No data or incorrect data (student outcome)	Monitoring does not relate back to Step 3 or <2 sentences	Monitoring includes <i>measurable</i> data related to Step 3 (≥ 2 sentences)	1
Step 4B	No data or incorrect data (staff implementation)	Monitoring does not relate back to Step 3 or <2 sentences	Monitoring includes <i>measurable</i> data related to Step 3 (≥ 2 sentences)	2
<b>Critical Element #6: Discipline Process</b>				
Component	Zero Points	One Point	Two Points	Score
6A	≤ 4 misbehaviors or not observable misbehaviors	All 6, observable behaviors, <6 observable definitions	All 6, observable misbehaviors, all observable definitions	2
6B	≤ 4 consequences or menu/hierarchy not checked off	All 5, checked off, not appropriate consequences (e.g. can't be staff managed)	All 5, checked off, appropriate consequences	2
6C	2 misbehaviors not added	2 misbehaviors added, <5 observable definitions	2 misbehaviors added, <5 observable definitions, repetitive definition completed realistically	2
6D	Not completed	Doesn't match 6A, B & C or is not complete for staff to use accurately	Completed for staff to use, matches 6A, B & C.	1
<b>Critical Element #7: Classroom Management Systems</b>				
Component	Zero Points	One Point	Two Points	Score
7A	No boxes checked off		All boxes checked off as indicated	2
7B	Not checked off or no plan	Plan is incomplete (<3 sentences) or not enough detail to put into action	Checked off, specific action plan listed (≥ 3 sentences)	2
7C	Data not entered or percentage not calculated or no check off		Data entered, percentage indicated, 40% check off indicated	2
<b>Critical Element #8: School-wide Data Collection and Analysis</b>				
Component	Zero Points	One Point	Two Points	Score
8A	No data entered or no yes/no check off	Incomplete / incorrect data	All data entered accurately or n/a, percentage indicated, yes/no checked off	2
8B	Not checked off or no plan	Plan is incomplete (<3 sentences) or not enough detail to put into action	Checked off, specific action plan listed (≥ 3 sentences)	2
8C	No data entered or no yes/no check off	Incomplete / incorrect data	All data entered accurately or n/a, difference indicated, yes/no checked	1
8D	Not checked off or no plan	Plan is incomplete (<3 sentences) or not enough detail to put into action.	Checked off, specific action plan listed (≥ 3 sentences)	2

Critical Element #9: Implementation Planning				
Component	Zero Points	One Point	Two Points	Score
Plan	Not checked off or missing name		Highlighted area checked off, <b>name</b> and title indicated	2
Binder	Not checked off or missing name		Highlighted area checked off, <b>name</b> and title indicated	2
Critical Element #10: Evaluation				
Component	Zero Points	One Point	Two Points	Score
10A	< 4 unique goals	4 unique goals, not all in SMART format	4 unique goals, all in SMART format with person responsible	2
10A	≥ 2 goals are not measurable <b>or</b> not related to <b>staff</b> implementation	≤ 1 goal is not measurable <b>or</b> not related to <b>staff</b> implementation	4 unique goals are measurable and related to <b>staff</b> implementation	2
Component	Zero Points	One Point	Two Points	Score
10B	< 4 unique goals	4 unique goals, not all in SMART format	4 unique goals, all in SMART format with person responsible	2
10B	≥ 2 goals not measurable <b>or</b> are not related to <b>student</b> outcomes	≤1 goal is not measurable <b>or</b> not related to <b>student</b> outcomes	4 unique goals are measurable and related to <b>student</b> outcomes	2
3 Bonus points for completing survey				3
Total Score				73.0
<b>SPBP School Score:</b> (Total Score / 78 x 100)				93.6
<b>&gt;80%: Congratulations! Ensure this plan is shared with all stakeholders and implemented with fidelity throughout the year.</b>				
<b>&gt;60% and ≤80%: Good effort! Please review feedback and modify your plan so all staff can implement an effective plan.</b>				
<b>≤60%: Please seek district support to assist you in writing and implementing an effective plan.</b>				
Review Team Comments:				
3c: The name of the person responsible was not included. 4a: Used classroom as a location. 6d: Information does not match what is 6b				

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