School Name:	West Hollywood Elementary		**SPBP Score Sheet 2018**
School #:	161	Review Team #: 11	

Critical Element #1: Active Team with Administrative Participation

Component	Zero Points	One Point	Two Points
	Principal Brainshark not watched by school member by 1/30/2018	Watched by school member (not Principal) by 1/30/18	Principal sign-in for school by Jan 30 2018
	School signed into Overview Brainshark		Brainshark not watched by school member by April 30 2018
	Uploaded May 14 or after		New template uploaded by May 14
1A	< 6 members or no administrative representation	Administrator, and **names** of 6 – 10 members, but does not include all grade level representation	Administrator, **names** of 6 - 10 members, all grades and all major stakeholders represented
1B	< 4 dates	4 dates, not quarterly or no name – title only	4 quarterly dates, times and **name** of person responsible

Critical Element #2: Faculty and Stakeholder buy in

Component	Zero Points	One Point	Two Points
2A	No date	Date, but no # of participants	Date, # of participants, **name** of person responsible
2A	No date	Date, but no % approved	Date, % approved, **name** of person responsible
2A	No date	Date, but no # of participants	Date, # of participants, **name** of person responsible
2B	No date	Date on or **after** August 15, 2018 (student's first day of school)	Date prior to students first day, **name** of person responsible
2B	No date	Date **after** Oct 1, 2018	Date before Oct 1, 2017, **name** of person responsible
2B	< 4 dates	4 dates, not spread out quarterly	4 quarterly dates, **name** of responsible person

Critical Element #3: Expectations and Lesson Plans

Component	Zero Points	One Point	Two Points
3A	< 10, no n/a in blanks	10 or "n/a", inaccurate names	All 10 completed or "n/a" in blanks, full incident name
3B	< 3 in total, ≥ 2 are behaviors instead of characteristics	3-5, only 1 is behavior instead of characteristic or does not meet characteristic criteria	3-5, all global, subjective, generalizable, age appropriate, and positively stated
3C	< 3 dates & times, or not in suggested timeline	3 accurate dates & times, no person or location or title only of person	3 dates/times, person, location, **name** of person responsible

Critical Element #4: Rules and Lesson Plans

Component	Zero Points	One Point	Two Points
4A	< 3 (and no n/a)	3, but inaccurate information (e.g., used "classroom")	3 locations and 3 counts or n/a in blank
4B	< 3 or > 5 or ≥ 2 not measurable or stated negatively ("Don't run")	3 – 5, only 1 is not measurable (e.g. characteristics not behavior) or stated negatively	3-5, observable & measurable, location specific, stated positively
4C	< 3 dates & times, or not in suggested timeline	3 accurate dates & times, no person or location or title only of person responsible	3 dates/times, person, location, **name** of person responsible

Critical Element #5: Reward Programs

Component	Zero Points	One Point	Two Points
Step 1	Vague or multiple behaviors **or** no data identified	Data identified, *measurable* behavior indicated, but no numerical data	Data identified, *measurable* behavior, numerical data
Step 2	No hypothesis **or** no goal statement	Hypothesis and goal but goal statement is not SMART	Hypothesis, SMART goal statement
Step 3	Type not chosen **or** description does not match type	Description of system, but missing details to implement effectively (<3 sentences)	Solid system for rewards can be implemented as written (≥ 3 sentences)
Step 4A	No data or incorrect data (student outcome)	Monitoring does not relate back to Step 3 or <2 sentences	Monitoring includes *measurable* data related to Step 3 (≥ 2 sentences)
Step 4B	No data or incorrect data (staff implementation)	Monitoring does not relate back to Step 3 or <2 sentences	Monitoring includes *measurable* data related to Step 3 (≥ 2 sentences)

Critical Element #6: Discipline Process

Component	Zero Points	One Point	Two Points
6A	≤ 4 misbehaviors or not observable misbehaviors	All 6, observable behaviors, <6 observable definitions	All 6, observable misbehaviors, all observable definitions
6B	≤ 4 consequences or menu/hierarchy not checked off	All 5, checked off, not appropriate consequences (e.g. can't be staff managed)	All 5, checked off, appropriate consequences
6C	2 misbehaviors not added	2 misbehaviors added, <5 observable definitions	2 misbehaviors added, <5 observable definitions, repetitive definition completed realistically
6D	Not completed	Doesn't match 6A, B & C or is not complete for staff to use accurately	Completed for staff to use, matches 6A, B & C.

Critical Element #7: Classroom Management Systems

Component	Zero Points	One Point	Two Points
7A	No boxes checked off		All boxes checked off as indicated
7B	Not checked off or no plan	Plan is incomplete (<3 sentences) or not enough detail to put into action	Checked off, specific action plan listed (≥ 3 sentences)
7C	Data not entered or percentage not calculated or no check off		Data entered, percentage indicated, 40% check off indicated

Critical Element #8: School-wide Data Collection and Analysis

Component	Zero Points	One Point	Two Points
8A	No data entered or no yes/no check off	Incomplete / incorrect data	All data entered accurately or n/a, percentage indicated, yes/no checked off
8B	Not checked off or no plan	Plan is incomplete (<3 sentences) or not enough detail to put into action	Checked off, specific action plan listed (≥ 3 sentences)
8C	No data entered or no yes/no check off	Incomplete / incorrect data	All data entered accurately or n/a, difference indicated, yes/no checked
8D	Not checked off or no plan	Plan is incomplete (<3 sentences) or not enough detail to put into action.	Checked off, specific action plan listed (≥ 3 sentences)

Critical Element #9: Implementation Planning

Component	Zero Points	One Point	Two Points
Plan	Not checked off or missing name		Highlighted area checked off, **name** and title indicated
Binder	Not checked off or missing name		Highlighted area checked off, **name** and title indicated

Critical Element #10: Evaluation

Component	Zero Points	One Point	Two Points
10A	< 4 unique goals	4 unique goals, not all in SMART format	4 unique goals, all in SMART format with person responsible
10A	≥ 2 goals are not measurable **or** not related to **staff** implementation	≤ 1 goal is not measurable **or** not related to **staff** implementation	4 unique goals are measurable and related to **staff** implementation
Component	Zero Points	One Point	Two Points
10B	< 4 unique goals	4 unique goals, not all in SMART format	4 unique goals, all in SMART format with person responsible
10B	≥ 2 goals not measurable **or** are not related to **student** outcomes	≤1 goal is not measurable **or** not related to **student** outcomes	4 unique goals are measurable and related to **student** outcomes

	3 Bonus points for completing survey
	Total Score
	SPBP School %: (Total Score / 78 x 100)

>80%: Congratulations! Ensure this plan is shared with all stakeholders and **implemented with fidelity** throughout the year.

>60% and ≤80%: Good effort! Please review feedback and **modify your plan** so all staff can implement an effective plan.

≤60%: Please **seek district support** to assist you in writing and implementing an effective plan.

Additional Reviewer Comments: Your SPBP had great details and is well written. Please ensure all staff implement with fidelity throughout the school year.

please contact: Tyyne.Hogan@browardschools.com for further information

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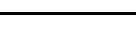
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