

Creating a (VTRP) Project Based Learning Plan through BEEP

Follow these directions to complete your VTRP Project Based Learning plan through BEEP

As you proceed with the steps in the process, be certain to SAVE frequently!!!

Launch the Broward Enterprise Education Portal (BEEP)
at <http://beep.browardschools.com>

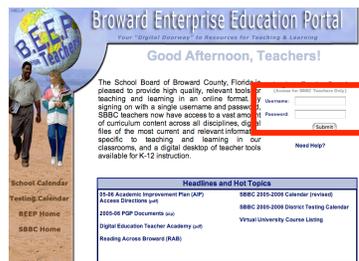
Click on Teacher Portal.



The teacher portal requires a log in
with a **username** and **password**.

The username is **p + (8 digit personnel number)**.

The password is your **8 digit personnel number** (without the p).



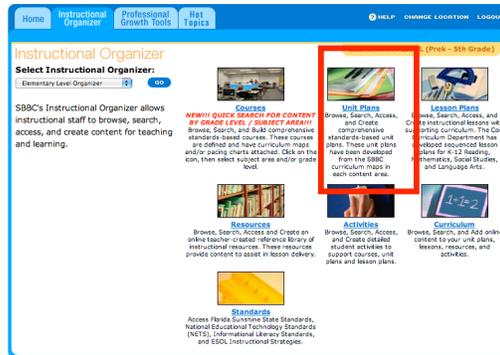
*Click on Learning Village under
Teacher Tools.*



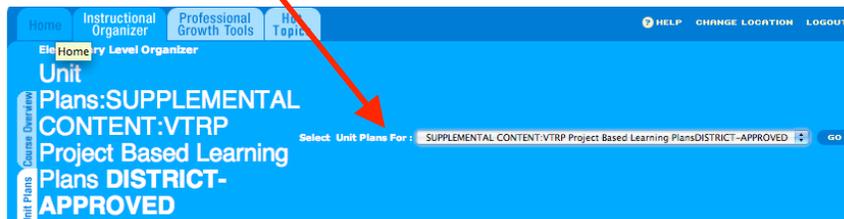
Click on the **Instructional Organizer** Tab.



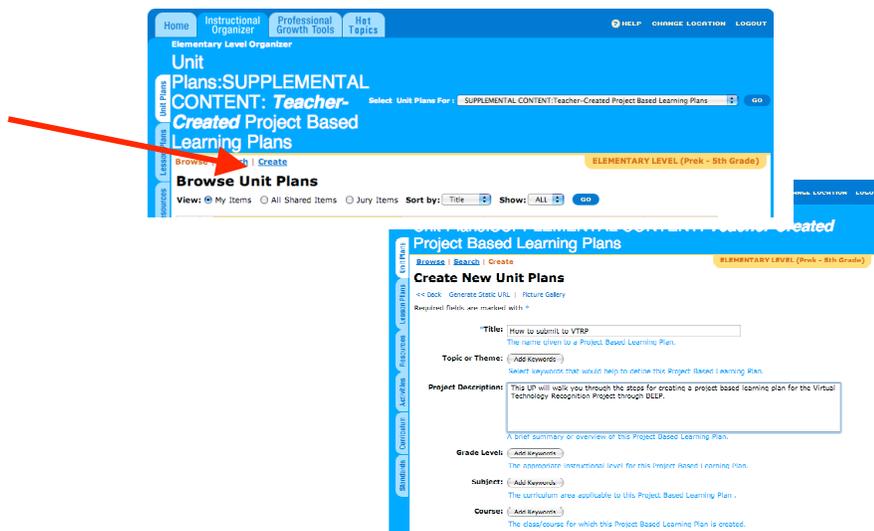
Click on **Unit Plans**.



Select Unit Plans For: **SUPPLEMENTAL CONTENT VTRP Project Based Learning Plans DISTRICT-APPROVED.**



Click on the **CREATE** button.



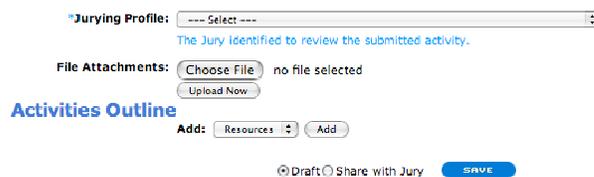
Fill in all required fields (anything with a * *blue asterisk*). This is critical. If you do not fill in all the required fields you will not be able to save the application.

Select **JURYING PROFILE**
Supplemental Content: VTRP JURY



Scroll to the bottom of the project plan template and select the radio button that denotes "DRAFT" and then click "SAVE"

(NOTE: While in the development stage, DO NOT select "Share with Jury")



You can add a file attachment to your project plan. File attachments could include scoring rubrics, writing prompts, graphic organizers, etc.

To add File Attachments
Click **Choose File** button.



Locate file on your computer.

Click **Upload Now** button.



You can also attach an activity or resource to your project plan. It can be an activity or resource that already exists in Learning Village or you can create your own activity or resource using a template.

- *To add an existing activity and/or resource, first select activity or resource from the drop down menu, click add, then navigate to the item.*
- *Select the item by putting a ✓ in the box and click SAVE.*

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Add Activities to Unit Plans Outline

Check the box next to each Activity you want to add, then click the Save button.

<input type="checkbox"/>	Title	Creator
<input checked="" type="checkbox"/>	VTRP ACTIVITY: What You Don't Know Can Hurt You! - WebQuest developed by Kathy A. East et al.	Gale Teegarden
<input checked="" type="checkbox"/>	VTRP ACTIVITY: My Child Can't Hear... What Do I Do? developed by Ms. Cheryl Zuckerman	VTRP Administrator
<input checked="" type="checkbox"/>	VTRP ACTIVITY: Something That Happened - WebQuest developed by Ralph A. Bucci	Gale Teegarden

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Add Resources to Unit Plans Outline

Check the box next to each Resource you want to add, then click the Save button.

<< Previous

<input type="checkbox"/>	Title	Creator
<input checked="" type="checkbox"/>	3rd GRADE - FCAT QUESTIONS FOR HARCOURT TROPHIES	LV ADMINISTRATOR
<input checked="" type="checkbox"/>	4th GRADE - FCAT QUESTIONS FOR HARCOURT TROPHIES	LV ADMINISTRATOR
<input checked="" type="checkbox"/>	.DESTINATION MATH: Fractions	LV ADMINISTRATOR

When totally finished with the creation of your document, click the **“Share with Jury”** radio button and **SAVE**. Once sent to the jury, your document will not be amendable unless the jury sends it back to you for modifications.

For further information or help, please contact:

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