

COUNTY, FLORIDA

THE SCHOOL BOARD OF BROWARD



JOB DESCRIPTION

POSITION TITLE:	Coach, Mathematics
CONTRACT YEAR:	196 Days Teacher Calendar
PAY GRADE:	Teacher Salary Schedule
BARGAINING UNIT:	BTU

PREFERRED QUALIFICATIONS

EDUCATION: An earned master’s degree from an accredited institution in an educational field and a valid Florida Teacher’s Certificate in Elementary and/or Secondary Mathematics.

EXPERIENCE: Minimum three (3) years of related teaching experience in subject area and/or level within the last five (5) years.

OR

MINIMUM QUALIFICATIONS

EDUCATION: An earned bachelor’s degree from an accredited institution in an educational field or mathematics and a valid Florida Teacher’s Certificate in Elementary Education and/or Secondary Mathematics.

EXPERIENCE: Minimum five (5) years of related teaching experience in subject area and/or level within the last eight (8) years.

ADDITIONAL QUALIFICATIONS

REQUIRED: Complete Broward County Public Schools’ Instructional Coach Development and Credentialing Program within two (2) years of assignment.

Progressively more responsible professional educational experience with at least two (2) years of experience in teacher leadership roles. Strong interpersonal and communication skills as it relates to instructional practice and working with teachers. Demonstrate skillful use of coaching language. Ability to establish and maintain a trustful and confidential relationship with adults.

Demonstrate high standards of honesty, integrity, flexibility and responsiveness. Ability to design, present and facilitate adult learning experiences, professional learning communities and standards-based instruction. Computer skills are required for the position.

PREFERRED: Bilingual skills

REPORTS TO: Principal

SUPERVISES: Not applicable

POSITION GOAL: The Mathematics Coach will provide personalized support that is based on identified needs of individual teachers and differentiated supports that foster the growth and development of teachers. In addition to strategic content-focused mentoring, coaches will support teachers to develop skills in critical areas such as establishing a positive classroom culture and climate, implementing instructional strategies, analyzing student work, differentiating instruction and supporting English Language learners and student with special needs. Also, coaches will work collaboratively, build skills, analyze data, examine needs related to professional practice and engage in peer coaching with teachers.

ESSENTIAL PERFORMANCE RESPONSIBILITIES:

The Coach, Mathematics shall:

1. assist teachers in reflecting on and analyzing their practice and reviewing student work to inform instruction and enhance student achievement.
2. model innovative teaching methodologies and research-based, effective instructional practices through techniques such as co-teaching and demonstration lessons.
3. serve on the school's professional development team to ensure professional learning is aligned to standards, initiatives, and best practices.
4. participate in monthly content related professional learning.
5. participate successfully in ongoing professional learning to increase the individual's skills and proficiency related to the job responsibilities.
6. assist teachers in making connections between state standards and the currently adopted instructional framework and communicating to both parents and the community.
7. develop and assist teachers in designing formative assessments including non-evaluative, reflective conversations with teachers using evidence of classroom practice and student learning.
8. maintain and submit required documentation, including but not limited to, coaching logs, data analysis for teacher development and calendar reflecting coaching activities and scheduled meetings.
9. assist teachers in effective integration of technology within daily instructional

- practice.
10. establish and maintain a trusting, confidential and non-evaluative relationship with teachers and align coaching based on classroom observations.
 11. support teachers with curriculum, pedagogy, digital applications, tools, strategies and classroom related technologies.
 12. analyze data to inform high quality instruction leading to improved student achievement.
 13. promote collegiality through collaborative work and reflective practices with teachers and administrators.
 14. facilitate research-based professional learning through the school's professional learning communities.
 15. perform and promote all activities in compliance with equal employment and nondiscrimination policies of The School Board of Broward County, Florida.
 16. review current developments, literature and technical sources of information related to job responsibilities.
 17. handle information in a confidential manner in accordance with established policies and legal requirements (FERPA, HIPPA, etc.)
 18. ensure adherence to good safety procedures.
 19. follow federal and state laws, as well as School Board policies.
 20. perform other duties as assigned by the Supervisor(s).

SIGNIFICANT CONTACTS –frequency, contact, purpose, and desired end result:

Works with students, parents, school staff, and District administrators to ensure that mathematics initiatives align with District and State initiatives for high quality instruction and student achievement.

PHYSICAL REQUIREMENTS:

Light work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the School Board.

FLSA OVERTIME CATEGORY:

Job is exempt from the overtime provisions of the Fair Labor Standards Act.

EVALUATION:

Performance will be evaluated in accordance with Board Policy.